



## MAMMOTH COMMUNITY WATER DISTRICT

Post Office Box 597

Mammoth Lakes, California 93546-0597

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796th Regular Meeting of the  
Mammoth Community Water District  
Board of Directors

Thursday, March 16, 2023

### ***Please Note:***

*Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.*

### **AGENDA**

*For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required.*

*Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following information to join the Zoom Videoconference Meeting:*

*<https://zoom.us/j/7609342596> (meeting ID: 760 934 2596) OR*

*Join via teleconference by dialing 1-669-900-9128, 760-934-2596#*

**5:30 P.M.**

### **Roll Call**

Directors Cage, Domaille, Hylton, Smith, and Thompson

### **Public Forum**

*Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda, and presentation should be limited to three (3) minutes. No formal action by the Board will be taken on these items.*

### **Consent Agenda A**

*All matters listed are considered to be routine by the Board and may be enacted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.*

**A-1** Approve the February 2023 Check Disbursements

**A-2** Approve the Minutes from the Regular Board Meeting held February 23, 2023

**A-3** Approve the Request from Director Thompson to Attend this Meeting Remotely Due to a Family Medical Emergency as Provided for under AB 2449 "Emergency Circumstances"

## **Consent Agenda B — Department Reports**

*All matters listed are considered to be routine by the Board and may be acted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.*

**B-1** Operations Department Report

**B-2** Maintenance Department Report

**B-3** Finance Department Report

**B-4** Engineering Department Report

**B-5** Information Services Report

**B-6** Personnel Services Report

**B-7** Regulatory Support Services Report

**B-8** General Manager's Report

## **Current Business**

**C-1** Discuss and Consider Adopting Resolution No. 03-16-23-03 Establishing the Fiscal Year 2023-2024 MCWD Master Fee Schedule

**C-2** Discuss and Consider Adopting Resolution No. 03-16-23-04 Approving the Fiscal Year 2023-2024 Capital and Operating Budget

**C-3** Discuss and Consider Adopting Resolution No. 03-16-23-05 Establishing an Initial Appropriations Limitation for the Fiscal Year 2023-2024

**C-4** Discuss and Consider Adopting Resolution No. 03-16-23-06 Approving the Fiscal Year 2023-2024 Salary and Authorized Positions (SAPR)

**C-5** Water Supply Update

1. Discuss and Consider Changing the Water Supply Shortage Level

## **Board Member's Committee Reports**

### **Committee Meetings Held:**

Technical Services Committee – *March 15, 2023*

Finance Committee – *March 15, 2023*

## **Directors Comments, Requests, and Reports**

### **Attorney's Report**

1. Legal Counsel Will Present on Current Remote Meeting Rules and Answer Board Questions Concerning those Rules
2. Other Legal Matters

## Closed Session

### D-1 Conference with Real Property Negotiators

Pursuant to Government Code Sections 54954.5(e) and 54956.8

Property Description: Mono County APNs – 033-148-005-000 and 033-148-006-000

Under Negotiation: Price and Terms of Payment

MCWD Negotiators: Mark Busby and Garrett Higerd

Property Owner Negotiator: Greg Eckert

### D-2 Conference with Labor Negotiator

Pursuant to Government Code section 54957.6

District Employee Relations Officer: Mark Busby

Employee Organization: International Union of Operating Engineers, Local Union No. 12

Unrepresented Employees: Management, Supervisory, and Confidential

## Adjournment

*NOTE: Items listed on the agenda may be reviewed or acted upon by the Board in any order or sequence. The items are listed for identification purposes only.*

*The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.*



MARK BUSBY  
General Manager

Date of Issuance: Friday, March 10, 2023

Posted: MCWD Office

MCWD Website: [www.mcwd.dst.ca.us](http://www.mcwd.dst.ca.us)

cc: Members, Board of Directors

Town of Mammoth Lakes

KMMT, KIBS, KSRW Radio

*In compliance with the Americans with Disabilities Act, if you need a disability related modification or accommodation to participate in this meeting, please call Stephanie Hake at (760) 934-2596 at least one full day before the meeting.*

*Documents and material relating to an open session agenda item that are provided to the Mammoth Community Water District Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District facility located at 1315 Meridian Boulevard, Mammoth Lakes, California.*



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Post Office Box 597  
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**NOTICE OF CANCELLATION**

The regular Technical Services Committee meeting of the Mammoth Community Water District Board of Directors scheduled for March 15, 2023 at 8:00 a.m. **HAS BEEN CANCELLED.**

The Mammoth Community Water District Technical Services Committee will hold a Special meeting on **Wednesday, March 15, 2023 at 2:30 P.M.**

A handwritten signature in blue ink, appearing to read "Mark Busby", is centered on the page.

MARK BUSBY  
General Manager

Date of Issuance: Monday, March 13, 2023

*Posted: MCWD Office  
MCWD Website: [www.mcwd.dst.ca.us](http://www.mcwd.dst.ca.us)  
cc: Members, Board of Directors  
Town of Mammoth Lakes  
KMMT, KIBS, KSRW Radio*



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**NOTICE OF A SPECIAL TECHNICAL SERVICES COMMITTEE MEETING**

NOTICE IS HEREBY GIVEN that the Technical Services Committee of the Board of Directors of the Mammoth Community Water District will hold a **SPECIAL TECHNICAL SERVICES COMMITTEE MEETING** to be held **WEDNESDAY, MARCH 15, 2023** at **2:30 P.M.**

***Please Note:***

*Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.*

***Please Note:***

***Subject to Committee approval of Agenda Item No. 1 on this agenda, this meeting will be conducted pursuant to the provisions of subdivision (e) of Government Code section 54953. Due to the Governor's March 1, 2023, March 8, 2023, and March 12, 2023, proclamations declaring a weather-related State of Emergency in Mono County and most other counties in California, this meeting will be conducted both in-person in the District's Boardroom at 1315 Meridian Blvd., Mammoth Lakes, CA 93546 and by video/teleconference using the information provided below.***

***For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following information to join the Zoom Videoconference Meeting:***

***<https://zoom.us/j/7609342596> (meeting ID: 760 934 2596) OR  
Join via teleconference by dialing 1-669-900-9128, 760-934-2596#***

**The agenda items are:**

1. Consider finding under Gov. Code, section 54953, subd. (e)(1)(B) that as a result of the Governor's proclaimed state of emergency: (i) meeting in person would present imminent risks to the health or safety of attendees: and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code, section 54953, subd. (e)(1)(C)
2. Review of the Operations Department Report (B-1)
3. Water Supply Update (C-5)
4. Review of the Maintenance Department Report (B-2)
5. Review of the Engineering Department Report (B-4)
6. Review of the Information Services Report (B-5)
7. Discussion / Questions Regarding Other Department Reports

- B-3 Finance Department Report
- B-6 Personnel Services Report
- B-8 General Manager's Report

*The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.*



MARK BUSBY  
General Manager

Date of Issuance: Monday, March 13, 2023

Posted: MCWD Office  
MCWD Website: [www.mcwd.dst.ca.us](http://www.mcwd.dst.ca.us)  
cc: Members, Board of Directors  
Town of Mammoth Lakes  
KMMT, KIBS, KSRW Radio

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**NOTICE OF A FINANCE COMMITTEE MEETING**  
**AMENDED AGENDA**

NOTICE IS HEREBY GIVEN that the Finance Committee of the Board of Directors of the Mammoth Community Water District will hold a **FINANCE COMMITTEE MEETING** on **WEDNESDAY, MARCH 15, 2023** at **1:00 P.M.**

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**The agenda items are:**

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2. Review and Approve the Board of Director Payment Requests for February 2023
3. Review and Approve the Accounts Payable Payment Vouchers for February 2023
4. Discuss and Review the February 2023 Check Register (A-1)
5. Discuss the Finance Department Report (B-3)
6. Discuss the Final Fiscal Year 2024 Master Fee Schedule (C-1)
7. Discuss the Final Fiscal Year 2024 Operating and Capital Budget (C-2)

8. Discuss the Initial Fiscal Year 2024 Appropriations Limit (C-3)
9. Discussion / Questions Regarding Other Department Reports
  - B-1 Operations Department Report
  - B-2 Maintenance Department Report
  - B-4 Engineering Department Report
  - B-5 Information Services Report
  - B-6 Personnel Services Report
  - B-8 General Manager's Report

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MARK BUSBY  
General Manager

Date of Issuance: Monday, March 13, 2023

Posted: MCWD Office  
MCWD Website: [www.mcwd.dst.ca.us](http://www.mcwd.dst.ca.us)  
cc: Members, Board of Directors  
Town of Mammoth Lakes  
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## Check Register for the Month of February 2023

ERP Pro 10 Software Report

(Check #3439 - #3536)



Mammoth Community Water District, CA

# Board Check Register

## By Vendor Name

Payment Dates 2/1/2023 - 2/28/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
<b>Vendor: 02370 - A Reliable Plumber</b>					
02/08/2023	3465	Service Call for Air Gap at L'Abri #9	96-000-6115		220.00
02/16/2023	3497	Garbage Disposal Replacement L'Abri #10	96-000-6115		365.00
<b>Vendor 02370 - A Reliable Plumber Total:</b>					<b>585.00</b>
<b>Vendor: 00016 - ACWA / JPIA (HBA)</b>					
02/08/2023	3466	Dental Insurance	10-000-2150		610.67
02/08/2023	3466	Life Insurance - Board	10-000-2150		41.14
02/08/2023	3466	Premiums	10-000-2150		8,043.00
02/08/2023	3466	VSP	10-000-2150		122.00
02/08/2023	3466	Dental Insurance	10-000-2150		1,015.50
02/08/2023	3466	Dental Insurance	20-000-2150		1,543.77
02/08/2023	3466	Dental Insurance	30-000-2150		1,633.37
02/08/2023	3466	EAP	10-000-2150		22.65
02/08/2023	3466	EAP	20-000-2150		33.58
02/08/2023	3466	EAP	30-000-2150		35.53
02/08/2023	3466	Life Insurance - Dependent	10-000-2150		2.52
02/08/2023	3466	Life Insurance - Dependent	20-000-2150		2.97
02/08/2023	3466	Life Insurance - Dependent	30-000-2150		2.88
02/08/2023	3466	Life Insurance	10-000-2150		392.00
02/08/2023	3466	Life Insurance	20-000-2150		219.48
02/08/2023	3466	Life Insurance	30-000-2150		200.52
02/08/2023	3466	Life Insurance	10-000-2150		155.82
02/08/2023	3466	Life Insurance	20-000-2150		132.72
02/08/2023	3466	Life Insurance	30-000-2150		150.75
02/08/2023	3466	Life Insurance - Supplemental	20-000-2150		15.37
02/08/2023	3466	Life Insurance - Supplemental	30-000-2150		14.63
02/08/2023	3466	Premiums	10-000-2150		13,454.23
02/08/2023	3466	Premiums	20-000-2150		19,163.60
02/08/2023	3466	Premiums	30-000-2150		20,541.66
02/08/2023	3466	VSP	10-000-2150		222.88
02/08/2023	3466	VSP	20-000-2150		340.41
02/08/2023	3466	VSP	30-000-2150		363.91
02/08/2023	3466	Premium Adjustment	10-000-6020		-1,057.23
<b>Vendor 00016 - ACWA / JPIA (HBA) Total:</b>					<b>67,420.33</b>
<b>Vendor: 00025 - AFLAC</b>					
02/28/2023	DFT0000532	AFLAC	20-000-2170		28.23
02/28/2023	DFT0000532	AFLAC	20-000-2170		3.74
02/28/2023	DFT0000532	AFLAC	30-000-2170		26.92
02/28/2023	DFT0000532	AFLAC	30-000-2170		3.56
02/28/2023	DFT0000543	AFLAC	20-000-2170		27.58
02/28/2023	DFT0000543	AFLAC	20-000-2170		3.65
02/28/2023	DFT0000543	AFLAC	30-000-2170		3.65
02/28/2023	DFT0000543	AFLAC	30-000-2170		27.57
<b>Vendor 00025 - AFLAC Total:</b>					<b>124.90</b>
<b>Vendor: 00048 - Allied Wire &amp; Cable, Inc.</b>					
02/02/2023	3439	Wire	30-240-6145		446.09
<b>Vendor 00048 - Allied Wire &amp; Cable, Inc. Total:</b>					<b>446.09</b>
<b>Vendor: 00054 - Alpine Paint</b>					
02/02/2023	3440	Paint Supplies	10-330-6150		30.59
02/08/2023	3467	Paint	10-000-6150		94.69
<b>Vendor 00054 - Alpine Paint Total:</b>					<b>125.28</b>

## Board Check Register

Payment Dates: 2/1/2023 - 2/28/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
<b>Vendor: 00063 - American Business Machines Co.</b>					
02/08/2023	10364	Copier/Printer Agreement	10-000-6180		66.51
02/08/2023	10364	Toner Shipping	10-000-6180		15.00
02/21/2023	10378	Ops Copier/Printer Agreement	10-000-6180		46.05
<b>Vendor 00063 - American Business Machines Co. Total:</b>					<b>127.56</b>
<b>Vendor: 00069 - Amerigas (WWTP/Lab)</b>					
02/02/2023	3441	Propane - WWTP/Lab	30-240-6231		1,771.21
02/08/2023	3468	Propane - WWTP/Lab	30-240-6231		1,346.94
02/08/2023	3468	Propane - WWTP/Lab	30-240-6231		1,247.96
02/16/2023	3498	Propane - WWTP/Lab	30-240-6231		1,666.96
02/21/2023	3520	Propane - WWTP/Lab	30-240-6231		1,226.11
02/21/2023	3520	Propane - WWTP/Lab	30-240-6231		934.80
<b>Vendor 00069 - Amerigas (WWTP/Lab) Total:</b>					<b>8,193.98</b>
<b>Vendor: 00072 - Amerigas (GWTP 1)</b>					
02/08/2023	3469	Propane GWTP 1	20-220-6231		1,473.58
<b>Vendor 00072 - Amerigas (GWTP 1) Total:</b>					<b>1,473.58</b>
<b>Vendor: 00068 - Amerigas (Offices)</b>					
02/02/2023	3442	Propane - District Offices	10-000-6231		2,057.49
02/16/2023	3499	Propane - District Offices	10-000-6231		2,135.06
02/21/2023	3521	Propane - District Offices	10-000-6231		1,025.28
<b>Vendor 00068 - Amerigas (Offices) Total:</b>					<b>5,217.83</b>
<b>Vendor: 02383 - Apodaca's Handyman</b>					
02/02/2023	3443	Front Door Repair - L'Abri #10	96-000-6115		94.99
<b>Vendor 02383 - Apodaca's Handyman Total:</b>					<b>94.99</b>
<b>Vendor: 00111 - AT&amp;T Mobility</b>					
02/08/2023	3470	FirstNet	10-130-6105		80.48
<b>Vendor 00111 - AT&amp;T Mobility Total:</b>					<b>80.48</b>
<b>Vendor: 00115 - ATSSA</b>					
02/16/2023	10371	Traffic Control Technician Training (9 Students)	10-110-6200		1,845.00
02/16/2023	10371	Traffic Control Supervisor Training (9 Students)	10-110-6200		3,645.00
<b>Vendor 00115 - ATSSA Total:</b>					<b>5,490.00</b>
<b>Vendor: 00123 - Babcock Laboratories, Inc.</b>					
02/08/2023	3471	Lab Services	20-210-6111		226.44
02/21/2023	3522	Lab Services	30-210-6111		419.92
02/21/2023	3522	Lab Services	20-210-6111		56.61
02/21/2023	3522	Lab Services	10-210-6111		169.84
02/21/2023	3522	Lab Services	30-210-6111		276.02
<b>Vendor 00123 - Babcock Laboratories, Inc. Total:</b>					<b>1,148.83</b>
<b>Vendor: 00125 - Backgrounds Online</b>					
02/02/2023	10358	Background Checks	10-110-6100		241.44
<b>Vendor 00125 - Backgrounds Online Total:</b>					<b>241.44</b>
<b>Vendor: 00131 - Bartkiewicz, Kronick &amp; Shanahan</b>					
02/16/2023	10372	Legal Services	10-100-6140		3,675.00
<b>Vendor 00131 - Bartkiewicz, Kronick &amp; Shanahan Total:</b>					<b>3,675.00</b>
<b>Vendor: 02343 - Bill's Appliance Repair Eastern Sierra, Inc.</b>					
02/21/2023	3523	Refrigerator Service Call - 1751 OMR	96-000-6115		119.00
<b>Vendor 02343 - Bill's Appliance Repair Eastern Sierra, Inc. Total:</b>					<b>119.00</b>
<b>Vendor: 00189 - Britt's Diesel &amp; Automotive</b>					
02/02/2023	10359	70 Gal. Tank	30-240-6155		1,796.73
02/21/2023	10379	Repairs to Veh #53	22-340-6155		2,664.98
<b>Vendor 00189 - Britt's Diesel &amp; Automotive Total:</b>					<b>4,461.71</b>
<b>Vendor: 00201 - CA Tax Payment ACH</b>					
02/01/2023	DFT0000534	CA SWT and CASDI	10-000-2210		400.58
02/01/2023	DFT0000534	CA SWT and CASDI	10-000-2210		2,478.20

## Board Check Register

Payment Dates: 2/1/2023 - 2/28/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
02/01/2023	DFT0000534	CA SWT and CASDI	20-000-2210		427.51
02/01/2023	DFT0000534	CA SWT and CASDI	20-000-2210		1,607.73
02/01/2023	DFT0000534	CA SWT and CASDI	30-000-2210		512.17
02/01/2023	DFT0000534	CA SWT and CASDI	30-000-2210		2,140.44
02/15/2023	DFT0000545	CA SWT and CASDI	10-000-2210		2,448.89
02/15/2023	DFT0000545	CA SWT and CASDI	10-000-2210		395.47
02/15/2023	DFT0000545	CA SWT and CASDI	20-000-2210		440.19
02/15/2023	DFT0000545	CA SWT and CASDI	20-000-2210		1,650.12
02/15/2023	DFT0000545	CA SWT and CASDI	30-000-2210		490.14
02/15/2023	DFT0000545	CA SWT and CASDI	30-000-2210		1,936.55
02/23/2023	DFT0000548	CA SWT and CASDI	10-000-2210		50.00
<b>Vendor 00201 - CA Tax Payment ACH Total:</b>					<b>14,977.99</b>
<b>Vendor: 00205 - California Broadband Cooperative</b>					
02/21/2023	3524	Internet Service	10-130-6105		917.95
<b>Vendor 00205 - California Broadband Cooperative Total:</b>					<b>917.95</b>
<b>Vendor: 00207 - California Dept. of Tax and Fee Administration</b>					
02/16/2023	3500	2022 Underground Storage Tank Maintenance Fee	10-000-6205		551.74
<b>Vendor 00207 - California Dept. of Tax and Fee Administration Total:</b>					<b>551.74</b>
<b>Vendor: 00210 - California Rural Water Association</b>					
02/21/2023	3525	Annual Membership Renewal	10-100-6160		1,507.00
<b>Vendor 00210 - California Rural Water Association Total:</b>					<b>1,507.00</b>
<b>Vendor: 02179 - California State Disbursement Unit</b>					
02/01/2023	DFT0000527	Ca. Child Support	20-000-2170		46.16
02/01/2023	DFT0000527	Ca. Child Support	30-000-2170		46.14
02/15/2023	DFT0000538	Ca. Child Support	20-000-2170		46.16
02/15/2023	DFT0000538	Ca. Child Support	30-000-2170		46.14
<b>Vendor 02179 - California State Disbursement Unit Total:</b>					<b>184.60</b>
<b>Vendor: 00220 - Carmichael Business Technology</b>					
02/02/2023	3444	Cloud Backups	10-130-6105		250.00
02/02/2023	3444	VOIP Agreement	10-000-6210		635.55
02/02/2023	3444	IT Agreement	10-130-6106		2,500.00
02/08/2023	3472	Office 365 Basic Licenses	10-130-6105		1,728.00
02/08/2023	3472	Office 365 Standard Licenses	10-130-6105		6,600.00
<b>Vendor 00220 - Carmichael Business Technology Total:</b>					<b>11,713.55</b>
<b>Vendor: 00281 - Chuck Villar Construction</b>					
02/02/2023	3445	Sludge Hauling	30-240-6100		10,842.25
<b>Vendor 00281 - Chuck Villar Construction Total:</b>					<b>10,842.25</b>
<b>Vendor: 01957 - City of Fallon</b>					
02/16/2023	3501	Sludge Processing	30-240-6102		5,083.97
<b>Vendor 01957 - City of Fallon Total:</b>					<b>5,083.97</b>
<b>Vendor: 00306 - Conriquez Cleaning</b>					
02/02/2023	3446	Janatorial Services	10-000-6150		2,420.00
<b>Vendor 00306 - Conriquez Cleaning Total:</b>					<b>2,420.00</b>
<b>Vendor: 00325 - Cranes Waste Oil, Inc.</b>					
02/16/2023	3502	Waste Oil Disposal	10-000-6100		145.00
<b>Vendor 00325 - Cranes Waste Oil, Inc. Total:</b>					<b>145.00</b>
<b>Vendor: 00326 - Creative Image Embroidery</b>					
02/02/2023	3447	Embroidery	10-300-6124		43.10
02/16/2023	3503	Work Shirts - H. Lewis	10-330-6124		171.32
<b>Vendor 00326 - Creative Image Embroidery Total:</b>					<b>214.42</b>
<b>Vendor: 02390 - David Goodman</b>					
02/16/2023	3504	HET (3) and HEDW Rebates	10-100-6237		700.00
<b>Vendor 02390 - David Goodman Total:</b>					<b>700.00</b>

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Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
<b>Vendor: 00439 - Dewey Pest Control</b>					
02/08/2023	3473	Pest Control	10-000-6150		202.00
<b>Vendor 00439 - Dewey Pest Control Total:</b>					<b>202.00</b>
<b>Vendor: 00452 - DIY Home Center</b>					
02/02/2023	10360	Misc. HW	10-330-6180		7.26
02/02/2023	10360	Misc. HW	10-330-6180		10.66
02/08/2023	10365	Carbon Monoxide Detector	96-000-6115		45.57
02/08/2023	10365	Couplings, Tube Kits	10-330-6155		34.45
02/08/2023	10365	Couplings	10-330-6155		12.59
02/08/2023	10365	5 gal. Buckets	10-330-6180		10.43
02/16/2023	10373	Misc. HW	10-310-6155		9.68
02/16/2023	10373	Operating Supplies/Tools	10-310-6120		45.24
02/16/2023	10373	Operating Supplies/Tools	10-310-6180		42.76
02/16/2023	10373	Operating Toos/Supplies	10-310-6120		145.45
02/16/2023	10373	Operating Toos/Supplies	10-310-6180		14.52
02/16/2023	10373	Misc. HW	10-310-6155		48.44
02/16/2023	10373	Misc. HW	10-310-6155		18.04
02/16/2023	10373	Magnets	10-310-6180		43.61
02/16/2023	10373	Tools	10-310-6120		106.64
02/16/2023	10373	Misc. HW	10-310-6180		11.20
02/16/2023	10373	Misc. HW	10-310-6155		7.71
02/16/2023	10373	Heater Filters	10-330-6150		49.18
02/16/2023	10373	Misc. Supplies	10-330-6180		5.23
02/16/2023	10373	PVC Pipe and Adapters	20-330-6145		35.64
02/16/2023	10373	Key Chain	10-120-6180		0.96
02/16/2023	10373	TP Holder - Plant 2	20-330-6150		10.66
02/16/2023	10373	Misc. HW	10-330-6150		24.57
02/16/2023	10373	Channel Locks, Wrenches	20-220-6180		106.62
02/16/2023	10373	Misc. HW	10-330-6150		27.40
02/16/2023	10373	All Thread, Couplings	10-310-6180		19.91
02/21/2023	10380	Fuel Containers	10-330-6120		73.68
02/21/2023	10380	Drawer Organizer	10-400-6120		20.05
02/21/2023	10380	Epoxy	10-330-6180		7.75
<b>Vendor 00452 - DIY Home Center Total:</b>					<b>995.90</b>
<b>Vendor: 00208 - DMV</b>					
02/21/2023	3526	Class B License Permit Test	10-310-6160		89.00
<b>Vendor 00208 - DMV Total:</b>					<b>89.00</b>
<b>Vendor: 00487 - Dyacon, Inc.</b>					
02/08/2023	3474	Wireless Service for Weather Station	10-330-6210		300.00
<b>Vendor 00487 - Dyacon, Inc. Total:</b>					<b>300.00</b>
<b>Vendor: 02291 - Eastern Sierra Door Company</b>					
02/21/2023	3527	Repairs and New Remotes	10-000-6145		376.02
<b>Vendor 02291 - Eastern Sierra Door Company Total:</b>					<b>376.02</b>
<b>Vendor: 00523 - Elizabeth Hylton</b>					
02/08/2023	3475	HECW Rebate	10-100-6237		400.00
<b>Vendor 00523 - Elizabeth Hylton Total:</b>					<b>400.00</b>
<b>Vendor: 00540 - Environmental Leverage, Inc.</b>					
02/16/2023	3505	2-Day WW Process Control Seminar	30-210-6215		395.00
02/16/2023	3505	2-Day WW Process Control Seminar	30-240-6215		395.00
02/16/2023	3505	MicroClear	30-240-6180		435.25
<b>Vendor 00540 - Environmental Leverage, Inc. Total:</b>					<b>1,225.25</b>
<b>Vendor: 00569 - Federal Tax Payment ACH</b>					
02/01/2023	DFT0000533	Federal Deposit	10-000-2200		1,298.50
02/01/2023	DFT0000533	Federal Deposit	10-000-2200		5,998.05
02/01/2023	DFT0000533	Federal Deposit	20-000-2200		4,553.11

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02/01/2023	DFT0000533	Federal Deposit	20-000-2200		1,390.98
02/01/2023	DFT0000533	Federal Deposit	30-000-2200		6,054.64
02/01/2023	DFT0000533	Federal Deposit	30-000-2200		1,664.24
02/15/2023	DFT0000544	Federal Deposit	10-000-2200		1,282.04
02/15/2023	DFT0000544	Federal Deposit	10-000-2200		5,918.87
02/15/2023	DFT0000544	Federal Deposit	20-000-2200		1,434.06
02/15/2023	DFT0000544	Federal Deposit	20-000-2200		4,731.52
02/15/2023	DFT0000544	Federal Deposit	30-000-2200		5,397.29
02/15/2023	DFT0000544	Federal Deposit	30-000-2200		1,595.54
02/23/2023	DFT0000547	Federal Deposit	10-000-2200		287.44
02/23/2023	DFT0000547	Federal Deposit	10-000-2200		67.24
02/23/2023	DFT0000547	Federal Deposit	10-000-2200		200.00
<b>Vendor 00569 - Federal Tax Payment ACH Total:</b>					<b>41,873.52</b>
<b>Vendor: 00608 - Frontier</b>					
02/02/2023	3448	Internet Service for GWTPs	10-130-6105		114.98
02/02/2023	3448	Land Lines	10-000-6210		121.51
02/02/2023	3448	Land Lines	10-000-6210		202.66
<b>Vendor 00608 - Frontier Total:</b>					<b>439.15</b>
<b>Vendor: 00662 - Grainger, Inc.</b>					
02/08/2023	3476	Concrete Saw	10-310-6120		1,233.43
02/16/2023	3506	First Aid Supplies	10-110-6200		70.69
02/21/2023	3528	Paper Products	10-000-6180		264.77
02/21/2023	3528	Silicone, Gloves, Batteries	10-000-1200		334.61
<b>Vendor 00662 - Grainger, Inc. Total:</b>					<b>1,903.50</b>
<b>Vendor: 00684 - Haaker Equipment Company</b>					
02/02/2023	10361	Vactor Repair Supplies - #51 and #77	10-310-6155		671.43
02/02/2023	10361	Vactor Repair Supplies - #51 and #77	10-320-6155		350.50
<b>Vendor 00684 - Haaker Equipment Company Total:</b>					<b>1,021.93</b>
<b>Vendor: 00685 - Hach Company</b>					
02/08/2023	3477	Lab Supplies	30-210-6180		549.17
02/16/2023	3507	Hach ORP P.H. probe	20-220-6180		758.51
02/21/2023	3529	Lab Supplies	30-210-6180		614.18
<b>Vendor 00685 - Hach Company Total:</b>					<b>1,921.86</b>
<b>Vendor: 00687 - Hardy Diagnostics</b>					
02/08/2023	3478	Lab Supplies	20-210-6180		553.16
<b>Vendor 00687 - Hardy Diagnostics Total:</b>					<b>553.16</b>
<b>Vendor: 00705 - High Country Lumber, Inc.</b>					
02/02/2023	3449	Ice Melt	10-000-6180		86.16
02/08/2023	3479	Gloves	20-220-6180		64.63
02/08/2023	3479	Ice Melt	10-000-6180		86.16
02/08/2023	3479	Couplings	10-330-6155		25.41
02/08/2023	3479	5 gal. Buckets	10-330-6180		15.11
02/08/2023	3479	Jacket and Pants - Solomon	20-220-6124		204.70
02/08/2023	3479	5 gal. Buckets	10-330-6180		42.33
02/08/2023	3479	5 gal. Buckets	10-330-6180		21.30
02/16/2023	3508	Snow Shovels	10-000-1200		497.68
02/16/2023	3508	Plywood to Protect Windows at Tamarack #140	96-000-6115		54.87
<b>Vendor 00705 - High Country Lumber, Inc. Total:</b>					<b>1,098.35</b>
<b>Vendor: 00706 - High Sierra Energy Foundation</b>					
02/02/2023	3450	LivingWise Education Program Sponsorship	10-100-6237		3,897.00
<b>Vendor 00706 - High Sierra Energy Foundation Total:</b>					<b>3,897.00</b>
<b>Vendor: 00723 - Idexx Distribution, Inc.</b>					
02/08/2023	3480	Lab Supplies	30-210-6180		59.37
<b>Vendor 00723 - Idexx Distribution, Inc. Total:</b>					<b>59.37</b>

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<b>Vendor: 00725 - Infosend, Inc.</b>					
02/08/2023	10366	January UB Statement Processing	10-120-6100		1,899.30
<b>Vendor 00725 - Infosend, Inc. Total:</b>					<b>1,899.30</b>
<b>Vendor: 00728 - International Union of Operating Engineers</b>					
02/02/2023	3451	Union Dues	10-000-2170		46.96
02/02/2023	3451	Union Dues	20-000-2170		163.64
02/02/2023	3451	Union Dues	30-000-2170		185.40
<b>Vendor 00728 - International Union of Operating Engineers Total:</b>					<b>396.00</b>
<b>Vendor: 00732 - Inyo Crude, Inc.</b>					
02/16/2023	3509	Unleaded	10-000-1201		7,657.81
02/16/2023	3509	Diesel	10-000-1201		18,185.45
<b>Vendor 00732 - Inyo Crude, Inc. Total:</b>					<b>25,843.26</b>
<b>Vendor: 00816 - Jensen Precast</b>					
02/21/2023	3530	4848 Adjustable Torsion Galvanized Hatch	20-310-6145		4,619.24
<b>Vendor 00816 - Jensen Precast Total:</b>					<b>4,619.24</b>
<b>Vendor: 02387 - Jon Appel</b>					
02/08/2023	3481	Resolution of Claim #23-001	10-000-6130		183.00
<b>Vendor 02387 - Jon Appel Total:</b>					<b>183.00</b>
<b>Vendor: 01003 - KMMT-FM</b>					
02/16/2023	3510	Advertising	10-100-6190		500.00
<b>Vendor 01003 - KMMT-FM Total:</b>					<b>500.00</b>
<b>Vendor: 02391 - Kustom Karr</b>					
02/21/2023	3531	Vehicle Detail (2)	10-300-6155		325.00
02/21/2023	3531	Vehicle Detail (2)	10-330-6155		325.00
<b>Vendor 02391 - Kustom Karr Total:</b>					<b>650.00</b>
<b>Vendor: 00052 - Linde Gas &amp; Equipment, Inc.</b>					
02/08/2023	3482	Welding Supplies	10-000-6180		71.90
02/08/2023	3482	Welding Supplies	10-000-6180		57.52
02/08/2023	3482	Welding Supplies	10-000-6180		57.52
<b>Vendor 00052 - Linde Gas &amp; Equipment, Inc. Total:</b>					<b>186.94</b>
<b>Vendor: 01099 - Mammoth Disposal</b>					
02/08/2023	3483	Trash Service	10-000-6100		1,650.50
02/08/2023	3483	Recycling	10-000-6100		140.00
02/08/2023	3483	Recycling	10-000-6100		130.00
<b>Vendor 01099 - Mammoth Disposal Total:</b>					<b>1,920.50</b>
<b>Vendor: 01183 - McMaster-Carr Supply Co.</b>					
02/02/2023	3452	Stainless Steel Harware	20-220-6145		253.46
02/02/2023	3452	Snow Rake and Extension	30-240-6120		147.13
02/16/2023	3511	Check Valves	10-330-6150		52.28
02/21/2023	3532	Time-Delay Fuses	30-240-6145		690.50
<b>Vendor 01183 - McMaster-Carr Supply Co. Total:</b>					<b>1,143.37</b>
<b>Vendor: 02384 - Melanie Seator</b>					
02/08/2023	3484	HET Rebate	10-100-6237		200.00
<b>Vendor 02384 - Melanie Seator Total:</b>					<b>200.00</b>
<b>Vendor: 01240 - Mission Linen Supply</b>					
02/02/2023	3453	Linen and Uniform Service	10-000-6180		817.32
02/02/2023	3453	Linen and Uniform Service	10-000-6180		41.28
<b>Vendor 01240 - Mission Linen Supply Total:</b>					<b>858.60</b>
<b>Vendor: 01259 - Montrose Air Quality Services, LLC</b>					
02/16/2023	10374	2022 CARB Database Reconciliation	10-120-6110		43.75
<b>Vendor 01259 - Montrose Air Quality Services, LLC Total:</b>					<b>43.75</b>

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<b>Vendor: 01945 - Northern Inyo Healthcare District</b>					
02/08/2023	3485	Pre-Employment Physical - Brooks	10-110-6100		202.00
<b>Vendor 01945 - Northern Inyo Healthcare District Total:</b>					<b>202.00</b>
<b>Vendor: 01318 - NTU Technologies, Inc.</b>					
02/08/2023	10367	1800 Gallons 929 polymer bulk tanker	30-240-6179		21,412.17
<b>Vendor 01318 - NTU Technologies, Inc. Total:</b>					<b>21,412.17</b>
<b>Vendor: 02392 - Oliver East</b>					
02/21/2023	3533	Resolution of Claim #23-002	10-000-6130		575.70
<b>Vendor 02392 - Oliver East Total:</b>					<b>575.70</b>
<b>Vendor: 00609 - Orion</b>					
02/01/2023	DFT0000525	457B EE Contribution	10-000-2161		3,957.70
02/01/2023	DFT0000525	457B EE Contribution	20-000-2161		3,332.96
02/01/2023	DFT0000525	457B EE Contribution	30-000-2161		3,958.28
02/01/2023	DFT0000526	457b EE Contribution	10-000-2161		478.25
02/01/2023	DFT0000526	457b EE Contribution	20-000-2161		1,662.92
02/01/2023	DFT0000526	457b EE Contribution	30-000-2161		2,182.70
02/01/2023	DFT0000531	401A/457 ER	10-000-2160		8,901.88
02/01/2023	DFT0000531	401A/457 ER	10-000-2160		873.88
02/01/2023	DFT0000531	401A/457 ER	20-000-2160		941.20
02/01/2023	DFT0000531	401A/457 ER	20-000-2160		9,494.88
02/01/2023	DFT0000531	401A/457 ER	30-000-2160		1,129.99
02/01/2023	DFT0000531	401A/457 ER	30-000-2160		11,386.49
02/15/2023	DFT0000536	457B EE Contribution	10-000-2161		3,957.70
02/15/2023	DFT0000536	457B EE Contribution	20-000-2161		3,322.18
02/15/2023	DFT0000536	457B EE Contribution	30-000-2161		3,969.06
02/15/2023	DFT0000537	457b EE Contribution	10-000-2161		461.55
02/15/2023	DFT0000537	457b EE Contribution	20-000-2161		1,817.63
02/15/2023	DFT0000537	457b EE Contribution	30-000-2161		2,307.80
02/15/2023	DFT0000542	401A/457 ER	10-000-2160		865.53
02/15/2023	DFT0000542	401A/457 ER	10-000-2160		8,788.47
02/15/2023	DFT0000542	401A/457 ER	20-000-2160		969.48
02/15/2023	DFT0000542	401A/457 ER	20-000-2160		9,777.63
02/15/2023	DFT0000542	401A/457 ER	30-000-2160		1,080.98
02/15/2023	DFT0000542	401A/457 ER	30-000-2160		10,896.58
<b>Vendor 00609 - Orion Total:</b>					<b>96,515.72</b>
<b>Vendor: 02230 - Park Consulting Group, Inc.</b>					
02/16/2023	10375	Neptune AMI Consulting	10-130-6106		2,950.00
<b>Vendor 02230 - Park Consulting Group, Inc. Total:</b>					<b>2,950.00</b>
<b>Vendor: 01366 - Perry Motors</b>					
02/14/2023	3495	2023 Honda C-RV	22-000-1320		18,765.18
02/14/2023	3495	2023 Honda C-RV	23-000-1320		18,765.18
02/14/2023	3495	Trade-In (#48 - Nissan Frontier)	22-000-4205		-1,250.00
02/14/2023	3495	Trade-In (#48 - Nissan Frontier)	23-000-4205		-1,250.00
<b>Vendor 01366 - Perry Motors Total:</b>					<b>35,030.36</b>
<b>Vendor: 01785 - Pilot Thomas Logistics</b>					
02/08/2023	10368	Diesel for WWTP Generator	30-240-6126		1,040.02
<b>Vendor 01785 - Pilot Thomas Logistics Total:</b>					<b>1,040.02</b>
<b>Vendor: 01438 - Rich Environmental Services</b>					
02/02/2023	3454	UST Inspections	10-000-6100		100.00
<b>Vendor 01438 - Rich Environmental Services Total:</b>					<b>100.00</b>
<b>Vendor: 02385 - Rob or Kara Peterson</b>					
02/08/2023	3486	HET Rebate	10-100-6237		200.00
<b>Vendor 02385 - Rob or Kara Peterson Total:</b>					<b>200.00</b>



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<b>Vendor: 02386 - Russell Baldocchi</b>					
02/08/2023	3487	HEDW Rebate	10-100-6237		200.00
<b>Vendor 02386 - Russell Baldocchi Total:</b>					<b>200.00</b>
<b>Vendor: 01610 - Sierra Automated Valve Services, Inc.</b>					
02/16/2023	3512	Electric Valve Actuators	20-230-6145		6,911.49
<b>Vendor 01610 - Sierra Automated Valve Services, Inc. Total:</b>					<b>6,911.49</b>
<b>Vendor: 01639 - Snowcreek Athletic Club</b>					
02/16/2023	3513	Snowcreek Dues	10-000-2170		100.00
02/16/2023	3513	Snowcreek Dues	20-000-2170		102.52
02/16/2023	3513	Snowcreek Dues	30-000-2170		182.48
<b>Vendor 01639 - Snowcreek Athletic Club Total:</b>					<b>385.00</b>
<b>Vendor: 01650 - Southern California Edison - District</b>					
02/08/2023	3488	Electricity	10-000-6230		7,046.89
02/08/2023	3488	Electricity	20-220-6230		15,677.03
02/08/2023	3488	Electricity	20-230-6230		391.33
02/08/2023	3488	Electricity	30-240-6230		2,085.36
02/08/2023	3488	Electricity	20-220-6230		4,409.90
<b>Vendor 01650 - Southern California Edison - District Total:</b>					<b>29,610.51</b>
<b>Vendor: 01662 - Standard Insurance Company</b>					
02/08/2023	DFT0000505	Disability - Long Term	10-000-2150		278.47
02/08/2023	DFT0000505	Disability - Long Term	20-000-2150		265.62
02/08/2023	DFT0000505	Disability - Long Term	30-000-2150		306.38
02/08/2023	DFT0000506	Disability - Short Term	10-000-2150		39.08
02/08/2023	DFT0000506	Disability - Short Term	20-000-2150		37.55
02/08/2023	DFT0000506	Disability - Short Term	30-000-2150		42.75
02/08/2023	DFT0000517	Disability - Long Term	10-000-2150		278.44
02/08/2023	DFT0000517	Disability - Long Term	20-000-2150		274.72
02/08/2023	DFT0000517	Disability - Long Term	30-000-2150		328.65
02/08/2023	DFT0000518	Disability - Short Term	10-000-2150		39.08
02/08/2023	DFT0000518	Disability - Short Term	20-000-2150		38.76
02/08/2023	DFT0000518	Disability - Short Term	30-000-2150		45.93
02/08/2023	DFT0000535	Premium Adjustment	10-000-6020		-158.14
02/28/2023	DFT0000528	Disability - Long Term	10-000-2150		253.69
02/28/2023	DFT0000528	Disability - Long Term	20-000-2150		270.85
02/28/2023	DFT0000528	Disability - Long Term	30-000-2150		324.29
02/28/2023	DFT0000529	Disability - Short Term	10-000-2150		35.60
02/28/2023	DFT0000529	Disability - Short Term	20-000-2150		38.18
02/28/2023	DFT0000529	Disability - Short Term	30-000-2150		45.36
02/28/2023	DFT0000539	Disability - Long Term	10-000-2150		225.42
02/28/2023	DFT0000539	Disability - Long Term	20-000-2150		251.04
02/28/2023	DFT0000539	Disability - Long Term	30-000-2150		279.24
02/28/2023	DFT0000540	Disability - Short Term	10-000-2150		35.15
02/28/2023	DFT0000540	Disability - Short Term	20-000-2150		39.34
02/28/2023	DFT0000540	Disability - Short Term	30-000-2150		43.36
<b>Vendor 01662 - Standard Insurance Company Total:</b>					<b>3,658.81</b>
<b>Vendor: 02005 - State of California Franchise Tax Board</b>					
02/02/2023	3455	Case No. 550198169	10-000-2170		100.00
02/16/2023	3514	Case No. 550198169	10-000-2170		100.00
<b>Vendor 02005 - State of California Franchise Tax Board Total:</b>					<b>200.00</b>
<b>Vendor: 01669 - Stephanie Hake</b>					
02/02/2023	10362	Reimbursements	10-000-6123		73.17
02/02/2023	10362	Reimbursements	10-000-6180		77.40
02/02/2023	10362	Reimbursements	10-000-6215		115.71
02/16/2023	10376	HSA Termination Fee Reimbursement	10-000-6020		20.00
<b>Vendor 01669 - Stephanie Hake Total:</b>					<b>286.28</b>
<b>Vendor: 01678 - Sterling Health Service Administration</b>					
02/01/2023	DFT0000530	HSA	10-000-2151		322.86

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Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
02/15/2023	DFT0000541	HSA	10-000-2151		322.86
<b>Vendor 01678 - Sterling Health Service Administration Total:</b>					<b>645.72</b>
<b>Vendor: 01701 - Steve's Auto &amp; Truck Parts</b>					
02/02/2023	3456	Batteries for T8 and T5 Tank Sites	20-230-6145		1,688.75
02/02/2023	3456	Solenoids	10-320-6155		201.61
02/02/2023	3456	Fuse Tap	10-310-6120		15.07
02/08/2023	3489	Trailer Adapter Wire	10-330-6155		124.10
02/16/2023	3515	Antifreeze	10-310-6155		67.82
02/16/2023	3515	U-Joint	10-310-6155		33.06
02/16/2023	3515	Fuses	10-310-6155		19.08
02/16/2023	3515	Battery Cables	10-310-6155		323.38
02/16/2023	3515	Solenoid	10-310-6155		63.99
02/16/2023	3515	Oil Filter	20-220-6155		10.04
02/16/2023	3515	Misc. Supplies	10-310-6155		1.68
02/16/2023	3515	Fuses	10-310-6155		8.32
02/16/2023	3515	Vehicle Maintenance Supplies	30-240-6155		40.56
02/16/2023	3515	Hydraulic Oil, Funnel	30-240-6155		845.86
02/16/2023	3515	Credit for Returned Merchandise	10-320-6155		-104.44
02/16/2023	3515	Light Bulbs	10-300-6155		48.63
02/21/2023	3534	Oil, Oil Filters	10-000-1200		289.33
02/21/2023	3534	Oil Filters, Wiper Blades	10-000-1200		121.83
<b>Vendor 01701 - Steve's Auto &amp; Truck Parts Total:</b>					<b>3,798.67</b>
<b>Vendor: 01728 - SwiftComply US OpCo, Inc.</b>					
02/16/2023	3516	SwiftComply FOG Saas Annual Fee	10-130-6105		2,921.00
<b>Vendor 01728 - SwiftComply US OpCo, Inc. Total:</b>					<b>2,921.00</b>
<b>Vendor: 01730 - SWRCB - Permit Fees</b>					
02/02/2023	3457	Annual Permit Fee	30-200-6205		1,738.00
<b>Vendor 01730 - SWRCB - Permit Fees Total:</b>					<b>1,738.00</b>
<b>Vendor: 01731 - SWRCB-DWOCP</b>					
02/08/2023	3491	D2 - Exam - Lesiak	10-330-6160		65.00
02/08/2023	3490	D2 Exam Fee - Burnett	30-240-6160		65.00
02/21/2023	3535	D2 Exam - Solomon	20-220-6160		32.50
02/21/2023	3535	D2 Exam - Solomon	20-230-6160		32.50
<b>Vendor 01731 - SWRCB-DWOCP Total:</b>					<b>195.00</b>
<b>Vendor: 01740 - Tamarack Owners Association</b>					
02/02/2023	3458	HOA Dues (2 months)	96-000-6115		950.00
<b>Vendor 01740 - Tamarack Owners Association Total:</b>					<b>950.00</b>
<b>Vendor: 01763 - Thatcher Company, Inc</b>					
02/02/2023	3459	6 Cylinders of Chlorine	30-240-6179		31,356.30
02/02/2023	3459	Refund for Cylinder Deposit	30-240-6179		-15,000.00
02/02/2023	3459	Refund for Tax on Cylinder Deposit	30-240-6179		-1,162.50
<b>Vendor 01763 - Thatcher Company, Inc Total:</b>					<b>15,193.80</b>
<b>Vendor: 01770 - The Sheet, Inc.</b>					
02/02/2023	3460	Notice of Ordinance	10-100-6190		49.00
02/16/2023	3517	Job Ads	10-110-6190		35.00
<b>Vendor 01770 - The Sheet, Inc. Total:</b>					<b>84.00</b>
<b>Vendor: 01792 - Timberline HOA</b>					
02/08/2023	3492	HOA Dues - Unit 11	96-000-6115		560.00
<b>Vendor 01792 - Timberline HOA Total:</b>					<b>560.00</b>
<b>Vendor: 01838 - US Geological Survey</b>					
02/02/2023	3461	Quarterly Well Monitoring	20-220-6110		17,945.81
<b>Vendor 01838 - US Geological Survey Total:</b>					<b>17,945.81</b>

