



MAMMOTH COMMUNITY WATER DISTRICT

Post Office Box 597

Mammoth Lakes, California 93546-0597

803rd Regular Meeting of the
Mammoth Community Water District
Board of Directors

Thursday, November 16, 2023

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.

Please Note:

*For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following information to join the Zoom Videoconference Meeting:
<https://zoom.us/j/7609342596> (meeting ID: 760 934 2596) OR
Join via teleconference by dialing 1-669-900-9128, 760-934-2596#*

5:30 P.M.

Roll Call

Directors Cage, Domaille, Hylton, Smith, and Thompson

Public Forum

Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda, and presentation should be limited to three (3) minutes. No formal action by the Board will be taken on these items.

Public Hearing

Concerning the Intent to Adopt
Updates to the Water Shortage Contingency Plan

Consent Agenda A

All matters listed are considered to be routine by the Board and may be enacted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.

A-1 Approve the October 2023 Check Disbursements

A-2 Approve the Minutes from the Regular Board Meeting held October 19, 2023

Consent Agenda B — Department Reports

All matters listed are considered to be routine by the Board and may be acted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.

B-1 Operations Department Report

B-5 Information Services Report

B-2 Maintenance Department Report

B-6 Personnel Services Report

B-3 Finance Department Report

B-7 Regulatory Services Report

B-4 Engineering Department Report

B-8 General Manager's Report

Current Business

C-1 Update on the District's Annual "Years of Service" Recognition Luncheon

- ◆ Steven Sornoso 5 Years

C-2 Discuss and Consider Adopting Resolution No. 11-16-23-21 Approving the Proposed Property Tax Share Agreement with Mono County

C-3 Discuss and Consider Adopting Resolution No. 11-16-23-22 Adopting Updates to the MCWD Water Shortage Contingency Plan, Chapter 8 of the Urban Water Management Plan

C-4 Consider and Possibly Approve Adjustments in Compensation and Benefits provided to the General Manager *(to be considered after closed session)*

Board Member's Committee Reports

Committee Meetings Held:

Employee Housing Committee – November 2, 2023

Employee Housing Committee Workshop – November 15, 2023

Technical Services Committee – November 15, 2023

Finance Committee – November 15, 2023

Directors Comments, Requests, and Reports

Attorney's Report

Closed Session

D-1 Public Employee Performance Evaluation – General Manager

Pursuant to Government Code sections 54954.5(e) and 54957

D-2 Conference with District Labor Negotiators

Pursuant to Government Code sections 54954.5(f) and 54957.6

District Negotiators: Tom Smith and Tom Cage

Direction concerning proposed terms of General Manager Employment agreement, including compensation and benefits

Adjournment

NOTE: Items listed on the agenda may be reviewed or acted upon by the Board in any order or sequence. The items are listed for identification purposes only.

The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.



MARK BUSBY
General Manager

Date of Issuance: Thursday, November 9, 2023

Posted: MCWD Office

MCWD Website: www.mcwd.dst.ca.us

cc: Members, Board of Directors

Town of Mammoth Lakes

KMMT, KIBS, KSRW Radio

In compliance with the Americans with Disabilities Act, if you need a disability related modification or accommodation to participate in this meeting, please call Stephanie Hake at (760) 934-2596 at least one full day before the meeting.

Documents and material relating to an open session agenda item that are provided to the Mammoth Community Water District Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District facility located at 1315 Meridian Boulevard, Mammoth Lakes, California.



MAMMOTH COMMUNITY WATER DISTRICT
Post Office Box 597
Mammoth Lakes, California 93546-0597

NOTICE OF A TECHNICAL SERVICES COMMITTEE MEETING

NOTICE IS HEREBY GIVEN that the Technical Services Committee of the Board of Directors of the Mammoth Community Water District will hold a **TECHNICAL SERVICES COMMITTEE MEETING** to be held **WEDNESDAY, NOVEMBER 15, 2023** at **8:00 A.M.**

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.

The agenda items are:

1. Review of the Operations Department Report (B-1)
2. Review of the Maintenance Department Report (B-2)
3. Review of the Engineering Department Report (B-4)
4. Review of the Information Services Report (B-5)
5. Review of the Regulatory Services Report (B-7)
6. Discussion / Questions Regarding Other Department Reports

B-3 Finance Department Report

B-6 Personnel Services Report

B-8 General Manager's Report

The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.

A handwritten signature in blue ink, appearing to read "Mark Busby".

MARK BUSBY
General Manager

Date of Issuance: Thursday, November 9, 2023

Posted: MCWD Office
MCWD Website: www.mcwd.dst.ca.us
cc: Members, Board of Directors
Town of Mammoth Lakes
KMMT, KIBS, KSRW Radio

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting at any time, please call Stephanie Hake at (760) 934-2596, ext. 321, or email Ms. Hake at: shake@mcwd.dst.ca.us.

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MAMMOTH COMMUNITY WATER DISTRICT
Post Office Box 597
Mammoth Lakes, California 93546-0597

NOTICE OF A FINANCE COMMITTEE MEETING

NOTICE IS HEREBY GIVEN that the Finance Committee of the Board of Directors of the Mammoth Community Water District will hold a **FINANCE COMMITTEE MEETING** on **WEDNESDAY, NOVEMBER 15, 2023** at **1:00 P.M.**

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.

The agenda items are:

1. Review and Approve the Board of Director Payment Requests for October 2023
2. Review and Approve the Accounts Payable Payment Vouchers for October 2023
3. Discuss and Review the October 2023 Check Register (A-1)
4. Discuss the Finance Department Report (B-3)
5. Discussion / Questions Regarding Other Department Reports
 - B-1 Operations Department Report
 - B-2 Maintenance Department Report
 - B-4 Engineering Department Report
 - B-5 Information Services Report
 - B-6 Personnel Services Report
 - B-7 Regulatory Services Report
 - B-8 General Manager's Report

The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.

A handwritten signature in blue ink, appearing to read "Mark Busby".

MARK BUSBY
General Manager

Date of Issuance: Thursday, November 9, 2023

Posted: MCWD Office

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cc: Members, Board of Directors

Town of Mammoth Lakes

KMMT, KIBS, KSRW Radio

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting at any time, please call Stephanie Hake at (760) 934-2596, ext. 321, or email Ms. Hake at: shake@mcwd.dst.ca.us.

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Payment Dates 10/1/2023 - 10/31/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
Vendor: 00001 - 711 Materials, Inc.					
10/17/2023	4221	Cement and Slurry	22-340-6180		1,855.48
10/26/2023	4272	Cement, Sand Slurry	33-000-1301	22WW04CM	1,855.48
Vendor 00001 - 711 Materials, Inc. Total:					3,710.96
Vendor: 00014 - Accelerated Technology Laboratories, Inc.					
10/10/2023	4217	LIMS SaaS Annual Software Renewal	10-210-6105		20,136.00
Vendor 00014 - Accelerated Technology Laboratories, Inc. Total:					20,136.00
Vendor: 00015 - ACWA - Agency Dues					
10/26/2023	10618	Annual Agency Dues	10-100-6160		20,595.00
Vendor 00015 - ACWA - Agency Dues Total:					20,595.00
Vendor: 00017 - ACWA / JPIA					
10/04/2023	10598	Workers Compensation	10-000-2165		291.65
10/04/2023	10598	Workers Compensation	20-000-2165		719.10
10/04/2023	10598	Workers Compensation	22-000-2165		24.98
10/04/2023	10598	Workers Compensation	23-000-2165		24.97
10/04/2023	10598	Workers Compensation	30-000-2165		747.83
10/04/2023	10598	Workers Compensation	10-000-2165		334.28
10/04/2023	10598	Workers Compensation	20-000-2165		746.86
10/04/2023	10598	Workers Compensation	22-000-2165		44.07
10/04/2023	10598	Workers Compensation	23-000-2165		44.05
10/04/2023	10598	Workers Compensation	30-000-2165		741.77
10/04/2023	10598	Workers Compensation	10-000-2165		319.73
10/04/2023	10598	Workers Compensation	20-000-2165		757.27
10/04/2023	10598	Workers Compensation	22-000-2165		58.67
10/04/2023	10598	Workers Compensation	23-000-2165		58.65
10/04/2023	10598	Workers Compensation	30-000-2165		825.10
10/04/2023	10598	Workers Compensation	10-000-2165		335.48
10/04/2023	10598	Workers Compensation	20-000-2165		766.41
10/04/2023	10598	Workers Compensation	22-000-2165		58.67
10/04/2023	10598	Workers Compensation	23-000-2165		58.65
10/04/2023	10598	Workers Compensation	30-000-2165		770.09
10/04/2023	10598	Workers Compensation	10-000-2165		376.70
10/04/2023	10598	Workers Compensation	20-000-2165		966.00
10/04/2023	10598	Workers Compensation	22-000-2165		42.62
10/04/2023	10598	Workers Compensation	23-000-2165		42.62
10/04/2023	10598	Workers Compensation	30-000-2165		985.97
10/04/2023	10598	Workers Compensation	10-000-2165		358.92
10/04/2023	10598	Workers Compensation	20-000-2165		998.34
10/04/2023	10598	Workers Compensation	22-000-2165		41.56
10/04/2023	10598	Workers Compensation	23-000-2165		38.36
10/04/2023	10598	Workers Compensation	30-000-2165		956.73
10/04/2023	10598	Workers Compensation	10-000-2165		454.70
10/04/2023	10598	Workers Compensation	20-000-2165		1,052.18
10/04/2023	10598	Workers Compensation	22-000-2165		42.62
10/04/2023	10598	Workers Compensation	23-000-2165		42.62
10/04/2023	10598	Workers Compensation	30-000-2165		1,078.24
10/04/2023	10598	Premium Adjustment	10-000-6022		1,172.52
Vendor 00017 - ACWA / JPIA Total:					16,378.98
Vendor: 00025 - AFLAC					
10/31/2023	DFT0000741	AFLAC	10-000-2170		25.48
10/31/2023	DFT0000741	AFLAC	20-000-2170		51.57
10/31/2023	DFT0000741	AFLAC	20-000-2170		6.05