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Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
<b>Vendor: 01840 - USA Blue Book</b>					
02/08/2023	10369	Credit for Returned Merchandise	30-210-6180		-168.09
02/08/2023	10369	Operating Supplies	20-220-6180		242.07
02/16/2023	10377	Yard Hydrant for Truck Filling Station	10-310-6145		1,550.83
02/16/2023	10377	Hach Total Chlorine Sensor	30-240-6180		376.71
02/21/2023	10381	Hach StableCal Calibration Set	20-230-6180		734.17
<b>Vendor 01840 - USA Blue Book Total:</b>					<b>2,735.69</b>
<b>Vendor: 01856 - Verizon Wireless - Data Collectors</b>					
02/16/2023	3518	Meter Data Collector Data Plan	10-320-6210		120.68
<b>Vendor 01856 - Verizon Wireless - Data Collectors Total:</b>					<b>120.68</b>
<b>Vendor: 01854 - Verizon Wireless</b>					
02/08/2023	3493	Cell Phone/iPad Equipment and Data Plans	10-000-6210		31.15
02/08/2023	3493	Cell Phone/iPad Equipment and Data Plans	10-100-6210		97.19
02/08/2023	3493	Cell Phone/iPad Equipment and Data Plans	10-130-6210		78.57
02/08/2023	3493	Cell Phone/iPad Equipment and Data Plans	10-300-6210		43.08
02/08/2023	3493	Cell Phone/iPad Equipment and Data Plans	10-310-6210		64.98
02/08/2023	3493	Cell Phone/iPad Equipment and Data Plans	10-320-6210		60.95
02/08/2023	3493	Cell Phone/iPad Equipment and Data Plans	10-330-6210		50.51
02/08/2023	3493	Cell Phone/iPad Equipment and Data Plans	10-400-6210		61.19
02/08/2023	3493	Cell Phone/iPad Equipment and Data Plans	20-220-6210		19.74
02/08/2023	3493	Cell Phone/iPad Equipment and Data Plans	20-230-6210		19.74
02/08/2023	3493	Cell Phone/iPad Equipment and Data Plans	30-240-6210		43.05
<b>Vendor 01854 - Verizon Wireless Total:</b>					<b>570.15</b>
<b>Vendor: 01877 - VWR International</b>					
02/08/2023	3494	Lab Supplies	30-210-6180		408.77
02/16/2023	3519	Lab Supplies	30-210-6180		226.85
02/16/2023	3519	Lab Supplies	30-210-6180		117.04
<b>Vendor 01877 - VWR International Total:</b>					<b>752.66</b>
<b>Vendor: 01890 - Wells Fargo VISA</b>					
02/15/2023	DFT0000546	23RD STREET CAFE	10-100-6220		23.79
02/15/2023	DFT0000546	ASCE	10-400-6160		310.00
02/15/2023	DFT0000546	AT&T	10-200-6210		35.00
02/15/2023	DFT0000546	AT&T	10-200-6210		35.00
02/15/2023	DFT0000546	AWWA	10-100-6160		210.00
02/15/2023	DFT0000546	BLUEBEAM	10-130-6105		1,299.00
02/15/2023	DFT0000546	BLUE-WHITE IND	30-240-6145		359.11
02/15/2023	DFT0000546	BLUE-WHITE IND	30-240-6180		214.73
02/15/2023	DFT0000546	BROWN/CALDWELL	10-110-6190		200.00
02/15/2023	DFT0000546	BROWN/CALDWELL	10-110-6190		200.00
02/15/2023	DFT0000546	BRUNT WORKWEAR	10-310-6124		195.56
02/15/2023	DFT0000546	BRUNT WORKWEAR	10-310-6124		127.16
02/15/2023	DFT0000546	BURGERS	10-100-6123		159.58
02/15/2023	DFT0000546	CABELA'S	10-330-6124		107.71
02/15/2023	DFT0000546	CARHARTT	10-310-6124		80.80
02/15/2023	DFT0000546	CARHARTT	10-310-6124		96.96
02/15/2023	DFT0000546	CARHARTT	20-200-6124		-226.20
02/15/2023	DFT0000546	CARHARTT	20-200-6124		-199.26
02/15/2023	DFT0000546	901 BAR&GRILL	10-100-6220		25.44

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Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
02/15/2023	DFT0000546	CHEVRON	10-200-6125		57.25
02/15/2023	DFT0000546	CHEVRON	10-330-6125		97.33
02/15/2023	DFT0000546	CHEVRON	20-230-6125		21.97
02/15/2023	DFT0000546	CHEVRON	20-230-6125		77.14
02/15/2023	DFT0000546	CHIPOTLE	10-100-6220		11.17
02/15/2023	DFT0000546	CONFCALLSVCS	10-000-6215		3.49
02/15/2023	DFT0000546	CSDA	10-110-6190		105.00
02/15/2023	DFT0000546	CUMULU	10-100-6220		17.52
02/15/2023	DFT0000546	CUMULU	10-100-6220		17.52
02/15/2023	DFT0000546	CWEA	10-110-6190		305.00
02/15/2023	DFT0000546	CWEA	10-110-6190		305.00
02/15/2023	DFT0000546	CWEA	10-210-6160		100.00
02/15/2023	DFT0000546	CWEA	10-310-6160		202.00
02/15/2023	DFT0000546	CWEA	10-330-6160		202.00
02/15/2023	DFT0000546	CWEA	10-330-6160		50.00
02/15/2023	DFT0000546	CWEA	10-330-6160		95.00
02/15/2023	DFT0000546	CWEA	30-320-6160		307.00
02/15/2023	DFT0000546	DIRECTV	10-000-6123		128.99
02/15/2023	DFT0000546	DOMENICOS	10-120-6220		30.37
02/15/2023	DFT0000546	DOMENICOS	10-120-6220		30.38
02/15/2023	DFT0000546	ETRAILER	30-310-6145		145.61
02/15/2023	DFT0000546	EXXONMOBIL	10-120-6220		42.00
02/15/2023	DFT0000546	ABALONETTI GRILL	10-120-6220		40.51
02/15/2023	DFT0000546	ABALONETTI GRILL	10-120-6220		40.51
02/15/2023	DFT0000546	GFOA	10-120-6215		485.00
02/15/2023	DFT0000546	GFOA	10-120-6215		525.00
02/15/2023	DFT0000546	HABIT	10-120-6220		17.73
02/15/2023	DFT0000546	HABIT	10-120-6220		13.39
02/15/2023	DFT0000546	HABIT	10-120-6220		14.26
02/15/2023	DFT0000546	HABIT	10-120-6220		16.43
02/15/2023	DFT0000546	HACH	30-240-6179		173.04
02/15/2023	DFT0000546	HCL	96-000-6115		30.45
02/15/2023	DFT0000546	HOLBOX	10-100-6220		19.71
02/15/2023	DFT0000546	JAMBA JUICE	10-100-6220		8.29
02/15/2023	DFT0000546	JERSEYPRIMARY	10-000-6155		61.65
02/15/2023	DFT0000546	LACROSSE	10-310-6124		193.95
02/15/2023	DFT0000546	LIEBERTCASS	10-110-6215		200.00
02/15/2023	DFT0000546	LOUIE LINGUINI'S	10-120-6220		41.88
02/15/2023	DFT0000546	LOUIE LINGUINI'S	10-120-6220		41.88
02/15/2023	DFT0000546	ADOBE	10-100-6105		19.99
02/15/2023	DFT0000546	ADOBE	10-120-6105		14.99
02/15/2023	DFT0000546	ADOBE	10-210-6105		12.99
02/15/2023	DFT0000546	ADOBE	30-240-6105		12.99
02/15/2023	DFT0000546	LOVE'S	10-120-6220		2.29
02/15/2023	DFT0000546	LOVE'S	10-120-6220		38.00
02/15/2023	DFT0000546	LOVE'S	10-120-6220		4.58
02/15/2023	DFT0000546	MAMMOTH HOSPITAL	10-320-6100		82.80
02/15/2023	DFT0000546	MANASIRI'S	10-120-6220		2.25
02/15/2023	DFT0000546	MANASIRI'S	10-120-6220		11.04
02/15/2023	DFT0000546	MANASIRI'S	10-120-6220		19.45
02/15/2023	DFT0000546	MANOR MARKET	10-330-6125		62.48
02/15/2023	DFT0000546	MARRIOTT	10-120-6220		1,082.35
02/15/2023	DFT0000546	MAXWAREHOUSE	10-000-6180		110.21
02/15/2023	DFT0000546	MCDONALD'S	10-120-6220		9.78
02/15/2023	DFT0000546	MOJAVE THAI	10-100-6220		35.00
02/15/2023	DFT0000546	NAAG TAG	10-000-6180		64.60
02/15/2023	DFT0000546	NEOGOV	10-110-6190		199.00
02/15/2023	DFT0000546	ALASKA AIR	10-120-6220		297.99
02/15/2023	DFT0000546	NNA SERVICES	10-100-6100		102.00
02/15/2023	DFT0000546	NORTHERN CAFE	10-100-6220		17.42

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Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
02/15/2023	DFT0000546	NORTHERN TOOL	22-000-1320		-539.29
02/15/2023	DFT0000546	NORTHERN TOOL	23-000-1320		-539.29
02/15/2023	DFT0000546	NTT	30-240-6215		1,095.00
02/15/2023	DFT0000546	OCTWATERQUA	10-330-6215		35.00
02/15/2023	DFT0000546	O'REILLY	10-310-6155		32.30
02/15/2023	DFT0000546	PARKING GARAGES	10-120-6220		57.00
02/15/2023	DFT0000546	PASTA ROMA	10-100-6220		34.65
02/15/2023	DFT0000546	PITA PIT	10-200-6215		46.28
02/15/2023	DFT0000546	PORTOLA HOTEL	10-120-6220		1,028.00
02/15/2023	DFT0000546	AMAZON	10-000-6180		62.69
02/15/2023	DFT0000546	AMAZON	10-000-6180		75.22
02/15/2023	DFT0000546	AMAZON	10-000-6180		26.22
02/15/2023	DFT0000546	AMAZON	10-000-6180		132.98
02/15/2023	DFT0000546	AMAZON	10-120-6120		88.59
02/15/2023	DFT0000546	AMAZON	10-120-6180		44.80
02/15/2023	DFT0000546	AMAZON	10-120-6181		39.45
02/15/2023	DFT0000546	AMAZON	10-320-6120		165.92
02/15/2023	DFT0000546	AMAZON	10-320-6180		47.36
02/15/2023	DFT0000546	AMAZON	30-240-6180		42.00
02/15/2023	DFT0000546	AMAZON	30-320-6124		337.74
02/15/2023	DFT0000546	AMAZON	30-320-6124		43.08
02/15/2023	DFT0000546	AMAZON	30-320-6124		134.12
02/15/2023	DFT0000546	AMAZON	96-000-6115		31.02
02/15/2023	DFT0000546	RC WILLEY	96-000-6115		-149.00
02/15/2023	DFT0000546	RC WILLEY	96-000-6115		-7.39
02/15/2023	DFT0000546	RETROFIT SOURCE	10-330-6155		226.13
02/15/2023	DFT0000546	ROBERTOS	10-100-6215		67.38
02/15/2023	DFT0000546	RUBIO'S	10-100-6220		14.95
02/15/2023	DFT0000546	SCHATS	10-100-6215		72.13
02/15/2023	DFT0000546	SHELL OIL	10-100-6220		55.96
02/15/2023	DFT0000546	SHELL OIL	10-120-6220		39.01
02/15/2023	DFT0000546	SILVER LEGACY	10-210-6220		143.62
02/15/2023	DFT0000546	SILVER LEGACY	30-240-6220		124.21
02/15/2023	DFT0000546	SILVER LEGACY	30-240-6220		143.62
02/15/2023	DFT0000546	SNOQUIP INC	10-310-6155		650.24
02/15/2023	DFT0000546	SNOQUIP INC	10-310-6155		2,073.80
02/15/2023	DFT0000546	STAPLES	10-000-6180		66.78
02/15/2023	DFT0000546	STAPLES	10-000-6180		22.82
02/15/2023	DFT0000546	STAPLES	10-000-6180		18.31
02/15/2023	DFT0000546	STAPLES	10-000-6180		136.59
02/15/2023	DFT0000546	STAPLES	10-000-6180		132.69
02/15/2023	DFT0000546	STARBUCKS	10-100-6220		11.40
02/15/2023	DFT0000546	STARBUCKS	10-120-6220		13.10
02/15/2023	DFT0000546	STARBUCKS	10-120-6220		12.90
02/15/2023	DFT0000546	STARBUCKS	10-120-6220		5.65
02/15/2023	DFT0000546	STARBUCKS	10-120-6220		6.45
02/15/2023	DFT0000546	AMERICAN AIR	10-120-6220		643.19
02/15/2023	DFT0000546	AMERICAN AIR	10-120-6220		643.19
02/15/2023	DFT0000546	AMERICAN AIR	10-120-6220		643.19
02/15/2023	DFT0000546	STARLINK	10-130-6105		110.00
02/15/2023	DFT0000546	SUBWAY	10-100-6215		78.51
02/15/2023	DFT0000546	TAQUERIA VISTA	10-100-6220		15.10
02/15/2023	DFT0000546	TOCKIFY	10-130-6105		8.08
02/15/2023	DFT0000546	TOPAZ INDUSTRIES	10-310-6180		2,156.40
02/15/2023	DFT0000546	TOWN AND COUNTRY	10-210-6220		222.22
02/15/2023	DFT0000546	TRUEWERK	10-330-6124		220.76
02/15/2023	DFT0000546	TURN 12	10-120-6220		15.56
02/15/2023	DFT0000546	TURN 12	10-120-6220		15.57
02/15/2023	DFT0000546	UPS	10-000-6185		30.00
02/15/2023	DFT0000546	UPS	10-000-6185		30.00

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Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
02/15/2023	DFT0000546	UPS	10-000-6185		30.00
02/15/2023	DFT0000546	UPS	10-000-6185		30.00
02/15/2023	DFT0000546	UPS	10-000-6185		30.00
02/15/2023	DFT0000546	UPS	10-210-6185		63.74
02/15/2023	DFT0000546	UPS	10-210-6185		28.17
02/15/2023	DFT0000546	UPS	10-210-6185		13.87
02/15/2023	DFT0000546	USA BLUE BOOK	30-240-6179		163.21
02/15/2023	DFT0000546	AMSOIL	10-330-6155		159.07
02/15/2023	DFT0000546	USC HOSPITALITY	10-100-6220		14.78
02/15/2023	DFT0000546	USC HOTEL	10-100-6220		203.23
02/15/2023	DFT0000546	USC HOTEL	10-100-6220		1,016.15
02/15/2023	DFT0000546	USC HOTEL	10-100-6220		175.00
02/15/2023	DFT0000546	USC VITERBI	10-100-6160		192.50
02/15/2023	DFT0000546	USC VITERBI	10-100-6215		1,250.00
02/15/2023	DFT0000546	USPS	10-000-6185		9.24
02/15/2023	DFT0000546	VIETNAMESE	10-100-6220		18.56
02/15/2023	DFT0000546	VONS	10-000-6123		46.28
02/15/2023	DFT0000546	VONS	10-000-6123		62.94
02/15/2023	DFT0000546	VONS	10-000-6180		24.99
02/15/2023	DFT0000546	VONS	10-000-6215		2.79
02/15/2023	DFT0000546	VONS	10-100-6215		78.50
02/15/2023	DFT0000546	ZOOM	10-000-6215		153.65
02/15/2023	DFT0000546	ZOOM	10-000-6215		41.00
02/15/2023	DFT0000546	ZOOM	96-000-6115		153.65
02/15/2023	DFT0000546	ZORO TOOLS	30-240-6145		309.25
02/15/2023	DFT0000546	ZORO TOOLS	30-330-6145		332.28
02/15/2023	DFT0000546	APPLE.COM	10-100-6210		0.99
				<b>Vendor 01890 - Wells Fargo VISA Total:</b>	<b>25,569.80</b>
<b>Vendor: 01900 - Western Nevada Supply Company</b>					
02/02/2023	10363	Manhole Frames and Covers	30-310-6145		2,289.69
				<b>Vendor 01900 - Western Nevada Supply Company Total:</b>	<b>2,289.69</b>
<b>Vendor: 01904 - Wienhoff Drug Testing</b>					
02/08/2023	10370	Pre-Employment Drug Screening	10-110-6100		85.00
				<b>Vendor 01904 - Wienhoff Drug Testing Total:</b>	<b>85.00</b>
				<b>Grand Total:</b>	<b>518,518.17</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
10 - Administration	191,057.24
20 - Water Operations	126,795.71
22 - Water Capital Replacement	19,640.87
23 - Wastewater Capital Replacement	16,975.89
30 - Wastewater Operations	161,580.30
96 - New Enterprise	2,468.16
<b>Grand Total:</b>	<b>518,518.17</b>

## Account Summary

Account Number	Account Name	Payment Amount
10-000-1200	Inventory - Warehouse	1,243.45
10-000-1201	Fuel Inventory	25,843.26
10-000-2150	Ee Insurance Benefits Pay...	25,267.34
10-000-2151	Health Saving Acct. Payab...	645.72
10-000-2160	Pension Contribution Pay...	19,429.76
10-000-2161	Ee Deferred Comp Contri...	8,855.20
10-000-2170	Employee Deductions - O...	346.96
10-000-2200	Payroll Taxes - Federal	15,052.14
10-000-2210	Payroll Taxes - State	5,773.14
10-000-6020	Employee Benefits - Grou...	-1,195.37
10-000-6100	Outside Services	2,165.50
10-000-6123	Employee Engagement	311.38
10-000-6130	Insurance	758.70
10-000-6145	M & R - Line Repair/Equi...	376.02
10-000-6150	M & R - Buildings	2,716.69
10-000-6155	M & R - Vehicles	61.65
10-000-6180	Operating Supplies	2,561.69
10-000-6185	Postage/Freight	159.24
10-000-6205	Permits & Licensing	551.74
10-000-6210	Telephone	990.87
10-000-6215	Training & Meetings	316.64
10-000-6230	Utilities - Electric	7,046.89
10-000-6231	Utilities - Propane	5,217.83
10-100-6100	Outside Services	102.00
10-100-6105	Software Licenses/Agree...	19.99
10-100-6123	Employee Engagement	159.58
10-100-6140	Legal Services	3,675.00
10-100-6160	Memberships/Certificatio...	1,909.50
10-100-6190	Advertising Publications &...	549.00
10-100-6210	Telephone	98.18
10-100-6215	Training & Meetings	1,546.52
10-100-6220	Travel Expenses	1,735.64
10-100-6237	Water Conservation	5,597.00
10-110-6100	Outside Services	528.44
10-110-6190	Advertising Publications &...	1,349.00
10-110-6200	Safety	5,560.69
10-110-6215	Training & Meetings	200.00
10-120-6100	Outside Services	1,899.30
10-120-6105	Software Licenses/Agree...	14.99
10-120-6110	Professional Services	43.75
10-120-6120	Operating Tools/Equipme...	88.59
10-120-6180	Operating Supplies	45.76
10-120-6181	Computer Systems/Equi...	39.45
10-120-6215	Training & Meetings	1,010.00
10-120-6220	Travel Expenses	4,919.88
10-130-6105	Software Licenses/Agree...	14,029.49
10-130-6106	IT Services	5,450.00

## Account Summary

Account Number	Account Name	Payment Amount
10-130-6210	Telephone	78.57
10-200-6125	Gasoline	57.25
10-200-6210	Telephone	70.00
10-200-6215	Training & Meetings	46.28
10-210-6105	Software Licenses/Agree...	12.99
10-210-6111	Outside Lab Services	169.84
10-210-6160	Memberships/Certificatio...	100.00
10-210-6185	Postage/Freight	105.78
10-210-6220	Travel Expenses	365.84
10-300-6124	Employee PPE/Uniform	43.10
10-300-6155	M & R - Vehicles	373.63
10-300-6210	Telephone	43.08
10-310-6120	Operating Tools/Equipme...	1,545.83
10-310-6124	Employee PPE/Uniform	694.43
10-310-6145	M & R - Line Repair/Equi...	1,550.83
10-310-6155	M & R - Vehicles	4,028.97
10-310-6160	Memberships/Certificatio...	291.00
10-310-6180	Operating Supplies	2,288.40
10-310-6210	Telephone	64.98
10-320-6100	Outside Services	82.80
10-320-6120	Operating Tools/Equipme...	165.92
10-320-6155	M & R - Vehicles	447.67
10-320-6180	Operating Supplies	47.36
10-320-6210	Telephone	181.63
10-330-6120	Operating Tools/Equipme...	73.68
10-330-6124	Employee PPE/Uniform	499.79
10-330-6125	Gasoline	159.81
10-330-6150	M & R - Buildings	184.02
10-330-6155	M & R - Vehicles	906.75
10-330-6160	Memberships/Certificatio...	412.00
10-330-6180	Operating Supplies	120.07
10-330-6210	Telephone	350.51
10-330-6215	Training & Meetings	35.00
10-400-6120	Operating Tools/Equipme...	20.05
10-400-6160	Memberships/Certificatio...	310.00
10-400-6210	Telephone	61.19
20-000-2150	Ee Insurance Benefits Pay...	22,667.96
20-000-2160	Pension Contribution Pay...	21,183.19
20-000-2161	Ee Deferred Comp Contri...	10,135.69
20-000-2170	Employee Deductions - O...	421.68
20-000-2200	Payroll Taxes - Federal	12,109.67
20-000-2210	Payroll Taxes - State	4,125.55
20-200-6124	Employee PPE/Uniform	-425.46
20-210-6111	Outside Lab Services	283.05
20-210-6180	Operating Supplies	553.16
20-220-6110	Professional Services	17,945.81
20-220-6124	Employee PPE/Uniform	204.70
20-220-6145	M & R - Line Repair/Equi...	253.46
20-220-6155	M & R - Vehicles	10.04
20-220-6160	Memberships/Certificatio...	32.50
20-220-6180	Operating Supplies	1,171.83
20-220-6210	Telephone	19.74
20-220-6230	Utilities - Electric	20,086.93
20-220-6231	Utilities - Propane	1,473.58
20-230-6125	Gasoline	99.11
20-230-6145	M & R - Line Repair/Equi...	8,600.24
20-230-6160	Memberships/Certificatio...	32.50
20-230-6180	Operating Supplies	734.17



**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
20-230-6210	Telephone	19.74
20-230-6230	Utilities - Electric	391.33
20-310-6145	M & R - Line Repair/Equi...	4,619.24
20-330-6145	M & R - Line Repair/Equi...	35.64
20-330-6150	M & R - Buildings	10.66
22-000-1320	Vehicles	18,225.89
22-000-4205	Gain on Sale of Surplus	-1,250.00
22-340-6155	M & R - Vehicles	2,664.98
23-000-1320	Vehicles	18,225.89
23-000-4205	Gain on Sale of Surplus	-1,250.00
30-000-2150	Ee Insurance Benefits Pay...	24,359.21
30-000-2160	Pension Contribution Pay...	24,494.04
30-000-2161	Ee Deferred Comp Contri...	12,417.84
30-000-2170	Employee Deductions - O...	521.86
30-000-2200	Payroll Taxes - Federal	14,711.71
30-000-2210	Payroll Taxes - State	5,079.30
30-200-6205	Permits & Licensing	1,738.00
30-210-6111	Outside Lab Services	695.94
30-210-6180	Operating Supplies	1,807.29
30-210-6215	Training & Meetings	395.00
30-240-6100	Outside Services	10,842.25
30-240-6102	Sludge Disposal	5,083.97
30-240-6105	Software Licenses/Agree...	12.99
30-240-6120	Operating Tools/Equipme...	147.13
30-240-6126	Diesel Fuel	1,040.02
30-240-6145	M & R - Line Repair/Equi...	1,804.95
30-240-6155	M & R - Vehicles	2,683.15
30-240-6160	Memberships/Certificatio...	65.00
30-240-6179	Operating Chemicals	36,942.22
30-240-6180	Operating Supplies	1,068.69
30-240-6210	Telephone	43.05
30-240-6215	Training & Meetings	1,490.00
30-240-6220	Travel Expenses	267.83
30-240-6230	Utilities - Electric	2,085.36
30-240-6231	Utilities - Propane	8,193.98
30-310-6145	M & R - Line Repair/Equi...	2,435.30
30-320-6124	Employee PPE/Uniform	514.94
30-320-6160	Memberships/Certificatio...	307.00
30-330-6145	M & R - Line Repair/Equi...	332.28
96-000-6115	Employee Housing Expen...	2,468.16
	<b>Grand Total:</b>	<b>518,518.17</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	518,518.17
	<b>Grand Total:</b>
	<b>518,518.17</b>

<u>Merchant Name</u>	<u>Fund GL Acct</u>	<u>Cardholder</u>	<u>Amount</u>	<u>Description</u>
23RD STREET CAFE	10-100-6220	C. BUNDESEN	23.79	Meal/ Travel
<b>23RD STREET CAFE Total</b>			<b>23.79</b>	
901 BAR&GRILL	10-100-6220	C. BUNDESEN	25.44	Meal/ Travel
<b>901 BAR&amp;GRILL Total</b>			<b>25.44</b>	
ABALONETTI GRILL	10-120-6220	M. BRETZ	40.51	Dinner - CAPPO
ABALONETTI GRILL	10-120-6220	A. CAMPBELL	40.51	Meal conference
<b>ABALONETTI GRILL Total</b>			<b>81.02</b>	
ADOBE	10-120-6105	M. BRETZ	14.99	Adobe
ADOBE	10-210-6105	R. MEDHURST	12.99	Adobe subscription
ADOBE	10-100-6105	S. HAKE	19.99	Document Editing Software - SH
ADOBE	30-240-6105	S. SORNOSO	12.99	Monthly Subscription
<b>ADOBE Total</b>			<b>60.96</b>	
ALASKA AIR	10-120-6220	J. BEATTY	297.99	Travel to GFOA - Portland OR
<b>ALASKA AIR Total</b>			<b>297.99</b>	
AMAZON	10-120-6120	M. VENDORS	88.59	Adding Machine
AMAZON	10-000-6180	M. VENDORS	26.22	Binders
AMAZON	10-000-6180	M. VENDORS	75.22	Coffee
AMAZON	10-000-6180	M. VENDORS	62.69	Coffee
AMAZON	10-000-6180	M. VENDORS	132.98	Coffee
AMAZON	10-120-6180	M. VENDORS	44.80	Ink Cartridges
AMAZON	10-120-6181	M. VENDORS	39.45	Laptop Charger
AMAZON	96-000-6115	M. VENDORS	31.02	Light Fixture
AMAZON	30-320-6124	A. DERUE	337.74	Sewer PPE
AMAZON	30-320-6124	A. DERUE	43.08	Sewer PPE
AMAZON	30-320-6124	A. DERUE	134.12	Sewer PPE
AMAZON	30-240-6180	M. VENDORS	42.00	Shear Pins Bolts and Nuts
AMAZON	10-320-6180	A. DERUE	47.36	sheer pins for snow blower
AMAZON	10-320-6120	A. DERUE	165.92	snowshoes for hiking to facilities
<b>AMAZON Total</b>			<b>1,271.19</b>	
AMERICAN AIR	10-120-6220	M. VENDORS	643.19	Tyler Connect Flight - Bretz
AMERICAN AIR	10-120-6220	M. VENDORS	643.19	Tyler Connect Flight - Campbell
AMERICAN AIR	10-120-6220	M. VENDORS	643.19	Tyler Connect Flight - Christensen
<b>AMERICAN AIR Total</b>			<b>1,929.57</b>	
AMSOIL	10-330-6155	R. MOTLEY	159.07	Hydraulic oil for snow cat
<b>AMSOIL Total</b>			<b>159.07</b>	
APPLE.COM	10-100-6210	M. BUSBY	0.99	Cell phone stroage
<b>APPLE.COM Total</b>			<b>0.99</b>	
ASCE	10-400-6160	D. CARLSON	310.00	ASCE annual renewal
<b>ASCE Total</b>			<b>310.00</b>	
AT&T	10-200-6210	M. VENDORS	35.00	iPad Data Plan - Clay
AT&T	10-200-6210	M. VENDORS	35.00	iPad Data Plan - Clay
<b>AT&amp;T Total</b>			<b>70.00</b>	
AWWA	10-100-6160	C. BUNDESEN	210.00	Cross-Connection Specialist Exam
<b>AWWA Total</b>			<b>210.00</b>	

BLUEBEAM	10-130-6105	J. MULBAY	1,299.00	Bluebeam License Renewal
<b>BLUEBEAM Total</b>			<b>1,299.00</b>	
BLUE-WHITE IND	30-240-6145	T. NELSON	359.11	Replacement roller
BLUE-WHITE IND	30-240-6180	T. NELSON	214.73	Tubing for M3 Blue white pump
<b>BLUE-WHITE IND Total</b>			<b>573.84</b>	
BROWN/CALDWELL	10-110-6190	M. REEVES	200.00	R and E 23-002 AA
BROWN/CALDWELL	10-110-6190	M. REEVES	200.00	R and E 23-003 CPS
<b>BROWN/CALDWELL Total</b>			<b>400.00</b>	
BRUNT WORKWEAR	10-310-6124	R. GONZALEZ	195.56	Pants for Robert
BRUNT WORKWEAR	10-310-6124	J. RUIZ	127.16	Work pants
<b>BRUNT WORKWEAR Total</b>			<b>322.72</b>	
BURGERS	10-100-6123	M. BUSBY	159.58	Finance dept Ee engagement lunch
<b>BURGERS Total</b>			<b>159.58</b>	
CABELA'S	10-330-6124	R. MOTLEY	107.71	new work shirts
<b>CABELA'S Total</b>			<b>107.71</b>	
CARHARTT	20-200-6124	C. MONROE	(199.26)	refund
CARHARTT	20-200-6124	C. MONROE	(226.20)	refund
CARHARTT	10-310-6124	R. LARSON	80.80	Hoodie for jessy
CARHARTT	10-310-6124	M. VENDORS	96.96	Work pants
<b>CARHARTT Total</b>			<b>(247.70)</b>	
CHEVRON	10-200-6125	C. MURRAY	57.25	Fuel for vehicle 88
CHEVRON	20-230-6125	R. MOTLEY	21.97	gas for ranger and truck
CHEVRON	20-230-6125	R. MOTLEY	77.14	gas for ranger and truck
CHEVRON	10-330-6125	R. MOTLEY	97.33	Gas for truck 85
<b>CHEVRON Total</b>			<b>253.69</b>	
CHIPOTLE	10-100-6220	C. BUNDESEN	11.17	Meal/ Travel
<b>CHIPOTLE Total</b>			<b>11.17</b>	
CONFCALLSVCS	10-000-6215	S. HAKE	3.49	Conference Calls
<b>CONFCALLSVCS Total</b>			<b>3.49</b>	
CSDA	10-110-6190	M. REEVES	105.00	R and E 23-002 AA
<b>CSDA Total</b>			<b>105.00</b>	
CUMULU	10-100-6220	C. BUNDESEN	17.52	Meal/ Travel
CUMULU	10-100-6220	C. BUNDESEN	17.52	Meal/ Travel
<b>CUMULU Total</b>			<b>35.04</b>	
CWEA	10-330-6160	H. LEWIS	50.00	CWEA course for Mech,2
CWEA	10-310-6160	K. WEILAND	202.00	CWEA maembership renewal
CWEA	10-330-6160	H. LEWIS	95.00	CWEA membership
CWEA	10-330-6160	R. MOTLEY	202.00	CWEA renewl
CWEA	10-210-6160	R. MEDHURST	100.00	LA-2 renewal
CWEA	30-320-6160	M. HANNON	307.00	MH Recert fee for C3
CWEA	10-110-6190	M. REEVES	305.00	R and E 23-002 AA
CWEA	10-110-6190	M. REEVES	305.00	R and E 23-003 CPS
<b>CWEA Total</b>			<b>1,566.00</b>	
DIRECTV	10-000-6123	M. VENDORS	128.99	DirecTV
<b>DIRECTV Total</b>			<b>128.99</b>	
DOMENICOS	10-120-6220	M. BRETZ	30.37	Dinner - CAPPO
DOMENICOS	10-120-6220	A. CAMPBELL	30.38	Meal conference

<b>DOMENICOS Total</b>			<b>60.75</b>	
ETRAILER	30-310-6145	K. WEILAND	145.61	easement cleaner trailer jack
<b>ETRAILER Total</b>			<b>145.61</b>	
EXXONMOBIL	10-120-6220	A. CAMPBELL	42.00	Fuel conference
<b>EXXONMOBIL Total</b>			<b>42.00</b>	
GFOA	10-120-6215	J. BEATTY	485.00	GFOA conference registration
GFOA	10-120-6215	J. BEATTY	525.00	GFOA pre-conference training
<b>GFOA Total</b>			<b>1,010.00</b>	
HABIT	10-120-6220	M. BRETZ	16.43	Lunch - CAPPO
HABIT	10-120-6220	M. BRETZ	17.73	Lunch - CAPPO
HABIT	10-120-6220	A. CAMPBELL	13.39	Meal conference
HABIT	10-120-6220	A. CAMPBELL	14.26	Meal conference
<b>HABIT Total</b>			<b>61.81</b>	
HACH	30-240-6179	S. SORNOSO	173.04	YSI probe calibration standard
<b>HACH Total</b>			<b>173.04</b>	
HCL	96-000-6115	D. CARLSON	30.45	Plywood for windows
<b>HCL Total</b>			<b>30.45</b>	
HOLBOX	10-100-6220	C. BUNDESEN	19.71	Meal/ Travel
<b>HOLBOX Total</b>			<b>19.71</b>	
JAMBA JUICE	10-100-6220	C. BUNDESEN	8.29	Meal/ Travel
<b>JAMBA JUICE Total</b>			<b>8.29</b>	
JERSEYPRIMARY	10-000-6155	M. VENDORS	61.65	Tacoma Tail Light
<b>JERSEYPRIMARY Total</b>			<b>61.65</b>	
LACROSSE	10-310-6124	M. VENDORS	193.95	Boots - Brooks
<b>LACROSSE Total</b>			<b>193.95</b>	
LIEBERTCASS	10-110-6215	M. REEVES	200.00	HR Bootcamp 3/15/2023
<b>LIEBERTCASS Total</b>			<b>200.00</b>	
LOUIE LINGUINI'S	10-120-6220	M. BRETZ	41.88	Dinner - CAPPO
LOUIE LINGUINI'S	10-120-6220	A. CAMPBELL	41.88	Meal conference
<b>LOUIE LINGUINI'S Total</b>			<b>83.76</b>	
LOVE'S	10-120-6220	A. CAMPBELL	2.29	Bottle water conference
LOVE'S	10-120-6220	A. CAMPBELL	38.00	Fuel conference
LOVE'S	10-120-6220	M. BRETZ	4.58	Water - CAPPO
<b>LOVE'S Total</b>			<b>44.87</b>	
MAMMOTH HOSPITAL	10-320-6100	A. DERUE	82.80	DMV physical
<b>MAMMOTH HOSPITAL Total</b>			<b>82.80</b>	
MANASIRI'S	10-120-6220	A. CAMPBELL	2.25	Bottle water conference
MANASIRI'S	10-120-6220	M. BRETZ	11.04	Lunch - CAPPO
MANASIRI'S	10-120-6220	A. CAMPBELL	19.45	Meal conference
<b>MANASIRI'S Total</b>			<b>32.74</b>	
MANOR MARKET	10-330-6125	R. MOTLEY	62.48	Gas for truck 85
<b>MANOR MARKET Total</b>			<b>62.48</b>	
MARRIOTT	10-120-6220	A. CAMPBELL	1,082.35	Hotel conference
<b>MARRIOTT Total</b>			<b>1,082.35</b>	
MAXWAREHOUSE	10-000-6180	M. VENDORS	110.21	Snow/Ice Repellant
<b>MAXWAREHOUSE Total</b>			<b>110.21</b>	
MCDONALD'S	10-120-6220	A. CAMPBELL	9.78	Meal conference

<b>MCDONALD'S Total</b>			<b>9.78</b>	
MOJAVE THAI	10-100-6220	C. BUNDESEN	35.00	Meal/ Travel
<b>MOJAVE THAI Total</b>			<b>35.00</b>	
NAAG TAG	10-000-6180	S. HAKE	64.60	Name Plates
<b>NAAG TAG Total</b>			<b>64.60</b>	
NEOGOV	10-110-6190	M. REEVES	199.00	R and E 23-002 AA
<b>NEOGOV Total</b>			<b>199.00</b>	
NNA SERVICES	10-100-6100	S. HAKE	102.00	Notary E&O Insurance Membership
<b>NNA SERVICES Total</b>			<b>102.00</b>	
NORTHERN CAFE	10-100-6220	C. BUNDESEN	17.42	Meal/ Travel
<b>NORTHERN CAFE Total</b>			<b>17.42</b>	
NORTHERN TOOL	22-000-1320	M. VENDORS	(539.29)	Refund for Damaged Merchandise
NORTHERN TOOL	23-000-1320	M. VENDORS	(539.29)	Refund for Damaged Merchandise
<b>NORTHERN TOOL Total</b>			<b>(1,078.58)</b>	
NTT	30-240-6215	T. NELSON	1,095.00	Motor circuit control training
<b>NTT Total</b>			<b>1,095.00</b>	
OCTWATERQUA	10-330-6215	R. MOTLEY	35.00	sample D3 test
<b>OCTWATERQUA Total</b>			<b>35.00</b>	
O'REILLY	10-310-6155	R. MOTLEY	32.30	trailer lighting adapters
<b>O'REILLY Total</b>			<b>32.30</b>	
PARKING GARAGES	10-120-6220	A. CAMPBELL	57.00	Parking conference
<b>PARKING GARAGES Total</b>			<b>57.00</b>	
PASTA ROMA	10-100-6220	C. BUNDESEN	34.65	Meal/ Travel
<b>PASTA ROMA Total</b>			<b>34.65</b>	
PITA PIT	10-200-6215	M. REEVES	46.28	Lunch for Interview Panel
<b>PITA PIT Total</b>			<b>46.28</b>	
PORTOLA HOTEL	10-120-6220	M. BRETZ	1,028.00	Hotel - CAPPO
<b>PORTOLA HOTEL Total</b>			<b>1,028.00</b>	
RC WILLEY	96-000-6115	M. VENDORS	(7.39)	Credit for Returned Merchandise
RC WILLEY	96-000-6115	M. BRETZ	(149.00)	Refund for Delivery Charge
<b>RC WILLEY Total</b>			<b>(156.39)</b>	
RETROFIT SOURCE	10-330-6155	R. MOTLEY	226.13	new hedlights for truck 85
<b>RETROFIT SOURCE Total</b>			<b>226.13</b>	
ROBERTOS	10-100-6215	M. BUSBY	67.38	Admin/IT cordination lunch
<b>ROBERTOS Total</b>			<b>67.38</b>	
RUBIO'S	10-100-6220	C. BUNDESEN	14.95	Meal/ Travel
<b>RUBIO'S Total</b>			<b>14.95</b>	
SCHATS	10-100-6215	S. HAKE	72.13	Board Meeting Snacks
<b>SCHATS Total</b>			<b>72.13</b>	
SHELL OIL	10-120-6220	A. CAMPBELL	39.01	Fuel conference
SHELL OIL	10-100-6220	C. BUNDESEN	55.96	Gas/ Travel
<b>SHELL OIL Total</b>			<b>94.97</b>	
SILVER LEGACY	30-240-6220	T. NELSON	124.21	CWEA Plant of the Year awards
SILVER LEGACY	30-240-6220	T. NELSON	143.62	CWEA Plant of the Year awards
SILVER LEGACY	10-210-6220	T. NELSON	143.62	CWEA Plant of the Year awards
<b>SILVER LEGACY Total</b>			<b>411.45</b>	
SNOQUIP INC	10-310-6155	M. VENDORS	2,073.80	Parts for Holder Snowblower

SNOQUIP INC	10-310-6155	K. WEILAND	650.24	U joint bearings - Holder Snowblower
<b>SNOQUIP INC Total</b>			<b>2,724.04</b>	
STAPLES	10-000-6180	A. LEWIS	136.59	Office Supplies
STAPLES	10-000-6180	S. HAKE	66.78	Office Supplies
STAPLES	10-000-6180	S. HAKE	132.69	Office Supplies
STAPLES	10-000-6180	S. HAKE	18.31	Office Supplies
STAPLES	10-000-6180	S. HAKE	22.82	Office Supplies
<b>STAPLES Total</b>			<b>377.19</b>	
STARBUCKS	10-120-6220	M. BRETZ	6.45	Breakfast - CAPPO
STARBUCKS	10-120-6220	M. BRETZ	12.90	Breakfast - CAPPO
STARBUCKS	10-120-6220	A. CAMPBELL	5.65	Coffee conference
STARBUCKS	10-120-6220	A. CAMPBELL	13.10	Meal conference
STARBUCKS	10-100-6220	C. BUNDESEN	11.40	Meal/ Travel
<b>STARBUCKS Total</b>			<b>49.50</b>	
STARLINK	10-130-6105	M. VENDORS	110.00	Starlink
<b>STARLINK Total</b>			<b>110.00</b>	
SUBWAY	10-100-6215	S. HAKE	78.51	Lunch - Committee Meeting
<b>SUBWAY Total</b>			<b>78.51</b>	
TAQUERIA VISTA	10-100-6220	C. BUNDESEN	15.10	Meal/ Travel
<b>TAQUERIA VISTA Total</b>			<b>15.10</b>	
TOCKIFY	10-130-6105	J. MULBAY	8.08	MCWD Web Calendar
<b>TOCKIFY Total</b>			<b>8.08</b>	
TOPAZ INDUSTRIES	10-310-6180	M. VENDORS	2,156.40	Poly Patch
<b>TOPAZ INDUSTRIES Total</b>			<b>2,156.40</b>	
TOWN AND COUNTRY	10-210-6220	S. MINICH	222.22	Deposit for hotel - CWEA conf.
<b>TOWN AND COUNTRY Total</b>			<b>222.22</b>	
TRUEWERK	10-330-6124	R. MOTLEY	220.76	new pants and shirts
<b>TRUEWERK Total</b>			<b>220.76</b>	
TURN 12	10-120-6220	M. BRETZ	15.56	Dinner - CAPPO
TURN 12	10-120-6220	A. CAMPBELL	15.57	Meal conference
<b>TURN 12 Total</b>			<b>31.13</b>	
UPS	10-000-6185	M. VENDORS	30.00	Service Fee
UPS	10-000-6185	M. VENDORS	30.00	Service Fee
UPS	10-000-6185	M. VENDORS	30.00	Service Fee
UPS	10-000-6185	M. VENDORS	30.00	Service Fee
UPS	10-000-6185	M. VENDORS	30.00	Service Fee
UPS	10-210-6185	M. VENDORS	13.87	Shipping Charge
UPS	10-210-6185	M. VENDORS	28.17	Shipping Charge
UPS	10-210-6185	M. VENDORS	63.74	Shipping Charge
<b>UPS Total</b>			<b>255.78</b>	
USA BLUE BOOK	30-240-6179	S. SORNOSO	163.21	YSI probe calibration standard
<b>USA BLUE BOOK Total</b>			<b>163.21</b>	
USC HOSPITALITY	10-100-6220	C. BUNDESEN	14.78	Meal/ Travel
<b>USC HOSPITALITY Total</b>			<b>14.78</b>	
USC HOTEL	10-100-6220	C. BUNDESEN	203.23	Hotel / Travel
USC HOTEL	10-100-6220	C. BUNDESEN	1,016.15	Hotel / Travel
USC HOTEL	10-100-6220	C. BUNDESEN	175.00	Hotel Parking/ Travel

<b>USC HOTEL Total</b>			<b>1,394.38</b>	
USC VITERBI	10-100-6215	C. BUNDESEN	1,250.00	Cross-Connection Specialist Course
USC VITERBI	10-000-6160	C. BUNDESEN	192.50	USC Foundation Membership
<b>USC VITERBI Total</b>			<b>1,442.50</b>	
USPS	10-000-6185	M. BRETZ	9.24	Postage
<b>USPS Total</b>			<b>9.24</b>	
VIETNAMESE	10-100-6220	C. BUNDESEN	18.56	Meal/ Travel
<b>VIETNAMESE Total</b>			<b>18.56</b>	
VONS	10-000-6180	M. REEVES	24.99	Admin Kitchen Supplies
VONS	10-100-6215	S. HAKE	78.50	Board Meeting Snacks
VONS	10-000-6215	S. HAKE	2.79	Meeting Snacks
VONS	10-000-6123	S. HAKE	46.28	Staff Meeting
VONS	10-000-6123	S. HAKE	62.94	Staff Meeting
<b>VONS Total</b>			<b>215.50</b>	
ZOOM	10-000-6215	S. HAKE	41.00	Cloud Recordings
ZOOM	10-000-6215	J. MULBAY	153.65	MCWD Zoom Accounts
ZOOM	96-000-6115	C. WEIBERT	153.65	Zoom Subscription for L Abri COA
<b>ZOOM Total</b>			<b>348.30</b>	
ZORO TOOLS	30-240-6145	S. SORNOSO	309.25	new air hoses for sludge building
ZORO TOOLS	30-330-6145	R. MOTLEY	332.28	plugs for high voltage equipment cords
<b>ZORO TOOLS Total</b>			<b>641.53</b>	
<b>Total January VISA Transactions</b>			<b>25,569.80</b>	

# MINUTES

Thursday, February 23, 2023  
Mammoth Community Water District  
Regular Board Meeting

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*The Board of Directors convened in session at the hour of 5:32 p.m. There was a brief recess taken and the meeting was adjourned at 8:44 p.m.*

Prepared by:

Stephanie Hake  
Executive Assistant

ATTEST:

Mark Busby  
Board Secretary



**THE REGULAR MEETING** of the Board of Directors of the Mammoth Community Water District was held on Thursday, February 23, 2023 at 5:32 p.m.

**ROLL CALL**

**Board Present**

Director: Tom Cage  
Director: Dennis Domaille  
Director: Elizabeth Hylton  
Director: Tom Smith  
Director: Gary Thompson

**Board Absent**

None

**Staff Present**

General Manager: Mark Busby  
District Engineer: Garrett Higerd  
Finance Manager: Jeff Beatty  
Operations Superintendent: Clay Murray  
Maintenance Superintendent: Rob Motley  
Information Services Manager: Justin Mulbay  
Human Resources Manager: Chris Weibert  
Principal Administrative Analyst: Michael Draper  
Executive Assistant: Stephanie Hake

**Guests Present**

Kristina Roberts (MCWD)	Lorinda Beatty
Todd Roberts	Stephen Ganong

**PUBLIC FORUM**

*President Smith opened the public forum at 5:33 p.m.*

*Kristina and Todd Roberts addressed the Board to express their appreciation for the District's Employee Home Purchase Assistance Program. They said they recently purchased a home in Mammoth Lakes, and they would not have been able to do so without help from the program. Director Smith said he was happy the goal of the program was being achieved. The Board thanked them for taking the time to come to the meeting and sharing their comments.*

*Next, General Manager Mark Busby introduced Michael Draper. Mr. Draper just joined the District's team as the Principal Administrative Analyst, leading the Regulatory Services Division. Mr. Draper briefly described his background and said he was happy to be a part of the MCWD staff. The Board welcomed Mr. Draper.*

No one else addressed the Board and President Smith closed the public forum at 5:36 p.m.

### **CONSENT AGENDA A**

**A-1 Approve the January 2023 Check Disbursements**

**A-2 Approve the Minutes from the Special Board Workshop held January 19, 2023**

**A-3 Approve the Minutes from the Regular Board Meeting held January 19, 2023**

*Director Cage requested that language be added to the minutes from the January 19, 2023 Regular Board Meeting, Current Business item C-3. He said the minutes should reflect that the Board originally did not approve the proposed MOU with Mono County in August 2022 primarily because wording in the document left MCWD open to potential liability and that was not acceptable to the MCWD Board.*

*Director Cage then made a motion to approve Consent Agenda A with the added language in A-3.*

#### **BOARD ACTION – To approve Consent Agenda A**

MOVED BY: Director Cage  
SECONDED BY: Director Domaille  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

### **CONSENT AGENDA B – DEPARTMENT REPORTS**

**B-1 Operations Department Report**

**B-2 Maintenance Department Report**

**B-3 Finance Department Report**

**B-4 Engineering Department Report**

**B-5 Information Services Report**

**B-6 Personnel Services Report**

**B-7 Regulatory Support Services Report**

**B-8 General Manager's Report**

*Director Domaille made a motion.*

#### **BOARD ACTION – To approve Consent Agenda B**

MOVED BY: Director Domaille  
SECONDED BY: Director Cage  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

### **CURRENT BUSINESS**

**C-1 Review and Provide Direction to Staff Regarding the Draft Fiscal Year 2024 Capital and Operating Budget**

*Jeff Beatty provided a PowerPoint presentation that showed an overview of the budget projections and targets. He said based on feedback from the Finance Committee, he added more detail to the 5 – 10-year capital improvement plan; noting added line items for anticipated regulatory changes, scheduled replacement of the*

current meter system, replacement of AC pipe in the distribution system, and necessary paving for District facilities.

Director Cage made a couple of comments supporting the updates Mr. Beatty made.

The Board thanked Mr. Beatty and staff for the effort that went into the extensive planning.

**BOARD ACTION – None, direction only**

**C-2 Discuss and Consider Approving the Revised Policy and Agreements between the District and Employees Entering into the Employee Housing Purchase Assistance Program**

Jeff Beatty described the recommended changes to the policy and associated agreements. Director Hylton asked a couple of questions. Following some discussion, the Board agreed that the average commission earned by real estate agents is typically more like 5% as opposed to 6%. Therefore, direction was given to modify the language to reflect a 5% reduction from the appraised value of the housing unit. This would establish the housing unit value for a transaction where the District purchases the unit from the employee or an employee buys out the District's share under the Shared Value Program.

**BOARD ACTION – To approve the updated policy and agreements with the updated language**

MOVED BY: Director Cage  
SECONDED BY: Director Hylton  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson

**C-3 Discuss and Consider Approving the Revised Policy and Agreement Regarding District-owned Rental Housing Units**

Jeff Beatty described the minor changes to the policy and associated agreement. A brief discussion followed.

Director Domaille requested that "Mammoth Community Water District" be added to the agreement's signature block. He then made a motion to approve the updated document with the noted addition in the signature block.

**BOARD ACTION – To approve the updated rental housing policy and agreement with the addition of "Mammoth Community Water District" in the signature block**

MOVED BY: Director Domaille  
SECONDED BY: Director Thompson  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson

**C-4 Discuss and Consider Adopting the Updated 2023 Records Retention and Disposal Schedules**

There was no discussion and Director Hylton made a motion.

**BOARD ACTION – To adopt the updated 2023 Records Retention and Disposal Schedules**

MOVED BY: Director Hylton  
SECONDED BY: Director Cage  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson

**C-5 Discuss and Provide Direction to Staff Regarding Proposed Property Tax Allocation for Snowcreek VIII Annexed Parcels**

- 1. Approve Proposed Formula for Calculating Share of Property Tax Revenue to be Allocated to MCWD**
- 2. Direct Staff to Bring Proposal to Mono County Board of Supervisors for Possible Approval**

*Garrett Higerd provided a brief overview of the proposal, saying that the staff's goal is to bring it to the Mono County Board of Supervisors in the next month or two. Director Cage provided some clarifying details.*

*The Board agreed with staff's recommended approach for attempting to resolve the long-standing issue.*

**BOARD ACTION – None, direction only**

**C-6 Discuss and Provide Direction to Staff Regarding Amending the Master Fee Schedule to Include a Convenience Fee for Credit Card Payments of Utility Bills, Connection Fees, and Service Fees**

*Jeff Beatty said the average cost to the District for processing a payment made by a credit or a debit card is 3.5% of the transaction cost. Alternatively, the cost to the District to process other forms of payment is a flat rate and is much less in comparison.*

*Garrett Higerd said engineering staff have had numerous requests to pay permit and other engineering related fees by credit card. Currently, paying by credit card is not an option for the customer due to the potential of a significant cost to the District.*

*Following a brief discussion, staff were directed to add a 3.5% credit/debit card processing fee to the FY24 Master Fee Schedule.*

**BOARD ACTION – None, direction only**

**COMMITTEE MEETINGS HELD DURING THE MONTH**

Technical Services Committee – February 22, 2023

Dennis Domaille  
Gary Thompson

Finance Committee – February 22, 2023

Tom Cage  
Elizabeth Hylton

Technical Services Committee:

Director Domaille reported that the committee was updated on the following items:

- ✓ Extensive snow removal efforts, including getting to and digging out several generators at facilities in the Lakes Basin. He complimented staff on the tremendous effort required to accomplish this.
- ✓ Weather related damage at the District's photovoltaic plant

- ✓ Ormat's CDIV project is showing signs of a pressure reduction in the deep geothermal aquifer
- ✓ Staff are resurrecting the use of the 2-way radio system for communication in the field
- ✓ Staff have worked with the Mammoth Lakes Fire Department to create a GPS application for locating fire hydrants in the community; next they plan to add propane tanks to the app.

~

Finance Committee:

Director Cage and Director Hylton said the Finance Committee primarily discussed the draft budget.

**DIRECTOR COMMENTS, REQUESTS, AND REPORTS**

President Smith showed the plaque that had been presented to the District by the CWEA for being recognized as the Wastewater Plant of the Year and complimented staff on the accomplishment.

**ATTORNEY REPORT**

Attorney Horowitz was not in attendance, therefore there was no report.

**CLOSED SESSION**

**D-1 Conference with Labor Negotiator**

Pursuant to Government Code section 54957.6

District Employee Relations Officer: Mark Busby

Employee Organization: International Union of Operating Engineers, Local Union No. 12

Unrepresented Employees: Management, Supervisory, and Confidential

**REPORT OUT and ADJOURNMENT**

The Board adjourned out of closed session at 8:44 p.m.

It was reported from closed session that staff were directed to schedule an ad hoc meeting with the MOU Negotiating Committee.

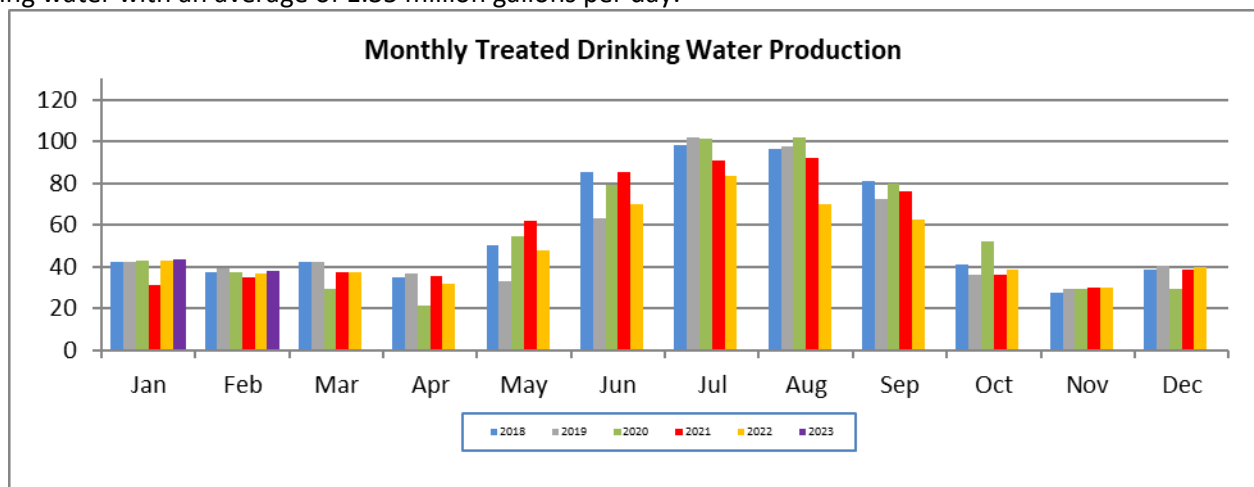
The meeting was adjourned at 8:44 p.m.

<b>Report Summary</b>			
February Production Data (In Million Gallons)	2013	2022	2023
Treated Surface Water	5.9	0.5	<b>6.8</b>
Treated Groundwater	39.7	36.2	<b>31.1</b>
Untreated Groundwater	0.0	0.0	<b>0.0</b>
Reclaimed Wastewater	0.0	0.0	<b>0.0</b>
<b>Totals</b>	<b>45.6</b>	<b>36.7</b>	<b>37.9</b>
<hr/>			
Non-Revenue Water	5.0	3.7	<b>2.6</b>
Treated Wastewater	39.5	38.9	<b>40.7</b>
Photovoltaic Power Produced (kWh)	140,422	116,668	<b>39,109</b>
Photovoltaic Solar Irradiance (kW/m <sup>2</sup> )	692	692	<b>447</b>

**Monthly - Water Treatment, Production & Supply Management**

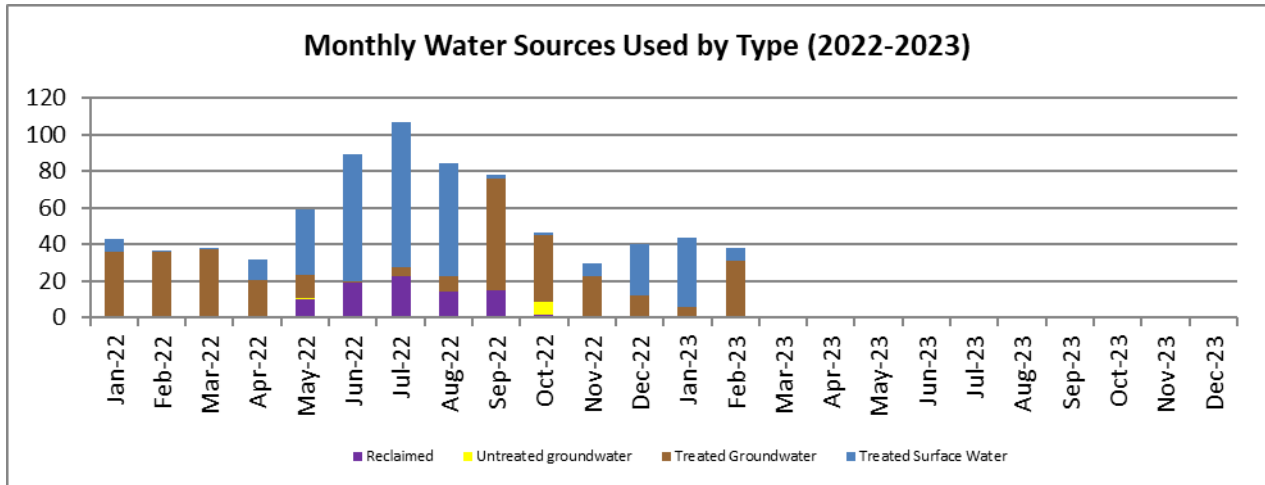
- Drinking Water Treatment**

Routine samples for clarity, chlorine residual, and bacteriological analysis of the District’s drinking water were conducted during the month. The results of all sampling for the month were in compliance with the standards set by the State Water Resources Control Board Drinking Water Division. A total of 37,906,000 gallons were treated for drinking water with an average of 1.35 million gallons per day.



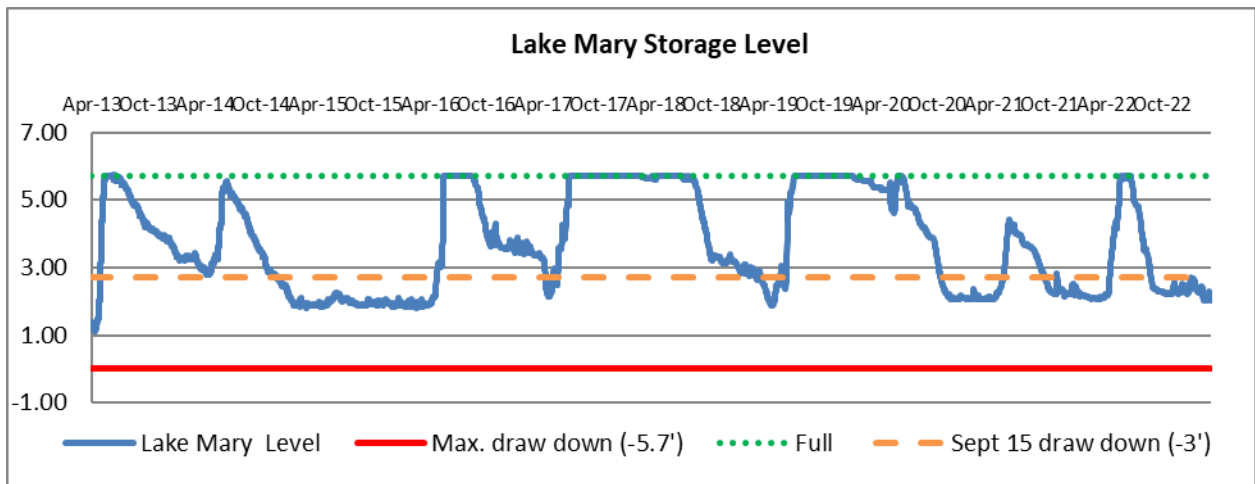
- Water Supply Production and Management**

Drinking water provided to the community was produced from the District’s surface water (18%) and groundwater (82%) treatment plants.



• **Surface Water**

The minimum daily stream flow requirement for the month of February was 6.0 cfs for Mammoth Creek, as measured at Old Mammoth Road. Flow rates in the creek ranged from 5.5 cfs to 14.2 cfs with an average flow of 7.4 cfs. The average flow for February 2022 was 6.2 cfs. The flow requirement for March increases to 7.8 cfs and current flows are below the requirement. The lake is currently 3.75' from full with a balance of 203 ac-ft. Surface water utilization will continue whenever possible when the stream flows are above the requirement.



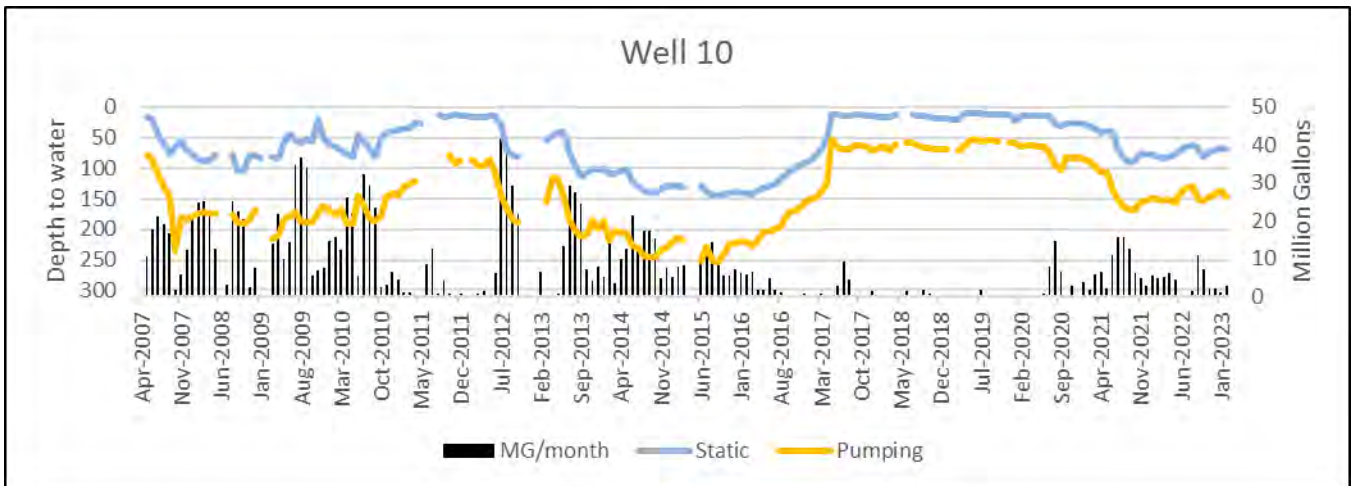
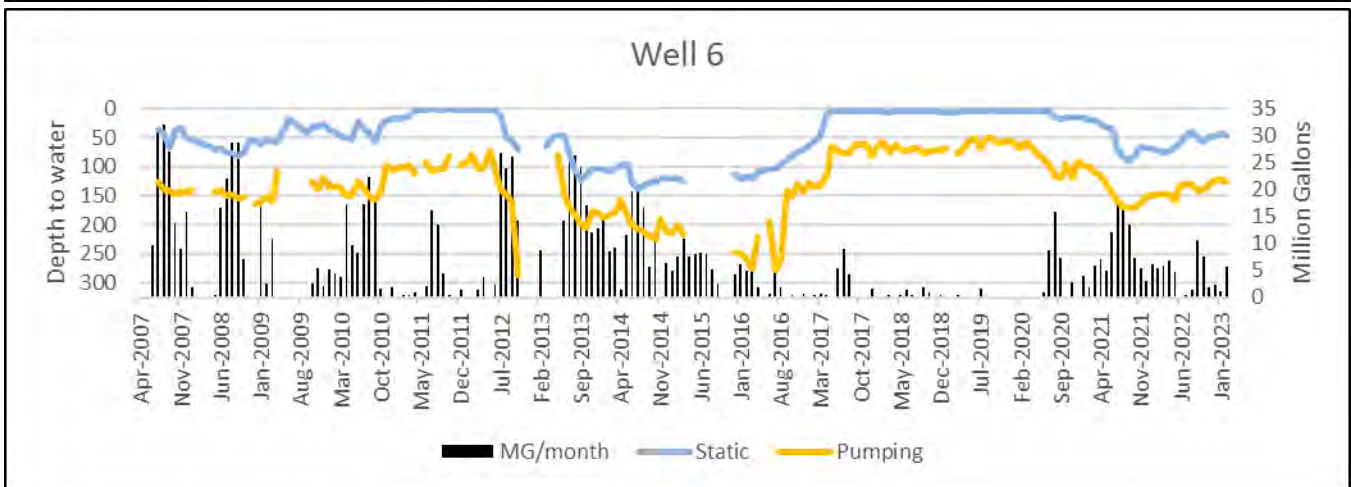
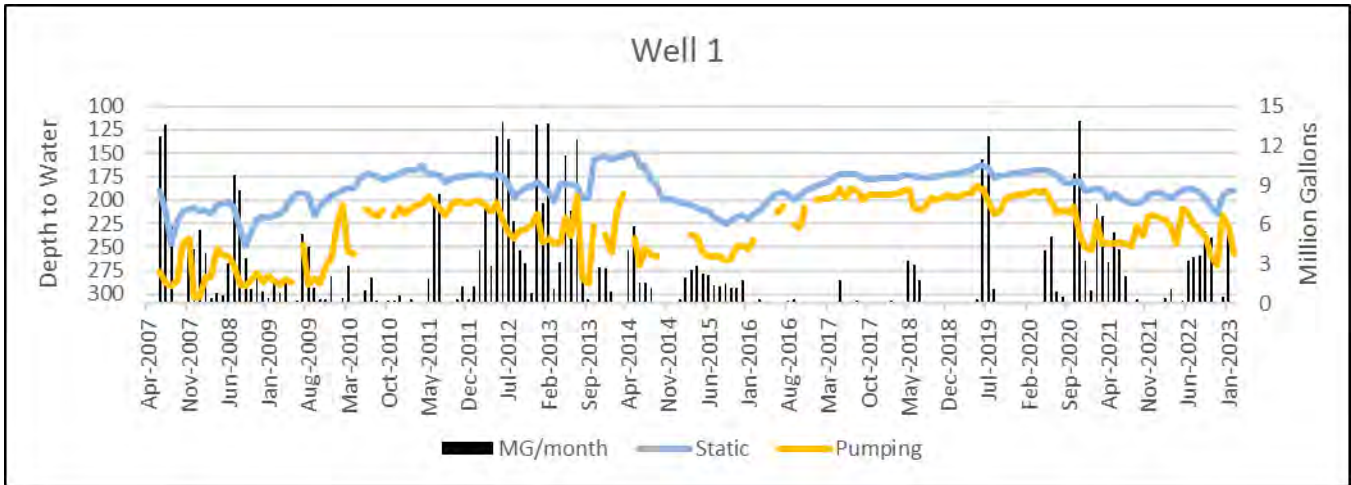
• **Groundwater**

Approximately 31,057,000 gallons or eighty-two percent (82%) of the drinking water produced was from the District’s groundwater sources during the month of February. Groundwater production Wells 1, 6, 15, 17, 18, 20, and 25 are operating as expected and are available for service. Well 10 experienced a motor failure and will be out of service until repairs can be made after the snow is gone.

# MAMMOTH COMMUNITY WATER DISTRICT

## Operations Department Report

March 2023

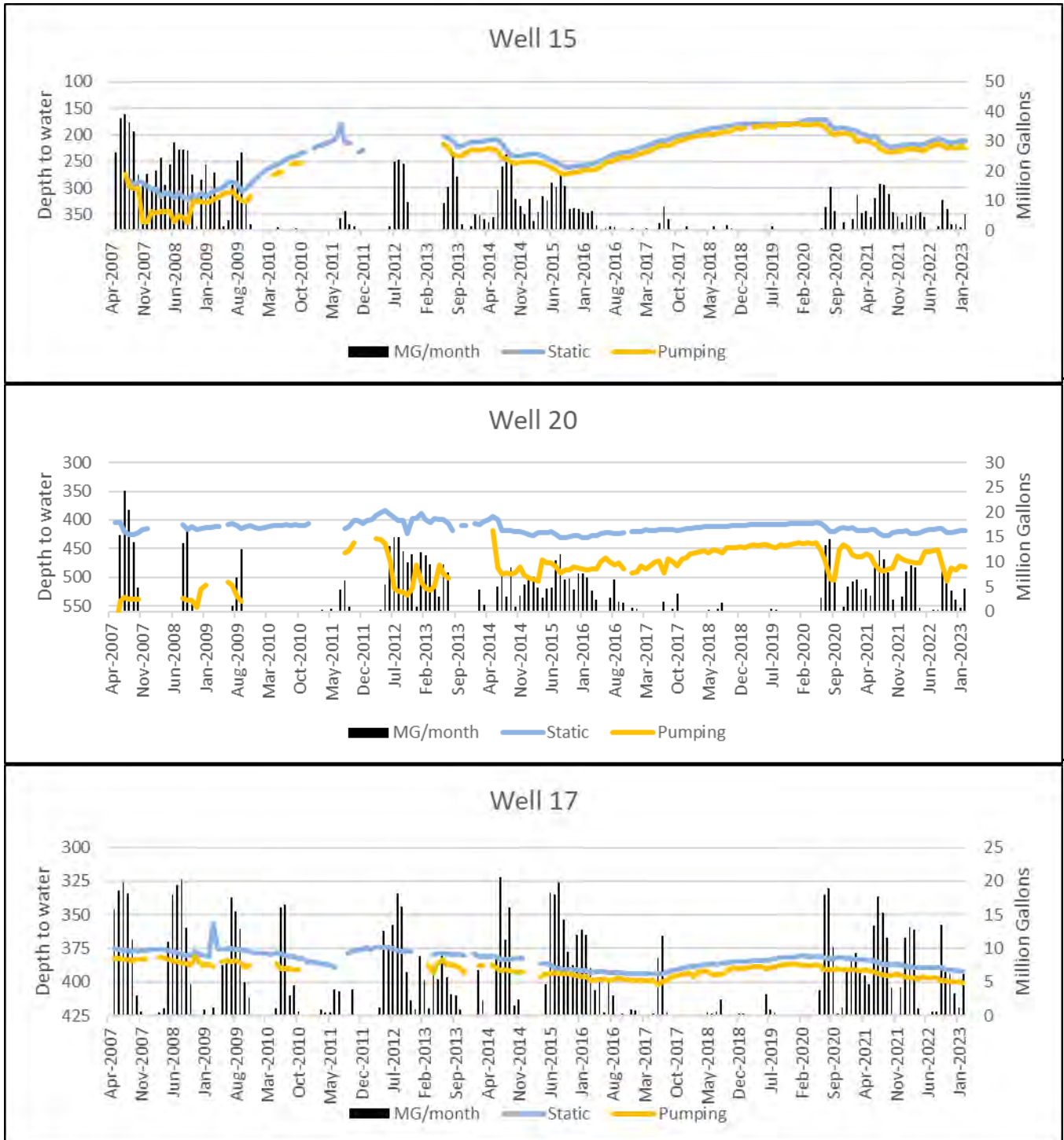




# MAMMOTH COMMUNITY WATER DISTRICT

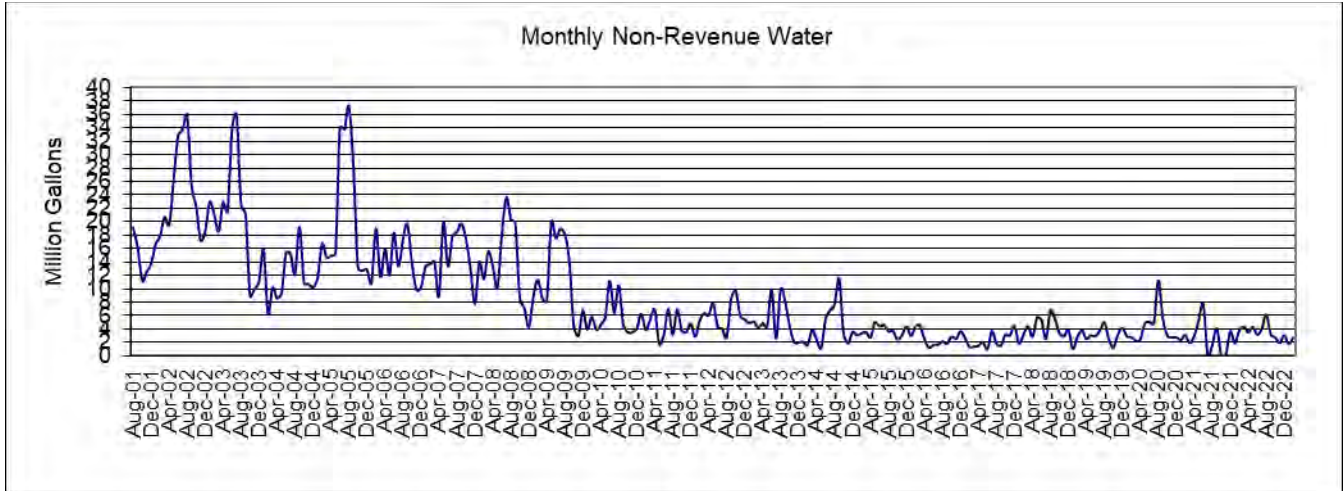
## Operations Department Report

March 2023



- **Water Audit Information**

The water audit for this billing period shows a total of six percent (6%) or 2.623 million gallons of non-revenue water.



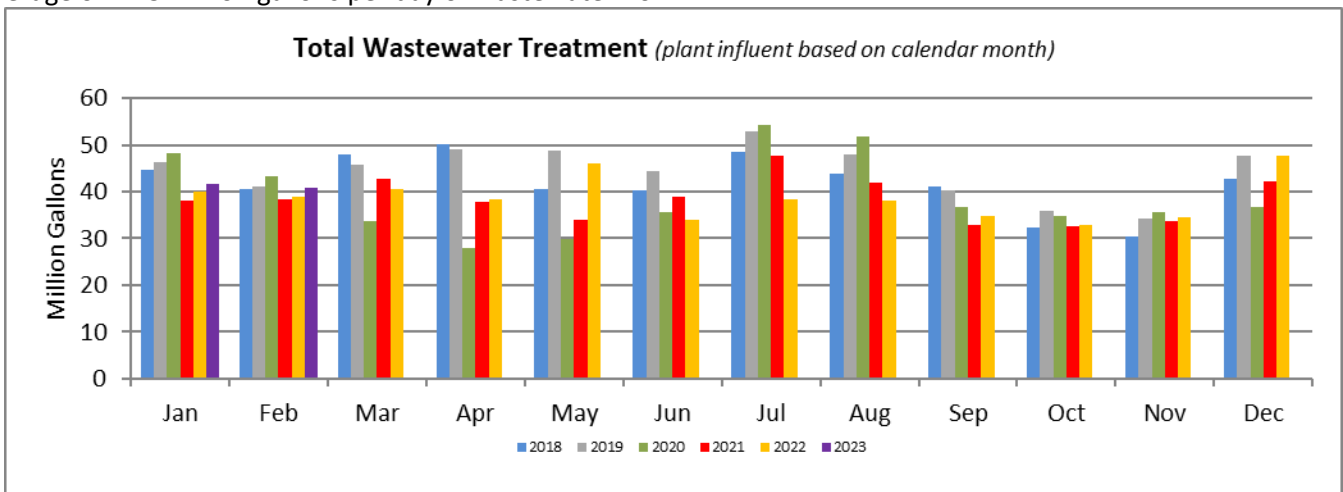
**Wastewater – Treatment & Flow**

- **Wastewater Treatment**

Wastewater treatment samples have met all compliance requirements for the month. There have not been any updates from Lahontan on the status of the WDR revision.

- **Wastewater Flows**

The total volume of wastewater treated during the month of February was 40,714,000 gallons. This results in an average of 1.45 million gallons per day of wastewater flow.



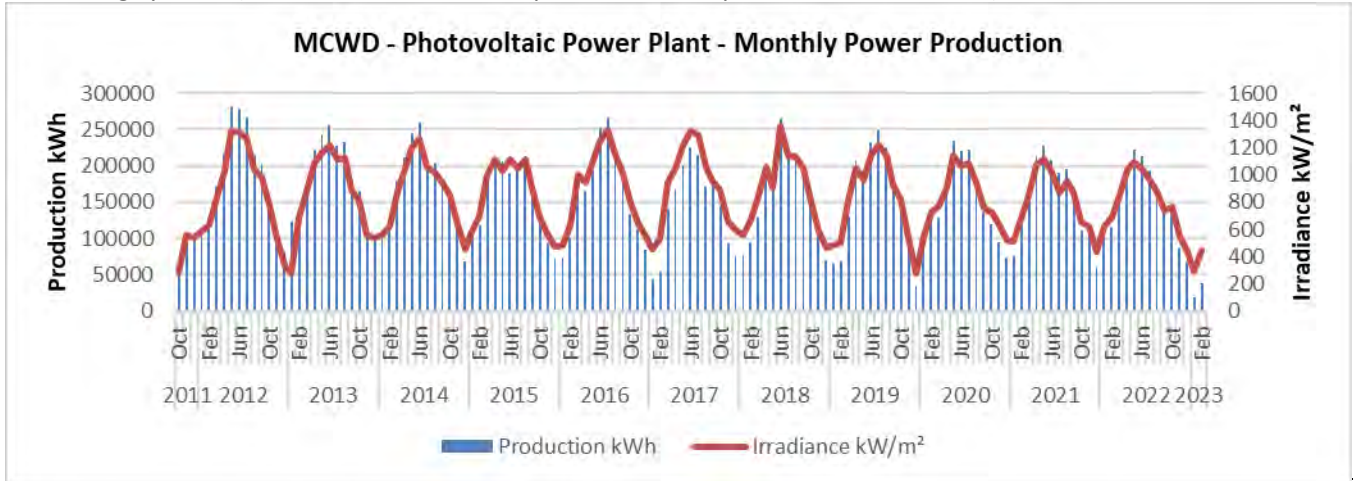
- **Industrial Users**

Currently the Wastewater and Engineering staff are monitoring for potential industrial users and ensuring compliance with our requirements.

**Photovoltaic Power Plant Operations & Total District Electrical Usage**

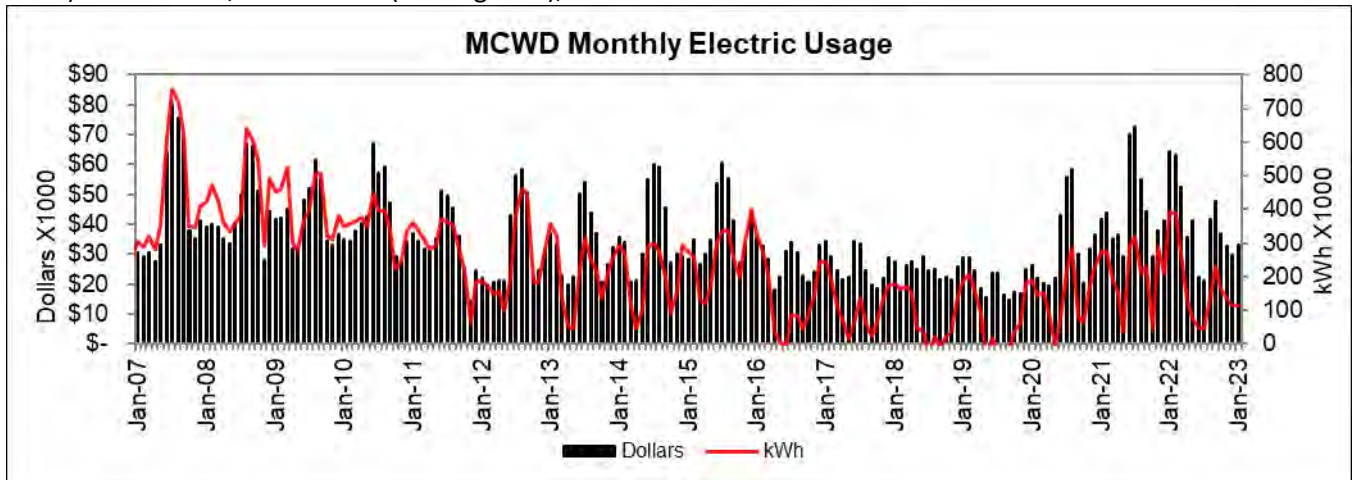
- **Solar plant production**

The total kilowatt hours of energy produced for the month of February was 39,109 kWh. The irradiance and production were 66% and 35% less respectively than February 2022. The loss in production is due to damage to the solar panels and tracking system. (See the Maintenance Superintendent report for further details)



- **Total electrical energy use**

Monthly energy usage chart for the past 15 years through January 2023 except for the WWTP, Well 17, and the LMTP. The WWTP and Well 17 electrical bills are slowly being updated and data is available through May 2022. The LMTP billing data is available through October 2022 and typically lags during the winter months. After thorough review of the WWTP electric bills, it has been determined that SCE has made some gross miscalculations on energy consumption and generation in most of the bills since October 2021. Engineering staff contacted SCE and provided a detailed analysis that is currently under review by the vendor. The monthly total includes all District facilities (34 electric meters) for all water, wastewater (missing data), and administrative uses.



#### **Report Summary**

The Maintenance Department's primary focus over the past month has been maintaining the facilities with special attention to snow removal. Another priority has been repairing snow removal equipment. There has been a lot of work relocating snow to assure long term storage solutions remain available.

#### **Wastewater Treatment Plant and Recycled Water Maintenance**

The wastewater plant has not required any major repairs and is functioning well.

#### **Solar Power Plant Maintenance**

The solar farm's list of repairs continues to grow with each passing storm. Both inverters are up and working, turning the available DC power to AC. Thirty percent of the trackers are damaged from being buried in the snow and cannot be moved. The parts to make these repairs are on the shelf or in transit and will be made as soon as conditions allow safe access.

#### **Surface Water Treatment Plant and Related Facilities Maintenance**

Maintenance staff made some small repairs at the surface water treatment plant. The plant has been utilized several times this winter as stream flows have permitted.

#### **Groundwater Treatment Plant and Related Facilities Maintenance**

Groundwater plants are running, however, the motor in well 10 has failed. This motor was replaced in 2021 and will be scheduled for replacement this summer. Staff are working to keep the roofs clear at all facilities paying special attention not to damage the rooftop radio equipment.

#### **Water Distribution System Operations & Maintenance**

Maintenance staff responded to several frozen meters and customer laterals. We have had trouble with one of our 450 collectors and several staff members were involved in trying to get the system back in operation. The system began working well but has since dropped back off. Two large leaks on 2" service laterals were repaired in the past month.

#### **Wastewater Collection System Operations & Maintenance**

Several trips had to be made into the Lake's Basin to dig out the emergency generators at the lift stations. All these units performed as expected during recent power outages. Some changes will be made to the placement of these generators this summer to make snow removal easier in future winters.

#### **Special Projects/Programs**

##### **Meter Performance Verification**

Staff are anticipating receipt of the results from the third-party meter accuracy testing in the near future.

##### **Lake Mary Treatment Plant Upgrades to the PLC and Operator Interface**

This project will improve the performance of the PLC and upgrade the interface that operators use to make on-site changes. This work was scheduled to be completed by January 2023 however manufacturing delays have pushed the delivery time on this project until March 2023.

# **MAMMOTH COMMUNITY WATER DISTRICT**

## **Maintenance Department Board Report**

**March 2023**

Agenda Item: B-2

03-16-2023

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### **In-house Construction Projects**

Coordinating with the Engineering Department on the development of FY24 in-house construction projects and schedule. The District will be advertising for summer construction crew members next month.

### **Lift Station Improvements**

Staff will be upgrading the electronics in the Bluff's lift station this coming spring. This equipment has been received and scheduled for installation in March, weather permitting.

### **Departmental/General**

All Staff have been consumed with snow removal and repairs to snow removal equipment.



Good thing we replaced this roof!  
Lake Mary Water Treatment Plant

**MAMMOTH COMMUNITY WATER DISTRICT**  
*Maintenance Department Board Report*  
*March 2023*

Agenda Item: B-2

03-16-2023



**Financial Department Update**

Revenue at the end of February was \$1,177,249 (9%) over the YTD budget. Personnel expense was \$368,775 (7%) below budget, operating expense was \$138,342 (4%) below budget, and capital expense was \$273,603 (7%) below budget.

Finance department staff, working with all department managers, developed the preliminary draft operating and capital budget for FY 2024. After receiving feedback from the Board and updated information from department managers, the proposed final budget is being presented for Board review and possible adoption under agenda Current Business Item C-2.

Significant payments in February include:

- \$35,030 to Perry Motors for the purchase of a replacement vehicle in the Engineering department
- \$25,843 to Inyo Crude to fill the District’s fuel tanks
- \$17,946 to the USGS for quarterly geothermal monitoring

Payroll Expenses for February 2023:

Gross Payroll	\$298,548	
Net Payroll	212,199	
Employer Paid Taxes	4,510	
Employer Paid 401a	59,246	20% of Gross
Employer Paid 457b Match	5,861	1.98% of Gross
Employee Paid 457b Contributions	31,409	10.6% of Gross
Other Employer Paid Benefits	75,666	

**Graphs and Tables**

Details on capital expenditures are listed in Table A, operation expenses in Table B, utility bill aging in Table C, and cash balance projection in Table D, followed by a summary of the District’s investment portfolio including the monthly report of transactions. Summary graphs of revenue and expenses are presented below.