Board Check Register

Payment Dates: 10/1/2023 - 10/31/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
10/31/2023	DFT0000741	AFLAC	30-000-2170		27.57
10/31/2023	DFT0000741	AFLAC	30-000-2170		3.65
10/31/2023	DFT0000753	AFLAC	10-000-2170		25.48
10/31/2023	DFT0000753	AFLAC	20-000-2170		51.57
10/31/2023	DFT0000753	AFLAC	20-000-2170		6.05
10/31/2023	DFT0000753	AFLAC	30-000-2170		3.65
10/31/2023	DFT0000753	AFLAC	30-000-2170		27.57
Vendor 00025 - AFLAC Total:					228.64
Vendor: 00054 - Alpine Paint					
10/04/2023	4188	White Traffic Paint	30-240-6180		52.25
Vendor 00054 - Alpine Paint Total:					52.25
Vendor: 00063 - American Business Machines Co.					
10/17/2023	10607	Copier Agreement and Quarterly Usage Charges	10-000-6180		1,072.04
10/26/2023	10619	Ops Copier/Printer Agreement	10-000-6180		113.63
Vendor 00063 - American Business Machines Co. Total:					1,185.67
Vendor: 00096 - Aqua Ben Corporation					
10/26/2023	10620	Hydrofloc 860	20-230-6179		8,869.98
Vendor 00096 - Aqua Ben Corporation Total:					8,869.98
Vendor: 00119 - AWWA					
10/26/2023	4273	Annual Membership Renewal	10-100-6160		501.00
Vendor 00119 - AWWA Total:					501.00
Vendor: 00123 - Babcock Laboratories, Inc.					
10/17/2023	4222	Lab Services	10-210-6111		56.62
10/17/2023	4222	Lab Services	20-210-6111		113.22
10/17/2023	4222	Lab Services	30-210-6111		113.25
10/17/2023	4222	Lab Services	30-210-6111		113.25
10/17/2023	4222	Lab Services	10-210-6111		56.62
10/17/2023	4222	Lab Services	30-210-6111		438.79
10/17/2023	4222	Lab Services	30-210-6111		226.48
10/17/2023	4222	Lab Services	30-210-6111		100.26
10/26/2023	4274	Lab Services	30-210-6111		62.52
10/26/2023	4274	Lab Services	30-210-6111		100.26
10/26/2023	4274	Lab Services	20-210-6111		113.23
Vendor 00123 - Babcock Laboratories, Inc. Total:					1,494.50
Vendor: 00131 - Bartkiewicz, Kronick & Shanahan					
10/17/2023	10608	Legal Services	10-100-6140		7,962.50
Vendor 00131 - Bartkiewicz, Kronick & Shanahan Total:					7,962.50
Vendor: 00139 - Berchtold Equipment Company					
10/04/2023	4199	Annual Service/Maintenance - #66	22-340-6155		796.50
10/04/2023	4199	Annual Service/Maintenance - #80	22-340-6155		1,006.51
10/04/2023	4199	Annual Service/Maintenance - #6	22-340-6155		1,408.72
Vendor 00139 - Berchtold Equipment Company Total:					3,211.73
Vendor: 02343 - Bill's Appliance Repair Eastern Sierra, Inc.					
10/04/2023	4200	Service Call Meridian Villas Unit 1 - Dishwasher	96-000-6115		254.00
Vendor 02343 - Bill's Appliance Repair Eastern Sierra, Inc. Total:					254.00
Vendor: 02432 - Blue-White Industries					
10/17/2023	4223	Flex-A-Prene Tube Assy	20-220-6145		-255.37
10/17/2023	4223	Flex-A-Prene Tube Assy	20-220-6145		272.22
Vendor 02432 - Blue-White Industries Total:					16.85
Vendor: 02484 - Brandon Barragan					
10/10/2023	4218	Resolution of Claim #23-003	10-000-6130		2,505.99
Vendor 02484 - Brandon Barragan Total:					2,505.99

Board Check Register

Payment Dates: 10/1/2023 - 10/31/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
Vendor: 00201 - CA Tax Payment ACH					
10/11/2023	DFT0000743	CA SWT and CASDI	10-000-2210		482.44
10/11/2023	DFT0000743	CA SWT and CASDI	10-000-2210		3,233.77
10/11/2023	DFT0000743	CA SWT and CASDI	20-000-2210		525.91
10/11/2023	DFT0000743	CA SWT and CASDI	20-000-2210		2,106.46
10/11/2023	DFT0000743	CA SWT and CASDI	22-000-2210		24.78
10/11/2023	DFT0000743	CA SWT and CASDI	22-000-2210		123.90
10/11/2023	DFT0000743	CA SWT and CASDI	30-000-2210		2,242.38
10/11/2023	DFT0000743	CA SWT and CASDI	30-000-2210		534.42
10/19/2023	DFT0000745	CA SWT and CASDI	10-000-2210		50.00
10/25/2023	DFT0000755	CA SWT and CASDI	10-000-2210		3,549.12
10/25/2023	DFT0000755	CA SWT and CASDI	10-000-2210		509.14
10/25/2023	DFT0000755	CA SWT and CASDI	20-000-2210		1,804.23
10/25/2023	DFT0000755	CA SWT and CASDI	20-000-2210		479.54
10/25/2023	DFT0000755	CA SWT and CASDI	22-000-2210		11.88
10/25/2023	DFT0000755	CA SWT and CASDI	22-000-2210		56.91
10/25/2023	DFT0000755	CA SWT and CASDI	23-000-2210		56.91
10/25/2023	DFT0000755	CA SWT and CASDI	23-000-2210		11.88
10/25/2023	DFT0000755	CA SWT and CASDI	30-000-2210		501.15
10/25/2023	DFT0000755	CA SWT and CASDI	30-000-2210		2,056.47
Vendor 00201 - CA Tax Payment ACH Total:					18,361.29
Vendor: 00205 - California Broadband Cooperative					
10/26/2023	4275	Internet Service	10-130-6105		917.95
Vendor 00205 - California Broadband Cooperative Total:					917.95
Vendor: 02436 - California Franchise Tax Board					
10/17/2023	4224	Garnishments	20-000-2170		150.97
10/17/2023	4224	Garnishments	30-000-2170		150.92
10/26/2023	4276	Garnishments	20-000-2170		150.96
10/26/2023	4276	Garnishments	30-000-2170		150.93
Vendor 02436 - California Franchise Tax Board Total:					603.78
Vendor: 02179 - California State Disbursement Unit					
10/11/2023	DFT0000736	Ca. Child Support	20-000-2170		46.17
10/11/2023	DFT0000736	Ca. Child Support	30-000-2170		46.13
10/25/2023	DFT0000748	Ca. Child Support	20-000-2170		46.17
10/25/2023	DFT0000748	Ca. Child Support	30-000-2170		46.13
Vendor 02179 - California State Disbursement Unit Total:					184.60
Vendor: 00220 - Carmichael Business Technology					
10/04/2023	4189	Monthly VOIP Phone	10-110-6210		665.07
10/04/2023	4201	SSL Certificate	10-130-6105		29.95
10/04/2023	4201	Office 365 License	10-130-6105		180.00
10/04/2023	4189	Monthly IT Agreement	10-130-6105		3,356.66
Vendor 00220 - Carmichael Business Technology Total:					4,231.68
Vendor: 00237 - Cashman Equipment Co.					
10/04/2023	4202	Service Call for #54	10-310-6155		733.34
Vendor 00237 - Cashman Equipment Co. Total:					733.34
Vendor: 00244 - Cavanaugh & Associates, P.A.					
10/17/2023	4225	2022 AWWA Water Audit Level 1 Validation	20-200-6110		2,500.00
Vendor 00244 - Cavanaugh & Associates, P.A. Total:					2,500.00
Vendor: 00281 - Chuck Villar Construction					
10/04/2023	4190	Construction/Dump Haul	23-000-1301	23W01CS	628.14
10/04/2023	4190	Hauling Road Base	33-000-1301	22WW04CS	1,064.75
Vendor 00281 - Chuck Villar Construction Total:					1,692.89
Vendor: 01957 - City of Fallon					
10/26/2023	4277	Sludge Processing	30-240-6102		3,368.82
Vendor 01957 - City of Fallon Total:					3,368.82

Board Check Register

Payment Dates: 10/1/2023 - 10/31/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
Vendor: 00306 - Conriquez Cleaning					
10/17/2023	4226	Janatorial Services	10-000-6150		2,687.79
Vendor 00306 - Conriquez Cleaning Total:					2,687.79
Vendor: 00326 - Creative Image Embroidery					
10/17/2023	4227	Hat, Beanie, and Sweatshirt	10-330-6124		186.41
10/26/2023	4278	Embroidery for Tyler	30-240-6124		34.48
10/26/2023	4278	Work Clothes for Honovaa	10-330-6124		185.33
10/26/2023	4278	Work Clothes for Huoy	10-330-6124		217.66
10/26/2023	4278	Hat	20-220-6124		19.40
Vendor 00326 - Creative Image Embroidery Total:					643.28
Vendor: 02475 - Creative Management Solutions, Inc.					
10/17/2023	4228	Benefits and Compensation Study (20%)	10-110-6100		3,350.00
Vendor 02475 - Creative Management Solutions, Inc. Total:					3,350.00
Vendor: 02457 - Crosno Construction, Inc.					
10/04/2023	4191	Tank T-8 Replacment Progress Payment	22-000-1301	23W04CS	765,462.50
Vendor 02457 - Crosno Construction, Inc. Total:					765,462.50
Vendor: 00330 - CSDA					
10/17/2023	4229	Annual Membership Renewal	10-100-6160		9,125.00
Vendor 00330 - CSDA Total:					9,125.00
Vendor: 02482 - Dan Swietlik					
10/04/2023	4204	HEDW Rebate	10-100-6237		200.00
Vendor 02482 - Dan Swietlik Total:					200.00
Vendor: 00416 - Dell Marketing, LP					
10/10/2023	4219	FY24 Laptops and Desktops	10-100-6181		4,066.41
10/10/2023	4219	FY24 Laptops and Desktops	10-110-6181		1,230.45
10/10/2023	4219	FY24 Laptops and Desktops	10-120-6181		2,648.43
10/10/2023	4219	FY24 Laptops and Desktops	10-130-6181		8,329.35
10/10/2023	4219	FY24 Laptops and Desktops	10-200-6181		1,230.45
10/10/2023	4219	FY24 Laptops and Desktops	10-210-6181		1,417.98
10/10/2023	4219	FY24 Laptops and Desktops	10-300-6181		1,812.28
10/10/2023	4219	FY24 Laptops and Desktops	10-310-6181		1,230.45
10/10/2023	4219	FY24 Laptops and Desktops	10-400-6181		2,460.90
Vendor 00416 - Dell Marketing, LP Total:					24,426.70
Vendor: 00439 - Dewey Pest Control					
10/17/2023	4230	Monthly Pest Control Service	10-000-6150		202.00
10/17/2023	4230	Quarterly Pest Control - Mountain Meadows	96-000-6115		129.00
Vendor 00439 - Dewey Pest Control Total:					331.00
Vendor: 00452 - DIY Home Center					
10/04/2023	10600	Screws	10-330-6180		5.81
10/04/2023	10600	Galvanized Fittings	20-220-6145		16.95
10/04/2023	10600	Credit for Returned Merchandise	20-220-6145		-16.95
10/04/2023	10600	Galvanized Fitting	20-220-6145		5.81
10/04/2023	10600	Fly Control, Gorilla Tape	30-240-6180		28.09
10/17/2023	10609	Lighting/Electrical Supplies	10-000-6150		15.05
10/17/2023	10609	Saw Blades	33-000-1301	23WW03CM	53.31
10/17/2023	10609	Spring Snaps	10-310-6145		25.73
10/17/2023	10609	Construction Supplies/Materials	33-000-1301	22WW04CM	63.96
10/17/2023	10609	Heater and Wire Brush	20-220-6120		42.63
10/17/2023	10609	5 Gallon Bucket and Lid	33-000-1301	22WW04CM	11.32
10/17/2023	10609	Expansion Foam	20-230-6180		7.46
10/17/2023	10609	Key Clip and S-Biner	10-330-6180		18.58
10/17/2023	10609	3.5 Gallon Pail and Water Crystals	33-000-1301	22WW04CM	42.64

Board Check Register

Payment Dates: 10/1/2023 - 10/31/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
10/17/2023	10609	Extension Cord	30-240-6180		193.93
10/17/2023	10609	Operating Supplies	10-330-6180		29.07
10/17/2023	10609	Operating Supplies	10-330-6180		58.14
10/17/2023	10609	Conduit	10-330-6150		22.29
10/17/2023	10609	Coveralls	10-320-6180		140.55
10/26/2023	10621	Operating Supplies	10-330-6180		41.15
10/26/2023	10621	Operating Supplies	30-240-6180		9.69
10/26/2023	10621	Fittings	30-320-6145		21.87
10/26/2023	10621	Fittings	30-320-6145		16.24
10/26/2023	10621	Parts for Twin Fall Lift Station M & R	30-320-6145		48.39
10/26/2023	10621	Building M&R Supplies	10-330-6150		34.88
10/26/2023	10621	Wood Chips	30-240-6150		7.26
10/26/2023	10621	Hex Key Set	20-220-6120		18.41
10/26/2023	10621	Parts for Twin Fall Lift Station M & R	30-320-6145		5.60

Vendor 00452 - DIY Home Center Total: 967.86

Vendor: 02291 - Eastern Sierra Door Company

10/17/2023	4231	Garage Door Installation - MV1	96-000-6115		762.95
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Vendor 02291 - Eastern Sierra Door Company Total: 762.95

Vendor: 02474 - Enviro-Tech Services Co., Inc.

10/04/2023	4205	Potentiometer	20-230-6180		46.17
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Vendor 02474 - Enviro-Tech Services Co., Inc. Total: 46.17

Vendor: 00569 - Federal Tax Payment ACH

10/11/2023	DFT0000742	Federal Deposit	10-000-2200		2,028.51
10/11/2023	DFT0000742	Federal Deposit	10-000-2200		8,671.73
10/11/2023	DFT0000742	Federal Deposit	20-000-2200		6,059.45
10/11/2023	DFT0000742	Federal Deposit	20-000-2200		1,705.80
10/11/2023	DFT0000742	Federal Deposit	20-000-2200		275.94
10/11/2023	DFT0000742	Federal Deposit	22-000-2200		79.86
10/11/2023	DFT0000742	Federal Deposit	22-000-2200		308.17
10/11/2023	DFT0000742	Federal Deposit	22-000-2200		341.48
10/11/2023	DFT0000742	Federal Deposit	30-000-2200		275.86
10/11/2023	DFT0000742	Federal Deposit	30-000-2200		1,734.74
10/11/2023	DFT0000742	Federal Deposit	30-000-2200		6,230.80
10/19/2023	DFT0000744	Federal Deposit	10-000-2200		211.78
10/19/2023	DFT0000744	Federal Deposit	10-000-2200		200.00
10/19/2023	DFT0000744	Federal Deposit	10-000-2200		49.56
10/25/2023	DFT0000754	Federal Deposit	10-000-2200		2,227.31
10/25/2023	DFT0000754	Federal Deposit	10-000-2200		9,650.08
10/25/2023	DFT0000754	Federal Deposit	20-000-2200		314.98
10/25/2023	DFT0000754	Federal Deposit	20-000-2200		1,554.50
10/25/2023	DFT0000754	Federal Deposit	20-000-2200		4,981.06
10/25/2023	DFT0000754	Federal Deposit	22-000-2200		163.68
10/25/2023	DFT0000754	Federal Deposit	22-000-2200		141.57
10/25/2023	DFT0000754	Federal Deposit	22-000-2200		38.28
10/25/2023	DFT0000754	Federal Deposit	23-000-2200		163.68
10/25/2023	DFT0000754	Federal Deposit	23-000-2200		38.28
10/25/2023	DFT0000754	Federal Deposit	23-000-2200		141.56
10/25/2023	DFT0000754	Federal Deposit	30-000-2200		314.94
10/25/2023	DFT0000754	Federal Deposit	30-000-2200		5,509.90
10/25/2023	DFT0000754	Federal Deposit	30-000-2200		1,626.22