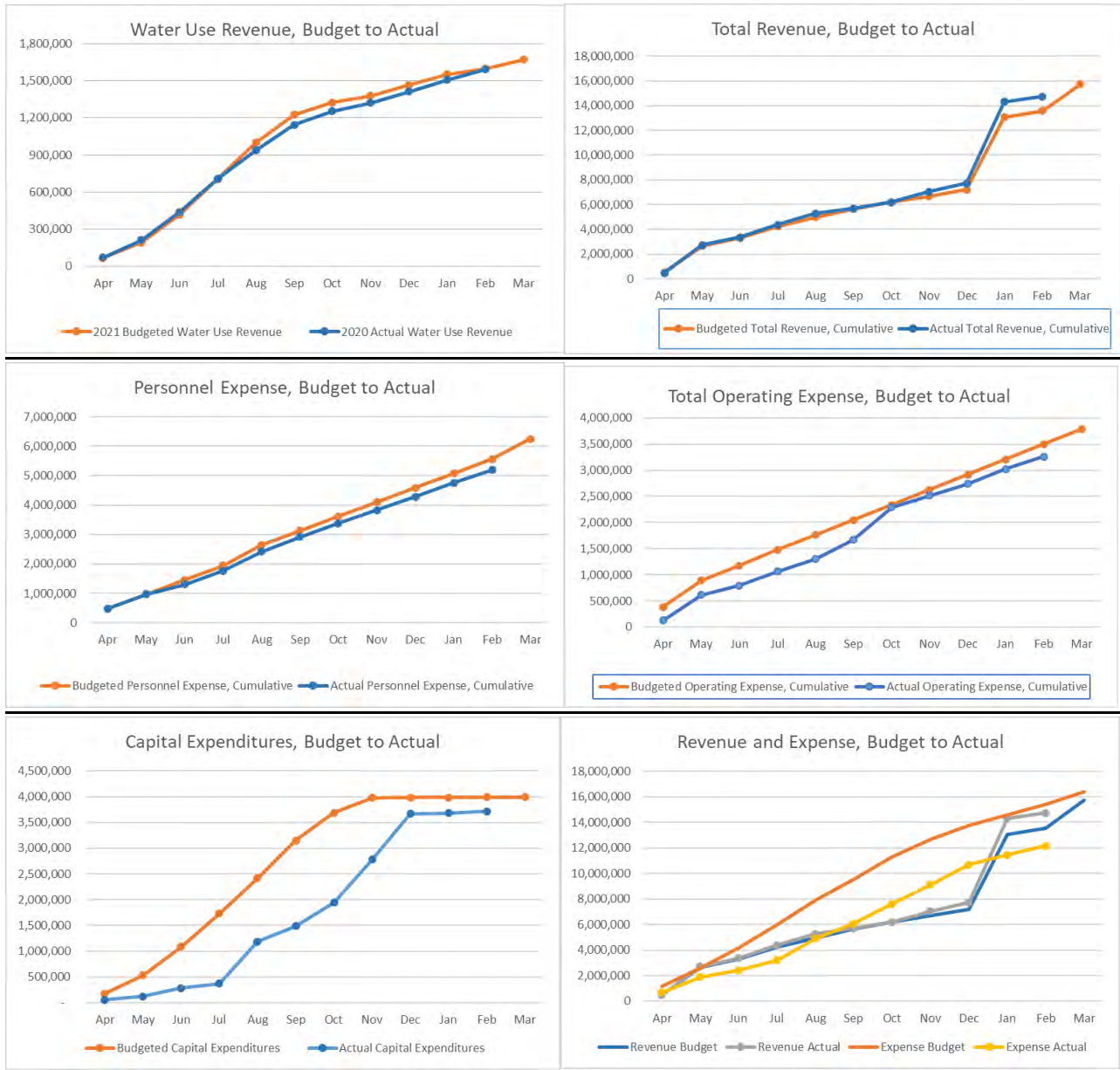
# MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

## Finance Department Report

03-16-2023

March 2023





# MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

## Finance Department Report

03-16-2023

March 2023

### Financial Reports

**Table A Capital Project Management**

Capital Funds Project Summary				
Fiscal Year: 2023				
Spending through February 2023				
Project Name	FY 2023 Budget	FY 2023 YTD Expenditure	Prior Project Expenditure	Total Project Expenditure
2021 ERP Upgrade	248,900	10,826	175,659	186,485
2021 Well 32	250,000	270,199	2,435,970	2,706,168
2021 Well 1 Rehab	125,000	47,399	31,462	78,861
2021 Well 25 Rehab	125,000	34,500	32,055	66,555
2021 Parcel Relief Main	400,000	10,945		10,945
2021 Battery Backup and Storage	20,000	5,319	1,878	7,197
SCADA Server Replacement	205,910	192,450		192,450
2022 Water Distribution System Improvements	599,214	262,827		262,827
TOML Bike path water fountain	50,000	41,339	-	41,339
T-8 Eval/Replacement	50,000	2,586	-	2,586
T-4 Rehab	456,075	420,411	-	420,411
LMTP Filter Rehab	318,000	33,466	-	33,466
2022 WW CollectionSystem Improvements	416,254	382,525	-	382,525
2022 WW Filter Redundancy	250,782	87,702	-	87,702
Bluffs Lift Station Controls	44,457	197		197
Hwy 203 Sewer Main	400,000	10,317	-	10,317
<b>Capital Equipment</b>				
Vehicle replacement	200,000	75,659		
East Twin LS Genset	42,000			
Sewer Inspection Equipment	58,500	62,715		
Ee housing		1,768,412		
<b>Total Capital Projects and Equipment</b>	<b>4,260,092</b>	<b>3,719,795</b>		

**MAMMOTH COMMUNITY WATER DISTRICT**  
**Finance Department Report**  
**March 2023**

Agenda Item: B-3

03-16-2023

**Table B Revenue and Expenses**

Account	YTD Actual	YTD Budget	Annual Budget	YTD Better/Worse	% Diff
Billing - Water Usage	1,643,235	1,612,177	1,672,000	31,059	2%
Water Base Rates	1,703,106	1,734,098	1,892,500	(30,992)	-2%
Wastewater Base Rates	2,876,465	2,636,562	2,877,400	239,904	9%
Engineering Revenue	87,551	91,630	100,000	(4,079)	-4%
Miscellaneous Revenue	382,822	156,962	210,700	225,860	144%
Permits - Connection Fees	482,376	229,075	250,000	253,301	111%
Taxes and Assessments	7,485,351	7,105,812	8,751,000	379,539	5%
Interest Income	664,908	220,000	240,000	444,908	202%
Subtotal Revenue	<b>15,325,814</b>	<b>13,786,315</b>	<b>15,993,600</b>	<b>1,539,499</b>	<b>11%</b>
Investment Gain (Loss)	(582,250)	(220,000)	(240,000)	(362,250)	165%
<b>Total Revenue</b>	<b>14,743,564</b>	<b>13,566,315</b>	<b>15,729,200</b>	<b>1,177,249</b>	<b>9%</b>
Salaries & Wages	3,507,307	3,739,549	4,227,316	232,242	6%
Employee Benefits - Group Insu	826,828	902,261	984,285	75,433	8%
Employee Benefits - Pension	761,393	798,808	903,000	37,415	5%
Employer Paid Taxes	99,480	123,165	138,806	23,685	19%
<b>Total Personnel Expense</b>	<b>5,195,008</b>	<b>5,563,783</b>	<b>6,253,407</b>	<b>368,775</b>	<b>7%</b>
Outside Services/Contractual	157,595	166,468	181,675	8,874	5%
Property Tax Admin. Fee	180,567	220,000	220,000	39,433	18%
Sludge Disposal	35,349	42,837	46,750	7,488	17%
Software Licenses and Agrmnts	258,405	214,510	234,105	(43,895)	-20%
IT Services	27,629	33,903	37,000	6,274	19%
Banking Fees	48,933	42,003	45,840	(6,930)	-16%
Professional Services	117,860	210,886	230,150	93,026	44%
Outside Lab Services	39,376	65,057	71,000	25,681	39%
Equipment Rental		9,163	10,000		
Employee Housing Expenses	82,337	67,315	73,464	(15,022)	-22%
Operating Tools	54,464	42,333	46,200	(12,131)	-29%
Employee Engagement	25,093	25,986	28,360	893	3%
Ee Ben. PPE Unif Other	18,655	19,448	21,225	793	4%
Gasoline	35,664	35,131	38,340	(533)	-2%
Diesel Fuel	32,846	13,415	14,640	(19,431)	-145%
Insurance	198,636	156,229	170,500	(42,407)	-27%
Legal Services	70,572	77,886	85,000	7,314	9%
M & R - Line Repair/Equipment	214,640	229,110	250,038	14,470	6%
M & R - Buildings	73,798	138,398	151,040	64,600	47%
M & R - Vehicles	139,383	85,271	93,060	(54,112)	-63%
Memberships/Certifications	48,439	47,388	51,717	(1,051)	-2%
Permit Materials	25,338	13,745	15,000	(11,593)	-84%
Operating Chemicals	284,072	253,961	277,159	(30,111)	-12%
Operating Supplies	106,302	106,108	115,800	(195)	0%
Computer Systems/Equipment	34,558	63,500	69,300	28,941	46%
Postage/Freight	8,147	8,886	9,698	740	8%
Advertising Publications & PR	24,787	21,533	23,500	(3,254)	-15%
Books & Subscriptions	626	1,145	1,250	520	45%
Safety	30,552	26,976	29,440	(3,576)	-13%
Permits & Licensing	94,732	83,237	90,840	(11,495)	-14%
Settlement Costs	13,677	14,000	14,000	323	2%
Telephone	36,473	42,665	46,563	6,192	15%
Training & Meetings	65,940	66,945	73,060	1,005	2%
Travel Expenses	41,202	43,845	47,850	2,643	6%
Uncollectables	9,904	0			
Utilities-Electric	436,562	504,881	551,000	68,320	14%
Utilities-Propane	44,880	28,350	35,000	(16,530)	-58%
Water Conservation	142,919	176,000	192,000	33,081	19%
<b>Total Operating Expense</b>	<b>3,260,911</b>	<b>3,398,512</b>	<b>3,691,563</b>	<b>138,342</b>	<b>4%</b>

# MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

## Finance Department Report

03-16-2023

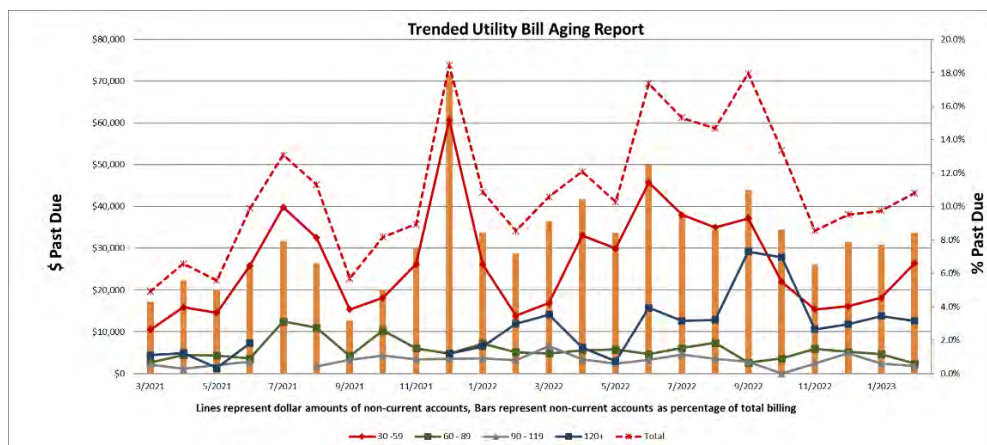
March 2023

**Table C Fund Balance**

	Operating Funds			Capital R&R Funds		
	10 Admin	20 Water	30 Wastewater	21 Admin	22 Water	23 Wastewater
Cash Total	(197,320)	2,989,473	1,553,385	999,772	12,342,978	8,888,503
Current Assets	777,282	288,648	223,088	(103)	23,291	11,193
Non-current Assets						
Capital Assets	49,419	12,609	2,564	2,331,546	36,075,163	14,001,969
Total Assets	629,380	3,290,730	1,779,037	3,331,215	48,441,433	22,901,665
Current Liabilities	(82,605)	(4,663)	(14,967)	60	(82,659)	(78,613)
Non-current Liabilities	(442,175)	(97,041)	(130,652)	-	-	-
Assets - Liabilities	104,601	3,189,027	1,633,417	3,331,275	48,358,774	22,823,052
Target Fund Balance	190,000	1,160,000	1,260,000	1,000,000	5,964,000	3,348,000
Available Fund Balance	(279,925)	2,984,810	1,538,418	999,832	12,260,319	8,809,890
Over/(Under)	(469,925)	1,824,810	278,418	(168)	6,296,319	5,461,890

	Capital Expansion Funds			96 Enterprise	98 LADWP	Total
	31 Admin	32 Water	33 Wastewater			
Cash Total	1,021,829	1,918,169	809,179	534,866	1,049,954	31,910,790
Current Assets	-	(35)	-	21,749	-	1,345,114
Non-current Assets				2,452,986		2,452,986
Capital Assets	(8,068)	8,819,944	5,155,154	2,349,569	-	68,789,868
Total Assets	1,013,762	10,738,078	5,964,334	5,359,170	1,049,954	104,498,758
Current Liabilities	-	(21,056)	-	(17,260)	-	(301,764)
Non-current Liabilities						(669,867)
Assets - Liabilities	1,013,762	10,717,022	5,964,334	5,341,910	1,049,954	103,527,128
Target Fund Balance	1,000,000	1,045,000	288,000	500,000	375,000	16,130,000
Available Fund Balance	1,021,829	1,897,113	809,179	517,606	1,049,954	31,609,026
Over/(Under)	21,829	852,113	521,179	17,606	674,954	15,479,026

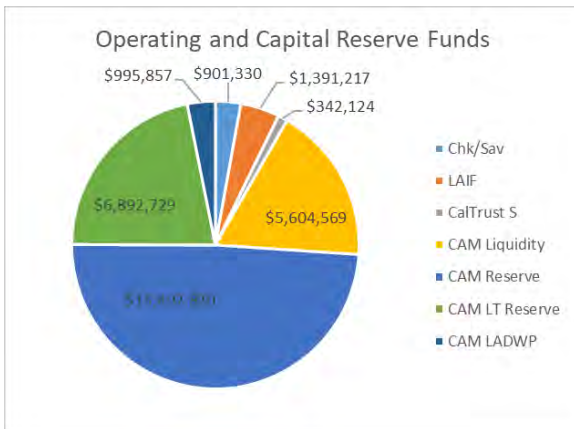
**Table D Trended Utility Bill Aging Report**



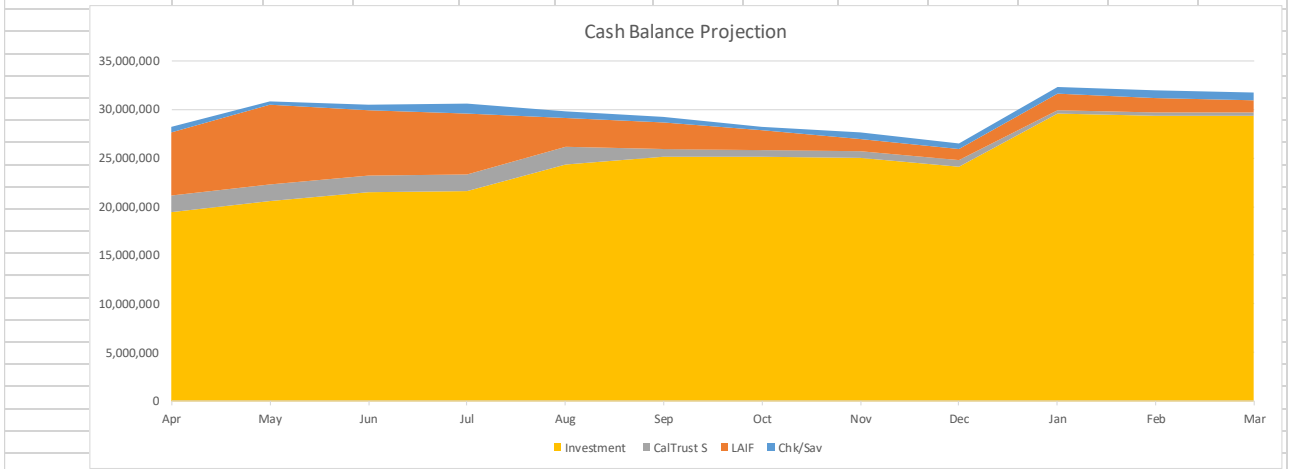
The total amount past due is \$43,238 as of February 28, 2023.

**Table E Investment Summary and Cash Balance Projection**

The District’s reserve funds have been separated into a multi-layer investment strategy to match the liquidity needs of operations and capital projects while maximizing the opportunity for interest earnings. The chart below illustrates the allocation, from most liquid to least liquid.



	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Projection Mar
<b>Chk/Sav</b>	549,793	332,984	582,588	1,016,956	766,901	585,714	384,173	679,941	527,833	758,435	901,330	788,347
<b>LAIF</b>	6,451,520	8,151,520	6,751,520	6,265,242	2,965,242	2,765,242	1,981,757	1,181,757	1,181,757	1,691,217	1,391,217	1,191,773
<b>CalTrust S</b>	1,727,620	1,730,363	1,726,622	1,728,630	1,731,542	731,889	732,023	735,180	737,749	341,512	342,124	342,261
<b>Investment</b>	19,463,973	20,566,162	21,448,895	21,575,381	24,387,837	25,155,611	25,109,832	25,014,186	24,060,935	29,545,164	29,390,193	29,407,827
<b>Total</b>	28,192,905	30,781,029	30,509,625	30,586,209	29,851,522	29,238,456	28,207,785	27,611,064	26,508,274	32,336,328	32,024,864	31,730,209



# MAMMOTH COMMUNITY WATER DISTRICT

## Finance Department Report

### March 2023

Agenda Item: B-3

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#### Mammoth Community Water District

#### Portfolio Summary

Account #10652

As of February 28, 2023

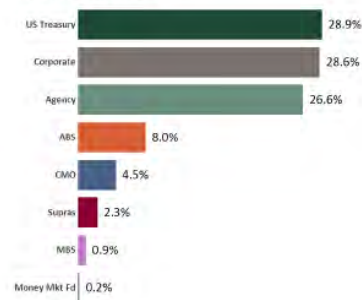
##### PORTFOLIO CHARACTERISTICS

Average Modified Duration	1.85
Average Coupon	1.86%
Average Purchase YTM	1.80%
Average Market YTM	4.97%
Average S&P/Moody Rating	AA/Aa2
Average Final Maturity	2.47 yrs
Average Life	1.95 yrs

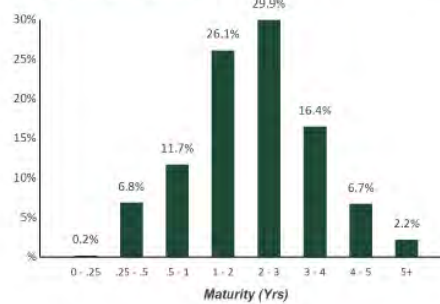
##### ACCOUNT SUMMARY

	Beg. Values as of 1/31/23	End Values as of 2/28/23
Market Value	15,613,202	15,497,820
Accrued Interest	60,778	64,355
<b>Total Market Value</b>	<b>15,673,980</b>	<b>15,562,175</b>
Income Earned	94,909	24,315
Cont/WD		-2,531
Par	16,317,910	16,339,447
Book Value	16,298,894	16,317,101
Cost Value	16,407,862	16,427,112

##### SECTOR ALLOCATION



##### MATURITY DISTRIBUTION



#### MCWD Long Term Reserves

#### Portfolio Summary

Account #11043

As of February 28, 2023

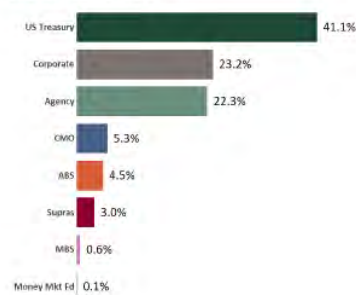
##### PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.41
Average Coupon	2.96%
Average Purchase YTM	3.29%
Average Market YTM	4.80%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.34 yrs
Average Life	2.63 yrs

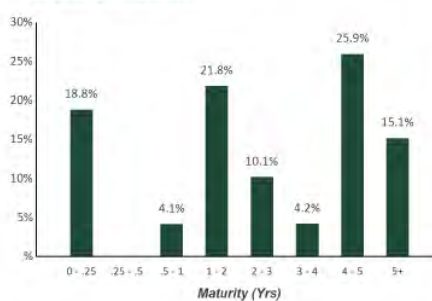
##### ACCOUNT SUMMARY

	Beg. Values as of 1/31/23	End Values as of 2/28/23
Market Value	6,931,777	6,892,729
Accrued Interest	23,135	39,351
<b>Total Market Value</b>	<b>6,954,912</b>	<b>6,932,079</b>
Income Earned	-62,026	22,315
Cont/WD		0
Par	7,064,970	7,213,960
Book Value	7,058,017	7,064,117
Cost Value	7,099,994	7,106,459

##### SECTOR ALLOCATION



##### MATURITY DISTRIBUTION



# MAMMOTH COMMUNITY WATER DISTRICT

## Finance Department Report

### March 2023

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03-16-2023

Mammoth Community Water District Liquidity  
**Portfolio**  
 Account #10987

### Portfolio Summary

As of February 28, 2023

PORTFOLIO CHARACTERISTICS		ACCOUNT SUMMARY		
Average Modified Duration	0.17		Beg. Values as of 1/31/23	End Values as of 2/28/23
Average Coupon	3.64%	Market Value	5,586,125	5,604,569
Average Purchase YTM	3.63%	Accrued Interest	9,109	10,152
Average Market YTM	4.67%	Total Market Value	5,595,234	5,614,721
Average S&P/Moody Rating	AAA/Aa1	Income Earned	5,179	15,611
Average Final Maturity	0.18 yrs	Cont/WD		0
Average Life	0.05 yrs	Par	5,634,824	5,647,498
		Book Value	5,599,424	5,613,992
		Cost Value	5,606,003	5,617,281

SECTOR ALLOCATION		MATURITY DISTRIBUTION	
US Treasury	63.5%	0 - .25	63.1%
Corporate	13.3%	.25 - .5	36.9%
Agency	12.6%	.5 - 1	
CMO	3.7%	1 - 2	
Supras	3.5%	2 - 3	
Money Mkt Fd	3.4%	3 - 4	
		4 - 5	
		5 +	

MCWD LADWP Sett Fd  
 Account #10992

### Portfolio Summary

As of February 28, 2023

PORTFOLIO CHARACTERISTICS		ACCOUNT SUMMARY		
Average Modified Duration	3.91		Beg. Values as of 1/31/23	End Values as of 2/28/23
Average Coupon	2.76%	Market Value	1,014,060	995,857
Average Purchase YTM	4.16%	Accrued Interest	5,526	5,455
Average Market YTM	4.49%	Total Market Value	1,019,586	1,001,312
Average S&P/Moody Rating	AA+/Aa1	Income Earned	5,209	3,113
Average Final Maturity	4.33 yrs	Cont/WD		0
Average Life	4.32 yrs	Par	1,064,912	1,067,061
		Book Value	1,006,200	1,009,384
		Cost Value	1,005,156	1,007,361

SECTOR ALLOCATION		MATURITY DISTRIBUTION	
US Treasury	50.5%	0 - .25	14.2%
Agency	32.0%	.25 - .5	
Corporate	16.3%	.5 - 1	
Money Mkt Fd	1.2%	1 - 2	7.7%
		2 - 3	11.8%
		3 - 4	7.2%
		4 - 5	23.0%
		5 +	36.2%



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	02/01/2023	31846V203	1,104.34	First American Govt Obligation Fund Class Y	1.000	3.83%	1,104.34	0.00	1,104.34	0.00
Purchase	02/01/2023	31846V203	307.96	First American Govt Obligation Fund Class Y	1.000	3.83%	307.96	0.00	307.96	0.00
Purchase	02/01/2023	31846V203	45.30	First American Govt Obligation Fund Class Y	1.000	3.83%	45.30	0.00	45.30	0.00
Purchase	02/01/2023	31846V203	13,712.23	First American Govt Obligation Fund Class Y	1.000	3.83%	13,712.23	0.00	13,712.23	0.00
Purchase	02/05/2023	31846V203	175.00	First American Govt Obligation Fund Class Y	1.000	3.83%	175.00	0.00	175.00	0.00
Purchase	02/10/2023	31846V203	707.17	First American Govt Obligation Fund Class Y	1.000	3.83%	707.17	0.00	707.17	0.00
Purchase	02/12/2023	31846V203	5,018.75	First American Govt Obligation Fund Class Y	1.000	3.83%	5,018.75	0.00	5,018.75	0.00
Purchase	02/13/2023	31846V203	151.13	First American Govt Obligation Fund Class Y	1.000	3.83%	151.13	0.00	151.13	0.00
Purchase	02/14/2023	31846V203	700,000.00	First American Govt Obligation Fund Class Y	1.000	3.83%	700,000.00	0.00	700,000.00	0.00
Purchase	02/14/2023	31846V203	130,000.00	First American Govt Obligation Fund Class Y	1.000	3.83%	130,000.00	0.00	130,000.00	0.00
Purchase	02/14/2023	912796YU7	300,000.00	US Treasury Bill 4.591% Due 4/13/2023	99.260	4.69%	297,780.77	0.00	297,780.77	0.00
Purchase	02/14/2023	912796ZZ5	400,000.00	US Treasury Bill 4.718% Due 7/20/2023	97.956	4.88%	391,822.31	0.00	391,822.31	0.00
Purchase	02/15/2023	31846V203	7,781.25	First American Govt Obligation Fund Class Y	1.000	3.83%	7,781.25	0.00	7,781.25	0.00
Purchase	02/15/2023	31846V203	1,068.75	First American Govt Obligation Fund Class Y	1.000	3.83%	1,068.75	0.00	1,068.75	0.00
Purchase	02/15/2023	31846V203	3,500.00	First American Govt Obligation Fund Class Y	1.000	3.83%	3,500.00	0.00	3,500.00	0.00
Purchase	02/15/2023	31846V203	9,979.28	First American Govt Obligation Fund Class Y	1.000	3.83%	9,979.28	0.00	9,979.28	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	02/15/2023	31846V203	296.08	First American Govt Obligation Fund Class Y	1.000	3.83%	296.08	0.00	296.08	0.00
Purchase	02/15/2023	31846V203	657.46	First American Govt Obligation Fund Class Y	1.000	3.83%	657.46	0.00	657.46	0.00
Purchase	02/15/2023	31846V203	955.17	First American Govt Obligation Fund Class Y	1.000	3.83%	955.17	0.00	955.17	0.00
Purchase	02/15/2023	31846V203	266.33	First American Govt Obligation Fund Class Y	1.000	3.83%	266.33	0.00	266.33	0.00
Purchase	02/15/2023	31846V203	187.50	First American Govt Obligation Fund Class Y	1.000	3.83%	187.50	0.00	187.50	0.00
Purchase	02/15/2023	31846V203	247.17	First American Govt Obligation Fund Class Y	1.000	3.83%	247.17	0.00	247.17	0.00
Purchase	02/15/2023	31846V203	184.29	First American Govt Obligation Fund Class Y	1.000	3.83%	184.29	0.00	184.29	0.00
Purchase	02/15/2023	31846V203	257.63	First American Govt Obligation Fund Class Y	1.000	3.83%	257.63	0.00	257.63	0.00
Purchase	02/15/2023	31846V203	317.33	First American Govt Obligation Fund Class Y	1.000	3.83%	317.33	0.00	317.33	0.00
Purchase	02/15/2023	31846V203	4,275.20	First American Govt Obligation Fund Class Y	1.000	3.83%	4,275.20	0.00	4,275.20	0.00
Purchase	02/15/2023	31846V203	4,013.26	First American Govt Obligation Fund Class Y	1.000	3.83%	4,013.26	0.00	4,013.26	0.00
Purchase	02/16/2023	31846V203	1,100.00	First American Govt Obligation Fund Class Y	1.000	3.83%	1,100.00	0.00	1,100.00	0.00
Purchase	02/17/2023	31846V203	593.52	First American Govt Obligation Fund Class Y	1.000	3.83%	593.52	0.00	593.52	0.00
Purchase	02/21/2023	31846V203	121.00	First American Govt Obligation Fund Class Y	1.000	3.83%	121.00	0.00	121.00	0.00
Purchase	02/21/2023	31846V203	248.00	First American Govt Obligation Fund Class Y	1.000	3.83%	248.00	0.00	248.00	0.00
Purchase	02/21/2023	31846V203	2,354.54	First American Govt Obligation Fund Class Y	1.000	3.83%	2,354.54	0.00	2,354.54	0.00



**Transaction Ledger**

*As of February 28, 2023*



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	02/21/2023	31846V203	4,885.08	First American Govt Obligation Fund Class Y	1.000	3.83%	4,885.08	0.00	4,885.08	0.00
Purchase	02/21/2023	31846V203	4,069.14	First American Govt Obligation Fund Class Y	1.000	3.83%	4,069.14	0.00	4,069.14	0.00
Purchase	02/21/2023	31846V203	14,146.18	First American Govt Obligation Fund Class Y	1.000	3.83%	14,146.18	0.00	14,146.18	0.00
Purchase	02/21/2023	31846V203	42.68	First American Govt Obligation Fund Class Y	1.000	3.83%	42.68	0.00	42.68	0.00
Purchase	02/23/2023	31846V203	85,000.00	First American Govt Obligation Fund Class Y	1.000	3.83%	85,000.00	0.00	85,000.00	0.00
Purchase	02/23/2023	31846V203	1,360.00	First American Govt Obligation Fund Class Y	1.000	3.83%	1,360.00	0.00	1,360.00	0.00
Purchase	02/25/2023	31846V203	750.00	First American Govt Obligation Fund Class Y	1.000	3.83%	750.00	0.00	750.00	0.00
Purchase	02/27/2023	3130ATS57	150,000.00	FHLB Note 4.5% Due 3/10/2028	100.828	4.32%	151,242.00	2,287.50	153,529.50	0.00
Purchase	02/27/2023	3133EPBM6	270,000.00	Federal Farm Credit Bank Note 4.125% Due 8/23/2027	99.084	4.35%	267,526.80	123.75	267,650.55	0.00
Purchase	02/27/2023	31846V203	715.00	First American Govt Obligation Fund Class Y	1.000	4.06%	715.00	0.00	715.00	0.00
Purchase	02/27/2023	31846V203	13,276.77	First American Govt Obligation Fund Class Y	1.000	4.06%	13,276.77	0.00	13,276.77	0.00
Purchase	02/27/2023	31846V203	937.52	First American Govt Obligation Fund Class Y	1.000	4.06%	937.52	0.00	937.52	0.00
Purchase	02/27/2023	31846V203	767.35	First American Govt Obligation Fund Class Y	1.000	4.06%	767.35	0.00	767.35	0.00
Purchase	02/27/2023	31846V203	403.87	First American Govt Obligation Fund Class Y	1.000	4.06%	403.87	0.00	403.87	0.00
Purchase	02/27/2023	31846V203	229.22	First American Govt Obligation Fund Class Y	1.000	4.06%	229.22	0.00	229.22	0.00
Purchase	02/27/2023	31846V203	313.48	First American Govt Obligation Fund Class Y	1.000	4.06%	313.48	0.00	313.48	0.00

# Transaction Ledger

As of February 28, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	02/27/2023	31846V203	264.12	First American Govt Obligation Fund Class Y	1.000	4.06%	264.12	0.00	264.12	0.00
Purchase	02/27/2023	31846V203	464.92	First American Govt Obligation Fund Class Y	1.000	4.06%	464.92	0.00	464.92	0.00
Purchase	02/27/2023	31846V203	484.10	First American Govt Obligation Fund Class Y	1.000	4.06%	484.10	0.00	484.10	0.00
Purchase	02/27/2023	31846V203	396.09	First American Govt Obligation Fund Class Y	1.000	4.06%	396.09	0.00	396.09	0.00
Purchase	02/27/2023	912796YK9	130,000.00	US Treasury Bill 4.49% Due 3/9/2023	99.875	4.56%	129,837.86	0.00	129,837.86	0.00
Purchase	02/28/2023	023135BX3	100,000.00	Amazon.com Inc Callable Note Cont 4/12/2026 1% Due 5/12/2026	88.534	4.91%	88,534.00	294.44	88,828.44	0.00
Purchase	02/28/2023	06051GHY8	100,000.00	Bank of America Corp Callable Note Cont 2/13/2025 2.015% Due 2/13/2026	93.177	5.75%	93,177.00	83.96	93,260.96	0.00
Purchase	02/28/2023	24422EWR6	100,000.00	John Deere Capital Corp Note 4.75% Due 1/20/2028	99.540	4.85%	99,540.00	646.53	100,186.53	0.00
Purchase	02/28/2023	3133EN7B0	150,000.00	FFCB Note 3.75% Due 1/25/2030	96.366	4.36%	144,549.00	515.63	145,064.63	0.00
Purchase	02/28/2023	3133ENGS3	150,000.00	FFCB Note 1.625% Due 12/9/2031	80.428	4.33%	120,642.00	534.90	121,176.90	0.00
Purchase	02/28/2023	31846V203	2,187.50	First American Govt Obligation Fund Class Y	1.000	4.06%	2,187.50	0.00	2,187.50	0.00
Purchase	02/28/2023	31846V203	546.88	First American Govt Obligation Fund Class Y	1.000	4.06%	546.88	0.00	546.88	0.00
Purchase	02/28/2023	46647PCB0	100,000.00	JP Morgan Chase & Co Callable Note Cont 4/22/2026 1.578% Due 4/22/2027	88.511	5.60%	88,511.00	552.30	89,063.30	0.00
Purchase	02/28/2023	61747YEA9	100,000.00	Morgan Stanley Callable Note Cont 5/30/2024 0.79% Due 5/30/2025	93.675	5.71%	93,675.00	193.11	93,868.11	0.00

## Transaction Ledger

As of February 28, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	02/28/2023	808513BY0	100,000.00	Charles Schwab Corp Callable Note Cont 2/3/2027 2.45% Due 3/3/2027	90.744	5.03%	90,744.00	1,190.97	91,934.97	0.00
Purchase	02/28/2023	89236TJZ9	100,000.00	Toyota Motor Credit Corp Note 3.05% Due 3/22/2027	92.992	4.97%	92,992.00	1,321.67	94,313.67	0.00
Purchase	02/28/2023	912796YK9	1,300,000.00	US Treasury Bill 4.457% Due 3/9/2023	99.889	4.52%	1,298,551.64	0.00	1,298,551.64	0.00
Purchase	02/28/2023	9128285M8	150,000.00	US Treasury Note 3.125% Due 11/15/2028	94.723	4.17%	142,083.98	1,359.63	143,443.61	0.00
Purchase	02/28/2023	912828X88	150,000.00	US Treasury Note 2.375% Due 5/15/2027	92.617	4.31%	138,925.78	1,033.32	139,959.10	0.00
Purchase	02/28/2023	91282CAV3	150,000.00	US Treasury Note 0.875% Due 11/15/2030	79.789	3.94%	119,683.59	380.70	120,064.29	0.00
Purchase	02/28/2023	91282CFT3	150,000.00	US Treasury Note 4% Due 10/31/2029	99.363	4.11%	149,044.92	1,988.95	151,033.87	0.00
Purchase	02/28/2023	91324PEG3	100,000.00	United Health Group Inc Callable Note Cont 4/15/2027 3.7% Due 5/15/2027	95.596	4.87%	95,596.00	1,058.61	96,654.61	0.00
<b>Subtotal</b>			<b>5,270,865.54</b>				<b>5,115,325.19</b>	<b>13,565.97</b>	<b>5,128,891.16</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>5,270,865.54</b>				<b>5,115,325.19</b>	<b>13,565.97</b>	<b>5,128,891.16</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Sale	02/14/2023	31846V203	689,603.08	First American Govt Obligation Fund Class Y	1.000	3.83%	689,603.08	0.00	689,603.08	0.00
Sale	02/27/2023	31846V203	129,837.86	First American Govt Obligation Fund Class Y	1.000	4.06%	129,837.86	0.00	129,837.86	0.00
Sale	02/27/2023	31846V203	153,529.50	First American Govt Obligation Fund Class Y	1.000	4.06%	153,529.50	0.00	153,529.50	0.00

# Transaction Ledger

As of February 28, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Sale	02/27/2023	31846V203	267,650.55	First American Govt Obligation Fund Class Y	1.000	4.06%	267,650.55	0.00	267,650.55	0.00
Sale	02/28/2023	31846V203	748,110.59	First American Govt Obligation Fund Class Y	1.000	4.06%	748,110.59	0.00	748,110.59	0.00
Sale	02/28/2023	31846V203	820,742.40	First American Govt Obligation Fund Class Y	1.000	4.06%	820,742.40	0.00	820,742.40	0.00
Sale	02/28/2023	31846V203	1,298,551.64	First American Govt Obligation Fund Class Y	1.000	4.06%	1,298,551.64	0.00	1,298,551.64	0.00
<b>Subtotal</b>			<b>4,108,025.62</b>				<b>4,108,025.62</b>	<b>0.00</b>	<b>4,108,025.62</b>	<b>0.00</b>
Paydown	02/10/2023	36198FAE2	0.00	GS Mortgage Securities Trust 2013-GC14 A5 4.243% Due 8/10/2046	100.000		0.00	707.17	707.17	0.00
Paydown	02/15/2023	02582JIR2	0.00	American Express 2021-1 A 0.9% Due 11/15/2026	100.000		0.00	187.50	187.50	0.00
Paydown	02/15/2023	3128MEMN8	214.27	FHLMC FG G15565 3% Due 10/1/2030	100.000		214.27	32.90	247.17	0.00
Paydown	02/15/2023	31307PEF2	155.93	FHLMC FG J32834 2.5% Due 9/1/2030	100.000		155.93	28.36	184.29	0.00
Paydown	02/15/2023	31307PNB1	217.10	FHLMC FG J33086 3% Due 11/1/2030	100.000		217.10	40.53	257.63	0.00
Paydown	02/15/2023	3132KFBZ4	274.12	FHLMC FG V60956 2.5% Due 9/1/2030	100.000		274.12	43.21	317.33	0.00
Paydown	02/15/2023	44891RAC4	4,259.33	Hyundai Auto Receivables Trust 2020-C A3 0.38% Due 5/15/2025	100.000		4,259.33	15.87	4,275.20	0.00
Paydown	02/15/2023	47800AAC4	0.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	100.000		0.00	296.08	296.08	0.00
Paydown	02/15/2023	47800BAC2	0.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	100.000		0.00	657.46	657.46	0.00
Paydown	02/15/2023	58768PAC8	0.00	Mercedes-Benz Auto Receivables 2022-1 A3 5.21% Due 8/16/2027	100.000		0.00	955.17	955.17	0.00

# Transaction Ledger

As of February 28, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Paydown	02/15/2023	65479JAD5	3,995.90	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	100.000		3,995.90	17.36	4,013.26	0.00
Paydown	02/15/2023	89231CAD9	0.00	Toyota Auto Receivables Owner 2022-C A3 3.76% Due 4/15/2027	100.000		0.00	266.33	266.33	0.00
Paydown	02/15/2023	89240BAC2	9,951.61	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	100.000		9,951.61	27.67	9,979.28	0.00
Paydown	02/17/2023	61762MBW0	0.00	Morgan Stanley BAML Trust 2013-C10 A4Due 7/15/2046	100.000		0.00	593.52	593.52	0.00
Paydown	02/21/2023	36262XAC8	2,283.04	GM Financial Auto Lease Trust 2021-3 A2 0.39% Due 10/21/2024	100.000		2,283.04	71.50	2,354.54	0.00
Paydown	02/21/2023	43813GAC5	4,871.21	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	100.000		4,871.21	13.87	4,885.08	0.00
Paydown	02/21/2023	43813KAC6	4,057.29	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	100.000		4,057.29	11.85	4,069.14	0.00
Paydown	02/21/2023	43815GAC3	0.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	100.000		0.00	121.00	121.00	0.00
Paydown	02/21/2023	92290BAA9	14,112.64	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	100.000		14,112.64	33.54	14,146.18	0.00
Paydown	02/21/2023	92348AAA3	42.61	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	100.000	1.95%	42.61	0.07	42.68	0.00
Paydown	02/21/2023	92348KAV5	0.00	Verizon Master Trust 2022-5 A1A 3.72% Due 7/20/2027	100.000		0.00	248.00	248.00	0.00
Paydown	02/27/2023	3137B3NX2	12,666.88	FHLMC K031 A2Due 4/25/2023	100.000		12,666.88	609.89	13,276.77	0.00
Paydown	02/27/2023	3137BSRE5	0.00	FHLMC K059 A2 3.12% Due 9/25/2026	100.000		0.00	715.00	715.00	0.00
Paydown	02/27/2023	3137BWW2	327.89	FHLMC K725 A2 3.002% Due 1/25/2024	100.000		327.89	609.63	937.52	0.00

# Transaction Ledger

As of February 28, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Paydown	02/27/2023	3137FBTA4	270.34	FHLMC K278 A2 3.064% Due 8/25/2024	100.000		270.34	497.01	767.35	0.00
Paydown	02/27/2023	3138ETA55	367.38	FNMA FN AL8127 2% Due 1/1/2031	100.000		367.38	36.49	403.87	0.00
Paydown	02/27/2023	3138WE3R8	191.09	FNMA FN AS5307 3% Due 7/1/2030	100.000		191.09	38.13	229.22	0.00
Paydown	02/27/2023	3138WE5U9	272.52	FNMA FN AS5358 3% Due 7/1/2030	100.000		272.52	40.96	313.48	0.00
Paydown	02/27/2023	3138YDAS8	240.22	FNMA FN AY0016 2.5% Due 1/1/2030	100.000		240.22	23.90	264.12	0.00
Paydown	02/27/2023	3138YR6T0	419.49	FNMA FN AZ0881 2.5% Due 7/1/2030	100.000		419.49	45.43	464.92	0.00
Paydown	02/27/2023	3138YTMT8	445.65	FNMA FN AZ2169 2.5% Due 7/1/2030	100.000		445.65	38.45	484.10	0.00
Paydown	02/27/2023	31418BLL8	322.42	FNMA FN MA2130 3.5% Due 12/1/2029	100.000		322.42	73.67	396.09	0.00
<b>Subtotal</b>			<b>59,958.93</b>				<b>59,958.93</b>	<b>7,097.52</b>	<b>67,056.45</b>	<b>0.00</b>
Maturity	02/14/2023	912796ZU6	700,000.00	US Treasury Bill 4.093% Due 2/14/2023	100.000		700,000.00	0.00	700,000.00	0.00
Maturity	02/14/2023	912796ZU6	130,000.00	US Treasury Bill 4.297% Due 2/14/2023	100.000		130,000.00	0.00	130,000.00	0.00
Maturity	02/23/2023	38141GWT7	85,000.00	Goldman Sachs Group Inc Callable Note Cont 1/23/2023 3.2% Due 2/23/2023	100.000		85,000.00	0.00	85,000.00	0.00
<b>Subtotal</b>			<b>915,000.00</b>				<b>915,000.00</b>	<b>0.00</b>	<b>915,000.00</b>	<b>0.00</b>
Security Withdrawal	02/07/2023	31846V203	2,296.78	First American Govt Obligation Fund Class Y	1.000		2,296.78	0.00	2,296.78	0.00

# Transaction Ledger

As of February 28, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Security Withdrawal	02/27/2023	31846V203	234.24	First American Govt Obligation Fund Class Y	1.000		234.24	0.00	234.24	0.00
<b>Subtotal</b>			<b>2,531.02</b>				<b>2,531.02</b>	<b>0.00</b>	<b>2,531.02</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>5,085,515.57</b>				<b>5,085,515.57</b>	<b>7,097.52</b>	<b>5,092,613.09</b>	<b>0.00</b>
<b>OTHER TRANSACTIONS</b>										
Interest	02/05/2023	3135G05Q2	40,000.00	FNMA Note 0.875% Due 8/5/2030	0.000		175.00	0.00	175.00	0.00
Interest	02/12/2023	14913R2Z9	275,000.00	Caterpillar Financial Service Note 3.65% Due 8/12/2025	0.000		5,018.75	0.00	5,018.75	0.00
Interest	02/13/2023	06051GHY8	15,000.00	Bank of America Corp Callable Note Cont 2/13/2025 2.015% Due 2/13/2026	0.000		151.13	0.00	151.13	0.00
Interest	02/15/2023	9128282A7	350,000.00	US Treasury Note 1.5% Due 8/15/2026	0.000		2,625.00	0.00	2,625.00	0.00
Interest	02/15/2023	912828J27	45,000.00	US Treasury Note 2% Due 2/15/2025	0.000		450.00	0.00	450.00	0.00
Interest	02/15/2023	912828J27	350,000.00	US Treasury Note 2% Due 2/15/2025	0.000		3,500.00	0.00	3,500.00	0.00
Interest	02/15/2023	912828V98	450,000.00	US Treasury Note 2.25% Due 2/15/2027	0.000		5,062.50	0.00	5,062.50	0.00
Interest	02/15/2023	91282CBM2	150,000.00	US Treasury Note 0.125% Due 2/15/2024	0.000		93.75	0.00	93.75	0.00
Interest	02/15/2023	91282CFF3	45,000.00	US Treasury Note 2.75% Due 8/15/2032	0.000		618.75	0.00	618.75	0.00
Interest	02/16/2023	06406FAD5	100,000.00	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	0.000		1,100.00	0.00	1,100.00	0.00

## Transaction Ledger

As of February 28, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>OTHER TRANSACTIONS</b>										
Interest	02/23/2023	38141GWT7	85,000.00	Goldman Sachs Group Inc Callable Note Cont 1/23/2023 3.2% Due 2/23/2023	0.000		1,360.00	0.00	1,360.00	0.00
Interest	02/25/2023	3135G05X7	400,000.00	FNMA Note 0.375% Due 8/25/2025	0.000		750.00	0.00	750.00	0.00
Interest	02/28/2023	912828YE4	350,000.00	US Treasury Note 1.25% Due 8/31/2024	0.000		2,187.50	0.00	2,187.50	0.00
Interest	02/28/2023	91282CFJ5	35,000.00	US Treasury Note 3.125% Due 8/31/2029	0.000		546.88	0.00	546.88	0.00
<b>Subtotal</b>			<b>2,690,000.00</b>				<b>23,639.26</b>	<b>0.00</b>	<b>23,639.26</b>	<b>0.00</b>
Dividend	02/01/2023	31846V203	241,609.93	First American Govt Obligation Fund Class Y	0.000		1,104.34	0.00	1,104.34	0.00
Dividend	02/01/2023	31846V203	9,911.92	First American Govt Obligation Fund Class Y	0.000		45.30	0.00	45.30	0.00
Dividend	02/01/2023	31846V203	3,000,000.00	First American Govt Obligation Fund Class Y	0.000		13,712.23	0.00	13,712.23	0.00
Dividend	02/01/2023	31846V203	67,376.21	First American Govt Obligation Fund Class Y	0.000		307.96	0.00	307.96	0.00
<b>Subtotal</b>			<b>3,318,898.06</b>				<b>15,169.83</b>	<b>0.00</b>	<b>15,169.83</b>	<b>0.00</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>6,008,898.06</b>				<b>38,809.09</b>	<b>0.00</b>	<b>38,809.09</b>	<b>0.00</b>



### District Projects

- **10-Year Capital Improvement Program (CIP) Update** – This long-term project is a high priority for 2023. The following sub-projects support this effort:
  - **Water System Modeling Update** – The 2021 water meter data has been processed and prepared for use as input into the water and sewer models. This project involves updating the water system model for use in evaluating water resources and capital improvement planning.
  - **Wastewater Collection System Modeling Update** – This project involves updating the wastewater collection system model for use in evaluating wastewater capacities and capital improvement planning. A “proof-of-concept” model has been created and initial simulations are producing valid, real-world results for maximum flow, velocity, d/D. A model boundary has been established and calculations to populate the model with necessary data input is underway. The goal for delivery of a “30% complete” model is May 2023. This corresponds with a planned upgrade to new ICM sewer modeling software that will be used for further build-out of the model.
  - **Well Asset Management Program** – Three well rehabs will be performed during summer of 2023 – Wells 10, 15, and 17. The work will include replacing motors, pumps, column pipe if needed, sounding tubes, and performing video surveys of the wells. Well 10 has been added as a motor replacement only as this motor failed in February of 2023. The new design and settings for Well 15 are expected to allow it to produce an additional 200 gpm more than it has been producing in recent years. This project is part of the long-term Well Asset Management Program. The purpose of the program is to plan well maintenance and replacement to optimize life-cycle costs.
  - **Tank Asset Management Program** – Tanks T-2 (Juniper) and/or T-7 (Bluffs) have been identified for coating rehabilitation in 2023. Also, the Lake Mary Treatment Plant backwash tank has been identified. This project involves data collection and analysis of all MCWD tanks. The purpose of the program is to plan tank maintenance and replacement to optimize life-cycle costs.
    - **New Tank for Zone 2B** – This new project will provide storage in water system Zone 2B, which is in the Canyon Lodge/North Village Specific Plan area. The goal is to identify and acquire a site for the tank in FY 2024.
    - **Tank T-8 (Forest Trail) Replacement Project** – Nothing new to report. This project involves evaluating Tank T-8 and its function in the water distribution system. Tank T-8 is on Inyo National Forest land and any work will require coordination with the Forest Service. Staff is starting work on water modeling, engineering, and cost estimating. This project is scheduled for construction in FY 2025.
  - **Seismic Review and Retrofit Analysis** – This is a new project. It involves evaluating the ability of essential infrastructure to withstand seismic structural loads and identifying and prioritizing projects to retrofit or update infrastructure to reduce risk.
- **Well 32 Production Well Start-up** – The as-builts for the wellhead and vault have been completed and approved by the Department of Drinking Water. SCE completed their motor flicker study and has given their approval. Reduced voltage starting (VFD) is not required but we will have one anyways for our own benefit. The SCE planner is currently working on the plans for the remaining electrical work (providing power to site,

## Engineering Department Report

03-16-2023

March 2023

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transformer, and meter pad), which will be split between SCE and MCWD crews. The final easement from Snowcreek still needs to be recorded and staff is working on the paperwork to add Well 32 as a drinking water source to our permit with the Department of Drinking Water.

- **2023 Construction Crew Projects** – Engineering staff is finalizing plans for the following 2023-24 CIP water distribution system improvement projects:
  - Snowcreek Crest Laterals (Phase 2)
  - Valley Vista lateral and meter pit upgrades
  - Woodlands Condos meter pit upgrades
- **The Parcel Relief Main** – This project will connect a trunk main in Dorrance Drive to Center Street via new sewer across The Parcel. The properties involved have been surveyed and the results are being drafted. Conversations have continued with the private property owner regarding an easement and staff has secured an agreement with the Town for easements across The Parcel. The project is planned to be constructed by in-house crews.
- **Center Street/Highway 203 Sewer Upgrade** – This project involves upsizing a trunk sewer from Center Street out into Highway 203. Staff has re-designed the project to allow the existing asbestos cement pipe to remain in service and minimize the need to divert sewer flows and is working with Caltrans on an updated traffic control plan. The project is planned to be constructed by in-house crews.
- **Administration Building HVAC/Energy Efficiency Upgrades** – Nothing new to report. The administration building pre-dates modern building codes requiring energy efficient construction and HVAC systems. Staff proposes that we evaluate the existing building to identify opportunities for improved energy efficiency (insulation, windows, HVAC upgrades, etc.) and develop alternatives with the shortest payback period. A ground-source heat pump system may be a good solution because the District has strong capital reserves and will serve the community long-term.