Vendor 00569 - Federal Tax Payment ACH Total: 55,039.72

Vendor: 00571 - FedEx Freight

10/17/2023	4232	Shipping Expense	10-000-6150		746.58
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Vendor 00571 - FedEx Freight Total: 746.58

Vendor: 00572 - Ferguson Waterworks # 1423

10/10/2023	4220	1" Meters for Inventory	10-000-1200		4,832.38
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Board Check Register

Payment Dates: 10/1/2023 - 10/31/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
10/10/2023	4220	3/4", 1", 1 1/2" Meters for Inventory	10-000-1200		6,775.55
Vendor 00572 - Ferguson Waterworks # 1423 Total:					11,607.93
Vendor: 02487 - Frederick Leonard					
10/17/2023	4233	HET Rebate (3)	10-100-6237		498.00
Vendor 02487 - Frederick Leonard Total:					498.00
Vendor: 00608 - Frontier					
10/26/2023	4279	GWTP Internet Service	10-130-6105		134.98
10/26/2023	4279	Land Line	10-000-6210		101.58
10/26/2023	4279	Land Lines	10-000-6210		202.79
Vendor 00608 - Frontier Total:					439.35
Vendor: 00662 - Grainger, Inc.					
10/04/2023	10601	Operating Supplies/Inventory	10-000-1200		458.52
10/04/2023	10601	Operating Supplies/Inventory	10-000-6180		98.75
10/17/2023	10610	Trash Bags	10-000-6180		45.11
10/17/2023	10610	Polyethylene Tubing	20-230-6180		230.82
10/17/2023	10610	Gloves and Hard Hats	10-000-1200		1,206.30
10/17/2023	10610	Trash Bags	10-000-6180		68.09
10/17/2023	10610	Recycle Bin and Trash Can	10-130-6180		28.44
10/26/2023	10622	Toilet Paper	10-000-6180		85.38
10/26/2023	10622	Street Keys	20-320-6120		94.50
10/26/2023	10622	Street Key and First Aid Supplies	10-110-6200		159.00
10/26/2023	10622	Street Key and First Aid Supplies	30-320-6120		21.04
Vendor 00662 - Grainger, Inc. Total:					2,495.95
Vendor: 00685 - Hach Company					
10/17/2023	4234	Lab Supplies	30-210-6180		896.50
10/26/2023	4280	Lab Supplies	30-210-6180		816.31
Vendor 00685 - Hach Company Total:					1,712.81
Vendor: 00687 - Hardy Diagnostics					
10/17/2023	4235	Lab Supplies	30-210-6180		191.53
Vendor 00687 - Hardy Diagnostics Total:					191.53
Vendor: 02388 - Health Equity, Inc.					
10/11/2023	DFT0000739	HSA	10-000-2151		322.86
10/25/2023	DFT0000751	HSA	10-000-2151		322.86
Vendor 02388 - Health Equity, Inc. Total:					645.72
Vendor: 00705 - High Country Lumber, Inc.					
10/17/2023	4236	4" Coupling and Glue	30-310-6145		18.30
10/17/2023	4236	Construction Supplies	33-000-1301	22WW04CM	130.56
10/17/2023	4236	Round Stake	33-000-1301	22WW04CM	279.93
10/17/2023	4236	4 x 8 Board	33-000-1301	22WW04CM	47.17
10/17/2023	4236	Construction Supplies	33-000-1301	22WW04CM	87.04
10/17/2023	4236	Concrete for LS Crane Foundation	30-320-6145		507.02
10/17/2023	4236	Unapplied Payment	10-000-6180		-42.29
10/17/2023	4236	Unapplied Payment	10-000-6180		-17.23
10/17/2023	4236	Unapplied Payment	10-000-6180		-50.43
10/26/2023	4281	Concrete	30-320-6180		405.80
10/26/2023	4281	Pallet Return Deposit	30-320-6145		-50.00
10/26/2023	4281	Parts for Twin Fall Lift Station M & R	30-320-6145		24.94
10/26/2023	4281	Parts for Twin Fall Lift Station M & R	30-320-6145		11.58
10/26/2023	4281	Parts for Twin Fall Lift Station M & R	30-320-6145		34.02
10/26/2023	4281	Parts for Twin Fall Lift Station M & R	30-320-6145		20.22
Vendor 00705 - High Country Lumber, Inc. Total:					1,406.63

Board Check Register

Payment Dates: 10/1/2023 - 10/31/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
Vendor: 01949 - Honovaa Lewis					
10/19/2023	10616	BBQ Supplies	10-000-6123		118.69
Vendor 01949 - Honovaa Lewis Total:					118.69
Vendor: 00718 - Howard Spellman					
10/04/2023	4206	HET Refund	10-100-6237		100.00
Vendor 00718 - Howard Spellman Total:					100.00
Vendor: 00721 - Huber Technology, Inc.					
10/17/2023	10611	20L of Gearbox Oil	30-240-6145		1,036.19
Vendor 00721 - Huber Technology, Inc. Total:					1,036.19
Vendor: 00723 - Idexx Distribution, Inc.					
10/26/2023	4282	Lab Supplies	20-210-6180		4,109.44
10/26/2023	4282	Lab Supplies	30-210-6180		1,761.19
Vendor 00723 - Idexx Distribution, Inc. Total:					5,870.63
Vendor: 00724 - In-Situ, Inc.					
10/04/2023	4192	Rugged Twist-Lock Cable,Vented ,425 ft.	20-220-6145		2,378.86
Vendor 00724 - In-Situ, Inc. Total:					2,378.86
Vendor: 02060 - Intentional Communication Consultants					
10/10/2023	10606	Supervisor and Staff Communication Training	10-000-6215		9,465.36
Vendor 02060 - Intentional Communication Consultants Total:					9,465.36
Vendor: 00728 - International Union of Operating Engineers					
10/17/2023	4237	Union Dues	10-000-2170		110.00
10/17/2023	4237	Union Dues	20-000-2170		165.12
10/17/2023	4237	Union Dues	30-000-2170		164.88
Vendor 00728 - International Union of Operating Engineers Total:					440.00
Vendor: 00739 - iWater, Inc.					
10/04/2023	4207	infraMap Software Renewal	10-130-6105		6,500.00
Vendor 00739 - iWater, Inc. Total:					6,500.00
Vendor: 00740 - Ixom Watercare, Inc					
10/17/2023	4238	Solar Bee Water Care Contract	10-320-6100		4,126.10
Vendor 00740 - Ixom Watercare, Inc Total:					4,126.10
Vendor: 00816 - Jensen Precast					
10/04/2023	4193	48" Diameter Manholes	23-000-1301	21WW06CM	3,383.88
10/04/2023	4193	48" Diameter Manholes	23-000-1301	22WW04CM	2,272.73
10/04/2023	4193	48" Diameter Manholes	23-000-1301	21WW06CM	3,540.75
10/04/2023	4193	48" Diameter Manholes	23-000-1301	22WW04CM	1,907.03
10/04/2023	4193	48" Diameter Manholes	23-000-1301	21WW06CM	3,473.34
10/04/2023	4193	48" Diameter Manholes	23-000-1301	21WW06CM	3,252.74
10/04/2023	4193	Credit Memo - Wrong Item	22-000-1301	21W03CM	-1,176.63
Vendor 00816 - Jensen Precast Total:					16,653.84
Vendor: 00993 - KIBS-FM					
10/17/2023	10612	Advertising	10-100-6190		500.00
10/17/2023	10612	Advertising	10-100-6190		278.00
Vendor 00993 - KIBS-FM Total:					778.00
Vendor: 01003 - KMMT-FM					
10/26/2023	4283	Advertising	10-100-6190		500.00
Vendor 01003 - KMMT-FM Total:					500.00
Vendor: 02488 - Laura Burgess					
10/26/2023	4284	HECW and HEDW Rebates	10-100-6237		200.00
10/26/2023	4284	HECW and HEDW Rebates	10-100-6237		400.00
Vendor 02488 - Laura Burgess Total:					600.00
Vendor: 01054 - Liebert Cassidy Whitmore					
10/26/2023	4285	Personnel Rules Review	10-110-6140		1,000.50
Vendor 01054 - Liebert Cassidy Whitmore Total:					1,000.50

Board Check Register

Payment Dates: 10/1/2023 - 10/31/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
Vendor: 00052 - Linde Gas & Equipment, Inc.					
10/04/2023	4208	Welding Supplies	10-000-6180		71.90
10/04/2023	4208	Welding Supplies	10-000-6180		57.52
10/04/2023	4208	Welding Supplies	10-000-6180		57.52
Vendor 00052 - Linde Gas & Equipment, Inc. Total:					186.94
Vendor: 02481 - Magic, Inc.					
10/04/2023	4209	Turf Replacement Rebate	10-100-6237		3,476.00
Vendor 02481 - Magic, Inc. Total:					3,476.00
Vendor: 01099 - Mammoth Disposal					
10/17/2023	4239	Monthly Service	10-000-6100		1,650.50
10/17/2023	4239	Weekly Recycle	10-000-6100		140.00
10/17/2023	4239	Biweekly Recycle	10-000-6100		130.00
Vendor 01099 - Mammoth Disposal Total:					1,920.50
Vendor: 01106 - Mammoth Lock & Key					
10/26/2023	10623	Fix Admin. Building Door Lock	10-330-6150		610.27
Vendor 01106 - Mammoth Lock & Key Total:					610.27
Vendor: 01112 - Mammoth Ready Mix					
10/17/2023	4240	Construction Material	33-000-1301	22WW04CM	13,522.80
Vendor 01112 - Mammoth Ready Mix Total:					13,522.80
Vendor: 01170 - Marzano & Sons					
10/17/2023	4241	Construction Material	22-340-6180		301.76
Vendor 01170 - Marzano & Sons Total:					301.76
Vendor: 01183 - McMaster-Carr Supply Co.					
10/04/2023	4210	Distribution Block	30-320-6145		75.16
10/04/2023	4210	Pipe, Fittings, Valves	20-320-6145		493.43
10/17/2023	4242	Steel Shackle with Screw Pin	33-000-1301	22WW04CM	260.74
10/17/2023	4242	Extension Cord	10-330-6145		199.59
10/17/2023	4242	Parts for HVAC Install	10-000-6150		348.04
10/26/2023	4286	Motor Starter	30-320-6145		692.42
10/26/2023	4286	Hand Chain Hoists	30-320-6120		1,407.65
10/26/2023	4286	Parts for HVAC Install	10-000-6150		642.66
10/26/2023	4286	Connectors, Conduit	30-320-6145		130.91
10/26/2023	4286	Conduit Elbow Connectors	30-320-6145		69.76
10/26/2023	4286	Web Sling	23-000-1301	22WW04CM	162.47
Vendor 01183 - McMaster-Carr Supply Co. Total:					4,482.83
Vendor: 01240 - Mission Linen Supply					
10/04/2023	4211	Linen and Uniform Service	10-000-6180		900.56
10/04/2023	4211	Linen and Uniform Service	10-000-6180		42.84
Vendor 01240 - Mission Linen Supply Total:					943.40
Vendor: 01254 - Mono County Department of Public Works					
10/26/2023	4287	Dump Fees	10-000-6100		606.00
Vendor 01254 - Mono County Department of Public Works Total:					606.00
Vendor: 01253 - Mono County Information Technology					
10/26/2023	4288	1/3 Share of ESRI Annual SW License	10-130-6105		9,466.66
Vendor 01253 - Mono County Information Technology Total:					9,466.66
Vendor: 01257 - Mono County Tax Collector					
10/17/2023	4251	Solid Waste Parcel Fee/MUSD Assessment - CS1	96-000-6115		119.00
10/17/2023	4259	Solid Waste Parcel Fee - L6	96-000-6115		30.00
10/17/2023	4255	Solid Waste Parcel Fee - L9	96-000-6115		30.00
10/17/2023	4243	Solid Waste Parcel Fee - L10	96-000-6115		30.00
10/17/2023	4252	Solid Waste Parcel Fee - T11	96-000-6115		30.00
10/17/2023	4258	Solid Waste Parcel Fee/MUSD Assessment - T140	96-000-6115		89.00
10/17/2023	4246	Solid Waste Parcel Fee/MUSD & OMR Assmnt - SM101	96-000-6115		246.72

Board Check Register

Payment Dates: 10/1/2023 - 10/31/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
10/17/2023	4247	Solid Waste Parcel Fee/MUSD Assessment - MM11	96-000-6115		89.00
10/17/2023	4253	Possessory Interest - T140 2021	96-000-6115		630.73
10/17/2023	4260	Possessory Interest - T140 2022	96-000-6115		641.67
10/17/2023	4245	Possessory Interest - MM11 2021	96-000-6115		614.55
10/17/2023	4256	Possessory Interest - MM11 2022	96-000-6115		625.59
10/17/2023	4250	Possessory Interest - L10 2021	96-000-6115		38.62
10/17/2023	4261	Possessory Interest - SM101 2022	96-000-6115		217.98
10/17/2023	4248	Possessory Interest - CS2 2022	96-000-6115		368.46
10/17/2023	4257	Possessory Interest - T140 2019	96-000-6115		205.34
10/17/2023	4244	Possessory Interest - MM11 2020	96-000-6115		559.60
10/17/2023	4249	Possessory Interest - L10 2022	96-000-6115		487.50
10/17/2023	4254	Possessory Interest - T140 2020	96-000-6115		624.26
10/26/2023	4290	Late Fee - Check 4260	96-000-6115		64.16
10/26/2023	4291	Late Fee - Check 4257	96-000-6115		20.53
10/26/2023	4294	Late Fee - Check 4256	96-000-6115		62.55
10/26/2023	4289	Late Fee - Check 4254	96-000-6115		62.42
10/26/2023	4293	Late Fee - Check 4245	96-000-6115		61.45
10/26/2023	4307	Late Fee - Check 4253	96-000-6115		63.07
10/26/2023	4306	Supplemental Property Tax 2022 - L6	96-000-6115		105.82
Vendor 01257 - Mono County Tax Collector Total:					6,118.02

Vendor: 00609 - Orion

10/11/2023	DFT0000734	457B EE Contribution	10-000-2161		10,005.00
10/11/2023	DFT0000734	457B EE Contribution	20-000-2161		3,095.26
10/11/2023	DFT0000734	457B EE Contribution	30-000-2161		3,517.13
10/11/2023	DFT0000735	457b EE Contribution	10-000-2161		1,429.38
10/11/2023	DFT0000735	457b EE Contribution	20-000-2161		2,587.91
10/11/2023	DFT0000735	457b EE Contribution	30-000-2161		2,882.73
10/11/2023	DFT0000740	401A/457 ER	10-000-2160		1,364.04
10/11/2023	DFT0000740	401A/457 ER	10-000-2160		13,640.29
10/11/2023	DFT0000740	401A/457 ER	20-000-2160		1,113.42
10/11/2023	DFT0000740	401A/457 ER	20-000-2160		11,238.64
10/11/2023	DFT0000740	401A/457 ER	30-000-2160		1,132.63
10/11/2023	DFT0000740	401A/457 ER	30-000-2160		11,434.09
10/25/2023	DFT0000746	457B EE Contribution	10-000-2161		6,955.00
10/25/2023	DFT0000746	457B EE Contribution	20-000-2161		2,845.26
10/25/2023	DFT0000746	457B EE Contribution	30-000-2161		3,267.13
10/25/2023	DFT0000747	457b EE Contribution	10-000-2161		2,261.13
10/25/2023	DFT0000747	457b EE Contribution	20-000-2161		2,189.41
10/25/2023	DFT0000747	457b EE Contribution	30-000-2161		2,561.95
10/25/2023	DFT0000752	401A/457 ER	10-000-2160		14,673.37
10/25/2023	DFT0000752	401A/457 ER	10-000-2160		1,412.09
10/25/2023	DFT0000752	401A/457 ER	20-000-2160		10,143.98
10/25/2023	DFT0000752	401A/457 ER	20-000-2160		1,003.97
10/25/2023	DFT0000752	401A/457 ER	30-000-2160		10,633.13
10/25/2023	DFT0000752	401A/457 ER	30-000-2160		1,052.52
Vendor 00609 - Orion Total:					122,439.46

Vendor: 02486 - Patrick Vignery

10/17/2023	4262	HET Rebate (2)	10-100-6237		378.20
Vendor 02486 - Patrick Vignery Total:					378.20

Vendor: 02480 - Performance Pipeline Technologies, Inc.