### Department Activities

- **Project Management Training and Procurement Flow Chart** – Engineering is working with other departments to clarify and standardize the processes, documents, roles and responsibilities for managing projects at the District. The goal is to increase communication between team members and facilitate efficient delivery of projects whether they are performed in-house or by outside contractors.
- **Waste Discharge Requirements (WDRs)** – Nothing new to report. Staff has prepared a proposed groundwater/basin plan amendment study scope and submitted it to Lahontan for review. Their initial response has been positive, but it is still under review by Lahontan management. The study will require staff time and likely require hiring consultants to prepare specialized reports. A cooperative agreement is being drafted with Lahontan to formalize this process and the intended outcome which is an updated WDR based on good science.
- **Ormat CD IV Geothermal Monitoring and Response Plan (GMRP)** – The GMRP group issued a Request for Proposals to select a consultant to perform long-term groundwater sampling and analysis. Four proposals were received on March 6, 2023, and during a meeting on March 8, 2023 this list was narrowed to two final contractors. These two final contractors will answer additional follow-up questions from the group and it is

anticipated that a new monitoring entity will be secured by the end of March 2023. When a consultant is selected, staff will finalize contracts with the contractor and Ormat making MCWD a “pass-through” agency to support this effort.

- **Recycled Water Program –**
  - **Golf Course Irrigation** – Nothing new to report.
  - **Permitting** – Engineering staff is making minor updates to a Notice of Intent (NOI) document originally submitted in 2020 and the Title 22 Engineering Report at the request of Lahontan staff. Lahontan plans to issue a Notice of Applicability (NOA) for the new General Use Permit and rescind our existing permit at the Lahontan Water Board meeting in April 2023. The MCWD ordinance establishing the District’s original recycled water program in 2009 will need to be repealed and superseded once the NOA is issued. Engineering staff is in the process of drafting these updates.
  - **Re-evaluate Supply and Potential Uses** – So far, the current extended drought and record recycled water deliveries are not causing Laurel Pond to be reduced anywhere close to the 18-acre minimum size. Staff will continue to evaluate whether there is enough supply for the current golf course irrigation at Sierra Star (18 holes) and Snowcreek (9-holes), another 9-hole golf course at Snowcreek VIII, the sports fields at Shady Rest Park, and enough effluent to Laurel Pond to maintain an 18-acre size.
- **Out-of-District (OOD) Service Agreements –**
  - **Process, Policy, and Code Provisions** – Nothing new to report. MCWD code could use updating in this area and staff is working with General Counsel on a potential code update and new policy/procedure. Ideally, these updates would be made prior to the upcoming request for extension of service to Sierra Meadows Ranch, which the developer is planning for in 2023. The concept is to have a standard agreement for existing OOD customers that will be distributed on, or with, regular invoices. There will be a separate process for new or extension of OOD service. It will also include policy on how to address emergency/short term service.
  - **Main Lodge** – Nothing new to report. The Town and INF issued scoping documents for the joint CEQA/NEPA process in November. The deadline for comments was the first business day after Christmas and MCWD staff submitted a comment letter. The project proposal only includes the new package sewer treatment plant alternative. MCWD comments pointed out that an alternative involving conveyance to MCWD is feasible and reasonable and should be analyzed. The joint CEQA/NEPA document is expected to take at least two years.
  - **Chair 4 Restrooms Sewer** – Nothing new to report. This OOD connection will receive a standard agreement on, or with, their regular invoices. General Counsel is working on this. Finance is working to clean up billing on this account. Alterra is planning to construct a permanent restaurant concession in the future and this account will be revisited at that time.
  - **Sierra Meadows Ranch** – General Counsel drafted a letter explaining the existing, and continued, water and sewer service to the Forest Service which should help the new owners obtain an updated 20-year lease for the existing facilities. When the new owners formally submit their plan for expansion a new out-of-district service agreement will be required at that time.

- **Lakes Basin Cabins** – Nothing new to report. These OOD customers will receive a standard agreement on, or with, their regular invoices. General Counsel is working on this.
- **Well Site Acquisition** –
  - **The Town of Mammoth Lakes’ “Bell Shaped Parcel”** – Nothing new to report. This alternative came up recently and may be a feasible area for exploration because of its proximity to the raw water line serving Groundwater Treatment Plant 2.
  - **Alterra/Dry Creek** – Nothing new to report. The MMSA Main Lodge Redevelopment project is dependent on significant additional water resources from the Dry Creek groundwater basin. However, their scoping documents say that no new wells are required in addition to the two replacement wells that were drilled and pump tested in summer 2022. There will be more analysis in the CEQA/NEPA process.
  - **Alterra/Sierra Star Golf Course** – Nothing new to report. Alterra has budgeted to update their Eagle Lodge building plans in 2022 and is tentatively planning for construction in 2023 or 2024. Alterra still needs the land at Well 16 for this project and remains willing to negotiate for additional well sites adjacent to Sierra Star.
  - **Snowcreek VIII** – Nothing new to report. Replacement well sites for Wells 6 and 10 and additional well sites will be explored when development plans progress. The previous District Engineer believed the Snowcreek VIII area was not a good location for production wells but the available data is being re-evaluated to understand why.
  - **Inyo National Forest Well #11** – Nothing new to report. This well at the base of the Sherwin’s near Hidden Lake was pump tested in 2011 and determined to be a viable site to drill a production well with little influence on other nearby wells. The site has challenges related to it being on Forest Service land. With the passing of time, and staff turnover, we are re-evaluating it as an alternative. The Town is pushing for multi-use trails in the area and there is a potential to coordinate well access.
- **Inyo National Forest Permitting and Coordination** –
  - **Laurel Pond Memorandum of Agreement (MOA)** – Nothing new to report. The draft MOA is still undergoing Forest Service review.
  - **Master Use Permit Updates** – Staff is working with the INF to explicitly add access to Well #11.
  - **Lake Mary Dam Spillway** – Nothing new to report. INF and Bureau of Reclamation staff met with Operations staff to look at the spillway in July. The Inyo National Forest is working on an updated Grainger-Thye permit which would replace the existing active permit that allows MCWD to operate the Langeman gate on Lake Mary for water storage. The dam is owned by the Forest Service. The Forest Service is working with the Bureau of Reclamation on a potential project to construct a spillway that meets USFS standards as identified in their recent Dam Hazard Analysis.
- **MCWD Code Overhaul** – Nothing new to report. A significant MCWD Code overhaul is underway. Engineering staff will need to engage in the process, especially for Chapter 11 (Sewer Code) and Chapter 12 (Water Code). Engineering Department fees need to be updated for permit applications, reviews, and inspections.

## Engineering Department Report

03-16-2023

March 2023

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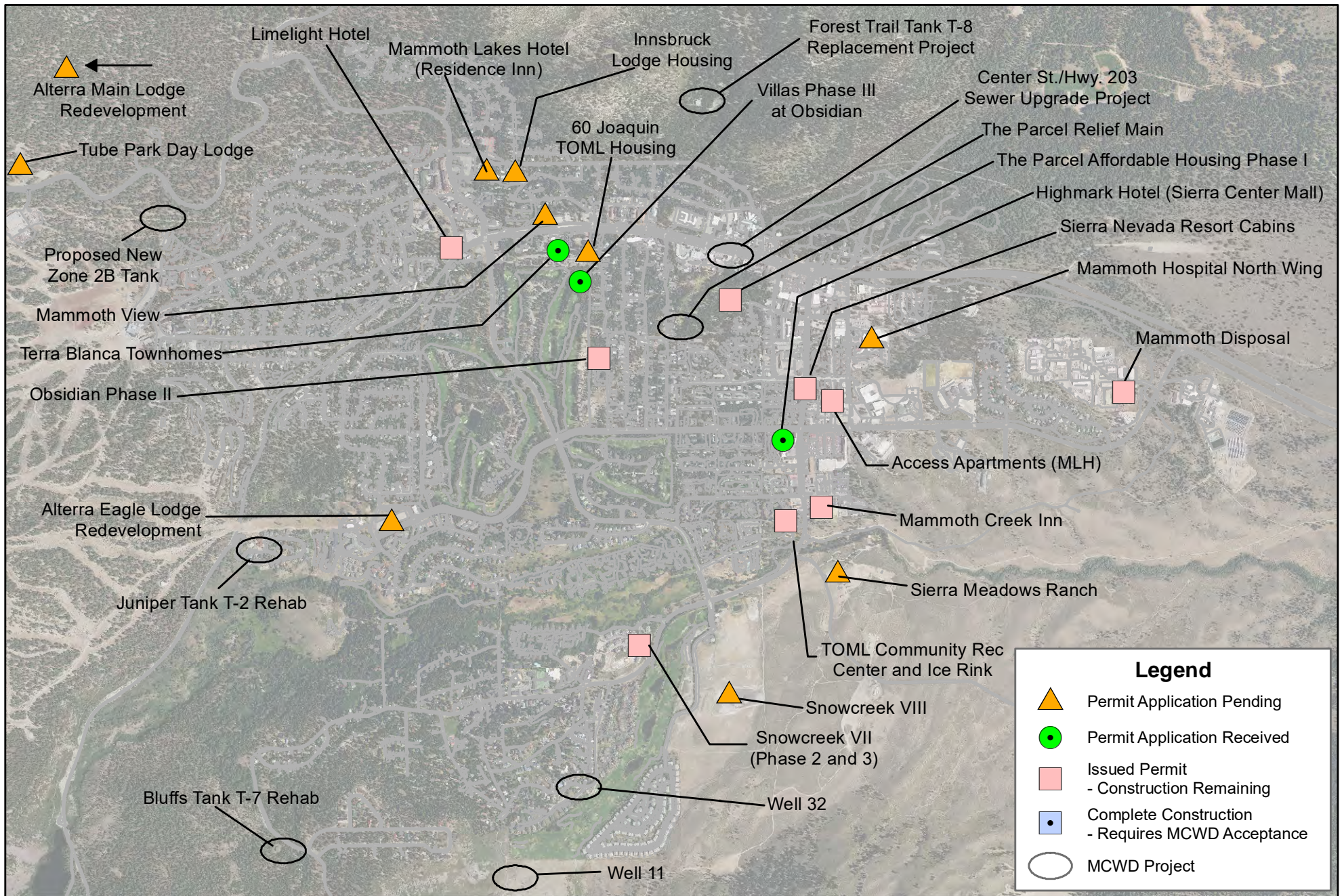
- **USGS-Proposed Communications Tower and Lease** – Nothing new to report. A two-year lease extension was signed for the existing facilities. USGS staff is working to further develop plans and specifications for the new 60' communications tower project.
- **AmeriGas Juniper Tank Lease Amendment** – Nothing new to report. AmeriGas is still interested in this change, but has not received approval from the Forest Service for their planned propane main connection in the Chair 15/Eagle ski run. The proposed schedule is unknown.

### Permits

- **Snowcreek VII Phases 1, 2, and 3** – Nothing new to report. Staff is working with the developer on Transfer Agreements, bonds, easements, inspections, and Connection Permits for the next round of buildings. Staff is also working with the developer on Construction Permit close out (punch lists, easements, inspections, transferring infrastructure, etc.). Landscape irrigation has been installed without MCWD permits and there are issues with metering and, potentially, improper cross-connections. Staff is working with Snowcreek to resolve the issues.
- **Limelight Hotel and Geothermal Project** – Limelight's architects have been finalizing their building plans and they are nearing plan check completion for a Connection Permit. The architect has stated that the geothermal project has been delayed and will be completed in a future phase. Staff is reaching out to Limelight to get an update. Per the signed Letter of Intent with Aspen Ski Company (ASC), a cooperating agreement and GMRP needs to be finalized that will ensure that potential impacts to the drinking water aquifer from this project are identified and mitigated. ASC has agreed to drill a monitoring well on-site which will require a MCWD well drilling permit. The cooperating agreement, GMRP, and well drilling permit will be brought to the Board for consideration at a future meeting.
- **Highmark Hotel (Sierra Center Mall)** – Nothing new to report. The applicant has applied for a demolition/core and shell permit from the Town and a Construction Permit for off-site sewer improvements. Staff worked with the developer's design team to evaluate alternatives for sewer service. The engineering evaluation determined that connecting to newly-constructed sewer in Old Mammoth Road is the best alternative because it avoids a lift station and additional costs. The Old Mammoth trunk line downstream has limited capacity and this project will increase the peak flows by about 5%. However, this is an infill project that has drained to Old Mammoth trunk line since its original construction.
- **Alterra Woolly's Tube Park and Maintenance Garage** – Nothing new to report. MMSA installed temporary restrooms for service this winter season and plan to install the permanent day lodge next summer. Staff is also working with MMSA to correct the deficiencies identified on our site visit of the maintenance garage. Specifically, the floor drains in the heavy equipment mechanic areas are currently connected to the sanitary sewer. This is not allowed, and we are working with MMSA to correctly dispose of their industrial waste.
- **Snowcreek VIII** – At full build-out the project will provide up to 790 dwelling units, a 400-room hotel, retail, and an additional 9-hole golf course with a practice facility.
  - **Final Map TM-09-002** – Nothing new to report. Filing of this Tract Map will divide the property for future phases. This has been submitted to the Town and is being scheduled for Planning and Economic Development Commission (PEDC) approval soon.

- **TTM 22-004 Phase 1** – Nothing new to report. Application has been submitted to the Town. Phase 1 of this project involves construction of 160 for sale condominium units in 39 3- and 4-plex buildings. The first phase will include the realignment of Fairway Drive from 150' south of Old Mammoth Road to the Snowcreek V north property line and the construction of the east entrance to Snowcreek VIII. These changes require significant re-routing of existing sewer mains serving Snowcreek V and Snowcreek VI.
  - **Water and Sewer Infrastructure Design, Permitting, and Transfer Agreement** – Nothing new to report. The developer submitted conceptual plans in the first week of November, but permit applications have not been submitted.
- **Mono County Property Tax Share Agreement** – As directed at the February Board meeting, staff has requested a meeting with Mono County staff to discuss the updated proposal and request it be scheduled for the Mono County Board of Supervisors.
- **Recycled Water Agreement Amendment** – Nothing new to report. The District's obligation to supply recycled water to the additional 9-hole golf course and common area landscaping at Snowcreek VIII has expired and needs to be reviewed and potentially re-negotiated.
- **Potential New Well Sites** – Nothing new to report. We are discussing sites to drill replacements for Wells 6 and 10.
- **The Parcel** – The developer, Pacific is well underway with the construction of Phase 1 (the first 80 units in two buildings plus a child care facility). The project is being constructed using a modular system with modules that are fabricated in an Idaho factory. Phase one is expected to be complete and occupied in 2023.
- **VTPM 10-001 Plum/Tamarack** – Nothing new to report. This developer is exploring finaling this Vesting Tentative Parcel Map located at the end of Tamarack Street that was first approved in 2012.
- **Sierra Nevada Resort Redevelopment Phase 1 (Cabins)** – Nothing new to report. The project consists of construction of approximately 32 "cabin" hotel rooms on the previous site of Jimmy's Taverna/Red Dragon Restaurants. Permits have been issued and Engineering staff is working on inspecting the work.
- **Mammoth Hospital North Wing** – Nothing new to report. The hospital is planning an expansion that will require expanded water and sewer service. Staff is performing significant research of existing conditions to support the design.
- **Access Apartments (MLH)** – Nothing new to report. Mammoth Lakes Housing is renovating two (2) existing commercial buildings into an 11-unit affordable housing complex. The agreement allowing MCWD connection fees to be delayed has been signed and the permit has been issued.
- **Mammoth Disposal** – With the closure of Benton Crossing Landfill at the end of 2022, Mammoth Disposal is now using their new long-haul transfer facilities in the Industrial Park. The office portions of the project are not complete, and the transfer facility is operating under a Temporary Certificate of Occupancy with the permission of MCWD, the MLFD, and the Town Building Department. The front office is expected to be completed in the coming months. The Mammoth Disposal Transfer Station was permitted to accept up to 15 tons per day of municipal solid waste (MSW). The expansion to a large-volume transfer station permits up to 500 tons of MSW per day.

- **Town of Mammoth Lakes Community Recreation Center (CRC)** – Work on this project is progressing. The sprung structure is planned to be erected and operational later in 2023.
- **60 Joaquin Road** – Nothing new to report. The Town of Mammoth Lakes is working on this 4-unit affordable housing project. The plan is to develop it as a Planned Unit Development (PUD) and construct it using the Design-Build procurement method.
- **The Villas Phase 3 (Obsidian)** – The developer has been working on engineering for water and sewer infrastructure for this development this winter. This approved tentative tract map will add more condo units to the north of Obsidian Phase 2 (formerly Tallus). The project would connect a new water main between Dorrance Drive and Callahan Way.
- **Terra Blanca Townhomes** – Nothing new to report. This proposal would redevelop the La Sierra's property into townhomes.
- **Mammoth Creek Inn Remodel** – Nothing new to report. This hotel remodel project has seen lots of changes, red-tags, starts and stops. The TOML Building Department has initiated an enforcement action requiring project completion by spring of 2023. After then, fines will begin to accrue.
- **Mammoth View** – Nothing new to report. This project is coming back after a long silence. The latest proposal includes 19 duplex single family residence buildings (38 units) in the upper portion with vehicular ingress and egress through Viewpoint Road; as well as 14 townhome triplex units across 5 buildings fronting Alpine Circle; and 6,750SF of commercial space on the corner of Main Street and Mountain Boulevard.
- **Permit Processing, Forms and Applications** – The new Tyler EnerGov Permit Software System is live. Staff continues to implement the system and work out bugs.



**Legend**

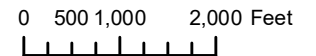
- Permit Application Pending
- Permit Application Received
- Issued Permit - Construction Remaining
- Complete Construction - Requires MCWD Acceptance
- MCWD Project



Mammoth Community Water District  
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 (760) 934-2596 FAX: (760) 934-2143

Land Development Activity and Projects - March 2023

**Engineering Department Report**





### **Executive Summary**

All projects and initiatives under ISD are moving forward as anticipated. The District is currently running parallel SCADA systems until the transition to the new SCADA system is finalized. ISD is planning and implementing further security measures across the MCWD network and developing a comprehensive cybersecurity training and awareness program for all staff. ISD also continues to assist Engineering Water and Sewer Modeling efforts and is developing further training initiatives with ESRI for the ArcGIS Pro platform. ISD also continues work with Mechanical Maintenance to repair the problematic Water Treatment Plant 2 R450 Data Collector. Finally, work continues with MLFPD and CALFIRE on enhanced field mapping capabilities for hydrant and propane tank dig out applications during this challenging snow removal season.

### **Hardware Systems**

- *SCADA System Upgrade* – ISD and Operations have completed the server and network hardware implementation portion of the District SCADA System upgrade. MCWD is currently running parallel SCADA systems until all configuration and communication is finalized from the old system to the new system. Staff are currently setting up reporting protocols for data. Once the new system is fully tested and stable, the older SCADA system will be de-commissioned. The system is being engineered and configured for current security recommendations.
- One of the 16 bulk order PCs under the Workstation Replacement Program was setup and deployed (for a total of 14 deployed so far this year). The remaining two PCs will be setup as time permits.
- ISD continues troubleshooting the problematic Water Treatment Plant 2 R450 Data Collector. ISD worked with Verizon support to test the circuit and determined it was not the issue and tried a new 5G SIM card to no avail as well. Eventually ISD ran a local network connection to the collector with no success either. Then, staff sent the CF Card back to Neptune for re-programming, and upon receiving the CF Card and inserting it into the collector, the collector came back up and reported all meters. However, over the past couple of weeks the percentage of reporting meters has dropped again, so staff will be physically inspecting all exterior antenna and cable connections one final time after the upcoming atmospheric river weather events and sending the collector back under RMA for repair if no physical damage is found.
- Setup spare PC with Windows 11 and configured as new MCWD Lab Microscope workstation per request from MCWD Lab Staff to update that PC to latest software and connect to MCWD network so that microscope images can be distributed.
- Ongoing hardware support, maintenance, and updates.

### **Software Systems**

- ISD continues to assist Engineering with MCWD Water and Sewer Modeling efforts. Hourly Neptune API data is being used to represent diurnal characteristics and update and calibrate the models. Engineering and ISD have met with ESRI representatives regarding further transition from a geometric network to a utility network for the sewer model. Staff are also utilizing the new elevation and aerial data in both models. ISD is also working with ESRI to identify appropriate training for MCWD staff for the recently deployed ArcGIS Pro platform.

- Tyler EnerGov – ISD and Engineering staff are conducting bi-weekly meetings to address a list of permit process enhancement items through EnerGov. Staff have improved plan review and reporting functionality within EnerGov. ISD is working with Finance staff and Tyler Incode Cashiering to implement a process for accepting permit payments via credit card after April 1. All fees are populating correctly for each permit type in testing.
- Continued work with RSD staff and infraMap software for development and tracking of the MCWD Backflow Program. The first 70 letters were sent out for the upcoming Backflow season. Progress was made with infraMap regarding email and letter grouping functionality. This should be ready for testing with the distribution of March letters.
- Evaluating options for potential new MCWD website hosting in accordance with Brown Act and ADA requirements in anticipation of MCWD website revamp during the coming year.
- Ongoing software support, maintenance, and updates.

#### ***Administrative***

- The MCWD Security and Emergency Response Committee continues to focus on potential digital and physical threats. ISD will be rolling out a comprehensive cybersecurity training and awareness program for all staff in the coming months. Additional security camera equipment has been ordered and will be installed as weather permits. The Committee also anticipates physical repair of fencing after a significant winter season. In addition, the District will be conducting a comprehensive radio communications project upgrade.
- Setup new Water Treatment Operator user account, phone and PC with appropriate permissions and software access.
- Conducted Office 365 maintenance, distribution group and email account administration.
- Continued administration of VoIP phones, iPads, laptops.

#### ***Network***

- ISD is developing increased cybersecurity measures by employing Multi-Factor Authentication (MFA) across the MCWD network. A comprehensive cybersecurity program for all staff will be rolled out in the coming year.
- Implementing security awareness training program and software to enhance MCWD staff cybersecurity training and resources.
- Managing remote access client connection software and devices, administering additional machines and users as necessary for remote access, especially busy due to recent highway closures and weather events.
- Network segregation, access control configuration and security planning related to the SCADA upgrade project. Upcoming administrator training for user management on the new SCADA network.
- All network systems secure, no data loss or intrusions.

#### **GIS**

- Staff continue to enhance field mapping capabilities and situational awareness for MLFPD and CALFIRE emergency crews during this significant winter season. Due to the snow amounts, MLFPD has requested MCWD's assistance developing Hydrant Dig Map GIS application utilizing ESRI Field Maps software. The field crews utilize the Field Map application on iPads to locate and mark a hydrant as "dug out". The hydrant status can be reset as needed based on snowfall amounts. ISD and Engineering are working with MLFPD utilizing field mapping applications for fire flow testing hydrants as well.
- Utilizing the Hydrant Dig application as a model, MLFPD and CALFIRE have also requested MCWD's assistance to develop the program further as a broad model for CALFIRE to share with other snow communities currently needing assistance. As part of this effort, propane tank location and dig status layers will be developed for the local MLFPD to utilize alongside the Hydrant Dig application. Staff have been working with Eastern Sierra Propane and AmeriGas to develop the new propane tank location layers.
- Work with Engineering staff to develop Water and Sewer Modeling projects utilizing the MCWD GIS water and sewer datasets. ESRI recently interviewed MCWD staff to learn how the District is applying GIS technology for sewer/water modeling projects. ESRI provided many useful contacts and resources for upcoming efforts, as well as two additional seats to the upcoming ESRI User Conference. ISD is also working with ESRI to develop an upcoming training schedule for ENG/ISD staff for ArcGIS Pro architecture.
- ISD is troubleshooting ArcServer geodatabase administration issues, following troubleshooting steps with ESRI Technical Support and moving towards upcoming SQL upgrade as next step.
- Downloaded and applied six patches for all ArcGIS Pro software users, all clients are now up to date.

#### **MCWD Websites**

- Continued maintenance and security for all MCWD web platforms: MCWD Internet, MCWD Intranet, and MCWD GIS Portal.
- Postings or updates to Internet/Facebook sites
  - Mammoth Creek Streamflow Data ending 2-28-23.
  - Updated Our Staff page per recent staffing changes.
  - Removed Construction Project Specialist position from Employment page and Facebook.
  - Posted Wells 10, 15, and 17 Rehabilitation Project request for Bids materials.
  - Removed MCWD Covid-19 Response page due to the end of the State and Local Covid-19 emergencies.
  - Updated Backflow page information and Certified Approved Testers table.
  - Updated Authorization Agreement for Automatic Draft Payment form.
  - Updated information and disclaimer regarding upcoming credit/debit card transaction fees.
- Postings or updates to Intranet site
  - Performed general maintenance; updated Department Pages, Staff Schedule, and Phone Contact List.

#### **Administration**

- Continuous and ongoing activities associated with day-to-day administration, including but not limited to:
  - Administrative, organizational, and operational policy development, guidelines, implementation, and related day-to-day projects
  - Non-personnel and personnel-based legal matters, e.g., ADA/FEHA, COBRA/CalCOBRA, etc.
- Ongoing activities on updating the District's Personnel Manual (Chapters 4 and 5 MCWD Code)
- Legislative/Client Update 03/2023 (provided by LCW/CSDA):
  - None to report at this time

#### **Workforce Planning**

- Effective Monday, 02/27/2023, please welcome Denise Schneider, Water Treatment Plant Operator I, Operations Department, Water Treatment Division
- Ongoing administration of two recruitments in the General Manager's Office and Maintenance Department
- The District has requested the Board to increase the number of authorized positions from 42 to 44 effective April 1, 2023. One position would be added in the Engineering Department and the other position would be added in the Information Services Department. The Departments are looking forward to the additional assistance for their department's workloads.
- Ongoing monitoring of COVID-19 related regulation updates

#### **Risk/Safety/Training**

- Risk/Safety:
  - Process safety tailgate and wellness activity logs for 03/2023 safety incentive program
  - Monthly restock of Cal/OSHA compliant first aid safety kits at all locations
  - Continuous and ongoing activities associated with the Injury and Illness Prevention Program written programs development and guidelines
  - Continuous and ongoing activities associated with manual to electronic conversion of Cal/OSHA required Hazard Communication Safety Data Sheets (SDS)
  - Claims received and/or processed:
    - One claim received and processed
- Training:
  - Webcasts/onsite/offsite training processed, provided, attended, and/or proctored this month:
    - Aflac – Open Enrollment Presentation Webinar 03/08/2023
    - LCW – A Supervisor's Guide to Understanding and Managing Employee's Rights: Labor, Leaves, and Accommodations 03/08/2023
    - LCW – Pre-Conference Session: HR Bootcamp 03/15/2023
    - LCW – Public Sector Employment Law Annual Conference 03/15/2023 - 03/17/2023

**MAMMOTH COMMUNITY WATER DISTRICT**

*Regulatory Services*

*March 2023*

Agenda Item: B-7

03-16-2023

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The pertinent topics typically covered in the monthly Regulatory Services Report are being addressed in other department reports.

**The General Manager's report is designed to summarize important District activities and to highlight developments that may require Board action in the future.**

Key items for the past month included FY24 Budget preparation, District Code/Policy project, property tax allocation meetings, local agency coordination meetings, and workforce planning.

Other ongoing items included working with the local development community, groundwater monitoring and planning activities related to geothermal development projects and working with state regulators on the District's waste discharge and recycled water permits.

## **Departmental / General**

### **Staff Resources and Management**

- Final FY24 budget planning for all departments
- Exploring short-term and long-term workforce planning strategies with management staff. Considerations are based on current and anticipated vacancies, specific workflow needs for supporting District operations, department head input and recommendations, along with agency benchmarking comparisons. The result of this work is the addition of two positions to the FY 2024 Organizational Chart and budget, one in Engineering and one in Information Services. This will increase the number of full-time authorized positions to forty-four.
- Monthly General All-Staff and Senior Management staff meetings
- Monthly Engineering, Operations, and Maintenance (EOM) collaborative meetings, reporting on and tracking progress for current and future capital projects and programs

### **District Employee Home Purchase Assistance and Rental Programs**

- The District currently has six employees participating in the EHPAP shared value option and two employees in the loan option.
- The District currently has eight rental units occupied by MCWD staff. There's also a waiting list with five staff interested in District owned rental units. The Board has directed District management to monitor local economic conditions to find potential opportunities to increase the number of rental units available to staff. Management is also exploring options for utilizing District owned property to expand housing opportunities for staff.

### **COVID-19 Response**

MCWD is standing down from any restrictions provided for in the District's COVID Risk Minimization and Outbreak Plan. This comes following announcements from both the State of California and Mono County Health ending the COVID-19 pandemic state of emergency. MCWD will continue to follow all governing agency requirements related to COVID-19 and also monitor conditions related to any communicable disease and react accordingly to continue to provide a safe environment for our staff and the community.

### **Water Conservation and Supply Update**

On April 21, 2022 the Board approved a motion to move the District into water conservation Level 3. The increased conservation measures were in response to multiple year drought conditions and the need to reduce water demand to better align with the District's surface water and groundwater supply availability.

Fast forward to March 2023 where current conditions reflect record to near record snowfall. District staff have

evaluated the snowpack and associated water content and how it relates to the District's anticipated surface and groundwater supplies. Based on the current and anticipated water content in the Mammoth Lakes water shed basin staff are recommending a reduction from the District's current water conservation level 3 to conservation level 1. The District's various water conservation levels are designed to balance water use with ongoing conservation needs for maintaining a consistent water supply for our community during both heavy water years and drought water years. (See Water Supply Update agenda item C-5 for more details)

#### **Water and Wastewater**

Water Operations is currently utilizing a mix of groundwater and surface water as the community's water source.

Total water produced in February 2023 was 37.9 million gallons, which is up from the 36.7 million gallons produced in February 2022. Water sources included, 18% surface water, 82% groundwater and 0% recycled water. Currently, Lake Mary has a balance of 203 ac/ft, which is 33% of the District's 606 acre feet of surface water storage capacity.

February average daily wastewater flows were 1.45 million gallons for a total of 40.71 million gallons treated for the month. (See B-1 Operations Department report for more details)

#### **Financial Management**

Department managers and supervisors worked closely with Finance Department staff on finalizing the District's FY 2024 draft budget, which is being presented for Board discussion and possible adoption at this month's Board meeting. The District's FY 2023 financials continue to show revenue tracking above budgeted projections with expenses below budgeted projections. (See B-3 Finance Department Report for more details)

#### **Letters of Support, Contracts and Agreements**

- Signed a letter of support for Mono County's grant application for planning and permitting of a bioenergy facility. The biomass facility would have the ability to handle our community's biomass needs which includes fire stock generated from the Doughnut Fuels Reduction project. The large-scale forest restoration project has the potential to generate enough available feedstock to make a bioenergy facility commercially viable.

#### **Departmental Activities**

- Engineering Department staff continue to support the many active and planned construction projects at the District and throughout the community. (See B-4 Engineering Department Report for more details)
- Regulatory Services Division staff continue to provide regulatory support, conservation efforts monitoring and notifying customers with water leaks, processing rebates, administering Backflow and FOG programs, and PR/advertising.
- Personnel Services Department activities include working with the District's labor counsel on bringing the Personnel Manual up to date with current requirements, workforce planning related to vacant positions, and communications with L12 Union. (See B-6 Personnel Services Report for more details)
- Information Services Department staff continue to support all department's technology needs. (See B-5 Information Services Report for more details)
- Operations Department staff continue to monitor water and wastewater production for compliance with all regulations. (See B-1 Operations Department Report for more details)
- Maintenance Department staff continue working on in-house construction projects and meeting maintenance goals and requirements. (See B-2 Maintenance Department Report for more details)

### **Projects/Related**

#### **Snowcreek VIII Annexation and Public Agency Property Tax Reallocation**

District staff continue to work with Mono County's Local Agency Formation Commission (LAFCO) Executive Director and Mono County staff on property tax allocation/sharing for three parcels which LAFCO annexed into the District's service area in 2018 and 1983. Annexation of the three parcels into the District's service area allows for development on the parcels by providing the required water and wastewater services.

Because the District does not currently receive property tax from the annexed parcels, Mono County receives additional property tax funds compared to the rest of the Mammoth Lakes community, where they receive an average of 33 percent. Mono County will be providing no additional community services to the annexed parcels beyond what they provide to existing Mammoth Lakes residents. It's key to note that back in 2018 all local agencies, including Mono County, agreed that annexation was the most beneficial approach to fund and provide services needed to meet the Snowcreek VIII development plan as approved by the TOML Planning and Economic Development Commission. District staff continue to work with LAFCO and Mono County with a goal of appropriately reallocating property taxes to fund water and wastewater services to the proposed development.

#### **MCWD Code Book Review and Update**

MCWD staff and Board ad-hoc committee continue to work on reviewing and updating the District's Code. This extensive project will bring the District's Code into alignment with current laws and practices.

#### **Lakes Basin Fuels Reduction Project**

The District's Regulatory Services staff will continue to provide administrative support on a new plan to complete the remaining portion of this project, which stalled during the COVID-19 pandemic. Moving forward, Mammoth Lakes Fire Safe Council plans to work with the White Bark Institute to complete the project over this coming summer.

#### **Alterra/MMSA Main Lodge Development**

Alterra/MMSA has proposed a Main Lodge redevelopment Master Plan and have submitted environmental scoping documents for their project to the TOML which listed a new on-site package treatment plant to handle their wastewater needs. The District provided comments on project scoping documents and will continue to stay apprised of any potential changes as the project develops. (See B-4 Engineering Department Report for more details)

#### **MCWD Water Discharge Requirements (WDR)**

Lahontan staff are reviewing a proposal by MCWD for completing a study of the Laurel Pond area to better identify the appropriateness of specific use classifications. The study is likely to take up to four years after which time Lahontan will provide comments on updating the District's WDR which has the associated potential for treatment process changes at the WWTP. (See B-4 Engineering Department report for more details)

#### **Limelight Hotel and Proposed Geothermal Development**

MCWD continues to work collaboratively with local agencies and the Limelight development team. Both entities signed a Letter of Intent (LOI) ensuring the protection of our community's potable groundwater sources from Limelight's proposed development of geothermal as the heating source for their hotel project. Per the LOI the Limelight group withdrew geothermal as part of their current hotel development plans until an agreement can



# **MAMMOTH COMMUNITY WATER DISTRICT**

Agenda Item: B-8

## *General Manager's Report*

03-16-2023

*March 2023*

---

been reached with MCWD on a groundwater mitigation and response plan (GMRP) to protect the cold water aquifer while still using geothermal as a renewable energy source.

MCWD continues working with Limelight staff and consultants on the GMRP. The common goal is to establish appropriate mitigation and monitoring measures which both ensures our community's groundwater supply is adequately protected and also provides the Limelight Hotel with a green and sustainable heating source.

# AGENDA ITEM

---

**Subject:** Discuss and Possibly Adopt Resolution No. 03-16-23-03 Establishing the Fiscal Year 2024 MCWD Master Fee Schedule

**Information Provided By:** Jeff Beatty, Finance Manager

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## **Background**

The District is required to charge appropriately for all services provided so that those who receive service bear the cost of the service. The Master Fee Schedule (MFS), when adopted by the Board, authorizes all rates and fees charged for FY 2024.

## **Discussion**

The MFS provides amounts for fees that increment annually and defines the fees charged for specific services provided to individual customers.

The changes to the MFS for FY 2024 include:

- 2% increase to water and wastewater base and commodity rates as authorized by the 2021 Rate Study
- 5.56% increase to connection fees for new customers. The annual increase for connection fees is calculated based on the change to the Engineering News Record Construction Cost Index
- Changes to the cost of new water meters based on the cost charged by our supplier
- Addition of a 3.5% transaction fee for payments by credit or debit cards
- Removal of the FOG annual permit renewal fee

## **Fiscal Impact**

Approval of the Master Fee Schedule authorizes the collection of fees for services that match the cost of delivering services.

## **Requested Action**

The action requested of the Board is to review and consider adoption of Resolution No. 03-16-23-03 approving the Master Fee Schedule for FY 2024.

## RESOLUTION NO. 03-16-23-03

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**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MAMMOTH COMMUNITY WATER DISTRICT  
ADOPTING THE MAMMOTH COMMUNITY WATER DISTRICT  
FISCAL YEAR 2023-2024 MASTER FEE SCHEDULE**

**WHEREAS**, the Master Fee Schedule for the Mammoth Community Water District has been prepared by staff and is attached to and made a part of this resolution as Exhibit A;

**WHEREAS**, the rates, fees and charges set forth in the District's Master Fee Schedule have been calculated and established in accordance with applicable laws and represent the actual costs of providing the services for which each rate, fee, or charge is imposed, and, as necessary, have been approved by the District Board of Directors; and

**WHEREAS**, the Board intends that the Master Fee Schedule, as approved in this resolution and approved as amended in subsequent years, shall be the sole official document of the District stating the actual amount of all rates, fees, and charges for water, wastewater, and miscellaneous services provided by the District and also intends to include the Master Fee Schedule as an attachment to the Mammoth Community Water District Code for reference only.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Mammoth Community Water District as follows:

1. The Board hereby approves and adopts the MCWD Master Fee Schedule for the Fiscal Year 2023-2024 as presented in Exhibit A.

2. The General Manager or his designee is directed to implement the Master Fee Schedule effective April 1, 2023 and to append a copy to the amended District Code as also approved at this meeting.

**PASSED AND ADOPTED** by the Board of Directors of the Mammoth Community Water District at a regular Board meeting held on March 16, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MAMMOTH COMMUNITY WATER DISTRICT

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Thomas R. Smith, President  
Board of Directors

ATTEST:

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Mark Busby, Secretary  
Board of Directors

# Mammoth Community Water District

## Master Fee Schedule



Adopted: March 16, 2023

Effective: April 1, 2023

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## Section 1: Water System

### Base Rates and Charges for Water Service

#### New Customer Deposit

<b>New Customer Deposit</b>	<b>Fee</b>
Deposit to begin Water Service	\$50

#### Residential and Non-Residential Base Charges

##### Monthly Water Base Service Charges

Effective Date Meter Size	April 1, 2022	April 1, 2023 (Current)	April 1, 2024	April 1, 2025	April 1, 2026
5/8"	\$15.25	<b>\$15.56</b>	\$15.88	\$16.20	\$16.53
3/4"	\$15.25	<b>\$15.56</b>	\$15.88	\$16.20	\$16.53
1"	\$23.23	<b>\$23.70</b>	\$24.18	\$24.67	\$25.17
1 ½"	\$43.17	<b>\$44.04</b>	\$44.93	\$45.83	\$46.75
2"	\$67.10	<b>\$68.45</b>	\$69.82	\$71.22	\$72.65
3"	\$142.88	<b>\$145.74</b>	\$148.66	\$151.64	\$154.68
4"	\$254.56	<b>\$259.66</b>	\$264.86	\$270.16	\$275.57
6"	\$561.66	<b>\$572.90</b>	\$584.36	\$596.05	\$607.98
8"	\$960.50	<b>\$979.71</b>	\$999.31	\$1,019.30	\$1,039.69
MFR*	\$15.25	<b>\$15.56</b>	\$15.88	\$16.20	\$16.53

\*MFR: Multi-Family Residential Dwelling

### Commodity Charges for Water

#### Residential Commodity Charges

##### Water Commodity Rates (\$/kgal)

Effective Date Class	April 1, 2022	April 1, 2023 (Current)	April 1, 2024	April 1, 2025	April 1, 2026
<i>SFR*</i>					
Tier 1 - First 4,000 Gal.	\$0.95	<b>\$0.97</b>	\$0.99	\$1.01	\$1.04
Tier 2 - Next 4,000 Gal.	\$1.96	<b>\$2.00</b>	\$2.04	\$2.09	\$2.14
Tier 3 - Above 8,000 Gal.	\$4.83	<b>\$4.93</b>	\$5.03	\$5.14	\$5.25
MFR**	\$2.40	<b>\$2.45</b>	\$2.50	\$2.55	\$2.61

\*SFR: Single Family Residential Dwelling

\*\*MFR: Multi-Family Residential Dwelling

Non-Residential (Commercial, Industrial, and Institutional) Commodity Charges  
**Non-Residential Commodity Charges (\$/kgal)**

Effective Date	April 1, 2022	April 1, 2023 (Current)	April 1, 2024	April 1, 2025	April 1, 2026
Class					
Commercial	\$3.24	<b>\$3.31</b>	\$3.38	\$3.45	\$3.52

Irrigation Commodity Charges  
**Irrigation Commodity Charges (\$/kgal)**

Effective Date	April 1, 2022	April 1, 2023 (Current)	April 1, 2024	April 1, 2025	April 1, 2026
Class					
<i>Irrigation</i>					
Tier 1 - 100% of MAWA*	\$3.61	<b>\$3.69</b>	\$3.77	\$3.85	\$3.93
Tier 2 - 100% to 200%	\$6.28	<b>\$6.41</b>	\$6.54	\$6.68	\$6.82
Tier 3 - Above 200%	\$8.51	<b>\$8.69</b>	\$8.87	\$9.05	\$9.24

\*MAWA: Maximum Applied Water Allowance

**Out of District (OOD)**

Out of District water services are charged at the same rate as customers who are in District boundaries.

OOD Water Service Base Rate

**Monthly Base Rate Water Service Charge (OOD)**

Effective Date	April 1, 2022	April 1, 2023 (Current)	April 1, 2024	April 1, 2025	April 1, 2026
Meter Size					
5/8"	\$15.25	<b>\$15.56</b>	\$15.88	\$16.20	\$16.53
3/4"	\$15.25	<b>\$15.56</b>	\$15.88	\$16.20	\$16.53
1"	\$23.23	<b>\$23.70</b>	\$24.18	\$24.67	\$25.17
1 ½"	\$43.17	<b>\$44.04</b>	\$44.93	\$45.83	\$46.75
2"	\$67.10	<b>\$68.45</b>	\$69.82	\$71.22	\$72.65
3"	\$142.88	<b>\$145.74</b>	\$148.66	\$151.64	\$154.68
4"	\$254.56	<b>\$259.66</b>	\$264.86	\$270.16	\$275.57
6"	\$561.66	<b>\$572.90</b>	\$584.36	\$596.05	\$607.98
8"	\$960.50	<b>\$979.71</b>	\$999.31	\$1,019.30	\$1,039.69
MFR*	\$15.25	<b>\$15.56</b>	\$15.88	\$16.20	\$16.53

\*MFR: Multi-Family Residential Dwelling

OOD Water Service Commodity Rates

**Monthly Water Service Commodity Rates for OOD Customers (\$/kgal)**

Effective Date	April 1, 2022	<b>April 1, 2023 (Current)</b>	April 1, 2024	April 1, 2025	April 1, 2026
<b>Class</b>					
<i>SFR*</i>					
Tier 1 - First 4,000 Gal.	\$0.95	<b>\$0.97</b>	\$0.99	\$1.01	\$1.04
Tier 2 - Next 4,000 Gal.	\$1.96	<b>\$2.00</b>	\$2.04	\$2.09	\$2.14
Tier 3 - Above 8,000 Gal.	\$4.83	<b>\$4.93</b>	\$5.03	\$5.14	\$5.25
MFR**	\$2.40	<b>\$2.45</b>	\$2.50	\$2.55	\$2.61
Commercial	\$3.24	<b>\$3.31</b>	\$3.38	\$3.45	\$3.52

\*SFR: Single Family Residential Dwelling

\*\*MFR: Multi-Family Residential Dwelling

Recycled Water

<b>Recycled Water</b>	<b>Fee</b>
RW Vehicle Signage (if needed)	\$15/Sticker

**Recycled Water Commodity Charges (\$/kgal)**

Effective Date	April 1, 2022	<b>April 1, 2023 (Current)</b>	April 1, 2024	April 1, 2025	April 1, 2026
<b>Class</b>					
Recycled	\$1.88	<b>\$1.92</b>	\$1.96	\$2.00	\$2.04

Other Water System-Related Charges

Water Availability or Stand-by Charge

<b>Availability Charge</b>	<b>Annual Fee</b>
Water Availability/Stand-by Charge	\$10/acre or parcel (less than 1 acre)

Service Calls and On/Off Fees

<b>Service Calls and On/Off Fees</b>	<b>Fee</b>
Turn On/Off (Regular Business Hours)	\$40
Turn On/Off (After Business Hours)	\$75
Customer Requested Service Call	\$55/Hour (Min. 1 Hour)

Meter-Related Charges

<b>Meter-Related Charges</b>	<b>Fee</b>
Meter Testing	\$25
Manual Meter Read	\$25/month

Temporary Water Service Through a Fire Hydrant

<b>Fire Hydrant Water Fees</b>	<b>Fee</b>
Deposit	\$2,500.00
Monthly Charge	\$68.45
Commodity Charge (\$/kgal)	\$3.31

Temporary Water Service Reconnection for Inspection

<b>Temporary Water Reconnection</b>	<b>Fee</b>
For Buyer/Seller Inspection	\$25

Water Shortage Contingency Plan (WSCP) Rates

Water shortage level definitions and more details can be found in the [MCWD Water Shortage Contingency Plan](#).