10/04/2023	4194	FY24 Sewer Rehab	23-000-1301	23WW01CS	66,500.00
Vendor 02480 - Performance Pipeline Technologies, Inc. Total:					66,500.00

Board Check Register

Payment Dates: 10/1/2023 - 10/31/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount	
Vendor: 02085 - Precision Balance Specialist						
10/26/2023	4295	Annual Balance Calibration	30-210-6110		721.00	
					Vendor 02085 - Precision Balance Specialist Total:	721.00
Vendor: 01438 - Rich Environmental Services						
10/17/2023	4263	Monthly Tank Inspections	10-000-6100		100.00	
10/26/2023	4296	Monthly UST Inspection	10-000-6100		100.00	
					Vendor 01438 - Rich Environmental Services Total:	200.00
Vendor: 01476 - Robert Gonzalez						
10/19/2023	10617	BBQ Supplies	10-310-6123		311.44	
					Vendor 01476 - Robert Gonzalez Total:	311.44
Vendor: 02489 - Robert Hartman						
10/26/2023	10624	Fuel for Moving Van to Reno	10-310-6155		20.00	
					Vendor 02489 - Robert Hartman Total:	20.00
Vendor: 01504 - Robotic Sewer Solutions, Inc.						
10/26/2023	4297	Sewer Rehab FY24	23-000-1301	23WW01CS	41,500.00	
					Vendor 01504 - Robotic Sewer Solutions, Inc. Total:	41,500.00
Vendor: 01557 - Sancon Technologies, Inc.						
10/04/2023	4195	FY24 Sewer Rehab	23-000-1301	23WW01CS	208,323.25	
					Vendor 01557 - Sancon Technologies, Inc. Total:	208,323.25
Vendor: 01608 - Shred Pro, Inc.						
10/17/2023	4264	Document Shredding Service	10-000-6100		205.00	
					Vendor 01608 - Shred Pro, Inc. Total:	205.00
Vendor: 01617 - Sierra Geotechnical Services						
10/26/2023	4298	Testing and Inspection Services	22-000-1301	23W04CS	5,931.50	
					Vendor 01617 - Sierra Geotechnical Services Total:	5,931.50
Vendor: 01622 - Sierra Security Systems, Inc.						
10/26/2023	4299	Annual ESB Fire Alarm Monitoring	10-000-6100		412.50	
					Vendor 01622 - Sierra Security Systems, Inc. Total:	412.50
Vendor: 01639 - Snowcreek Athletic Club						
10/26/2023	4300	Snowcreek Dues	10-000-2170		368.00	
10/26/2023	4300	Snowcreek Dues	20-000-2170		202.52	
10/26/2023	4300	Snowcreek Dues	30-000-2170		102.48	
					Vendor 01639 - Snowcreek Athletic Club Total:	673.00
Vendor: 01645 - Solenis, LLC						
10/17/2023	4265	Totes Solenis Praestol 275 FLX	30-240-6179		20,924.19	
					Vendor 01645 - Solenis, LLC Total:	20,924.19
Vendor: 01650 - Southern California Edison - District						
10/04/2023	4196	Electricity	10-000-6230		3,325.53	
10/04/2023	4196	Electricity	20-220-6230		13,486.92	
10/04/2023	4196	Electricity	20-230-6230		287.76	
10/04/2023	4196	Electricity	30-240-6230		1,265.12	
					Vendor 01650 - Southern California Edison - District Total:	18,365.33
Vendor: 01662 - Standard Insurance Company						
10/04/2023	DFT0000733	Premium Adjustment	10-000-6020		23.43	
					Vendor 01662 - Standard Insurance Company Total:	23.43
Vendor: 02005 - State of California Franchise Tax Board						
10/17/2023	4266	Case No. 550198169	10-000-2170		100.00	
10/26/2023	4301	Case No. 550198169	10-000-2170		100.00	
					Vendor 02005 - State of California Franchise Tax Board Total:	200.00
Vendor: 01669 - Stephanie Hake						
10/04/2023	10602	Operating Supplies, Training Supplies	10-000-6180		234.24	
10/04/2023	10602	Operating Supplies, Training Supplies	10-000-6180		118.54	
					Vendor 01669 - Stephanie Hake Total:	352.78

Board Check Register

Payment Dates: 10/1/2023 - 10/31/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
Vendor: 01701 - Steve's Auto & Truck Parts					
10/04/2023	4197	DEF	10-000-6155		279.06
10/04/2023	4197	Motor Oil and Oil Filters	10-000-1200		163.10
10/17/2023	4267	Relay	22-340-6155		34.90
10/17/2023	4267	Straight Tubing	10-400-6180		5.81
10/17/2023	4267	Taillight Assembly - 2018 Tacoma	20-220-6155		149.18
10/17/2023	4267	V-Belt	10-310-6155		37.06
10/17/2023	4267	DEF	22-340-6155		41.99
10/17/2023	4267	Mud Flap	22-340-6155		23.26
10/17/2023	4267	Hydraulic Oil	22-340-6155		90.50
10/26/2023	4302	Mud Flap	22-340-6155		25.20
10/26/2023	4302	Oil Filter	20-220-6155		10.04
Vendor 01701 - Steve's Auto & Truck Parts Total:					860.10
Vendor: 01744 - Teaman Ramirez & Smith, Inc.					
10/26/2023	4303	FY23 Audit	10-120-6110		24,270.00
Vendor 01744 - Teaman Ramirez & Smith, Inc. Total:					24,270.00
Vendor: 01750 - Telstar Instruments					
10/26/2023	4304	PM Kit, NXT Vacuum Regulator	20-230-6145		763.95
10/26/2023	4304	PM Kit, NXT Vacuum Regulator	20-230-6145		329.72
Vendor 01750 - Telstar Instruments Total:					1,093.67
Vendor: 01763 - Thatcher Company, Inc					
10/04/2023	10599	Chlorine Cylinders	30-240-6179		15,000.00
10/04/2023	10599	Chlorine Cylinders	30-240-6179		18,210.14
10/04/2023	10599	Ferric Chloride 38-40% and Chlorine	20-220-6179		3,251.71
10/04/2023	10599	Ferric Chloride 38-40% and Chlorine	20-220-6179		1,962.46
10/04/2023	10599	Credit for Incorrectly Charged Sales Tax	30-240-6179		-190.53
10/04/2023	10599	Refund of Cylinder Deposit	30-240-6179		-15,000.00
10/04/2023	10599	Caustic Soda	20-230-6179		8,042.26
10/04/2023	10599	Credit for Incorrectly Charged Sales Tax	30-240-6179		-437.47
Vendor 01763 - Thatcher Company, Inc Total:					30,838.57
Vendor: 01770 - The Sheet, Inc.					
10/04/2023	4212	Notice of Ordinance	10-100-6190		150.00
10/17/2023	4268	Advertising	10-100-6190		229.00
10/17/2023	4268	Advertising	10-100-6190		274.00
Vendor 01770 - The Sheet, Inc. Total:					653.00
Vendor: 02448 - Timothy Brooks					
10/04/2023	10603	Reimbursement for AWWA Exam Prep App	10-310-6215		49.99
Vendor 02448 - Timothy Brooks Total:					49.99
Vendor: 01828 - Tyler Technologies, Inc.					
10/04/2023	4198	Incode Annual SaaS Fee - Year 4	10-120-6105		47,516.56
10/04/2023	4198	Credit for Incorrectly Charged Sales Tax	10-120-6105		-3,082.56
10/17/2023	4269	Portal Transaction Fees	10-120-6105		2,007.00
10/17/2023	4269	Portal Text Message Fees	10-120-6105		18.30
Vendor 01828 - Tyler Technologies, Inc. Total:					46,459.30
Vendor: 01833 - United Rentals, Inc.					
10/17/2023	4270	Loader Wheel - Rental	33-000-1301	22WW04CS	9,149.09
10/26/2023	4305	Shielding and Shoring Rental - Quote 215940165	33-000-1301	22WW04CM	10,470.76
10/26/2023	4305	Road Plates	33-000-1301	22WW04CM	3,045.46
10/26/2023	4305	Shoring Pump and 40' Plate Lock System	10-310-6120		1,087.61