**Water Shortage Surcharge**

Meter Size	Level 1	Level 2	Level 3	Level 4
5/8"	\$1.31	\$2.62	\$3.93	\$6.55
3/4"	\$1.31	\$2.62	\$3.93	\$6.55
1"	\$2.19	\$4.37	\$6.55	\$10.91
1 ½"	\$4.37	\$8.73	\$13.09	\$21.82
2"	\$6.99	\$13.97	\$20.95	\$34.91
3"	\$15.27	\$30.54	\$45.81	\$76.35
4"	\$27.49	\$54.98	\$82.46	\$137.43
6"	\$61.08	\$122.16	\$183.24	\$305.40
MFR*	\$1.31	\$2.62	\$3.93	\$6.55

\*Multi-Family Residential Dwelling

## Penalties

### Violations and Fees

<b>Violation</b>	<b>Fee</b>
Operating, constructing, altering, connecting, interfering, or otherwise tampering with the District's main line, service connection, shut-off valve, or other portion of the water distribution system which is owned by the District	\$235 per Incident
Utilizing a District shut-off valve without authorization	\$50 per Incident
Cost incurred by District to cover administrative, legal, repair, and other related expenses of investigating and correcting the unauthorized tampering	At Cost
Water Restriction Violation	\$50/day (7 days after notice)
Flow Restrictor Installation	\$200 per meter
Flow Restrictor Operation Fee	\$20/month
Food Service/Lodging Water Restriction Violation	\$50
Violation of Water Shortage Contingency Plan	\$500
Violation of MCWD Water Code	\$500

### Service Restoration Charges

<b>Service Restoration Charges</b>	<b>Fee</b>
Reconnection for Disconnected Service	\$100 per meter (plus outstanding account balance)
Reconnection after Business Hours (additional)	\$75
Posting of Shut-Off Notice – First Occurrence	\$50
Posting of Shut-Off Notice – Second Occurrence	\$50
Posting of Shut-Off Notice – Third Occurrence	\$100

## Section 2: Wastewater System

### Rates and Charges for Wastewater Service

#### New Customer Deposit

<b>New Customer Deposit</b>	<b>Fee</b>
Deposit to begin Wastewater Service	3 months of the meter inoperative rate

#### Residential Wastewater Service Charges

##### Residential Wastewater Monthly Service Charges

Effective Date	April 1, 2022	April 1, 2023 (Current)	April 1, 2024	April 1, 2025	April 1, 2026
Class/Meter Size					
Residential	\$20.56	<b>\$20.98</b>	\$21.40	\$21.83	\$21.27

#### Non-Residential (Commercial, Industrial, and Institutional) Service Charges

##### Non-Residential Wastewater Monthly Service Charges

Effective Date	April 1, 2022	April 1, 2023 (Current)	April 1, 2024	April 1, 2025	April 1, 2026
Class/Meter Size					
5/8"	\$14.26	<b>\$14.55</b>	\$14.85	\$15.15	\$15.46
¾"	\$14.26	<b>\$14.55</b>	\$14.85	\$15.15	\$15.46
1"	\$35.07	<b>\$35.78</b>	\$36.50	\$37.23	\$37.98
1 ½"	\$66.85	<b>\$68.19</b>	\$69.56	\$70.96	\$72.38
2"	\$124.01	<b>\$126.50</b>	\$129.03	\$131.62	\$134.26
3"	\$258.63	<b>\$263.81</b>	\$269.09	\$274.48	\$279.97
4"	\$523.79	<b>\$534.27</b>	\$544.96	\$555.86	\$566.98
6"	\$523.79	<b>\$534.27</b>	\$544.96	\$555.86	\$566.98
8"	\$523.79	<b>\$534.27</b>	\$544.96	\$555.86	\$566.98

#### Non-Residential Wastewater Commodity Charges

##### Wastewater Commodity Charges

Effective Date	April 1, 2022	April 1, 2023 (Current)	April 1, 2024	April 1, 2025	April 1, 2026
Non-Residential Volume Rate (\$/kgal)	\$4.12	<b>\$4.21</b>	\$4.30	\$4.39	\$4.48

## Out of District (OOD)

### OOD Wastewater Services Deposit

<u>New Customer Deposit</u>	<u>Fee</u>
Deposit to begin Wastewater Service	3 months of sewer service

### OOD Wastewater Monthly Base Charge

The monthly base charge for each OOD customer, including the United States Forest Service and those customers located in the Lakes Basin, are as follows:

#### Out of District (OOD) Monthly Wastewater Service Base Rate Charges

Effective Date Customer Class	April 1, 2022	April 1, 2023 (Current)	April 1, 2024	April 1, 2025	April 1, 2026
OOD Cabin	\$20.56	<b>\$20.98</b>	\$21.40	\$21.83	\$22.27
OOD Motel		<i>Equal to the In-District Non-Residential Rate</i>			
OOD Commercial	\$13.26	<b>\$13.53</b>	\$13.80	\$14.08	\$14.36
OOD Campground (unit)	\$13.16	<b>\$13.43</b>	\$13.70	\$13.97	\$14.25

### OOD Wastewater Monthly Maintenance and Replacement Charge

Out of District (OOD) customers shall pay a monthly Operation and Maintenance charge corresponding to the revenue provided from the allocation of property taxes from in-District customers. The Operations and Maintenance charges are as follows:

#### OOD Wastewater Maintenance and Replacement Charge

Effective Date Customer Class	April 1, 2022	April 1, 2023 (Current)	April 1, 2024	April 1, 2025	April 1, 2026
OOD Cabin - M&R	\$23.14	<b>\$23.61</b>	\$24.09	\$24.58	\$25.08
OOD Motel - M&R	\$23.14	<b>\$23.61</b>	\$24.09	\$24.58	\$25.08
OOD Commercial - M&R	\$14.93	<b>\$15.23</b>	\$15.54	\$15.85	\$16.18
OOD Campground - M&R (unit)	\$14.81	<b>\$15.11</b>	\$15.42	\$15.73	\$16.05

## Other Wastewater System-Related Charges

### Wastewater Availability or Stand-by Charges

<b>Availability Charge</b>	<b>Annual Fee</b>
Wastewater Availability Charge	\$10/acre or parcel (less than 1 acre)

### Service Calls

<b>Service Calls</b>	<b>Fee</b>
Customer Requested Service Call	\$55/Hour (Min. 1 Hour)

### Service Restoration Charges

<b>Service Restoration</b>	<b>Fee</b>
Reconnection Charges	\$75 (plus unpaid account balance)

### Wastewater Dumping Charges

<b>Type</b>	<b>Fee</b>
RV Dump Station	\$10 per use
Commercial	\$1.70/100 gallons
Industrial	*See Formula Below

$$C = V (a(SS - 200) + b(BOD - 250)) K$$

C = Monthly quality discharge fee in dollars

V = Average daily volume of waste discharged in gallons determined by the District

SS = Suspended solids in the waste discharge expressed in milligrams/liter

BOD = Five-day biochemical oxygen demand of the waste expressed in milligrams/liter

a & b = Costs assessed for each pound of suspended solids and biochemical oxygen demand

K = Constant to convert the formula to monthly fee in dollars

$$K = (365 \times 8.34) / (12 \times 1,000,000)$$



FOG (Fats, Oils and Grease) Control Program

Type	Fee
Discharge Permit Application*	\$100

\*Applies to change of ownership, a substantial change in operation, remodeling, or an increase in flow or waste.

FOG Fines and Penalties

Type	Fee
Two or More Violations	\$100 on next service bill
Continued Violation (7+ Days After Notice)	\$50/day \$600 (12-day) Maximum

Penalties

Violations and Fees

Violation	Fee
Unpaid Stand-by Wastewater Availability Charge	Unpaid account balance plus 6% of that total
Violation of MCWD Wastewater Code	\$500

## Section 3: Permit and Plan Checking Fees – Engineering and Landscape

### Construction Permit Fees

#### Application Fee

Description	Fee
Application Fee	\$50

#### Pre-Plan Check Fees

Meter Size	Water Plan Check Fee	Wastewater Plan Check Fee
¾"	\$25	\$25
1"	\$42	\$66
1 ½"	\$75	\$114
2"	\$117	\$170
3"	\$196	\$302
4"	\$313	\$562
6"	\$633	\$945

### Plan Checking Fees

#### Water Checking Fees

Water Mains	Fees
1000' or Less	\$75.00
More than 1000'	\$75.00 plus .05/ft over 1000
Hydro-pneumatic Systems	\$50.00 each
Pressure Reducing Systems	\$50
Other Water Facilities	\$1.50 for each \$100 or fractional part thereof the total valuation of the work
Re-checking Fee	\$10.00 Minimum

### Wastewater Checking Fees

Main Line Sewer	Fees
1000' or Less	\$75.00
1001' – 2000'	\$75.00 plus \$0.05/ft over 1000 ft.
2001' – 3000'	\$125.00 plus \$0.05/ft. over 2000 ft.
3001' – 4000'	\$175.00 plus \$0.04/ft. over 3000 ft.
4001' – 5000'	\$215.00 plus \$0.04/ft. over 4000 ft.
5001' – 6000'	\$255 plus \$0.03/ft. over 5000 ft.
6001' – 7000'	\$285 plus \$0.03/ft. over 6000 ft.
7001' – and up	\$315.00 plus \$20.00/1000' or portion thereof
Pumping Plants	\$75.00
Interceptors	\$20.00
Other Facilities	\$1.50 for each \$100.00 or fraction thereof of the total valuation of the work

If any portion of the plans, after having been checked, are required to be redrawn or rechecked, as a result of additional footage of main line sewer, the applicant shall pay a rechecking fee based on \$0.05 per foot of additional main line sewer. However, there will be a minimum rechecking fee of \$10.00 No plan checking will be done until the required rechecking fee is paid.

### Construction Permit Fees

#### Water Construction Permit Fees

Water Mains	Fees
50' or Less	\$40.00
50' to 350'	\$40.00 plus \$1.30/ft. over 50 ft.
350' to 1350'	\$130.00 plus \$0.20/ft. over 350 ft.
Over 1350'	\$330.00 plus \$0.15/ft. over 1350 ft.
Pressure Reading Stations	\$40.00
Pumping Plant	\$50.00
Hydro-pneumatic system	\$50.00 each
Water Connection at Property Line	\$25.00 each
Water Tap to Main	\$40.00 each Structure
Inspection	\$25.00 per building

For other items of construction, not identified above, which relate to the District’s water system, the applicant shall pay, in addition to the fees specified above, a fee of \$1.50 for each \$100 or fractional part thereof, of the total valuation of the items subject to this subsection.

**Wastewater Construction Permit Fees**

Main Line Sewer	Fees
50’ or Less	\$40.00
50’ to 350’	\$40.00 plus \$0.40/ft. over 50 ft.
350’ to 1350’	\$160.00 plus \$0.30/ft. over 350 ft.
Over 1350’	\$460.00 plus \$0.15/ft. over 1350 ft.
Manhole Reconstruction	\$25.00
Pumping Stations	\$25.00
Pre-Treatment Facilities	\$25.00
Interceptors	\$25.00
House Laterals in Street	\$40.00
House Connection at Property Line	\$25.00
Structure Inspection	\$25.00 Per Building

For other items of construction, not identified above, which relate to the District’s water system, the applicant shall pay, in addition to the fees specified above, a fee of \$1.50 for each \$100.00 or fractional part thereof, of the total valuation of the items subject to this subsection.

**Fees for Processing Water or Sewer Line Easements**

Description	Fee
First Parcel Description	\$40
Each Additional Parcel Description	\$30
Re-write of Description for Realignment or Revision	\$30

**Inspection Fees**

Description	Fee
Inspection	\$25 per Inspection

## Connection Permit Fees

### Application Fees

<b>Description</b>	<b>Fee</b>
Application Fee	\$50

### Water and Wastewater Connection Fees

Meter Size	Water Connection Charge	Wastewater Connection Charge
¾"	\$8,360	\$3,620
1"	\$13,940	\$9,510
1 ½"	\$27,880	\$18,530
2"	\$44,610	\$34,730
3"	\$97,580	\$72,910
4"	\$175,650	\$148,090
6"	\$390,340	\$259,050
8"	\$669,150	

### Meter Costs

<b>Meter Size</b>	<b>Cost</b>
¾"	\$1,505
1"	\$1,905
1 ½"	\$4,938
2"	\$6,078
3"	quote required
4"	quote required
6"	quote required

### Fees for District Installation of House Laterals

House Lateral Installation – Case I – Case II				
	Quantity	Unit	Unit Cost	Item Total
Excavation	22	C.Y.	\$5.00	\$110.00
Pipe Material & Installation	30	L.F.	\$7.00	\$210.00
Bedding	4	C.Y.	\$9.50	\$38.00
Backfill	18	C.Y.	\$6.50	\$117.00
A.C. Pavement Repair	60	Sq.Ft.	\$1.50	\$90.00
<b>TOTAL Cost</b>				<b>\$565.00</b>
TOTAL Amount – Deposit				\$565.00

## Inspection Fees

<b>Description</b>	<b>Fee</b>
Inspection	\$25 per Inspection

## Landscape Fees and Charges

<b>Description</b>	<b>Fee</b>
<b>New and Existing Customers</b>	
Application Fee	\$25
Inspection Fee	\$50
Meter, Plumbing and Backflow Prevention Device Landscape Plan Check Fee	\$30
<b>Existing Landscape</b>	
Plan Check and Inspection Fee	\$30

## Other Engineering Fees

### Fees for Preparing and Checking for Special Studies

<b>Description</b>	<b>Fee</b>
Estimated Cost of Preparing Study	Minimum \$100
Study Prepared by Others	Minimum \$50

## Section 4: Laboratory Service Fees

### Laboratory Testing Fees

<b>Test</b>	<b>Fee</b>
Alkalinity	\$45.00
Biochemical Oxygen Demand Prep	\$129.00
Biochemical Oxygen Demand Sample	\$30.00
Carbonaceous BOD sample	\$30.00
Chemical Oxygen Demand	\$41.00
Color	\$15.00
Dissolved Oxygen	\$15.00
Odor	\$30.00
pH & Temperature	\$15.00
Settleable Solids	\$15.00
Total + E. coli + Fecal Multiple Tube MPN	\$137.00
Total Coliform + E. coli Colilert MPN 51 wells	\$24.00
Total Coliform + E. coli Colilert MPN 97 wells	\$25.00
Total Coliform + E. coli Colilert Present/Absent	\$22.00
Total Coliform Multiple Tube MPN	\$124.00
Total Dissolved Solids	\$15.00
Total Solids	\$15.00
Total Suspended Solids	\$15.00
Turbidity	\$15.00

### Other Lab Service Fees

<b>Miscellaneous Lab Services</b>	<b>Fee</b>
Prior Results Search Fee	\$15.00

## Section 5: Miscellaneous Fees

### Labor and Equipment Fees

<b>Equipment</b>	<b>Rate</b>
Heavy Equipment	\$100/hour
Vactor	\$150/hour
Dump Truck	\$75/hour
TV Inspection Van	\$100/hour
Utility Truck	\$40/hour
Water Line Tap Tool	\$100/hour
See Snake	\$100/hour
Flat-bed Truck	\$40/hour
Compressor	\$12/hour
Traffic Control Equipment	\$12/hour
Contracted Services	Cost + 10%
Labor Rate	Fully Burdened Hourly Rate Equipment and Labor Cost
Out-of-District Response Fee	plus 25%

### Material Costs

<b>Material</b>	<b>Unit cost</b>
Cold Mix	\$131/ton
Hot Mix	\$23/sq. ft.
Concrete Bags	\$9/bag
6 Sack Slurry	\$153.30/yard
1.5 Sack Slurry	\$98/yard
Fill Sand	\$21/ton
Gravel	\$38/ton
Plumbing Fittings	Cost + 20%
Pit Run	\$50
2 Foot Hyd Ext Kit	\$567
Concentric Cone	\$209
Manhole Base	\$821
Road Plates	\$25
¾ Crushed Rock	\$15
Kent Seal	\$18



## GIS Fees

<b>Description</b>	<b>Fee</b>
Contour Data (Any Interval)	\$ 12/MB
Plotter Photo Paper Hard Copy Charge	\$ 25/sq. ft.
Black & White Map Copy (8 x 11)	\$ 0.15/page
Color Map Copy (8 x 11)	\$ 0.30/page
Black & White Map Copy (11 x 17)	\$ 0.30/page
Color Map Copy (11 x 17)	\$ 0.40/page

## Administrative Fees

### Additional Customer Fees

<b>Description</b>	<b>Fee</b>
Delinquent Accounts	Additional 10% of the current monthly charge
Returned Check Fee	\$20
Refund Processing Fee	\$25
Release of Lien	\$20
Payment by Credit Card or Debit Card	3.5% of transaction amount

### Reproduction Fees

<b>Description</b>	<b>Fee</b>
Reproduction Fees - Black and White	\$0.15/page
Reproduction Fees - Color	\$0.30/page

# AGENDA ITEM

**Subject:** Discuss and Consider Adopting Resolution No. 03-16-23-04 Approving the FY 2024 Capital and Operating Budget

**Information Provided By:** Jeff Beatty, Finance Manager

## Background

At the February 23, 2023 Board meeting, the draft FY 2024 capital and operating budget was presented for review and discussion. The discussion and direction from the Board and additional input from District staff has been incorporated into the proposed budget presented for review and possible approval at the March 16, 2023 regular Board meeting.

Account	FY 2023 Budget	FY 2023 Proj.	FY 2024 Budget	Change - FY 2023		Change - FY 2023	
				Budget to FY 2024 Budget	Budget	Proj. to FY 2024 Budget	Budget
<b>Total Revenue</b>	15,713,400	17,050,000	17,903,000	2,189,600	14%	853,000	5%
<b>Personnel (less Capital Labor)</b>	6,124,300	5,990,000	6,835,000	710,700	12%	845,000	14%
<b>Operations</b>	3,740,300	3,693,000	3,833,000	92,700	2%	140,000	4%
<b>Capital</b>	4,260,100	3,680,000	4,937,000	676,900	16%	1,257,000	34%
<b>LADWP Settlement Reserve</b>			1,000,000				
<b>Contribution to Capital Reserve</b>	1,588,700	3,687,000	1,298,000	(290,700)		(2,389,000)	

## Discussion

The following changes were made to the draft budget following the presentation in February:

### **Revenue Budget**

- Updated the water use revenue to reflect an expected increase in water sales.

### **Personnel Budget**

- Updated personnel cost to reflect the addition of two new positions and a reduction in the cost of employee health insurance benefits. The net increase to the personnel budget is \$276,000.

### **Operating Budget**

- Minor changes including an increase of \$4,000 to operating supplies in water operations, an increase of \$2,600 to banking fees as a result of higher portfolio balances, and an increase of \$1,000 to the training budget for a business writing class.

### **Capital Budget**

- Added \$20,000 to the capital budget to reflect the expected fuel and maintenance cost of equipment used for construction projects.

## **Fiscal Impact**

The changes to the proposed budget from the draft budget decrease the amount contributed to reserves from \$2,446,000 to \$1,298,000, with an additional contribution to the LADWP settlement fund of \$1,000,000. The approved budget will provide strategic direction and spending authority for District staff in accomplishing the mission of MCWD.

## **Requested Action**

Review the final operating and capital budget for FY 2024 and adopt Resolution No. 03-16-23-04 to approve the budget.

# Mammoth Community Water District

## Draft Budget for the Fiscal Year April 1, 2023- March 31, 2024

March 2022

Jeff Beatty

### Introduction

The mission of the Mammoth Community Water District is to provide excellent water and wastewater services to the Town of Mammoth Lakes. The annual budget is the roadmap to accomplishing our mission. The budget describes the source and expected amounts of revenue and defines the expected types and amounts of expenditures. Once approved by the Board, the budget defines strategic and operational direction and grants authority to the managers and staff of the District to expend resources to deliver water and wastewater services.

The budget is a collaborative effort that incorporates the strategic plan developed by staff and approved by the Board. Leaders from each department are involved in the planning and allocation of resources to effectively and efficiently accomplish our mission. The budget is guided by the experience of past years and anticipates plans for the coming year.

The budget is organized into funds representing type of service (Water or Wastewater), function (Administration, Operation, or Capital) and lifecycle (Replacement or Expansion). Each fund is intended to be self-contained with balanced revenue and expenses and an appropriate reserve. The budget is primarily focused on the 2024 fiscal year (FY) and looks forward to FY 2025-2034 to project available fund balances.

The District receives revenue primarily from property taxes and fixed and variable charges for water and wastewater services from our customers. Other revenue sources are connection fees for new water/wastewater customers, fees for lab and engineering services, and interest on invested funds. The District spends money on capital assets, personnel and operating expenses, and services from outside experts.

Revenue from water sales is variable based on the availability of surface water supplied by the winter snowpack. In a low-snow year, water conservation measures may be implemented to reduce water use, which results in a corresponding reduction in water sales revenue. Snowpack this winter is well above average, and water revenue is projected to increase with less restrictive water conservation requirements.

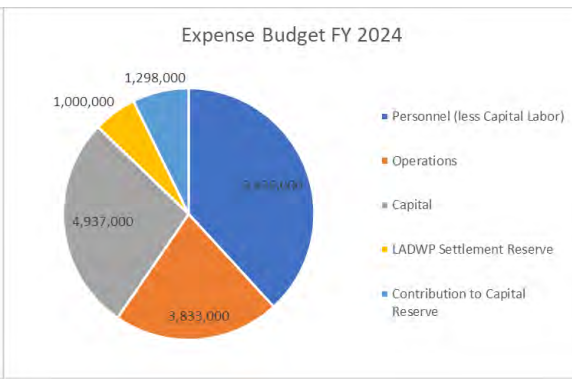
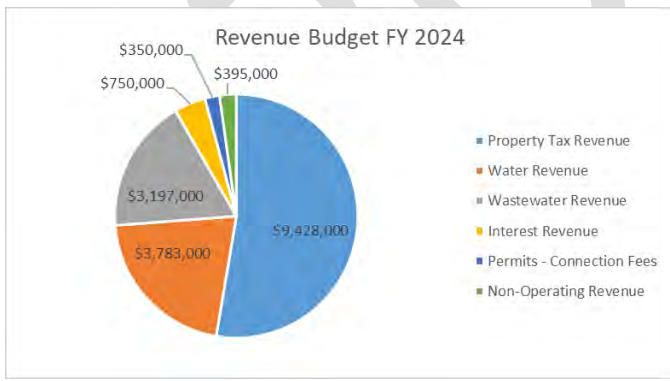
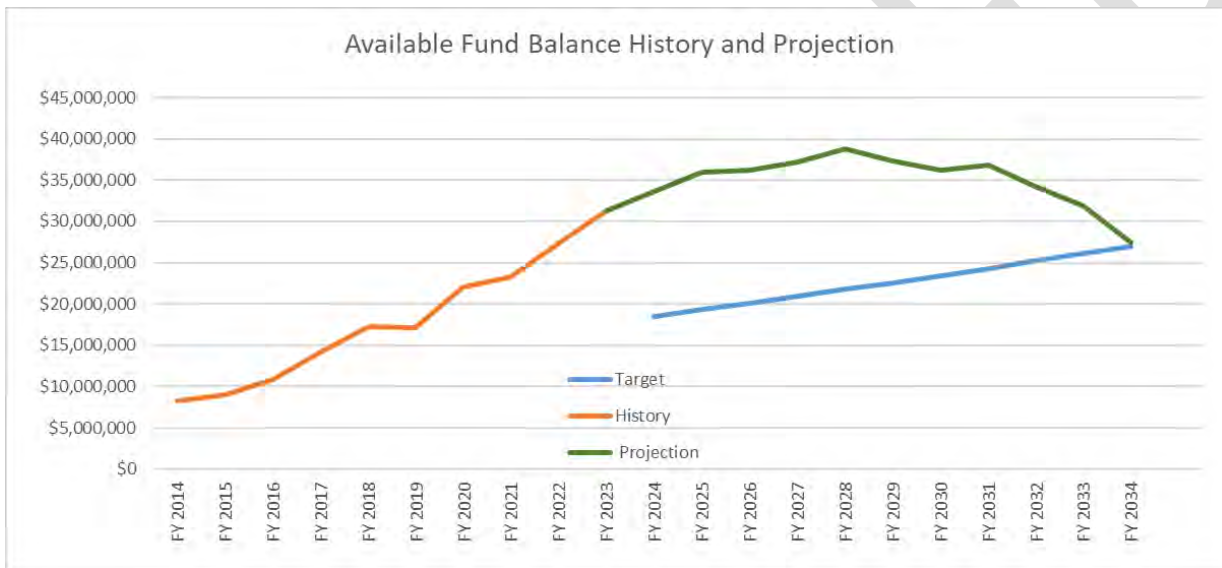
Total revenue for FY 2024 is budgeted at \$17,903,000. Budgeted expenditures on operations, personnel, and capital are \$15,605,000. A contribution of \$1,000,000 will be made to the reserve fund designated for the required future payment to LADWP. The difference of \$1,298,000 (approximately 7% of revenue) will be added to our operating and capital reserves to prepare for future needs.

Account	FY 2023 Budget	FY 2023 Proj.	FY 2024 Budget	Change - FY 2023			
				Budget to FY 2024	Proj. to FY 2024		
				Budget	Budget		
<b>Total Revenue</b>	15,713,400	17,050,000	17,903,000	2,189,600	14%	853,000	5%
<b>Personnel (less Capital Labor)</b>	6,124,300	5,990,000	6,835,000	710,700	12%	845,000	14%
<b>Operations</b>	3,740,300	3,693,000	3,833,000	92,700	2%	140,000	4%
<b>Capital</b>	4,260,100	3,680,000	4,937,000	676,900	16%	1,257,000	34%
<b>LADWP Settlement Reserve</b>			1,000,000				
<b>Contribution to Capital Reserve</b>	1,588,700	3,687,000	1,298,000	(290,700)		(2,389,000)	

The District has adopted an operations and capital reserve policy that defines targets for financial reserves consistent with prudent planning and risk management. The projected reserve balance at the beginning of FY 2024 is approximately \$31,308,000. The target reserve balance at the end of FY 2034 is approximately \$27,016,000. If revenue and expenses occur as projected, the 2034 reserve balance will be approximately \$27,496,000.

The District’s Reserve Policy and the FY 2024 Fund Reserve Targets are included as Attachment A to this document.

The orange line on the graph below represents the District’s historical available fund balance. The green line represents the projected fund balance. The blue line represents the target fund balance defined by the reserve policy.



This presentation is organized by:

- Revenue budget and fund balance projections
- Budgeted Operations expenses
- Budgeted Personnel expenses
- Budgeted Capital expenditures

## Revenue Budget

The total revenue budget of \$17,903,000 for FY 2024 represents a 13.9% increase from the FY 2023 revenue budget and a 5% increase from the 2023 revenue projection.

- Property tax revenue in FY 2023 is projected to be 8.8% higher than the previous fiscal year. The average annual increase from FY 2016 to FY 2022 has been 4.3%. Property tax revenue for FY 2024 is budgeted at 7.7% above the FY 2023 budget and 4% above the FY 2023 projection.
- Water and wastewater base rates are budgeted at a 2% increase from FY 2023. The snowpack so far this winter is well above average and water use revenue is projected to increase with less restrictive water conservation requirements.
- The commercial wastewater flow charge was rolled into the wastewater base rate revenue in FY 2023. To provide better tracking and accountability, this revenue category is separated out in FY 2024.
- Connection fee revenue is assigned to the water and wastewater expansion funds and will be used for capital projects that expand the capacity of our water and wastewater systems. Connection fee revenue varies significantly from year to year based on economic conditions and residential and commercial development in town. The possibility of economic slowdown over the next year might decrease the development activity in town, and connection fee revenue has been budgeted higher than the FY 2023 budget but lower than the projected 2023 revenue.
- Interest revenue is the net of dividends paid by the investments in the portfolio and the gain or loss in the market value of the portfolio. Market interest rates have risen substantially over the last year and the Federal Reserve expects to increase short-term interest rates even more before beginning to reduce rates. The interest revenue is calculated based on the dividend yield of the portfolio with the expectation securities that mature over the course of the year will be replaced by higher-yielding securities.

**Table A** shows the budgeted revenue for FY 2024 with comparisons to the budgeted and projected revenue for FY 2023.

**Table B** shows projections of revenue and expenses for FY 2024 and the following five fiscal years with the projected available reserve balance for each year.

**Table A – FY 2023 Budgeted Revenue**

Account	Projection		Budget FY	Change - FY 2023		Change FY 2023	
	Budget FY 2023	FY 2023	2024	Budget to FY 2024		Proj. to FY 2024	
Billing - Water Usage	1,671,923	1,699,100	1,889,000	217,077	13.0%	189,900	11.2%
Water Base Rates	1,892,464	1,856,700	1,894,000	1,536	0.1%	37,300	2.0%
Wastewater Base Rates	2,853,000	3,134,700	2,696,000	(157,000)	-5.5%	-438,700	-14.0%
Wastewater Flow - Commercial		0	501,000	501,000		501,000	
Engineering Revenue	75,000	46,700	40,000	(35,000)	-46.7%	-6,700	-14.3%
Housing Rents	103,000	110,000	142,000	39,000	37.9%	32,000	29.1%
Miscellaneous Revenue	117,000	381,500	213,000	96,000	82.1%	-168,500	-44.2%
Permits - Connection Fees	250,000	500,000	350,000	100,000	40.0%	-150,000	-30.0%
Property Tax Revenue	8,751,000	9,065,000	9,428,000	677,000	7.7%	363,000	4.0%
Interest Income	0	255,900	750,000	750,000		494,100	
<b>Total Revenue</b>	<b>15,713,387</b>	<b>17,049,600</b>	<b>17,903,000</b>	<b>2,189,613</b>	<b>13.9%</b>	<b>853,400</b>	<b>5.0%</b>

**Table B – Projected Revenue, Expenses, and Available Fund Balances**

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
	Budget	Projection	Projection	Projection	Projection	Projection
Revenue (excluding Connection Fee)	\$ 17,553,000	17,904,060	18,262,141	18,627,384	18,999,932	19,379,930
Connection Fee Revenue	\$ 350,000	360,500	371,315	382,454	393,928	405,746
Personnel Expense (excluding Capital Labor)	\$ 6,835,000	7,108,400	7,392,736	7,688,445	7,995,983	8,315,823
Operating Expense	\$ 3,833,000	3,947,990	4,066,430	4,188,423	4,314,075	4,443,498
Capital R&R Expense	\$ 4,937,000	4,828,000	4,941,000	6,087,000	5,496,000	5,252,000
Capital Expansion Expense	0	0	2,044,000	0	0	3,326,000
Addition (Reduction) to Capital Reserves	\$ 1,948,000	2,019,670	1,861,976	663,516	1,193,873	1,368,610
Addition (Reduction) to Expansion Reserves	\$ 350,000	360,500	(1,672,685)	382,454	393,928	(2,920,254)
	<b>Projected ending balance</b>	<b>Projected ending balance</b>	<b>Projected ending balance</b>	<b>Projected ending balance</b>	<b>Projected ending balance</b>	<b>Projected ending balance</b>
Operating/Capital Fund Reserve	\$ 29,456,000	\$ 31,475,670	\$ 33,337,646	\$ 34,001,161	\$ 35,195,035	\$ 36,563,645
Expansion Fund Reserve	\$ 4,150,000	\$ 4,510,500	\$ 2,837,815	\$ 3,220,269	\$ 3,614,198	\$ 693,943
<b>Total Fund Reserve</b>	<b>\$ 33,606,000</b>	<b>\$ 35,986,170</b>	<b>\$ 36,175,461</b>	<b>\$ 37,221,431</b>	<b>\$ 38,809,232</b>	<b>\$ 37,257,588</b>

	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
	Projection	Projection	Projection	Projection	Projection
Revenue (excluding Connection Fee)	19,767,529	20,162,880	20,566,137	20,977,460	21,397,009
Connection Fee Revenue	417,918	430,456	443,370	456,671	470,371
Personnel Expense (excluding Capital Labor)	8,648,455	8,994,394	9,354,169	9,728,336	10,117,470
Operating Expense	4,576,802	4,714,107	4,855,530	5,001,196	5,151,231
Capital R&R Expense	3,332,000	5,654,000	6,789,000	5,319,000	8,300,000
Capital Expansion Expense	4,709,000	646,000	2,547,000	3,673,000	2,741,000
Addition (Reduction) to Capital Reserves	3,210,271	800,379	(432,562)	928,928	(2,171,692)
Addition (Reduction) to Expansion Reserves	(4,291,082)	(215,544)	(2,103,630)	(3,216,329)	(2,270,629)
	<b>Projected ending balance</b>	<b>Projected ending balance</b>	<b>Projected ending balance</b>	<b>Projected ending balance</b>	<b>Projected ending balance</b>
Operating/Capital Fund Reserve	\$ 39,773,916	\$ 40,574,295	\$ 40,141,733	\$ 41,070,661	\$ 38,898,969
Expansion Fund Reserve	\$ (3,597,138)	\$ (3,812,682)	\$ (5,916,313)	\$ (9,132,642)	\$ (11,403,272)
<b>Total Fund Reserve</b>	<b>\$ 36,176,778</b>	<b>\$ 36,761,613</b>	<b>\$ 34,225,420</b>	<b>\$ 31,938,019</b>	<b>\$ 27,495,697</b>

## Operations Budget

The FY 2024 operations budget of \$3,832,783, reflects an increase of \$141,220 (4%) from the FY 2023 budget

Some significant changes in the FY 2024 budget include:

- An increase of \$178,200 to the M&R-Buildings budget for a project to improve the energy efficiency of the Admin building
- An increase of \$51,530 to the Outside Services budget for a planned salary survey and an increase to the cost of sludge hauling.
- An increase of \$49,460 to the Operating Chemicals budget to reflect the impact of inflation
- An increase of \$43,296 to the Software Licenses budget and \$25,000 to IT Services related to increased focus on cyber-security
- An increase of \$29,840 to M&R-Line/Equipment partially related to an upgrade to our two-way radio system to provide redundant communications during emergencies
- A decrease of \$208,100 to Electricity expense with the expectation we will have increased use of surface water
- A decrease of \$96,250 to Professional Services primarily related to a transfer of cost related to geo-thermal monitoring

**Table C** shows the operating budget for each category with comparisons to the prior year's budget and projected expense.



**Table C – Operating Budget Comparison**

<b>Account-Name</b>	<b>FY 2023 Budget</b>	<b>FY 2023 Proj.</b>	<b>FY 2024 Budget</b>	<b>Change</b>	<b>Change %</b>
6100-Outside Services	181,675	168,101	233,205	51,530	28%
6101-Property Tax Admin. Fee	220,000	220,000	220,000	0	0%
6102-Sludge Disposal	46,750	46,716	46,750	0	0%
6105-Software Licenses/Agreements	234,105	280,374	277,401	43,296	18%
6106-IT Services	37,000	32,137	62,000	25,000	68%
6108-Banking Fees	45,840	52,196	48,480	2,640	6%
6110-Professional Services	230,150	125,718	133,900	-96,250	-42%
6111-Outside Lab Services	71,000	42,001	63,000	-8,000	-11%
6114-Equipment Rental	10,000	0	10,000	0	0%
6115-Employee Housing Expenses	73,464	87,826	73,464	0	0%
6120-Operating Tools/Equipment	46,200	58,108	47,700	1,500	3%
6123-Employee Engagement	28,360	26,765	20,110	-8,250	-29%
6124-Employee PPE/Uniform	21,225	19,899	23,575	2,350	11%
6125-Gasoline	38,340	37,901	40,690	2,350	6%
6126-Diesel Fuel	14,640	35,035	24,620	9,980	68%
6130-Insurance	170,500	211,879	176,600	6,100	4%
6140-Legal Services	85,000	78,782	85,000	0	0%
6145-M & R - Line Repair/Equipment	250,038	230,278	279,878	29,840	12%
6150-M & R - Buildings	151,040	81,843	329,240	178,200	118%
6155-M & R - Vehicles	93,060	148,804	109,372	16,312	18%
6160-Memberships/Certifications	51,717	51,668	47,977	-3,740	-7%
6165-Permit Meters	15,000	27,027	15,000	0	0%
6179-Operating Chemicals	277,159	303,010	326,619	49,460	18%
6180-Operating Supplies	115,800	114,600	116,880	1,080	1%
6181-Computer Systems/Equipment	69,300	36,862	54,500	-14,800	-21%
6185-Postage/Freight	9,698	8,878	10,094	396	4%
6190-Advertising Publications & PR	23,500	26,440	28,000	4,500	19%
6192-Books & Subscriptions	1,250	667	1,985	735	59%
6200-Safety	29,440	32,589	37,508	8,068	27%
6205-Permits & Licensing	90,840	101,048	95,125	4,285	5%
6207-Settlement Cost	14,000	14,589	14,000	0	0%
6210-Telephone	46,563	39,627	46,790	227	0%
6215-Training & Meetings	73,060	70,336	85,081	12,021	16%
6220-Travel Expenses	47,850	43,949	69,300	21,450	45%
6230-Utilities - Electric	551,000	465,666	342,900	-208,100	-38%
6231-Utilities - Propane	35,000	48,634	44,000	9,000	26%
6237-Water Conservation	192,000	153,043	192,040	40	0%
<b>Total</b>	<b>3,691,563</b>	<b>3,522,993</b>	<b>3,832,783</b>	<b>141,220</b>	<b>4%</b>

Negative numbers represent a reduction in budget from last fiscal year and positive numbers represent an increase from last year.

## Personnel Budget

The FY 2024 District personnel budget of \$7,224,088 is 12.4% higher than last fiscal year. The number of permanent positions at MCWD increases by 2 to 44 for FY 2024. The District’s Organizational Chart is included as Attachment B.

The personnel budget includes \$199,088 (2.8% of the total personnel budget) for four temporary employees who will work on the summer construction projects. In previous years, the summer construction crew has been contracted from an employment agency and included only in the Capital budget. In addition, two summer interns are included in the budget for special work planned in the Laboratory and Engineering.

The cost of District labor on capital projects is included in the Capital budget. To avoid double counting, the capital labor of MCWD employees is subtracted from the total personnel budget when presenting the combined budget overview. The capitalized labor component is \$389,000.

**Table D** provides a high-level view of expenses for MCWD personnel and a comparison to FY 2023.

**Table D – Personnel Expenses Comparison**

	<b>Total Pay</b>	<b>Pension</b>	<b>Insurance</b>	<b>FICA tax</b>	<b>WC Cost</b>	<b>UI Cost</b>	<b>Total Cost</b>
<b>FY 2024 Budget</b>	4,953,844	1,048,874	975,382	83,377	93,276	69,334	7,224,088
<b>FY 2023 Budget</b>	4,358,967	931,966	991,774	64,987	67,418	11,700	6,426,811
<b>Change '24 - '23</b>	594,877	116,909	(16,392)	18,390	25,859	57,634	797,277
<b>% Change</b>	13.6%	12.5%	-1.7%	28.3%	38.4%	492.6%	12.4%

## Capital Budget

The District has approximately \$62 million (net of depreciation) in capital assets including, wells, distribution and collection lines for water and wastewater, water and wastewater treatment plants, buildings, vehicles, and equipment. These assets are essential to our mission of reliably providing water and wastewater service to our customers. The capital budget represents the cost of incrementally refurbishing or replacing our infrastructure as it wears out in service and adding new infrastructure to increase the efficiency of operations. This capital budget of \$4,937,387 includes improvements to the distribution and collections systems, rehabilitation of two water tanks, rehabilitation of two production wells, potential acquisition of a location for an additional water tank, and expansions of the wastewater lines in the Parcel and Hwy 203 near Center Street.

Each current-year project is given a Business Risk Evaluation (BRE) rank based on the likelihood and consequence of failure to complete the project. This ranking serves to prioritize projects within and across years.

**Table E** lists capital projects planned for FY 2024 the next 10 years. The timing and cost of future projects is speculative, with uncertainty increasing each year. Engineering analysis has determined what infrastructure will likely be needed to meet water supply and treatment demands at buildout, but many variables are unknown. The cost for future-year projects is factored up for inflation.

**Table E – Capital Projects**

Description	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	FY 2033 Budget	FY 2034 Budget
Water Distribution System Improvements	390,247	934,000	934,000	934,000	538,000	600,000	623,000	646,000	670,000	695,000	721,000
Wastewater Collections System Improvements	358,578	473,000	484,000	502,000	521,000	540,000	561,000	582,000	603,000	626,000	649,000
Tank T-8 Replacement	50,000		1,614,000								
Hwy 203 Sewer Main	222,704										
Parcel Relief Main - Center St	256,143										
Tank T-2 (or T-7) Rehab	430,000										
Tank T-7 (or T-2) Rehab		630,000									
Well Rehab	224,821										
LMTP backwash tank Rehab	141,125										
West Twin LS upgrade (PLC, mechanical)	71,769										
Zone 2B Storage	500,000			2,232,000							
Seismic retrofits	50,000	473,000									
EHPAP	400,000	420,000	430,000	437,000	463,000	480,000	498,000	517,000	536,000	556,000	577,000
MCWD condo purchase	1,100,000										
MCWD on-site housing/ADUs		400,000	430,000								
SCADA Server Replacement					243,000					292,000	
PLC Upgrade									322,000	334,000	346,000
Well Rehab		315,000		335,000						417,000	
LMTP Upgrades		368,000		391,000		420,000		452,000		487,000	
Groundwater Treatment Upgrades		158,000	161,000	167,000	174,000	180,000	187,000	194,000	201,000	209,000	216,000
WWTP Upgrades			215,000		232,000		249,000		268,000		288,000
Paving		53,000	54,000	56,000	58,000	60,000	62,000	65,000	67,000	70,000	72,000
Reserve for Regulatory Change		525,000	538,000	558,000	579,000	600,000	623,000	646,000	670,000	695,000	721,000
Lift Station Rehab											64,907
Water Tank Rehab									804,000	834,000	865,000
Replacement Wells					2,138,000	2,282,000		2,455,000	2,547,000		
Replace AMI System											2,808,000
Rehab North EQ Basin											359,000
Replace solar system inverters					463,000						
Fuel Storage Tank Replacements											
Loop Industrial Park/Mammoth RV Park											
Expansion Wells			2,044,000						2,547,000		2,741,000
Administrative Infrastructure Expansion								646,000			
Knolls Transmission Line Expansion										3,673,000	
Meridian Sewer Expansion							4,709,000				
Old Mammoth Interceptor Expansion						3,326,000					
<b>Projects Total</b>	<b>4,195,387</b>	<b>4,749,000</b>	<b>6,904,000</b>	<b>5,612,000</b>	<b>5,409,000</b>	<b>8,488,000</b>	<b>7,512,000</b>	<b>6,203,000</b>	<b>9,235,000</b>	<b>8,888,000</b>	<b>10,427,907</b>
<b>Capital Equipment</b>											
Replacement Service Vehicle	45,000	79,000	81,000	84,000	87,000	90,000	93,000	97,000	101,000	104,000	108,000
Replacement for Bobcat 250	97,000										
Replace Vactor #51	600,000										
Replacement for heavy equipment				391,000			436,000				505,000
<b>Equipment Total</b>	<b>742,000</b>	<b>79,000</b>	<b>81,000</b>	<b>475,000</b>	<b>87,000</b>	<b>90,000</b>	<b>529,000</b>	<b>97,000</b>	<b>101,000</b>	<b>104,000</b>	<b>613,000</b>
<b>Total</b>	<b>4,937,387</b>	<b>4,828,000</b>	<b>6,985,000</b>	<b>6,087,000</b>	<b>5,496,000</b>	<b>8,578,000</b>	<b>8,041,000</b>	<b>6,300,000</b>	<b>9,336,000</b>	<b>8,992,000</b>	<b>11,040,907</b>

MAMMOTH COMMUNITY WATER DISTRICT  
**OPERATING AND CAPITAL RESERVE POLICY**

Approved: March 17, 2016  
Amended: November 17, 2022

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**POLICY**

It is fiscally responsible to set aside cash reserves to prepare for planned and unexpected expenses in the future. To ensure equity between current and future ratepayers, a portion of each year's revenue should be reserved for the replacement of assets that are currently in use. Customers who receive the benefit of the water and wastewater infrastructure should contribute to the replacement of those assets as they age so the cost is shared appropriately between current and future ratepayers.

For each of the funds below, a benchmark for appropriate reserves is provided, and description of circumstances when use of reserve funds is recommended.

The recommended annual contribution to reserves will be the lesser of 5% of revenue or the difference between the total target reserve balance and the total current reserve balance.

**Fund 10 – Administrative Operation:**

- Operating reserve equal to average current liabilities for Fund 10, plus 20% of the liability for employee sick and vacation leave balances.
- Reserve balance should be used to pay current liabilities when current revenue is insufficient to meet obligations.

**Fund 20 – Water Operation:**

- Operating reserve equal to six months of operating expenses.
- Water operating reserves should be used when short-term fluctuations in expenses or revenue cause water revenue to be insufficient to meet operating expenses.

**Fund 30 – Wastewater Operation:**

- Operating reserve equal to six months of operating expenses.
- Wastewater operating reserves should be used when short-term fluctuations in operating expenses or revenue cause wastewater revenue to be insufficient to meet operating expenses.

**Fund 21 – Administrative Capital Replacement:**

- Reserve, when combined with the reserve of Fund 31, equal to the expected cost of required upgrades to improve the efficiency of the District administration buildings.
- Reserves will be used to replace or upgrade the administration buildings.

- Funds expected to be spent more than four years in the future may be invested in a long-term capital reserve fund as specified by the MCWD Statement of Investment Policy

**Fund 22 – Water Capital Replacement:**

- Capital Repair and Replacement: reserve equal to 4% of the replacement cost of Fund 22 capital assets. The average expected life of capital assets is about 25 years. 4% (1/25) approximates the annual replacement cost of these assets.
- Reserves will be used for the unexpected replacement of a major component of the water infrastructure (e.g. well, treatment plant), for changes to the infrastructure required to meet new regulatory mandates, or for the planned replacement of assets where the cost of the replacement is greater than the current revenue available.
- Funds expected to be spent more than four years in the future may be invested in a long-term capital reserve fund as specified by the MCWD Statement of Investment Policy

**Fund 23 – Wastewater Capital Replacement:**

- Capital Repair and Replacement: reserve equal to 4% of the replacement cost of Fund 23 capital assets. The average expected life of capital assets is about 25 years. 4% (1/25) approximates the annual replacement cost of these assets.
- Reserves will be used for the unexpected replacement of a major component of the wastewater infrastructure (e.g. lift stations, treatment plant), for changes to the infrastructure required to meet new regulatory mandates, or for the planned replacement of assets where the cost of the replacement is greater than the current revenue available.
- Funds expected to be spent more than four years in the future may be invested in a long-term capital reserve fund as specified by the MCWD Statement of Investment Policy

**Fund 31 – Administrative Capital Expansion:**

The purpose of the fund is to provide capital for all future expansion of administrative support services required for operations and infrastructure at build-out. The balance of the fund may be negative or positive, depending on the cash flow of revenue and expansion capital projects. The fund balance should be zero when all infrastructure and administrative support expansion services needed for the customer base at build-out is built and in operation.

**Fund 32 – Water Capital Expansion:**

The purpose of the fund is to provide for all future expansion of the water infrastructure required to meet the needs of all future customers. The revenue source is water connection fees. Expenditures will be for capital projects that expand the capacity of the system to meet the needs of new users. The balance of the fund may be negative or positive, depending on the cash flow of connection fee revenue and expansion capital projects. The fund balance should be zero when all infrastructure needed for the customer base at build-out has been built and is in operation.

**Fund 33 – Wastewater Capital Expansion:**

The purpose of the fund is to provide for all future expansion of the wastewater infrastructure required to meet the needs of all future customers. The revenue source is wastewater connection fees. Expenditures will be for capital projects that expand the capacity of the system to meet the needs of new users. The balance of the fund may be negative or positive, depending on the cash flow of connection fee revenue and expansion capital projects. The fund balance should be zero when all infrastructure needed for the customer base at build-out has been built and is in operation.

**Fund 96 – New Enterprise:**

- Recommended reserve equal to two years' average participation in the employee down payment assistance program.
- Reserves will be used if participation in the employee down payment assistance program in any year is greater than the annual contribution to the fund from District property tax revenues or to purchase additional housing units to meet the needs of the District's employee housing program.

**Fund 97 – Trout Habitat Enhancement:**

The District has an ongoing obligation according to the Trout Habitat agreement to contribute \$10,000/year (increased annually for inflation) for twenty years ending 2032 and administer the accumulated funds for trout habitat enhancement. There is no target fund balance; the balance will be the sum of accumulated contributions less expenditures according to the settlement agreement.

**Fund 98 – LADWP Settlement:**

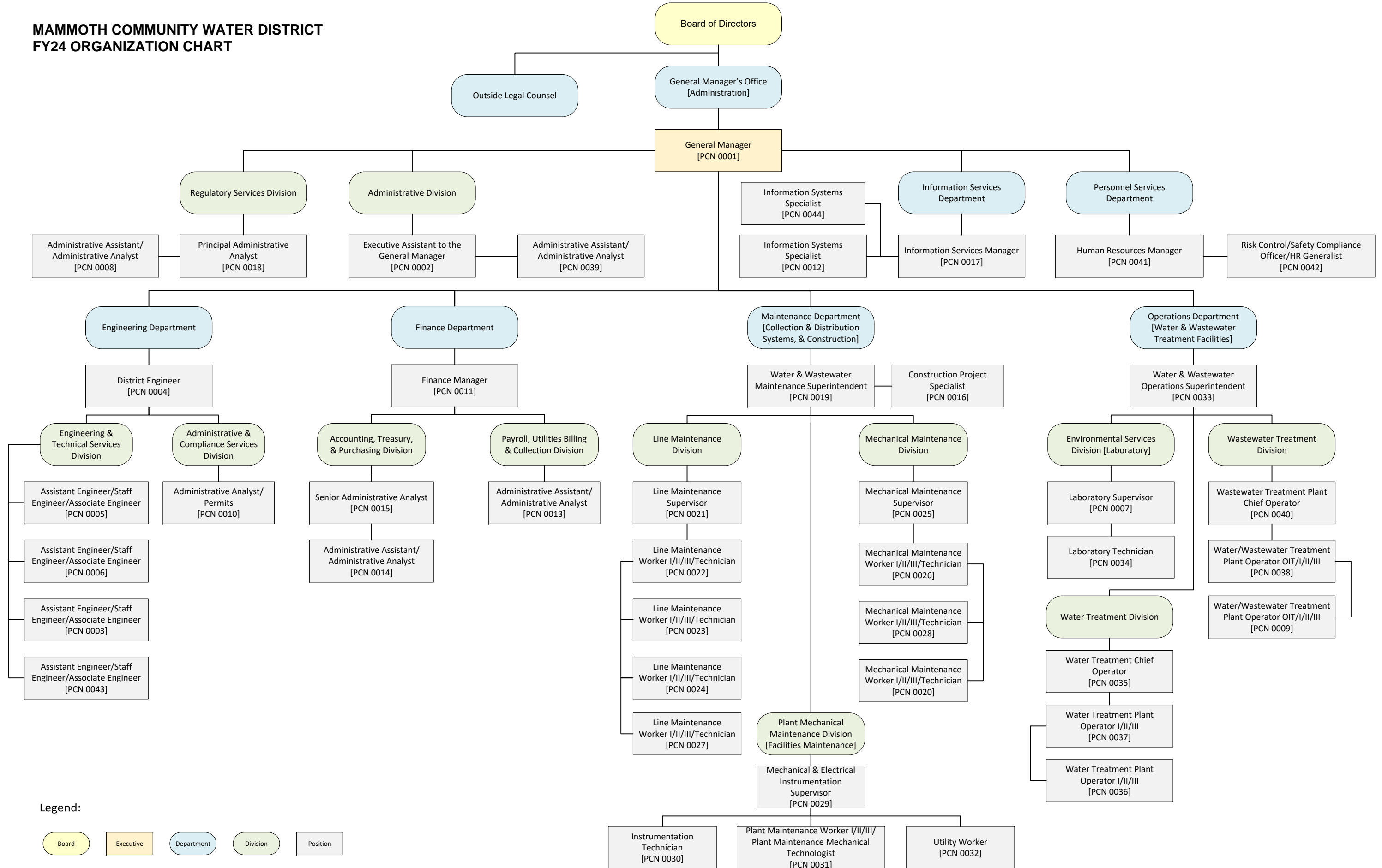
The District has a future obligation of \$3.2 million (increased by CPI each year between 2014 and final settlement) to LADWP as part of the agreement entered into by the District and LADWP in July 2013. The date of the final payment will be affected by the amount of water used by the District's customers but will be between the years of 2063 and 2073. The annual contribution to meet the future obligation is approximately \$50K.

**MAMMOTH COMMUNITY WATER DISTRICT**  
**FISCAL YEAR 2024**  
**OPERATING AND CAPITAL RESERVE FUND TARGETS**

<b>Fund 10</b>	Administrative Operation	\$75,000
<b>Fund 20</b>	Water Operation	\$2,213,000
<b>Fund 30</b>	Wastewater Operation	\$2,010,000
<b>Fund 21</b>	Administrative Replacement	\$1,000,000
<b>Fund 22</b>	Water Capital Replacement	\$3,320,000
<b>Fund 23</b>	Wastewater Capital Replacement	\$4,065,000
<b>Fund 31</b>	Administrative Expansion	\$1,000,000
<b>Fund 32</b>	Water Expansion	\$1,883,000 (current balance)
<b>Fund 33</b>	Wastewater Expansion	\$798,000 (current balance)
<b>Fund 96</b>	New Enterprise	\$1,000,000
<b>Fund 97</b>	Trout Settlement	\$130,000
<b>Fund 98</b>	LADWP Settlement	\$1,050,000

The projected available fund balance (cash – liabilities) at the beginning of fiscal year 2024 is projected to be approximately \$31,308,000. The target reserve balance for the end of fiscal year 2024 is \$18,544,000. The proposed operating and capital budget for fiscal year 2024 will result in a contribution to operating and capital reserves of approximately \$1,298,000 and a contribution of \$1,000,000 to the LADWP reserve fund. If budgeted revenue and expenses occur as planned, we will end fiscal year 2024 with a reserve balance of approximately \$33,606,000.

**MAMMOTH COMMUNITY WATER DISTRICT  
FY24 ORGANIZATION CHART**





## RESOLUTION NO. 03-16-23-04

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**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MAMMOTH COMMUNITY WATER DISTRICT  
ADOPTING THE OPERATING AND CAPITAL BUDGET  
FOR THE FISCAL YEAR 2023-2024**

**WHEREAS**, the Water and Wastewater Operating Budget for the Mammoth Community Water District ("District") has been prepared by staff and included within Exhibit A, entitled "Mammoth Community Water District Fiscal Year 2023-2024 Budget Report," which is attached hereto and incorporated herein by this reference; and,

**WHEREAS**, the Capital Budget for the District has been prepared by staff and included within Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mammoth Community Water District hereby approves and adopts the Water and Wastewater Operating Budget and Capital Budget for the Fiscal Year 2023-2023 presented in attached Exhibit A, entitled "Mammoth Community Water District Fiscal Year 2023-2024 Budget Report."

**PASSED AND ADOPTED** by the Board of Directors of the Mammoth Community Water District at a regular Board meeting held on March 16, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MAMMOTH COMMUNITY WATER DISTRICT

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Thomas R. Smith, President  
Board of Directors

ATTEST:

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Mark Busby, Secretary  
Board of Directors

## **AGENDA ITEM**

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**Subject:** Discuss and Consider Adopting Resolution No. 03-16-23-05 Establishing the Initial Appropriations Limit for the Fiscal Year 2024

**Information Provided By:** Jeff Beatty, Finance Manager

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### **Background**

Article 13B of the California State Constitution establishes a maximum amount of tax revenue all government entities and special districts may receive and requires that each entity annually adopt that limit. The appropriations limit begins from a base year (1978) and increases or decreases each year based on changes to local population and state per capita personal income.

### **Discussion**

Because MCWD's fiscal year begins in April, and the State Department of Finance releases the data required for the appropriations limit calculation in May, the appropriations limit adopted by the District for Fiscal Year 2024 is estimated based on prior year data and will be calculated exactly when the current data is received. The chart showing the estimated calculation is attached as Exhibit A.

The estimated appropriation limit for Fiscal Year 2024 is \$16,857,633.

### **Fiscal Impact**

The estimated appropriations limit is almost double our expected tax revenue, so there is no fiscal impact.

### **Requested Action**

Discuss and consider adopting Resolution No. 03-16-23-05 establishing an initial appropriations limitation for Fiscal Year 2024.

Attachments:  
Resolution No. 03-16-23-05 Adopting an Initial Appropriations Limit for FY24

## RESOLUTION NO. 03-16-23-05

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**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MAMMOTH COMMUNITY WATER DISTRICT  
ESTABLISHING AN INITIAL APPROPRIATIONS LIMITATION  
FOR FISCAL YEAR 2023-2024**

**WHEREAS**, pursuant to Sections 7900, et. seq., of the California Government Code and Article 13B of the California Constitution, the Mammoth Community Water District is required to adopt a limit on appropriations for its Fiscal Year 2023-2024; and,

**WHEREAS**, the State Department of Finance has previously provided documentation to enable the District to calculate and adopt such a limitation for Fiscal Year 2022-2023, which documentation has been on file at the District office for at least 15 days before the Board meeting at which this resolution is adopted.

**WHEREAS**, because the data required to calculate the appropriations limit for Fiscal Year 2023-2024 will not be provided by the State Department of Finance until May 2023, the data from Fiscal Year 2022-2023 has been used to estimate the initial appropriations limit for Fiscal Year 2023-2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Mammoth Community Water District that the amount of appropriations which is subject to limitation under the provisions of the Government Code and California Constitution for the Mammoth Community Water District for Fiscal Year 2023-2024 is hereby estimated to be \$16,857,633.

**PASSED AND ADOPTED** by the Board of Directors of the Mammoth Community Water District at a regular meeting held on March 16, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MAMMOTH COMMUNITY WATER DISTRICT

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Thomas R. Smith, President  
Board of Directors

ATTEST:

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Mark Busby, Secretary  
Board of Directors

MAMMOTH COMMUNITY WATER DISTRICT  
APPROPRIATIONS LIMITATION

BASE YEAR LIMITATION:

1,674,480

FISCAL YEAR		PER CAPITA INCOME FACTOR	POPULATION FACTOR	COMBINED FACTOR	APPROPRIATIONS LIMITATION	
1979	1980	1.1017	1.0519	1.1589	1,940,555	
1980	1981	1.1211	1.0712	1.2009	2,330,412	
1981	1982	1.0912	1.0536	1.1497	2,679,275	
1982	1983	1.0679	0.9878	1.0549	2,826,367	
1983	1984	1.0235	1.0235	1.0476	2,960,902	
1984	1985	1.0474	0.8400	0.8798	2,605,002	
1985	1986	1.0374	0.9893	1.0263	2,673,514	
1986	1987	1.0230	1.0047	1.0278	2,747,838	
1987	1988	1.0347	0.9973	1.0319	2,835,494	
1988	1989	1.0466	1.0424	1.0910	3,093,524	
1989	1990	1.0519	1.0289	1.0823	3,348,121	
1990	1991	1.0421	1.1057	1.1522	3,857,705	
1991	1992	1.0414	1.0479	1.0913	4,209,913	
1992	1993	0.9936	1.0151	1.0086	4,246,118	
1993	1994	1.0272	1.0480	1.0765	4,570,946	
1994	1995	1.0071	1.0411	1.0485	4,792,637	
1995	1996	1.0472	1.0218	1.0700	5,128,122	
1996	1997	1.0521	0.9987	1.0507	5,388,118	
1997	1998	1.0467	0.9937	1.0401	5,604,182	
1998	1999	1.0415	1.0116	1.0536	5,904,566	
1999	2000	1.0453	1.0066	1.0522	6,212,784	
2000	2001	1.0491	1.0171	1.0670	6,629,041	
2001	2002	1.0782	1.0410	1.1224	7,440,436	
2002	2003	0.9873	1.0256	1.0126	7,534,185	
2003	2004	1.0231	1.0062	1.0294	7,755,690	
2004	2005	1.0328	0.9955	1.0282	7,974,400	
2005	2006	1.0526	1.0230	1.0768	8,586,834	
2006	2007	1.0396	1.0151	1.0553	9,061,686	
2007	2008	1.0442	1.0087	1.0533	9,544,674	
2008	2009	1.0429	1.0008	1.0437	9,961,776	
2009	2010	1.0062	0.9881	0.9942	9,903,998	
2010	2011	0.9746	1.0005	0.9751	9,657,388	
2011	2012	1.0251	1.0094	1.0347	9,992,499	
2012	2013	1.0377	1.0015	1.0393	10,385,204	
2013	2014	1.0512	1.0045	1.0559	10,965,737	
2014	2015	0.9977	0.9879	0.9856	10,807,830	
2015	2016	1.0382	1.0042	1.0426	11,268,244	
2016	2017	1.0537	1.0022	1.0560	11,899,266	
2017	2018	1.0369	1.0023	1.0393	12,366,907	
2018	2019	1.0367	1.0013	1.0380	12,836,849	
2019	2020	1.0385	0.9926	1.0308	13,232,224	
2020	2021	1.0373	0.9964	1.0336	13,676,827	
2021	2022	1.0573	0.9967	1.0538	14,412,640	
2022	2023	1.0755	1.0056	1.0815	15,587,270	
2023	2024	1.0755	1.0056	1.0815	16,857,633	Estimate

The Appropriations Limitation establishes for the ensuing fiscal year the revenues that the District may receive from taxes, investment of taxes and excess user charges.

# AGENDA ITEM

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**Subject:** Discuss and Consider Adopting Resolution No. 03-16-23-06, the Fiscal Year 2024 (FY24) Salary and Authorized Positions (SAPR)

**Information Provided By:** Chris Weibert, Human Resources Manager

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## **Background**

As part of the annual budgeting process staff prepares and presents a resolution to the Board that defines the District's salary and authorized positions for the coming fiscal year. This Salary and Authorized Positions Resolution (SAPR) establishes rules for the application of District employee compensation rates, schedules, salary ranges and adjustments, and related requirements. It also shows the compensation rates and salary ranges negotiated with the bargaining units. Additionally, it establishes the number of permanent full-time positions in which persons may be employed within the various departments as approved in the budget for the coming fiscal year.

## **Discussion**

All of the salaries and pay rules incorporated in the resolution for existing classes have been approved by the Board in resolutions, memoranda of understanding, General Manager classification maintenance plan direction, and the adopted FY24 Operating and Capital Budget. The FY24 SAPR includes the following:

- Section 2, Subsection B. Alphabetical Class/Position Listing: Reflects the salary range structure for all represented classes under the current Memorandum of Understanding to be effective April 1, 2023.
- Section 2, Subsection B. Alphabetical Class/Position Listing: Reflects the salary range structure for non-represented classes in accordance with direction from the Board and General Manager to be effective April 1, 2023.
- Section 3, Subsection B. Authorized Positions Table, Part 1: Allocates the number of permanent full-time positions in which persons may be employed by the District during the fiscal year and in accordance with the funding approved in the original FY24 budget.

Of particular note, the FY24 SAPR adjusts the salary range for the Engineering Intern (a seasonal, non-represented classification) and adds a Laboratory Intern (a seasonal, non-represented classification), to Section 2, Subsection B. The FY24 SAPR also increases the number of authorized positions by two, one in each the Engineering Department and Information Services Department. These two positions have been accounted for in the FY24 Operating and Capital Budget. Also added is a provision for COBRA continuation coverage when an employee dies or is eligible for Long-Term Disability. In these cases, the District will provide three calendar months of COBRA continuation coverage for the employee and their family.

The adoption of this SAPR implements the motions and actions of the Board in the original approved FY24 Operating and Capital Budget, other motions to date for direction in drafting this final action, and General Manager classification maintenance plan direction.

## **Fiscal Impact**

Refer to the original approved FY24 Operating and Capital Budget.

## **Requested Action**

It is requested that the Board review and adopt the attached FY24 SAPR.

Attachment(s): FY24 Salary & Authorized Positions Resolution, No. 03-16-23-06 (Redlined 2nd Amended FY23 SAPR)  
FY24 Salary & Authorized Positions Resolution, No. 03-16-23-06

MAMMOTH COMMUNITY WATER DISTRICT  
*"WATER IS OUR FUTURE"*



**Fiscal Year 2024**

(April 1, 2023 through March 31, 2024)

**Amended Salary and Authorized Positions  
Resolution  
Resolution No. 03-16-23-06**



**SALARY AND AUTHORIZED POSITIONS RESOLUTION**  
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## RESOLUTION NUMBER 03-16-23-06

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### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MAMMOTH COMMUNITY WATER DISTRICT ESTABLISHING FOR FISCAL YEAR 2024 RULES FOR THE APPLICATION OF DISTRICT EMPLOYEE COMPENSATION RATES, SCHEDULES AND RELATED REQUIREMENTS, COMPENSATION RATES AND SCHEDULES FOR, AND THE NUMBER OF POSITIONS AUTHORIZED IN THE VARIOUS DEPARTMENTS AND OFFICES OF THE DISTRICT

BE IT RESOLVED by the Board of Directors of the Mammoth Community Water District as follows:

#### **SECTION 1 – SPECIAL PROVISIONS APPLICABLE TO ALL CLASSES**

Unless specified otherwise in a Section, the rules set forth in this Salary and Authorized Positions Resolution (“SAPR”) constitute special provisions applicable to all classes of employment in the District service; provided, however, that if any provision of a Memorandum of Understanding or the District’s Employment Rules and Regulations adopted and approved by the Board of Directors and currently in effect is clearly and specifically in conflict with any rule contained in this SAPR, the provision in such Memorandum of Understanding or Employee Rules and Regulations shall prevail.

#### **SECTION 2 – ALPHABETICAL CLASS/POSITION LISTING**

##### **A. Definitions**

1. Classification Title: Under the heading “Class Title” is designated the title of classification of job class and/or position.
2. Job Classification Number: Under the heading “JCN” is the job classification number, which identifies the job title for personnel accounting and classification maintenance purposes.
3. Federal Fair Labor Standards Act: Under the heading “FLSA” is the designation of classification under the Federal Fair Labor Standards Act. The following are the FLSA designations:

A – Administrative  
E – Executive  
P – Professional  
L – Elective  
N – Non-Exempt

Employees in classes that do not have an “N” are exempt from FLSA, and are not eligible for overtime or compensatory time off for overtime as provided for in the rules and regulations of the FLSA.

4. Probationary Period: Under the heading “PP” is the number of months for the probationary period of new incumbents.

5. Unit: Under the heading "Unit" is the designation of the registered bargaining unit which represents the classification. Non-represented classifications are designated as "NR", non-represented seasonal classifications are designated as "NR-S", and elected officials are designated as "EL".
6. Salary Range: The figures under this heading represent the minimum and maximum salaries in an hourly equivalent. Actual placement and movement within the salary range is determined consistent with the Personnel Manual and merit-based performance factors.

**B. Alphabetical Class/Position Listing, Effective April 1, 2023**

**SECTION 2 - ALPHABETICAL CLASS/POSITION LISTING**

Effective April 1, 2023

*Subsection A.*

CLASSIFICATION TITLE	JCN	FLSA	PP (DAYS)	UNIT	SALARY RANGE	
					MINIMUM HOURLY	MAXIMUM HOURLY
Account Clerk I	-	N	180	GEU	24.10	31.60
Account Clerk II	-	N	180	GEU	28.38	35.34
Account Clerk III	-	N	180	GEU	32.82	46.19
Administrative Analyst	0340	N	180	GEU	34.64	46.59
Administrative Analyst/Permits	0813	N	180	GEU	38.52	46.59
Administrative Assistant	0339	N	180	GEU	29.39	34.81
Assistant Engineer	-	N	180	NR	37.67	45.22
Associate Engineer	-	N	180	NR	49.22	59.05
Board of Directors, Member	-	L	-	EL	Stipend & Expenses	
Board of Directors, President	-	L	-	EL	Stipend & Expenses	
Board of Directors, Vice President	-	L	-	EL	Stipend & Expenses	
Construction and Maintenance Worker	-	N	-	NR-S	25.00	28.00
Construction Equipment Operator	-	N	-	NR-S	28.00	32.00
Construction Foreman	-	N	-	NR-S	37.44	45.23
Construction Heavy Equipment Operator	-	N	-	NR-S	32.00	36.00
Construction Leadworker	-	N	-	NR-S	36.00	40.00
Construction Project Specialist	4705	N	180	GEU	38.56	46.59
District Engineer	0801	E	180	NR	68.56	91.59
Engineering Intern	0807	N	180	NR-S	25.00	28.00
Executive Assistant	0311	A	180	NR	43.83	52.58
Finance Manager	-	E	180	NR	67.49	89.45
General Manager	0001	E	-	NR	Per Contract	
Heavy Equipment Operator and Line Maintenance Worker	-	N	180	GEU	29.12	36.18
Human Resources Manager	-	E	180	NR	64.26	81.40
Information Services Manager	2201	E	180	NR	68.18	88.63
Information Systems Specialist	2212	N	180	GEU	43.72	52.90
Inspector	-	N	180	GEU	32.92	45.21
Instrumentation Technician	-	N	180	GEU	35.22	47.13

**SECTION 2 - ALPHABETICAL CLASS/POSITION LISTING**

Effective April 1, 2023

*Subsection A.*

CLASSIFICATION TITLE	JCN	FLSA	PP (DAYS)	UNIT	SALARY RANGE	
					MINIMUM HOURLY	MAXIMUM HOURLY
Instrumentation Technician Supervisor	-	N	180	GEU	43.02	58.36
Laboratory Intern	1322	N	-	NR-S	27.00	30.00
Laboratory Supervisor	1320	N	180	NR	48.20	66.74
Laboratory Technician	-	N	180	GEU	34.43	47.66
Line Maintenance Supervisor	1641	N	180	NR	48.20	66.74
Line Maintenance Technician	-	N	180	GEU	38.56	46.59
Line Maintenance Worker I	-	N	180	GEU	24.10	31.60
Line Maintenance Worker II	-	N	180	GEU	26.78	35.34
Line Maintenance Worker III	-	N	180	GEU	31.60	40.30
Mechanical Maintenance Supervisor	-	N	180	NR	48.20	66.74
Mechanical Maintenance Technician	-	N	180	GEU	38.56	46.59
Mechanical Maintenance Worker I	-	N	180	GEU	24.10	31.60
Mechanical Maintenance Worker II	-	N	180	GEU	26.78	35.34
Mechanical Maintenance Worker III	-	N	180	GEU	31.60	40.30
Permit Official	-	N	180	GEU	34.81	41.78
Plant Maintenance Mechanical Technologist	-	N	180	GEU	38.56	46.59
Plant Maintenance Worker I	-	N	180	GEU	24.10	31.60
Plant Maintenance Worker II	-	N	180	GEU	26.78	35.34
Plant Maintenance Worker III	-	N	180	GEU	31.60	40.30
Plant Mechanical and Electrical Instrumentation Supervisor	-	N	180	NR	48.20	66.74
Principal Administrative Analyst	0342	A	180	NR	51.41	66.74
Purchasing Agent	-	N	180	GEU	31.21	41.86
Resource Monitoring Specialist/Water Treatment Plant Operator I	-	N	180	GEU	28.38	37.04
Resource Monitoring Specialist/Water Treatment Plant Operator II	-	N	180	GEU	33.74	44.14
Resource Monitoring Specialist/Water Treatment Plant Operator III	-	N	180	GEU	39.10	49.28
Risk Control/Safety Compliance Officer/Human Resources Generalist	-	A	180	NR	34.64	46.59
Senior Administrative Analyst	0341	A	180	NR	39.63	51.41
Senior Engineer	0802	P	180	NR	59.05	68.56
Staff Engineer	0804	N	180	NR	43.05	51.66
Storekeeper	-	N	180	GEU	23.40	30.93
Technician Trainee	-	N	180	GEU	23.57	32.42
Utility Worker	-	N	180	GEU	22.51	27.85
Wastewater Treatment Plant Chief Operator	-	N	180	NR	52.25	69.63
Wastewater Treatment Plant Operator (OIT)/Laboratory Assistant	-	N	180	GEU	27.42	37.79
Water and Wastewater Maintenance Superintendent	0002	E	180	NR	64.26	85.15
Water and Wastewater Operations Superintendent	-	E	180	NR	64.26	85.15

**SECTION 2 - ALPHABETICAL CLASS/POSITION LISTING**

Effective April 1, 2023

*Subsection A.*

CLASSIFICATION TITLE	JCN	FLSA	PP (DAYS)	UNIT	SALARY RANGE	
					MINIMUM HOURLY	MAXIMUM HOURLY
Water Treatment Chief Operator	-	N	180	NR	48.20	66.74
Water Treatment Plant Operator I	-	N	180	GEU	28.38	37.04
Water Treatment Plant Operator II	-	N	180	GEU	33.74	44.14
Water Treatment Plant Operator III	-	N	180	GEU	39.10	49.28
Water/Wastewater Treatment Plant Operator I	-	N	180	GEU	28.38	37.04
Water/Wastewater Treatment Plant Operator II	-	N	180	GEU	33.74	44.14
Water/Wastewater Treatment Plant Operator III	-	N	180	GEU	39.10	49.28
Water/Wastewater Treatment Plant Operator-In-Training	-	N	180	GEU	25.96	34.46

**SECTION 3 – AUTHORIZED POSITIONS TABLE**

**A. Definitions**

1. General: This table establishes the number of permanent/regular, full-time and part-time positions in which persons may be employed by the District during the Fiscal Year. A change in the total number of authorized permanent/regular, full-time and part-time positions in a department or office shall only be accomplished by a resolution adopted by the Board. The number of persons employed in permanent/regular, full-time and part-time positions shall not exceed the total number of authorized positions in a department, division or office in any section of this table.
  - a. The number of permanent positions allocated by class to divisions is for budgeting consideration and convenience only, and is not intended to constitute separate authorization of permanent positions by class.
    - i. The number of permanent/regular, full-time and part-time positions allocated to any division may be adjusted, provided that the total number of permanent/regular, full-time and part-time positions authorized does not change, and there are sufficient unspent appropriations available to provide funds for the adjustment.
    - ii. The General Manager or their designee may, upon the recommendation of the Personnel Services Department, adjust the number of permanent/regular, full-time and part-time positions allocated by class within any division provided that the total number of permanent/regular positions authorized does not change, and there are sufficient unspent appropriations as verified by the Finance Department Budget Division available to provide funds for the adjustment.
    - iii. Any adjustment made pursuant to Section 3.A.1.a.(i)-(ii) above shall only be made with guidelines established by the General Manager.
  - b. By adoption of this SAPR, the Board of Directors hereby directs responsible District staff to make necessary technical and clerical corrections to this SAPR to implement

the intent of the Board. Such corrections shall not alter, in any manner, the substance or intent of the Board in adopting this SAPR.

2. Department: Under this heading is the designated department and associated divisions.
3. Months Authorized: Under this heading is the months within the fiscal year the positions are authorized.
4. Number of Positions Authorized: Under this heading is the number of permanent/regular, full-time positions authorized.
5. Full-Time Equivalent: Numbers appearing under this heading represent the full-time equivalencies for the number of permanent/regular, part-time positions authorized.

**B. Authorized Positions Table**

1. Part 1, Permanent/Regular Full-Time:

**SECTION 3 - AUTHORIZED POSITIONS TABLE**

*Subsection B., Part 1., Permanent/Regular Full-Time*

DEPARTMENT			MONTHS AUTHORIZED	NUMBER OF POSITIONS AUTHORIZED
GENERAL MANAGER'S OFFICE/ADMINISTRATION				
Section	1.1	General Manager Division	Full Year	1
Section	1.2	Administration Division	Full Year	2
Section	1.3	Regulatory Services Division	Full Year	2
				5
ENGINEERING DEPARTMENT				
Section	2.1	Administration Division	Full Year	1
Section	2.2	Engineering and Technical Services Division	Full Year	4
Section	2.3	Compliance Division	Full Year	1
				6
FINANCE DEPARTMENT				
Section	3.1	Administration Division	Full Year	1
Section	3.2	Accounting, Treasury, and Purchasing Division	Full Year	2
Section	3.3	Payroll, Utilities Billing and Collection Division	Full Year	1
				4
INFORMATION SERVICES DEPARTMENT				
Section	4.1	Administration Division	Full Year	3
				3
MAINTENANCE DEPARTMENT (Collection & Distribution Systems)				
Section	5.1	Administration Division	Full Year	2
Section	5.2	Line Maintenance Division	Full Year	5
Section	5.3	Mechanical Maintenance Division	Full Year	4
Section	5.4	Plant Mechanical Maintenance Division	Full Year	4
				15
OPERATIONS DEPARTMENT (Water & Wastewater Treatment Facilities)				
Section	6.1	Administration Division	Full Year	1
Section	6.2	Environmental Services (Laboratory) Division	Full Year	2
Section	6.3	Wastewater Treatment Division	Full Year	3

**SECTION 3 - AUTHORIZED POSITIONS TABLE**

*Subsection B., Part 1., Permanent/Regular Full-Time*

DEPARTMENT			MONTHS AUTHORIZED	NUMBER OF POSITIONS AUTHORIZED
Section 6.4	Water Treatment Division		Full Year	3
				<hr/>
				9
PERSONNEL SERVICES DEPARTMENT				
Section 7.1	Administration Division		Full Year	2
				<hr/>
				2
			<b>DISTRICT TOTAL</b>	<b>44</b>

**SECTION 4 – COMPENSATION FOR EMPLOYEES IN NON-REPRESENTED CLASSES**

**A. Compensatory Time Off (“CTO”)**

Non-exempt, non-represented employees who work overtime (“OT”) may, with approval of their department manager, elect to accrue CTO on a time and one-half basis for each hour of OT worked in lieu of OT pay. CTO accrual shall be limited to forty (40) hours. CTO is to be used for time off, and is subject to approval in the same manner as other leave requests (e.g., vacation). Employees who have reached the maximum accrual balance shall be given cash payment for additional OT hours worked until such balance has been reduced below the maximum allowable accrual amount (i.e., 40 hours). The District may compensate by cash payment all CTO balances on the last payday in each fiscal year at the current hourly rate of pay, or in any given payperiod at the employee’s request.

**B. On Call/Call Back/Standby – Non-Represented Classes**

It is expressly understood that department management determines and designates divisions/units/sections within their department that may implement on call, call back and standby. Additionally, department management may determine and designate specific job classes within their department to be solely eligible to receive on call, call back and standby premium pay. Management retains the exclusive right to determine, designate and assign on call, call back and standby duty, withdraw such assignments, and develop and implement internal policies and procedures concerning the administration thereof.

1. On Call duty is defined as any time outside of a non-exempt employee’s normal/regular scheduled work shift/hours, and they are not prescheduled for standby, where the employee is contacted to respond to a problem (normally by phone/other communication device), and which does not require the employee to return to the work site to respond to the problem. Calls such as attempts to locate an employee or provide information on changes in work schedules are not compensable for the purpose of this provision.
  - a. On Call Compensation: Premium pay for on call contact outside of an employee’s normal/regular scheduled work shift/hours requiring a response to a problem by phone/other communication device, and which does not require the employee to physically return to the work site shall be a minimum of one (1) hour, or actual hours

worked, whichever is greater, at time and one-half (1½) an employee's current regular rate of pay. Within a twenty-four (24) hour period, there will be only one (1), one (1) hour minimum paid outside of an employee's normal/regular daily work schedule.

2. Call Back duty is defined as any time outside of a non-exempt employee's normal/regular scheduled work shift/hours, whether or not prescheduled for standby. Call back includes all time spent by the employee from the time of reporting to the work site through completion of the task/problem.
  - a. Call Back Eligibility: An employee shall be eligible for call back premium pay when all of the following conditions are met.
    - i. The employee is ordered without prior notice to return to work and does in fact return to work; and
    - ii. The order to return to work is given following termination of the employee's normal/regular work shift and the employee has departed from the work site; and
    - iii. The return to work occurs not less than two (2) hours prior to the established start time of the employee's next shift.
  - b. Call Back Compensation – Not on Standby: Premium pay for call back assignments during each twenty-four (24) hour period (i.e., 12:01 a.m. to 12:00 a.m.) shall be a minimum of three (3) hours, or actual hours worked, whichever is greater, at time and one-half (1½) an employee's current regular rate of pay. There will be only one (1), three (3) hour minimum paid in each twenty-four (24) hour period.
  - c. Call Back Compensation - On Standby Duty and Report to the Work Site Within One (1) Hour, Weather Permitting: Premium pay for call back assignments during each twenty-four (24) hour period (i.e., 12:01 a.m. to 12:00 a.m.) shall be a minimum of one (1) hour, or actual hours worked, whichever is greater, at time and one-half (1½) an employee's current regular rate of pay. There will be only one (1), one (1) hour minimum paid in each twenty-four (24) hour period.
  - d. Call Back Compensation - On Standby Duty and Report to a Problem by Phone/ Other Communication Device: Premium pay for call back assignments under this circumstance shall be actual hours worked at time and one-half (1½) an employee's current regular rate of pay from the time of reporting to the work site (i.e., by phone/other communication device) through completion of the task/problem.
3. Standby duty is defined as any time outside of an employee's normal/regular scheduled work shift/hours where management requires an employee to be available to respond to work related problems.
  - a. Standby Availability: An employee so assigned must:
    - i. Be readily available at all hours by telephone or other agreed upon communications device; and



- ii. Respond immediately to a call for service, and weather permitting shall respond and report to the work site within one (1) hour of being called; and
  - iii. Refrain from activities which might impair their performance of all assigned/ required duties upon call out.
- b. Standby assignments will be made on a rotational basis. Trading or switching a standby assignment is permitted with prior notice to applicable department management. The standby period is one (1) week, from Tuesday at 4:00 p.m. through the subsequent Tuesday at 7:00 a.m.
  - c. Time spent on standby duty shall not be considered hours worked.
  - d. Standby premium pay for Monday through Friday is fifty-four dollars (\$54.00) per day. Standby premium pay for Saturday is sixty-seven dollars (\$67.00) for the day. Standby premium pay for Sunday is eighty-two dollars (\$82.00) for the day. Standby premium pay for District recognized holidays is ninety-five dollars (\$95.00) per day/holiday.

**C. Safety Footwear**

When the District requires that safety shoes be worn by employees as a condition of employment, the District shall reimburse said employees for the cost, not to exceed two hundred twenty-five dollars (\$225.00) per fiscal year, of an acceptable safety shoe. To be eligible for this reimbursement, the employee must obtain prior authorization from the department manager before purchasing safety shoes, and must submit the receipt to the District to verify the cost and substantiate the reimbursement. The District maintains the right to specify the type of required safety shoe.

**SECTION 5 – INSURANCE FOR EMPLOYEES IN NON-REPRESENTED CLASSES**

**A. Definitions**

General: Consistent with the Personnel Manual, group medical, dental, vision and life insurance is available to all permanent/regular, full-time and part-time, non-represented employees (Ref. Alphabetical Class/Position Listing) and their eligible dependents. In addition, these employees are eligible to participate in group insurance plans providing for benefits in the event of accidental death or dismemberment, long-term disability and short-term disability. With respect to each District group insurance plan described below, coverage for any employee, spouse, or dependent child is subject to the terms and conditions of such plan. Coverage is not immediate or automatic and may be subject to certain waiting periods or other matters.

**B. Premium Contributions**

- 1. Group Health Insurance: The group health insurance plan includes three (3) Anthem Blue Cross plan type options (Classic PPO, Advantage PPO, and Consumer Driven Health Plan [CDHP]) available for selection during open enrollment.
- 2. For employees who elect/select the Advantage PPO, the District shall pay the total actual premium cost per month for each employee, spouse, and dependent children to participate in the Advantage PPO.

3. For employees who elect/select the Classic PPO, the employee shall make up the monthly premium cost difference between the Classic premium and Advantage PPO premium through payroll deductions, and which may be paid through IRS Section 125 pre-tax payroll deductions.
4. For employees who elect/select the CDHP, the District will share the saving 50%-50% as a contribution into the employee's Health Savings Account (HSA) each plan year. Savings sharing is defined as 50% of the difference between the Advantage PPO and CDHP premium rates, subject to a limit equal to the IRS maximum (indexed annually) HSA contribution amount for any year. The exact amount of savings to be applied for each upcoming plan year is calculated during the month of December immediately preceding the plan year (e.g., in December 2013, perform calculations using 2014 plan year rates. Advantage PPO plan year rates minus CDHP plan year rates x # of permanent employees enrolled in CDHP plan = \$ total savings x 50% ÷ # of permanent employees enrolled in CDHP plan = \$ amount contributed to each employee HSA for each plan year, subject to a limit equal to the IRS maximum [indexed annually] HSA contribution amount for any year).
5. The District shall pay the total actual premium cost for each employee, spouse, and dependent children to participate in the District group dental insurance plan.
6. The District shall pay the total actual premium cost for each employee, spouse, and dependent children to participate in the District group (term) life insurance plan.
7. The District shall pay the total actual premium cost for each employee, spouse, and dependent children to participate in the District group vision care insurance plan.
8. The District shall pay the total actual premium cost for each employee to participate in long-term and short-term disability insurance.
9. The District shall maintain Health and Welfare benefits at or above the current level during the term of this SAPR.

## **SECTION 6 – CONSOLIDATED OMNIBUS BUDGET RECONCILIATION ACT (“COBRA”) COVERAGE FOR ALL CLASSES**

The District provides COBRA continuation coverage for its employees in accordance with all federal and state laws. If an employee elects COBRA continuation coverage, they will be entitled to the same health coverage that they had when the event occurred that caused their health coverage under the Plan to end. The employee is responsible for the cost of the coverage plus a 2.0% administrative fee.

If an employee dies, or leaves District service and is eligible for Long-Term Disability, the District shall continue group medical, dental, and vision insurance for a period of three calendar months via COBRA continuation coverage for the employee and the employee's eligible dependents. The District will waive the administrative fee during the time that the District is paying for COBRA continuation coverage. Thereafter, the employee and eligible dependents will be offered COBRA continuation coverage in accordance with all federal and state laws.

**SECTION 7 – RETIREMENT FOR EMPLOYEES IN NON-REPRESENTED CLASSES**

Effective January 1, 2014, the District will provide a Pension contribution for all permanent/regular, full-time and part-time, employees in non-represented classes of 20% of an employee’s gross pay, and a \$0.50 (limited at 2% of an employee’s gross pay) matching Pension contribution for every \$1.00 of an employee’s contribution (limited at 4% of an employee’s gross pay) to their 457 plan.

**SECTION 8 – UNUSUAL CIRCUMSTANCES**

In any case where, by reason of unusual circumstances, rigid adherence to the foregoing rules would cause a manifest injustice, the General Manager, on recommendation of the appropriate department head and the Personnel Services Department, may make such order deviating therefrom, as is in the General Manager’s judgment, proper to mitigate the injustice.

**SECTION 9 – REPEALER**

Resolution Number 01-19-23-02, all amendments thereto, and all other prior resolutions are hereby repealed and of no further effect, except as such resolutions or parts thereof were approved in a Memorandum of Understanding and are of continuing validity and application.

**SECTION 10 – VALIDITY**

If any section, subsection, paragraph, sentence, clause or phrase of this SAPR is for any reason held by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of remaining portions of this SAPR. The Board of Directors of the Mammoth Community Water District hereby declares that it would have passed and does hereby enact this SAPR and each section, subsection, paragraph, sentence, clause and phrase hereof, irrespective of the fact that any one or more sections, subsections, paragraphs, sentences, clauses, or phrases be declared invalid or unconstitutional.

BE IT FURTHER RESOLVED by the Board of Directors of the Mammoth Community Water District that this SAPR shall become effective on April 1,, 2023, unless otherwise specified, and shall remain in effect until it is modified, revoked, or rescinded by a future SAPR.

PASSED AND ADOPTED by the Board of Directors of the Mammoth Community Water District, County of Mono, State of California, this 16<sup>th</sup> day of March, 2023, at a regular meeting of the Board by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

MAMMOTH COMMUNITY WATER DISTRICT

---

Thomas R. Smith, President  
Board of Directors

ATTEST:

---

Mark D. Busby, Secretary  
Board of Directors

Res. 03-16-23-06

MAMMOTH COMMUNITY WATER DISTRICT  
"WATER IS OUR FUTURE"



Fiscal Year 202~~42~~<sup>43</sup>

(April 1, 202~~32~~<sup>33</sup> through March 31, 202~~43~~<sup>43</sup>)

Amended Salary and Authorized Positions  
Resolution

Resolution No. 03-16-23-06~~01-19-23-02~~

Style Definition: List Paragraph

Style Definition: TOC 1: Tab stops: 6.49", Right, Leader: ...

Style Definition: TOC 2: Tab stops: 0.46", Left + 6.49",  
Right, Leader: ...

**SALARY AND AUTHORIZED POSITIONS RESOLUTION**  
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**RESOLUTION NUMBER ~~03-16-23-0601-19-23-02~~**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE MAMMOTH COMMUNITY WATER DISTRICT  
~~AMENDING THE FISCAL YEAR 2023 RESOLUTION~~ ESTABLISHING FOR FISCAL YEAR 2024 RULES  
FOR THE APPLICATION OF DISTRICT EMPLOYEE COMPENSATION RATES, SCHEDULES AND  
RELATED REQUIREMENTS, ~~ESTABLISHING COMPENSATION RATES AND SCHEDULES FOR  
FISCAL YEAR 2023 AND FISCAL YEAR 2024~~, AND ~~ESTABLISHING~~ THE NUMBER OF POSITIONS  
AUTHORIZED IN THE VARIOUS DEPARTMENTS AND OFFICES OF THE DISTRICT**

BE IT RESOLVED, by the Board of Directors of the Mammoth Community Water District, as follows:

**SECTION 1 – SPECIAL PROVISIONS APPLICABLE TO ALL CLASSES**

Unless specified otherwise in a Section, the rules set forth in this Salary and Authorized Positions Resolution (“SAPR”) constitute special provisions applicable to all classes of employment in the District service; provided, however, that if any provision of a Memorandum of Understanding or the District’s Employment Rules and Regulations adopted and approved by the Board of Directors and currently in effect is clearly and specifically in conflict with any rule contained in this SAPR, the provision in such Memorandum of Understanding or Employee Rules and Regulations shall prevail.

**SECTION 2 – ALPHABETICAL CLASS/POSITION LISTING**

**A. Definitions**

1. Classification Title: Under the heading “Class Title” is designated the title of classification of job class and/or position.
2. Job Classification Number: Under the heading “JCN” is the job classification number, which identifies the job title for personnel accounting and classification maintenance purposes.
3. Federal Fair Labor Standards Act: Under the heading “FLSA” is the designation of classification under the Federal Fair Labor Standards Act. The following are the FLSA designations:

A – Administrative  
E – Executive  
P – Professional  
L – Elective  
N – Non-Exempt

Employees in classes that do not have an “N” are exempt from FLSA, and are not eligible for overtime or compensatory time off for overtime as provided for in the rules and regulations of the FLSA.

4. Probationary Period: Under the heading “PP” is the number of months for the probationary period of new incumbents.

5. Unit: Under the heading "Unit" is the designation of the registered bargaining unit which represents the classification. Non-represented classifications are designated as "NR", non-represented seasonal classifications are designated as "NR-S", and elected officials are designated as "EL".
6. Salary Range: The figures under this heading represent the minimum and maximum salaries in an hourly equivalent. Actual placement and movement within the salary range is determined consistent with the Personnel Manual and merit-based performance factors.

**B. ~~Alphabetical Class/Position Listing, Effective April 1, 2022~~**

**SECTION 2 - ALPHABETICAL CLASS/POSITION LISTING**

Effective April 1, 2022

Subsection B.