Board Check Register

Payment Dates: 10/1/2023 - 10/31/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
10/26/2023	4305	Shoring Pump and 40' Plate Lock System	10-310-6120		2,123.34
10/26/2023	4305	Pump Repair Kit	23-000-1301	22WW04CM	169.08
				Vendor 01833 - United Rentals, Inc. Total:	26,045.34

Vendor: 01856 - Verizon Wireless - Data Collectors

10/17/2023	10613	Data Collector Data Plan	10-320-6210		121.08
				Vendor 01856 - Verizon Wireless - Data Collectors Total:	121.08

Vendor: 01854 - Verizon Wireless

10/04/2023	10604	Cell Phone/iPad Equipment and Data Plans	10-000-6210		39.93
10/04/2023	10604	Cell Phone/iPad Equipment and Data Plans	10-100-6210		98.26
10/04/2023	10604	Cell Phone/iPad Equipment and Data Plans	10-130-6210		173.20
10/04/2023	10604	Cell Phone/iPad Equipment and Data Plans	10-300-6210		27.41
10/04/2023	10604	Cell Phone/iPad Equipment and Data Plans	10-310-6210		68.36
10/04/2023	10604	Cell Phone/iPad Equipment and Data Plans	10-320-6210		62.02
10/04/2023	10604	Cell Phone/iPad Equipment and Data Plans	10-330-6210		37.45
10/04/2023	10604	Cell Phone/iPad Equipment and Data Plans	10-400-6210		62.26
10/04/2023	10604	Cell Phone/iPad Equipment and Data Plans	20-220-6210		39.47
10/04/2023	10604	Cell Phone/iPad Equipment and Data Plans	30-240-6210		43.05
				Vendor 01854 - Verizon Wireless Total:	651.41

Vendor: 01890 - Wells Fargo VISA

10/16/2023	DFT0000767	ADOBE	10-100-6105		19.99
10/16/2023	DFT0000767	ADOBE	10-100-6105		19.99
10/16/2023	DFT0000767	ADOBE	10-120-6105		19.99
10/16/2023	DFT0000767	ADOBE	10-210-6105		19.99
10/16/2023	DFT0000767	ADOBE	10-210-6105		12.99
10/16/2023	DFT0000767	ADOBE	20-200-6105		14.99
10/16/2023	DFT0000767	ADOBE	20-220-6105		14.99
10/16/2023	DFT0000767	ADOBE	30-240-6105		12.99
10/16/2023	DFT0000767	CALPELRA	10-110-6215		1,140.00
10/16/2023	DFT0000767	CANVA	10-130-6105		14.99
10/16/2023	DFT0000767	CHEVRON	10-200-6155		14.00
10/16/2023	DFT0000767	CWEA	10-110-6190		315.00
10/16/2023	DFT0000767	CWEA	10-210-6160		241.00
10/16/2023	DFT0000767	DIRECTV	10-000-6123		142.99
10/16/2023	DFT0000767	FIREHOSEDIRECT	10-310-6155		437.96
10/16/2023	DFT0000767	GOOD LIFE	10-100-6123		47.00
10/16/2023	DFT0000767	GOOD LIFE	10-110-6215		40.75
10/16/2023	DFT0000767	GORDON ELECTRIC	10-000-6150		2,082.99
10/16/2023	DFT0000767	GOVCONNECTION	10-130-6180		25.00
10/16/2023	DFT0000767	GROCERY OUTLET	10-000-6123		19.97
10/16/2023	DFT0000767	GROCERY OUTLET	10-000-6123		108.53
10/16/2023	DFT0000767	GROCERY OUTLET	10-000-6215		3.26
10/16/2023	DFT0000767	AMAZON	10-000-6180		29.85
10/16/2023	DFT0000767	AMAZON	10-000-6180		129.30
10/16/2023	DFT0000767	AMAZON	10-000-6180		25.60
10/16/2023	DFT0000767	AMAZON	10-000-6180		87.87
10/16/2023	DFT0000767	AMAZON	10-100-6180		24.73
10/16/2023	DFT0000767	AMAZON	10-120-6180		10.72
10/16/2023	DFT0000767	AMAZON	10-130-6181		22.89
10/16/2023	DFT0000767	AMAZON	10-130-6181		90.00
10/16/2023	DFT0000767	AMAZON	10-330-6120		973.73

Board Check Register

Payment Dates: 10/1/2023 - 10/31/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
10/16/2023	DFT0000767	AMAZON	10-330-6120		135.83
10/16/2023	DFT0000767	AMAZON	10-330-6120		74.53
10/16/2023	DFT0000767	AMAZON	10-330-6150		32.81
10/16/2023	DFT0000767	AMAZON	10-400-6120		42.65
10/16/2023	DFT0000767	AMAZON	96-000-6115		27.77
10/16/2023	DFT0000767	AMAZON	96-000-6115		23.89
10/16/2023	DFT0000767	GSR	30-310-6125		-190.97
10/16/2023	DFT0000767	HACH	20-220-6180		32.97
10/16/2023	DFT0000767	HCL	10-100-6180		25.85
10/16/2023	DFT0000767	HING'S	10-000-6123		38.06
10/16/2023	DFT0000767	HOMEDEPOT	10-330-6120		273.91
10/16/2023	DFT0000767	HOMEDEPOT	10-330-6120		429.92
10/16/2023	DFT0000767	LIBERTY	10-100-6215		25.00
10/16/2023	DFT0000767	LIBERTY	10-100-6215		64.90
10/16/2023	DFT0000767	LOONEY BEAN	10-000-6180		28.50
10/16/2023	DFT0000767	LOONEY BEAN	10-000-6215		27.00
10/16/2023	DFT0000767	LOONEY BEAN	10-000-6215		38.95
10/16/2023	DFT0000767	MOUSER	20-230-6145		122.41
10/16/2023	DFT0000767	NAAG TAG	10-000-6180		12.45
10/16/2023	DFT0000767	NAAG TAG	10-000-6180		12.45
10/16/2023	DFT0000767	PROMETRIC	30-310-6215		25.00
10/16/2023	DFT0000767	AMAZON	10-100-6180		-24.73
10/16/2023	DFT0000767	APPLE.COM	10-100-6210		0.99
10/16/2023	DFT0000767	ROBERTOS	10-200-6123		59.46
10/16/2023	DFT0000767	SEALIGHT	10-300-6155		137.34
10/16/2023	DFT0000767	SHELL	10-310-6180		5.45
10/16/2023	DFT0000767	SMART & FINAL	10-000-6123		81.87
10/16/2023	DFT0000767	SMART & FINAL	10-000-6123		175.16
10/16/2023	DFT0000767	SMART & FINAL	10-000-6123		24.61
10/16/2023	DFT0000767	SMART & FINAL	10-000-6180		120.63
10/16/2023	DFT0000767	STAPLES	10-000-6180		256.99
10/16/2023	DFT0000767	STAPLES	10-000-6180		38.79
10/16/2023	DFT0000767	STAPLES	10-000-6180		42.09
10/16/2023	DFT0000767	STAPLES	10-130-6180		368.47
10/16/2023	DFT0000767	STAPLES	10-130-6180		759.33
10/16/2023	DFT0000767	STARLINK	10-130-6105		120.00
10/16/2023	DFT0000767	SUBWAY	10-000-6215		211.27
10/16/2023	DFT0000767	SUBWAY	10-000-6215		157.86
10/16/2023	DFT0000767	SUBWAY	10-000-6215		146.31
10/16/2023	DFT0000767	SUBWAY	10-000-6215		99.32
10/16/2023	DFT0000767	SUMMIT RACING	22-000-1317		28.21
10/16/2023	DFT0000767	SUMMIT RACING	22-000-1317		96.50
10/16/2023	DFT0000767	TAX CLASS	10-120-6215		575.00
10/16/2023	DFT0000767	TOCKIFY	10-130-6105		8.08
10/16/2023	DFT0000767	ASCE	10-400-6160		261.00
10/16/2023	DFT0000767	UPLIFT DESK	10-100-6120		3,006.23
10/16/2023	DFT0000767	UPS	10-000-6185		30.00
10/16/2023	DFT0000767	UPS	10-000-6185		30.00
10/16/2023	DFT0000767	UPS	10-000-6185		30.00
10/16/2023	DFT0000767	UPS	10-000-6185		30.00
10/16/2023	DFT0000767	UPS	10-210-6185		75.71
10/16/2023	DFT0000767	UPS	10-210-6185		65.92
10/16/2023	DFT0000767	UPS	10-210-6185		73.86
10/16/2023	DFT0000767	UPS	10-210-6185		175.28
10/16/2023	DFT0000767	UPS	10-310-6155		15.15
10/16/2023	DFT0000767	UPS	23-000-1301	23WW01CS	133.41
10/16/2023	DFT0000767	USABLUBOOK	30-240-6180		555.03
10/16/2023	DFT0000767	USPS	10-100-6185		10.02
10/16/2023	DFT0000767	VONS	10-000-6123		19.63
10/16/2023	DFT0000767	VONS	10-000-6123		19.98