CLASSIFICATION TITLE	JCN	FLSA	PR (DAYS)	UNIT	SALARY RANGE	
					MINIMUM HOURLY	MAXIMUM HOURLY
Account Clerk I	-	N	180	GEU	22.29	29.22
Account Clerk II	-	N	180	GEU	26.24	32.68
Account Clerk III	-	N	180	GEU	30.34	42.70
Administrative Analyst	0340	N	180	GEU	32.03	43.08
Administrative Analyst/Permits	0813	N	180	GEU	35.62	43.08
Administrative Assistant	0339	N	180	GEU	27.17	32.19
Assistant Engineer	-	N	180	NR	34.83	41.81
Associate Engineer	-	N	180	NR	45.51	54.60
Board of Directors, Member	-	E	-	EL	Stipend & Expenses	
Board of Directors, President	-	E	-	EL	Stipend & Expenses	
Board of Directors, Vice President	-	E	-	EL	Stipend & Expenses	
Construction and Maintenance Worker	-	N	-	NR-S	22.00	24.00
Construction Equipment Operator	-	N	-	NR-S	24.00	28.00
Construction Foreman	-	N	-	NR-S	35.00	38.00
Construction Heavy Equipment Operator	-	N	-	NR-S	28.00	32.00
Construction Leadworker	-	N	-	NR-S	32.00	34.00
District Engineer	0801	E	180	NR	63.39	84.69
Engineering Intern	0807	N	180	NR	17.51	20.60
Executive Assistant	0311	A	180	NR	40.52	48.62
Finance Manager	-	E	180	NR	62.40	82.70
General Manager	0001	E	-	NR	Per Contract	
Heavy Equipment Operator and Line Maintenance Worker	-	N	180	GEU	26.92	33.46
Human Resources Manager	-	E	180	NR	59.42	75.27
Information Services Manager	2201	E	180	NR	63.04	81.95
Information Systems Specialist	2212	N	180	GEU	40.43	48.91
Inspector	-	N	180	GEU	30.44	41.80
Instrumentation Technician	-	N	180	GEU	32.56	43.58
Instrumentation Technician Supervisor	-	N	180	GEU	39.78	53.96



**SECTION 2 – ALPHABETICAL CLASS/POSITION LISTING**

Effective April 1, 2022

**Subsection B.**

CLASSIFICATION TITLE	JCN	FLSA	PP (DAYS)	UNIT	SALARY RANGE	
					MINIMUM HOURLY	MAXIMUM HOURLY
Laboratory Supervisor	1320	N	180	NR	44.57	61.71
Laboratory Technician	-	N	180	GEU	31.84	44.07
Line Maintenance Supervisor	1641	N	180	NR	44.57	61.71
Line Maintenance Technician	-	N	180	GEU	35.66	43.08
Line Maintenance Worker I	-	N	180	GEU	22.29	29.22
Line Maintenance Worker II	-	N	180	GEU	24.76	32.68
Line Maintenance Worker III	-	N	180	GEU	29.22	37.27
Mechanical Maintenance Supervisor	-	N	180	NR	44.57	61.71
Mechanical Maintenance Technician	-	N	180	GEU	35.66	43.08
Mechanical Maintenance Worker I	-	N	180	GEU	22.29	29.22
Mechanical Maintenance Worker II	-	N	180	GEU	24.76	32.68
Mechanical Maintenance Worker III	-	N	180	GEU	29.22	37.27
Permit Official	-	N	180	GEU	32.19	38.63
Plant Maintenance Mechanical Technologist	-	N	180	GEU	35.66	43.08
Plant Maintenance Worker I	-	N	180	GEU	22.29	29.22
Plant Maintenance Worker II	-	N	180	GEU	24.76	32.68
Plant Maintenance Worker III	-	N	180	GEU	29.22	37.27
Plant Mechanical and Electrical Instrumentation Supervisor	-	N	180	NR	44.57	61.71
Principal Administrative Analyst	0342	A	180	NR	47.53	61.71
Purchasing Agent	-	N	180	GEU	28.86	38.70
Resource Monitoring Specialist/Water Treatment Plant Operator I	-	N	180	GEU	26.24	34.25
Resource Monitoring Specialist/Water Treatment Plant Operator II	-	N	180	GEU	31.20	40.81
Resource Monitoring Specialist/Water Treatment Plant Operator III	-	N	180	GEU	36.15	45.56
Risk Control/Safety Compliance Officer/Human Resources Generalist	-	A	180	NR	32.03	43.08
Senior Administrative Analyst	0341	A	180	NR	36.65	47.53
Senior Engineer	0802	P	180	NR	54.60	63.39
Staff Engineer	0804	N	180	NR	39.81	47.77
Storekeeper	-	N	180	GEU	21.64	28.60
Technician Trainee	-	N	180	GEU	21.79	29.98
Utility Worker	-	N	180	GEU	20.81	25.75
Wastewater Treatment Plant Chief Operator	-	N	180	NR	48.31	67.96
Wastewater Treatment Plant Operator (OIT)/Laboratory Assistant	-	N	180	GEU	25.35	34.94
Water and Wastewater Maintenance Superintendent	0002	E	180	NR	59.42	78.73
Water and Wastewater Operations Superintendent	-	E	180	NR	59.42	78.73
Water Treatment Chief Operator	-	N	180	NR	44.57	60.01
Water Treatment Plant Operator I	-	N	180	GEU	26.24	34.25

**SECTION 2 – ALPHABETICAL CLASS/POSITION LISTING**

Effective April 1, 2022

**Subsection D.**

CLASSIFICATION TITLE	JCN	FLSA	PP (DAYS)	UNIT	SALARY RANGE	
					MINIMUM HOURLY	MAXIMUM HOURLY
Water Treatment Plant Operator-II	-	N	180	GEU	31.20	40.81
Water Treatment Plant Operator-III	-	N	180	GEU	36.15	45.56
Water/Wastewater Treatment Plant Operator-I	-	N	180	GEU	26.24	34.25
Water/Wastewater Treatment Plant Operator-II	-	N	180	GEU	31.20	40.81
Water/Wastewater Treatment Plant Operator-III	-	N	180	GEU	36.15	45.56
Water/Wastewater Treatment Plant Operator-In-Training	-	N	180	GEU	24.00	31.87

**C. — Alphabetical Class/Position Listing, Effective April 10, 2022**

**SECTION 2 – ALPHABETICAL CLASS/POSITION LISTING**

Effective April 10, 2022

**Subsection C.**

CLASSIFICATION TITLE	JCN	FLSA	PP (DAYS)	UNIT	SALARY RANGE	
					MINIMUM HOURLY	MAXIMUM HOURLY
Account Clerk-I	-	N	180	GEU	23.40	30.68
Account Clerk-II	-	N	180	GEU	27.55	34.31
Account Clerk-III	-	N	180	GEU	31.86	44.84
Administrative Analyst	0340	N	180	GEU	33.63	45.23
Administrative Analyst/Permits	0813	N	180	GEU	37.40	45.23
Administrative Assistant	0339	N	180	GEU	28.53	33.80
Assistant Engineer	-	N	180	NR	36.57	43.90
Associate Engineer	-	N	180	NR	47.79	57.33
Board of Directors, Member	-	E	-	EL	Stipend & Expenses	
Board of Directors, President	-	E	-	EL	Stipend & Expenses	
Board of Directors, Vice-President	-	E	-	EL	Stipend & Expenses	
Construction and Maintenance Worker	-	N	-	NR-S	25.00	28.00
Construction Equipment Operator	-	N	-	NR-S	28.00	32.00
Construction Foreman	-	N	-	NR-S	37.44	45.23
Construction Heavy Equipment Operator	-	N	-	NR-S	32.00	36.00
Construction Leadworker	-	N	-	NR-S	36.00	40.00
Construction Project Specialist <sup>1</sup>	4705	N	180	GEU	37.44	45.23
District Engineer	0801	E	180	NR	66.56	88.92
Engineering Intern	0807	N	180	NR	18.39	21.63
Executive Assistant	0311	A	180	NR	42.55	51.05
Finance Manager	-	E	180	NR	65.52	86.84
General Manager	0001	E	-	NR	Per-Contract	

<sup>1</sup>-Effective January 19, 2023

**SECTION 2 – ALPHABETICAL CLASS/POSITION LISTING**

Effective April 10, 2022

**Subsection C:**

CLASSIFICATION TITLE	JCN	FLSA	PP (DAYS)	UNIT	SALARY RANGE	
					MINIMUM HOURLY	MAXIMUM HOURLY
Heavy Equipment Operator and Line Maintenance Worker	-	N	180	GEU	28.27	35.13
Human Resources Manager	-	E	180	NR	62.39	79.03
Information Services Manager	2201	E	180	NR	66.19	86.05
Information Systems Specialist	2212	N	180	GEU	42.45	51.36
Inspector	-	N	180	GEU	31.96	43.89
Instrumentation Technician	-	N	180	GEU	34.19	45.76
Instrumentation Technician Supervisor	-	N	180	GEU	41.77	56.66
Laboratory Supervisor	1320	N	180	NR	46.80	64.80
Laboratory Technician	-	N	180	GEU	33.43	46.27
Line Maintenance Supervisor	1641	N	180	NR	46.80	64.80
Line Maintenance Technician	-	N	180	GEU	37.44	45.23
Line Maintenance Worker I	-	N	180	GEU	23.40	30.68
Line Maintenance Worker II	-	N	180	GEU	26.00	34.31
Line Maintenance Worker III	-	N	180	GEU	30.68	39.13
Mechanical Maintenance Supervisor	-	N	180	NR	46.80	64.80
Mechanical Maintenance Technician	-	N	180	GEU	37.44	45.23
Mechanical Maintenance Worker I	-	N	180	GEU	23.40	30.68
Mechanical Maintenance Worker II	-	N	180	GEU	26.00	34.31
Mechanical Maintenance Worker III	-	N	180	GEU	30.68	39.13
Permit Official	-	N	180	GEU	33.80	40.56
Plant Maintenance Mechanical Technologist	-	N	180	GEU	37.44	45.23
Plant Maintenance Worker I	-	N	180	GEU	23.40	30.68
Plant Maintenance Worker II	-	N	180	GEU	26.00	34.31
Plant Maintenance Worker III	-	N	180	GEU	30.68	39.13
Plant Mechanical and Electrical Instrumentation Supervisor	-	N	180	NR	46.80	64.80
Principal Administrative Analyst	0342	A	180	NR	49.91	64.80
Purchasing Agent	-	N	180	GEU	30.30	40.64
Resource Monitoring Specialist/Water Treatment Plant Operator I	-	N	180	GEU	27.55	35.96
Resource Monitoring Specialist/Water Treatment Plant Operator II	-	N	180	GEU	32.76	42.85
Resource Monitoring Specialist/Water Treatment Plant Operator III	-	N	180	GEU	37.96	47.84
Risk Control/Safety Compliance Officer/Human Resources Generalist	-	A	180	NR	33.63	45.23
Senior Administrative Analyst	0341	A	180	NR	38.48	49.91
Senior Engineer	0802	P	180	NR	57.33	66.56
Staff Engineer	0804	N	180	NR	41.80	50.16
Storekeeper	-	N	180	GEU	22.72	30.03
Technician Trainee	-	N	180	GEU	22.88	31.48

**SECTION 2 – ALPHABETICAL CLASS/POSITION LISTING**

Effective April 10, 2022

**Subsection C.**

CLASSIFICATION TITLE	JCN	FLSA	PP (DAYS)	UNIT	SALARY RANGE	
					MINIMUM HOURLY	MAXIMUM HOURLY
Utility Worker	-	N	180	GEU	21.85	27.04
Wastewater Treatment Plant Chief Operator	-	N	180	NR	50.73	67.96
Wastewater Treatment Plant Operator (OIT)/Laboratory Assistant	-	N	180	GEU	26.62	36.69
Water and Wastewater Maintenance Superintendent	0002	E	180	NR	62.39	82.67
Water and Wastewater Operations Superintendent	-	E	180	NR	62.39	82.67
Water Treatment Chief Operator	-	N	180	NR	46.80	64.80
Water Treatment Plant Operator-I	-	N	180	GEU	27.55	35.96
Water Treatment Plant Operator-II	-	N	180	GEU	32.76	42.85
Water Treatment Plant Operator-III	-	N	180	GEU	37.96	47.84
Water/Wastewater Treatment Plant Operator-I	-	N	180	GEU	27.55	35.96
Water/Wastewater Treatment Plant Operator-II	-	N	180	GEU	32.76	42.85
Water/Wastewater Treatment Plant Operator-III	-	N	180	GEU	37.96	47.84
Water/Wastewater Treatment Plant Operator-In-Training	-	N	180	GEU	25.20	33.46

**D.B. Alphabetical Class/Position Listing, Effective April 1, 2023**

**SECTION 2 - ALPHABETICAL CLASS/POSITION LISTING**

Effective April 1, 2023

**Subsection A.D.**

CLASSIFICATION TITLE	JCN	FLSA	PP (DAYS)	UNIT	SALARY RANGE	
					MINIMUM HOURLY	MAXIMUM HOURLY
Account Clerk I	-	N	180	GEU	24.10	31.60
Account Clerk II	-	N	180	GEU	28.38	35.34
Account Clerk III	-	N	180	GEU	32.82	46.19
Administrative Analyst	0340	N	180	GEU	34.64	46.59
Administrative Analyst/Permits	0813	N	180	GEU	38.52	46.59
Administrative Assistant	0339	N	180	GEU	29.39	34.81
Assistant Engineer	-	N	180	NR	37.67	45.22
Associate Engineer	-	N	180	NR	49.22	59.05
Board of Directors, Member	-	L	-	EL	Stipend & Expenses	
Board of Directors, President	-	L	-	EL	Stipend & Expenses	
Board of Directors, Vice President	-	L	-	EL	Stipend & Expenses	
Construction and Maintenance Worker	-	N	-	NR-S	25.00	28.00
Construction Equipment Operator	-	N	-	NR-S	28.00	32.00
Construction Foreman	-	N	-	NR-S	37.44	45.23
Construction Heavy Equipment Operator	-	N	-	NR-S	32.00	36.00
Construction Leadworker	-	N	-	NR-S	36.00	40.00
Construction Project Specialist	4705	N	180	GEU	38.56	46.59

**SECTION 2 - ALPHABETICAL CLASS/POSITION LISTING**

Effective April 1, 2023

Subsection AD.

CLASSIFICATION TITLE	JCN	FLSA	PP (DAYS)	UNIT	SALARY RANGE	
					MINIMUM HOURLY	MAXIMUM HOURLY
District Engineer	0801	E	180	NR	68.56	91.59
Engineering Intern	0807	N	180	NR-S	<del>18.9425.00</del>	<del>22.2828.00</del>
Executive Assistant	0311	A	180	NR	43.83	52.58
Finance Manager	-	E	180	NR	67.49	89.45
General Manager	0001	E	-	NR	Per Contract	
Heavy Equipment Operator and Line Maintenance Worker	-	N	180	GEU	29.12	36.18
Human Resources Manager	-	E	180	NR	64.26	81.40
Information Services Manager	2201	E	180	NR	68.18	88.63
Information Systems Specialist	2212	N	180	GEU	43.72	52.90
Inspector	-	N	180	GEU	32.92	45.21
Instrumentation Technician	-	N	180	GEU	35.22	47.13
Instrumentation Technician Supervisor	-	N	180	GEU	43.02	58.36
<u>Laboratory Intern</u>	<u>1322</u>	<u>N</u>	<u>-</u>	<u>NR-S</u>	<u>27.00</u>	<u>30.00</u>
Laboratory Supervisor	1320	N	180	NR	48.20	66.74
Laboratory Technician	-	N	180	GEU	34.43	47.66
Line Maintenance Supervisor	1641	N	180	NR	48.20	66.74
Line Maintenance Technician	-	N	180	GEU	38.56	46.59
Line Maintenance Worker I	-	N	180	GEU	24.10	31.60
Line Maintenance Worker II	-	N	180	GEU	26.78	35.34
Line Maintenance Worker III	-	N	180	GEU	31.60	40.30
Mechanical Maintenance Supervisor	-	N	180	NR	48.20	66.74
Mechanical Maintenance Technician	-	N	180	GEU	38.56	46.59
Mechanical Maintenance Worker I	-	N	180	GEU	24.10	31.60
Mechanical Maintenance Worker II	-	N	180	GEU	26.78	35.34
Mechanical Maintenance Worker III	-	N	180	GEU	31.60	40.30
Permit Official	-	N	180	GEU	34.81	41.78
Plant Maintenance Mechanical Technologist	-	N	180	GEU	38.56	46.59
Plant Maintenance Worker I	-	N	180	GEU	24.10	31.60
Plant Maintenance Worker II	-	N	180	GEU	26.78	35.34
Plant Maintenance Worker III	-	N	180	GEU	31.60	40.30
Plant Mechanical and Electrical Instrumentation Supervisor	-	N	180	NR	48.20	66.74
Principal Administrative Analyst	0342	A	180	NR	51.41	66.74
Purchasing Agent	-	N	180	GEU	31.21	41.86
Resource Monitoring Specialist/Water Treatment Plant Operator I	-	N	180	GEU	28.38	37.04
Resource Monitoring Specialist/Water Treatment Plant Operator II	-	N	180	GEU	33.74	44.14
Resource Monitoring Specialist/Water Treatment Plant Operator III	-	N	180	GEU	39.10	49.28

**SECTION 2 - ALPHABETICAL CLASS/POSITION LISTING**

Effective April 1, 2023

Subsection ~~AD~~

CLASSIFICATION TITLE	JCN	FLSA	PP (DAYS)	UNIT	SALARY RANGE	
					MINIMUM HOURLY	MAXIMUM HOURLY
Risk Control/Safety Compliance Officer/Human Resources Generalist	-	A	180	NR	34.64	46.59
Senior Administrative Analyst	0341	A	180	NR	39.63	51.41
Senior Engineer	0802	P	180	NR	59.05	68.56
Staff Engineer	0804	N	180	NR	43.05	51.66
Storekeeper	-	N	180	GEU	23.40	30.93
Technician Trainee	-	N	180	GEU	23.57	32.42
Utility Worker	-	N	180	GEU	22.51	27.85
Wastewater Treatment Plant Chief Operator	-	N	180	NR	52.25	69.63
Wastewater Treatment Plant Operator (OIT)/Laboratory Assistant	-	N	180	GEU	27.42	37.79
Water and Wastewater Maintenance Superintendent	0002	E	180	NR	64.26	85.15
Water and Wastewater Operations Superintendent	-	E	180	NR	64.26	85.15
Water Treatment Chief Operator	-	N	180	NR	48.20	66.74
Water Treatment Plant Operator I	-	N	180	GEU	28.38	37.04
Water Treatment Plant Operator II	-	N	180	GEU	33.74	44.14
Water Treatment Plant Operator III	-	N	180	GEU	39.10	49.28
Water/Wastewater Treatment Plant Operator I	-	N	180	GEU	28.38	37.04
Water/Wastewater Treatment Plant Operator II	-	N	180	GEU	33.74	44.14
Water/Wastewater Treatment Plant Operator III	-	N	180	GEU	39.10	49.28
Water/Wastewater Treatment Plant Operator-In-Training	-	N	180	GEU	25.96	34.46

**SECTION 3 – AUTHORIZED POSITIONS TABLE**

**A. Definitions**

1. General: This table establishes the number of permanent/regular, full-time and part-time positions in which persons may be employed by the District during the Fiscal Year. A change in the total number of authorized permanent/regular, full-time and part-time positions in a department or office shall only be accomplished by a resolution adopted by the Board. The number of persons employed in permanent/regular, full-time and part-time positions shall not exceed the total number of authorized positions in a department, division or office in any section of this table.
  - a. The number of permanent positions allocated by class to divisions is for budgeting consideration and convenience only, and is not intended to constitute separate authorization of permanent positions by class.
  - i. The number of permanent/regular, full-time and part-time positions allocated to any division may be adjusted, provided that the total number of permanent/regular, full-time and part-time positions authorized does not

change, and there are sufficient unspent appropriations available to provide funds for the adjustment.

- ii. The General Manager or their designee may, upon the recommendation of the Personnel Services Department, adjust the number of permanent/regular, full-time and part-time positions allocated by class within any division provided that the total number of permanent/regular positions authorized does not change, and there are sufficient unspent appropriations as verified by the Finance Department Budget Division available to provide funds for the adjustment.
  - iii. Any adjustment made pursuant to Section 3.A.1.a.(i)-(ii) above shall only be made with guidelines established by the General Manager.
- b. By adoption of this SAPR, the Board of Directors hereby directs responsible District staff to make necessary technical and clerical corrections to this SAPR to implement the intent of the Board. Such corrections shall not alter, in any manner, the substance or intent of the Board in adopting this SAPR.
2. Department: Under this heading is the designated department and associated divisions.
  3. Months Authorized: Under this heading is the months within the fiscal year the positions are authorized.
  4. Number of Positions Authorized: Under this heading is the number of permanent/regular, full-time positions authorized.
  5. Full-Time Equivalent: Numbers appearing under this heading represent the full-time equivalencies for the number of permanent/regular, part-time positions authorized.

**B. Authorized Positions Table**

1. Part 1, Permanent/Regular Full-Time:

**SECTION 3 - AUTHORIZED POSITIONS TABLE**

*Subsection B., Part 1., Permanent/Regular Full-Time*

DEPARTMENT			MONTHS AUTHORIZED	NUMBER OF POSITIONS AUTHORIZED
GENERAL MANAGER'S OFFICE/ADMINISTRATION				
Section	1.1	General Manager Division	Full Year	1
Section	1.2	Administration Division	Full Year	2
Section	1.3	Regulatory <del>Support</del> -Services Division	Full Year	<del>2</del>
				<u>54</u>
ENGINEERING DEPARTMENT				
Section	2.1	Administration Division	Full Year	1
Section	2.2	Engineering and Technical Services Division	Full Year	<del>43</del>
Section	2.3	Compliance Division	Full Year	1
				<u>65</u>
FINANCE DEPARTMENT				
Section	3.1	Administration Division	Full Year	1
Section	3.2	Accounting, <del>and</del> Treasury, <del>and</del> Purchasing Division	Full Year	2
Section	3.3	Payroll, <del>Division and</del> Utilities Billing <del>&amp;and</del> Collection Division	Full Year	1

**SECTION 3 - AUTHORIZED POSITIONS TABLE**

*Subsection B., Part 1., Permanent/Regular Full-Time*

DEPARTMENT		MONTHS AUTHORIZED	NUMBER OF POSITIONS AUTHORIZED
			4
INFORMATION SERVICES DEPARTMENT			
Section 4.1	Administration Division	Full Year	<del>32</del>
			<del>32</del>
MAINTENANCE DEPARTMENT (Collection & Distribution Systems)			
Section 5.1	Administration Division	Full Year	2
Section 5.2	Line Maintenance Division	Full Year	5
Section 5.3	Mechanical Maintenance Division	Full Year	4
Section 5.4	Plant Mechanical Maintenance Division	Full Year	4
			15
OPERATIONS DEPARTMENT (Water & Wastewater Treatment Facilities)			
Section 6.1	Administration Division	Full Year	1
Section 6.2	Environmental Services (Laboratory) Division	Full Year	2
Section 6.3	Wastewater Treatment Division	Full Year	3
Section 6.4	Water Treatment Division	Full Year	3
			9
PERSONNEL SERVICES DEPARTMENT			
Section 7.1	Administration Division	Full Year	2
			2
<b>DISTRICT TOTAL</b>			<b><del>442</del></b>

~~2. Part 2, Permanent/Regular Part Time:~~

~~SECTION 3 - AUTHORIZED POSITIONS TABLE~~

~~Subsection B., Part 2., Permanent/Regular Part Time~~

DEPARTMENT		MONTHS AUTHORIZED	NUMBER OF POSITIONS AUTHORIZED	FTE*
GENERAL MANAGER'S OFFICE/ADMINISTRATION				
Section 1.3	Regulatory Support Services Division	Full Year	1	0.80
			1	

~~\*FTE = Full Time Equivalent~~

**SECTION 4 – COMPENSATION FOR EMPLOYEES IN NON-REPRESENTED CLASSES**

**A. Compensatory Time Off (“CTO”)**

Non-exempt, non-represented employees who work overtime (“OT”) may, with approval of their department manager, elect to accrue CTO on a time and one-half basis for each hour of OT worked in lieu of OT pay. CTO accrual shall be limited to forty (40) hours. CTO is to be used for time off, and is subject to approval in the same manner as other leave requests (e.g., vacation). Employees who have reached the maximum accrual balance shall be given cash payment for additional OT hours worked until such balance has been reduced below the maximum allowable accrual amount (i.e., 40 hours). The District may compensate by cash payment all CTO balances on the last payday



in each fiscal year at the current hourly rate of pay, or in any given payperiod at the employee's request.

**B. On Call/Call Back/Standby – Non-Represented Classes**

It is expressly understood that department management determines and designates divisions/units/sections within their department that may implement on call, call back and standby. Additionally, department management may determine and designate specific job classes within their department to be solely eligible to receive on call, call back and standby premium pay. Management retains the exclusive right to determine, designate and assign on call, call back and standby duty, withdraw such assignments, and develop and implement internal policies and procedures concerning the administration thereof.

1. On Call duty is defined as any time outside of a non-exempt employee's normal/regular scheduled work shift/hours, and they are not prescheduled for standby, where the employee is contacted to respond to a problem (normally by phone/other communication device), and which does not require the employee to return to the work site to respond to the problem. Calls such as attempts to locate an employee or provide information on changes in work schedules are not compensable for the purpose of this provision.
  - a. On Call Compensation: Premium pay for on call contact outside of an employee's normal/regular scheduled work shift/hours requiring a response to a problem by phone/other communication device, and which does not require the employee to physically return to the work site shall be a minimum of one (1) hour, or actual hours worked, whichever is greater, at time and one-half (1½) an employee's current regular rate of pay. Within a twenty-four (24) hour period, there will be only one (1), one (1) hour minimum paid outside of an employee's normal/regular daily work schedule.
2. Call Back duty is defined as any time outside of a non-exempt employee's normal/regular scheduled work shift/hours, whether or not prescheduled for standby. Call back includes all time spent by the employee from the time of reporting to the work site through completion of the task/problem.
  - a. Call Back Eligibility: An employee shall be eligible for call back premium pay when all of the following conditions are met.
    - i. The employee is ordered without prior notice to return to work and does in fact return to work; and
    - ii. The order to return to work is given following termination of the employee's normal/regular work shift and the employee has departed from the work site; and
    - iii. The return to work occurs not less than two (2) hours prior to the established start time of the employee's next shift.
  - b. Call Back Compensation – Not on Standby: Premium pay for call back assignments during each twenty-four (24) hour period (i.e., 12:01 a.m. to 12:00 a.m.) shall be a

minimum of three (3) hours, or actual hours worked, whichever is greater, at time and one-half (1½) an employee's current regular rate of pay. There will be only one (1), three (3) hour minimum paid in each twenty-four (24) hour period.

- c. Call Back Compensation - On Standby Duty and Report to the Work Site Within One (1) Hour, Weather Permitting: Premium pay for call back assignments during each twenty-four (24) hour period (i.e., 12:01 a.m. to 12:00 a.m.) shall be a minimum of one (1) hour, or actual hours worked, whichever is greater, at time and one-half (1½) an employee's current regular rate of pay. There will be only one (1), one (1) hour minimum paid in each twenty-four (24) hour period.
  - d. Call Back Compensation - On Standby Duty and Report to a Problem by Phone/ Other Communication Device: Premium pay for call back assignments under this circumstance shall be actual hours worked at time and one-half (1½) an employee's current regular rate of pay from the time of reporting to the work site (i.e., by phone/other communication device) through completion of the task/problem.
3. Standby duty is defined as any time outside of an employee's normal/regular scheduled work shift/hours where management requires an employee to be available to respond to work related problems.
- a. Standby Availability: An employee so assigned must:
    - i. Be readily available at all hours by telephone or other agreed upon communications device; and
    - ii. Respond immediately to a call for service, and weather permitting shall respond and report to the work site within one (1) hour of being called; and
    - iii. Refrain from activities which might impair their performance of all assigned/ required duties upon call out.
  - b. Standby assignments will be made on a rotational basis. Trading or switching a standby assignment is permitted with prior notice to applicable department management. The standby period is one (1) week, from Tuesday at 4:00 p.m. through the subsequent Tuesday at 7:00 a.m.
  - c. Time spent on standby duty shall not be considered hours worked.
  - d. Standby premium pay for Monday through Friday is fifty-four dollars (\$54.00) per day. Standby premium pay for Saturday is sixty-seven dollars (\$67.00) for the day. Standby premium pay for Sunday is eighty-two dollars (\$82.00) for the day. Standby premium pay for District recognized holidays is ninety-five dollars (\$95.00) per day/holiday.

### C. Safety Footwear

When the District requires that safety shoes be worn by employees as a condition of employment, the District shall reimburse said employees for the cost, not to exceed two hundred twenty-five dollars (\$225.00) per fiscal year, of an acceptable safety shoe. To be eligible for this reimbursement, the employee must obtain prior authorization from the department manager before purchasing safety shoes, and must submit the receipt to the District to verify the cost and

substantiate the reimbursement. The District maintains the right to specify the type of required safety shoe.

## **SECTION 5 – INSURANCE FOR EMPLOYEES IN NON-REPRESENTED CLASSES**

### **A. Definitions**

General: Consistent with the Personnel Manual, group medical, dental, vision and life insurance is available to all permanent/regular, full-time and part-time, non-represented employees (Ref. Alphabetical Class/Position Listing) and their eligible dependents. In addition, these employees are eligible to participate in group insurance plans providing for benefits in the event of accidental death or dismemberment, long-term disability and short-term disability. With respect to each District group insurance plan described below, coverage for any employee, spouse, or dependent child is subject to the terms and conditions of such plan. Coverage is not immediate or automatic and may be subject to certain waiting periods or other matters.

### **B. Premium Contributions**

1. Group Health Insurance: The group health insurance plan includes three (3) Anthem Blue Cross plan type options (Classic PPO, Advantage PPO, and Consumer Driven Health Plan [CDHP]) available for selection during open enrollment.
2. For employees who elect/select the Advantage PPO, the District shall pay the total actual premium cost per month for each employee, spouse, and dependent children to participate in the Advantage PPO.
3. For employees who elect/select the Classic PPO, the employee shall make up the monthly premium cost difference between the Classic premium and Advantage PPO premium through payroll deductions, and which may be paid through IRS Section 125 pre-tax payroll deductions.
4. For employees who elect/select the CDHP, the District will share the saving 50%-50% as a contribution into the employee's Health Savings Account (HSA) each plan year. Savings sharing is defined as 50% of the difference between the Advantage PPO and CDHP premium rates, subject to a limit equal to the IRS maximum (indexed annually) HSA contribution amount for any year. The exact amount of savings to be applied for each upcoming plan year is calculated during the month of December immediately preceding the plan year (e.g., in December 2013, perform calculations using 2014 plan year rates. Advantage PPO plan year rates minus CDHP plan year rates x # of permanent employees enrolled in CDHP plan = \$ total savings x 50% ÷ # of permanent employees enrolled in CDHP plan = \$ amount contributed to each employee HSA for each plan year, subject to a limit equal to the IRS maximum [indexed annually] HSA contribution amount for any year).
5. The District shall pay the total actual premium cost for each employee, spouse, and dependent children to participate in the District group dental insurance plan.
6. The District shall pay the total actual premium cost for each employee, spouse, and dependent children to participate in the District group (term) life insurance plan.

7. The District shall pay the total actual premium cost for each employee, spouse, and dependent children to participate in the District group vision care insurance plan.
8. The District shall pay the total actual premium cost for each employee to participate in long-term and short-term disability insurance.
9. The District shall maintain Health and Welfare benefits at or above the current level during the term of this SAPR.

**SECTION 6 – CONSOLIDATED OMNIBUS BUDGET RECONCILIATION ACT (“COBRA”) COVERAGE FOR ALL CLASSES**

The District provides COBRA continuation coverage for its employees in accordance with all federal and state laws. If an employee elects COBRA continuation coverage, they will be entitled to the same health coverage that they had when the event occurred that caused their health coverage under the Plan to end. The employee is responsible for the cost of the coverage plus a 2.0% administrative fee.

If an employee dies, or leaves District service and is eligible for Long-Term Disability, the District shall continue group medical, dental, and vision insurance for a period of three calendar months via COBRA continuation coverage for the employee and the employee’s eligible dependents. The District will waive the administrative fee during the time that the District is paying for COBRA continuation coverage. Thereafter, the employee and eligible dependents will be offered COBRA continuation coverage in accordance with all federal and state laws.

**SECTION 76 – RETIREMENT FOR EMPLOYEES IN NON-REPRESENTED CLASSES**

Effective January 1, 2014, the District will provide a Pension contribution for all permanent/regular, full-time and part-time, employees in non-represented classes of 20% of an employee’s gross pay, and a \$0.50 (limited at 2% of an employee’s gross pay) matching Pension contribution for every \$1.00 of an employee’s contribution (limited at 4% of an employee’s gross pay) to their 457 plan.

**SECTION 87 – UNUSUAL CIRCUMSTANCES**

In any case where, by reason of unusual circumstances, rigid adherence to the foregoing rules would cause a manifest injustice, the General Manager, on recommendation of the appropriate department head and the Personnel Services Department, may make such order deviating therefrom, as is in the General Manager’s judgment, proper to mitigate the injustice.

**SECTION 98 – REPEALER**

~~This Resolution is being adopted for the purpose of amending certain provisions of Resolution Number 04-21-22-08 to conform to the provisions of the Side Letter Agreement for Fiscal Years 2023 and 2024, which also was approved at this January 19, 2023, Board meeting, and is being adopted by the District Board of Directors to amend as necessary the District’s compensation rates and schedules for Fiscal Years 2023 and 2024 (the “SAPR”). The Fiscal Year 2023 SAPR adopted by the Board at its April 21, 2022, regular meeting, Resolution Number 04-21-22-08 is hereby repealed and replaced in its entirety by this Resolution Number 01-19-23-02. Resolution Number 01-19-23-02, all amendments thereto, and all~~

other prior resolutions ~~and amendments~~ are hereby ~~repealed~~~~made void~~ and of no further effect, except as such resolutions or parts thereof were approved in a Memorandum of Understanding and are of continuing validity and application.

**SECTION 109 – VALIDITY**

If any section, subsection, paragraph, sentence, clause or phrase of this SAPR is for any reason held by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of remaining portions of this SAPR. The Board of Directors of the Mammoth Community Water District hereby declares that it would have passed and does hereby enact this SAPR and each section, subsection, paragraph, sentence, clause and phrase hereof, irrespective of the fact that any one or more sections, subsections, paragraphs, sentences, clauses, or phrases be declared invalid or unconstitutional.

BE IT FURTHER RESOLVED by the Board of Directors of the Mammoth Community Water District that this SAPR shall become effective ~~on April 1, January 19,~~ 2023, unless otherwise specified, and shall remain in effect until it is modified, revoked, or rescinded by a future SAPR.

PASSED AND ADOPTED by the Board of Directors of the Mammoth Community Water District, County of Mono, State of California, this ~~19<sup>th</sup>~~ day of ~~March~~~~January~~, 2023, at a regular meeting of the Board by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

MAMMOTH COMMUNITY WATER DISTRICT

\_\_\_\_\_  
Thomas R. Smith, President  
Board of Directors

ATTEST:

\_\_\_\_\_  
Mark D. Busby, Secretary  
Board of Directors

Res. ~~03-16-23-0601-19-23-02~~

# AGENDA ITEM

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**Subject:** Water Supply Update

**Information Provided By:** Clay Murray, Operations Superintendent

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## **Background**

Due to the sustained low snowpack resulting in multi-year drought conditions from April 2012 through 2015, the staff recommended the Board implement various levels of water restrictions to conserve water supplies. With the record drought recorded in the winter of 2014-15, the Board implemented Level 3 water conservation measures in April 2015 through April 2017. After a massive winter in 2017, the Board modified the conservation level to Level 0 and requested the Water Supply Update be produced on a quarterly basis. The District is currently operating under Level 3 water restrictions which was approved in April 2022 following staff recommendations on the 2<sup>nd</sup> Quarterly Water Supply Update. The purpose of this update is to provide an analysis of supply and demand patterns to make projections and recommendations.

## **Discussion**

Staff reviewed the status of both surface water and groundwater sources and compared the available supplies against historical monthly demands. From this analysis staff projected demands and our ability to meet those demands for the 2<sup>nd</sup> quarter of 2023.

**Surface water:** Surface water from Lake Mary provided 55% of our supply in the current quarter and warmer temperatures should provide more opportunity for surface water utilization in the coming months. A total of 138 ac-ft of surface water was supplied from January through the end of February. As of 02/28/2023 the lake is 3.75' from full, with a balance of 203 ac-ft. Current stream flows are below the requirement due to colder temperature. Surface water will be utilized on an opportunistic basis as stream flows allow.

The current snowpack at Mammoth Pass is 185% of normal for April 1 and 213% of normal of year to date according to the LADWP precipitation conditions report on March 8 (report is attached for reference.) The quantity of water in the snowpack is on par with the wettest year according to the report and more atmospheric rivers are forecasted throughout the month of March. Based on the current and forecasted conditions it is very likely that surface water will be the primary source of supply through the summer and possibly through the remainder of the year.

**Groundwater:** Engineering staff closely track groundwater levels in all nine of the District's production wells, and have conducted an aquifer monitoring analysis of over 30 years of groundwater data spanning multiple drought periods. This analysis indicates that multiple wet or normal years are required to recover the aquifer following a multi-year drought. Groundwater levels have continually decreased through the

last three years due to increased dependence on groundwater and decreased recharge from precipitation. This pattern will continue until multiple wet or normal years reduce dependence on groundwater production and allow the aquifer to recharge to pre-drought conditions.

Groundwater production wells are operating as expected and groundwater levels have continued to decline due to pumping and lack of recharge. Well 16 remains currently out of service due to low water level, this is not of particular concern as this well is typically a low producer and has suffered from low water levels in the past. Well 10 experienced a motor failure in January and will remain unavailable until repairs can be made in the summer months. Though the surface and groundwater scenarios are better than anticipated, more groundwater recharge is still needed to completely recover from multiple drought periods. The massive snowpack should provide valuable recharge during the spring and summer runoff period and sustained stream flows are expected to significantly reduce the demand on groundwater sources. As discussed above, multiple wet or normal years are required to achieve full aquifer recharge and the current snow conditions are a good start to this process.

Demand: Water production for the previous quarter was as follows.

January, 134 ac-ft

February, 116 ac-ft

March, 105 ac-ft (estimated based on current demands)

The total demand for this quarter was 355 ac-ft which includes an estimated demand for March. This is inline with the projected volume of 354 ac-ft. The current demand is diminishing to the typical base consumption for this time of year.

Demand Projections: The demand projection for the April - June quarter is based on the average of the 2016 and 2017 totals of 415 ac-ft. The basis for the projection accounts for a late start to the irrigation season due to sustained snow coverage.

April, 97ac-ft

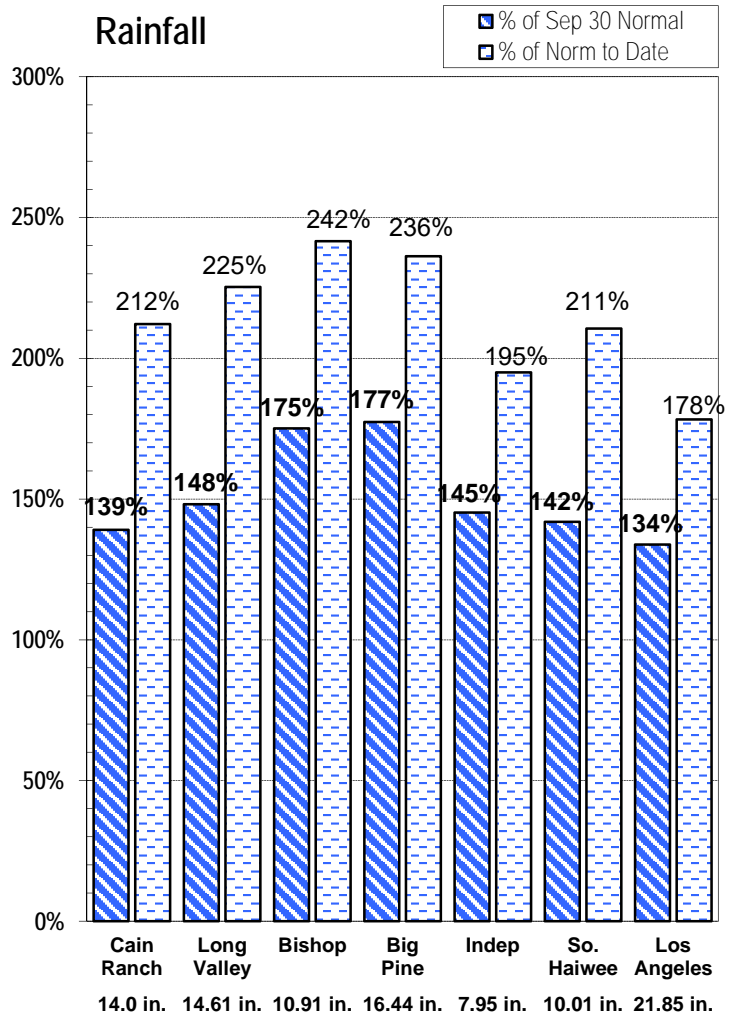
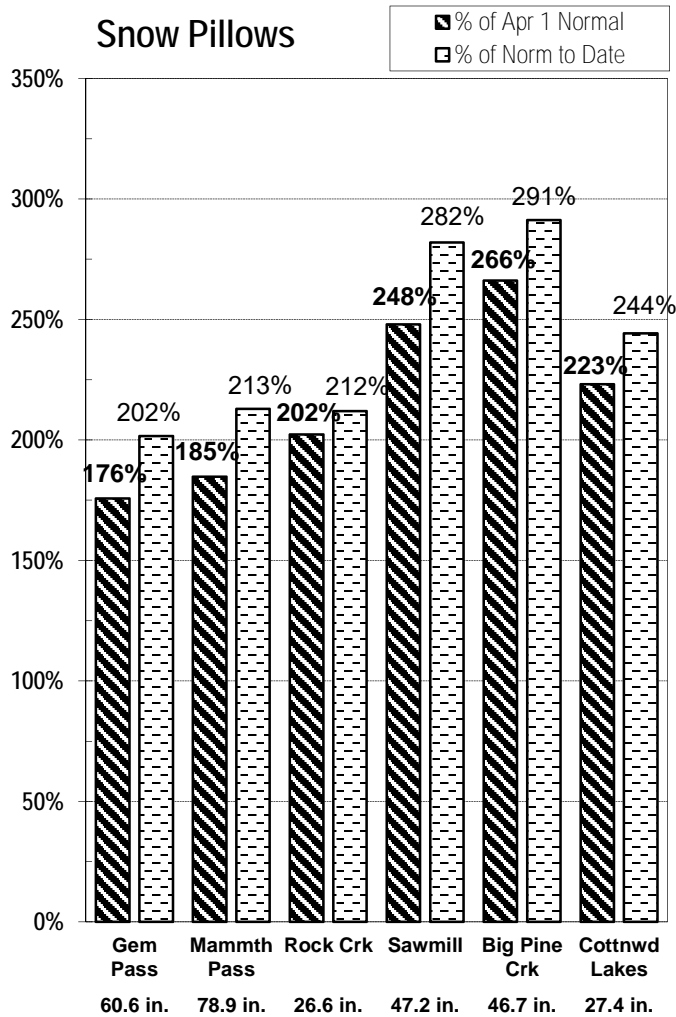
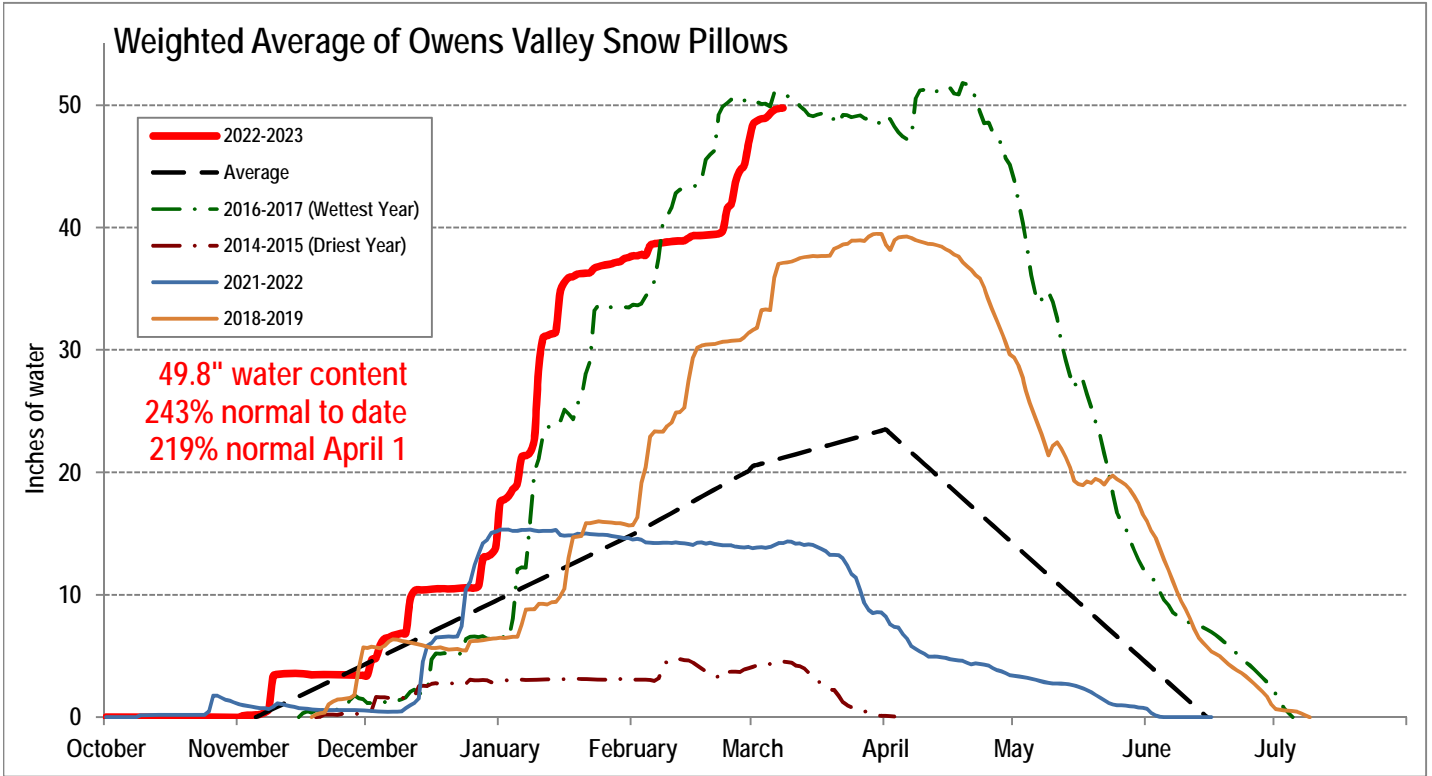
May, 110 ac-ft

June, 208 ac-ft

### **Conclusion and Recommendation**

In conclusion the groundwater levels are still low and will require significant recharge to return to pre-drought conditions. The massive snowpack should provide a valuable contribution to this recharge during the runoff period and provide for a predominance of surface water utilization through the remainder of the year. Staff is recommending that the Board reduces the Water Conservation Level to 1 for the next quarter and likely through the summer irrigation season.

# EASTERN SIERRA CURRENT PRECIPITATION CONDITIONS March 8, 2023



*Measurement as Inches Water Content; Precipitation totals are cumulative for water year beginning Oct 1*