Board Check Register

Payment Dates: 10/1/2023 - 10/31/2023

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
10/16/2023	DFT0000767	VONS	10-000-6123		28.71
10/16/2023	DFT0000767	VONS	10-000-6123		42.11
10/16/2023	DFT0000767	VONS	10-000-6123		42.51
10/16/2023	DFT0000767	VONS	10-000-6215		40.60
10/16/2023	DFT0000767	VONS	10-000-6215		66.32
10/16/2023	DFT0000767	VONS	10-000-6215		73.18
10/16/2023	DFT0000767	VONS	10-000-6215		3.49
10/16/2023	DFT0000767	VONS	10-100-6215		60.58
10/16/2023	DFT0000767	VONS	10-100-6215		13.37
10/16/2023	DFT0000767	VONS	10-110-6200		60.00
10/16/2023	DFT0000767	WALMART	10-000-6180		32.99
10/16/2023	DFT0000767	WALMART	10-100-6180		32.99
10/16/2023	DFT0000767	WILEY	10-110-6190		875.00
10/16/2023	DFT0000767	ZOOM	10-000-6215		40.00
10/16/2023	DFT0000767	ZORO TOOLS	10-000-6150		188.55
10/16/2023	DFT0000767	ZORO TOOLS	10-310-6120		423.44
10/16/2023	DFT0000767	AT&T	10-200-6210		35.00
10/16/2023	DFT0000767	AWWA	10-110-6190		299.00
10/16/2023	DFT0000767	BLUE-WHITE	30-240-6180		224.73
10/16/2023	DFT0000767	BROWN/CALDWELL	10-110-6190		200.00
10/16/2023	DFT0000767	BURGERS	10-100-6215		28.00
				Vendor 01890 - Wells Fargo VISA Total:	18,298.72
Vendor: 01947 - West Yost & Associates, Inc.					
10/17/2023	10614	Consulting Services	20-220-6110		1,016.00
				Vendor 01947 - West Yost & Associates, Inc. Total:	1,016.00
Vendor: 01900 - Western Nevada Supply Company					
10/04/2023	10605	Gaskets	23-000-1301	22WW04CM	82.90
10/04/2023	10605	Replacement PR valve for Blockhouse	20-320-6145		5,651.70
10/04/2023	10605	PR Annual Parts	20-320-6145		231.22
10/04/2023	10605	PR Annual Parts	20-320-6145		633.45
10/04/2023	10605	PR Annual Parts	20-320-6145		497.07
10/04/2023	10605	PR Annual Parts	20-320-6145		497.07
10/04/2023	10605	PR Annual Parts	20-320-6145		364.68
10/04/2023	10605	PR Annual Parts	20-320-6145		251.43
10/04/2023	10605	Credit for Merchandise Never Received	10-000-1200		-533.71
10/04/2023	10605	Credit for Returned Merchandise	22-000-1301	21WW06CM	-1,683.77
10/17/2023	10615	Brass Sleeve	10-310-6120		138.33
10/17/2023	10615	PVC Gasket	33-000-1301	22WW04CM	82.90
10/17/2023	10615	FIP Curb Stop and Meter Pads	10-000-1200		1,014.43
10/17/2023	10615	10" X 15" Fernco Coupling	23-000-1301	22WW04CM	401.53
10/26/2023	10625	Sewer Couplings	23-000-1301	22WW04CM	285.46
				Vendor 01900 - Western Nevada Supply Company Total:	7,914.69
Vendor: 01962 - Your H2O Pro					
10/17/2023	4271	Rentention Payment	22-000-1301	23W09CS	2,017.22
10/17/2023	4271	Rentention Payment	22-000-1301	23W07CM	3,631.00
10/17/2023	4271	Rentention Payment	22-000-1301	23W08CS	6,577.36
				Vendor 01962 - Your H2O Pro Total:	12,225.58
				Grand Total:	1,751,667.75

Report Summary

Fund Summary

Fund	Payment Amount
10 - Administration	343,240.09
20 - Water Operations	117,620.69
22 - Water Capital Replacement	788,072.41
23 - Wastewater Capital Replacement	336,738.94
30 - Wastewater Operations	118,512.08
33 - Wastewater Capital Expansion	40,167.91
96 - New Enterprise	7,315.63
Grand Total:	1,751,667.75

Account Summary

Account Number	Account Name	Payment Amount
10-000-1200	Inventory - Warehouse	13,916.57
10-000-2151	Health Saving Acct. Paya...	645.72
10-000-2160	Pension Contribution Pa...	31,089.79
10-000-2161	Ee Deferred Comp Contr...	20,650.51
10-000-2165	Accrued Workers Comp	2,471.46
10-000-2170	Employee Deductions - ...	728.96
10-000-2200	Payroll Taxes - Federal	23,038.97
10-000-2210	Payroll Taxes - State	7,824.47
10-000-6020	Employee Benefits - Gro...	23.43
10-000-6022	Employee Benefits - Wor...	1,172.52
10-000-6100	Outside Services	3,344.00
10-000-6123	Employee Engagement	862.82
10-000-6130	Insurance	2,505.99
10-000-6150	M & R - Buildings	6,913.66
10-000-6155	M & R - Vehicles	279.06
10-000-6180	Operating Supplies	3,673.68
10-000-6185	Postage/Freight	120.00
10-000-6210	Telephone	344.30
10-000-6215	Training & Meetings	10,372.92
10-000-6230	Utilities - Electric	3,325.53
10-100-6105	Software Licenses/Agre...	39.98
10-100-6120	Operating Tools/Equipm...	3,006.23
10-100-6123	Employee Engagement	47.00
10-100-6140	Legal Services	7,962.50
10-100-6160	Memberships/Certificati...	30,221.00
10-100-6180	Operating Supplies	58.84
10-100-6181	Computer Systems/Equi...	4,066.41
10-100-6185	Postage/Freight	10.02
10-100-6190	Advertising Publications...	1,931.00
10-100-6210	Telephone	99.25
10-100-6215	Training & Meetings	191.85
10-100-6237	Water Conservation	5,252.20
10-110-6100	Outside Services	3,350.00
10-110-6140	Legal Services	1,000.50
10-110-6181	Computer Systems/Equi...	1,230.45
10-110-6190	Advertising Publications...	1,689.00
10-110-6200	Safety	219.00
10-110-6210	Telephone	665.07
10-110-6215	Training & Meetings	1,180.75
10-120-6105	Software Licenses/Agre...	46,479.29
10-120-6110	Professional Services	24,270.00
10-120-6180	Operating Supplies	10.72
10-120-6181	Computer Systems/Equi...	2,648.43
10-120-6215	Training & Meetings	575.00
10-130-6105	Software Licenses/Agre...	20,729.27
10-130-6180	Operating Supplies	1,181.24

Account Summary

Account Number	Account Name	Payment Amount
10-130-6181	Computer Systems/Equi...	8,442.24
10-130-6210	Telephone	173.20
10-200-6123	Employee Engagement	59.46
10-200-6155	M & R - Vehicles	14.00
10-200-6181	Computer Systems/Equi...	1,230.45
10-200-6210	Telephone	35.00
10-210-6105	Software Licenses/Agre...	20,168.98
10-210-6111	Outside Lab Services	113.24
10-210-6160	Memberships/Certificati...	241.00
10-210-6181	Computer Systems/Equi...	1,417.98
10-210-6185	Postage/Freight	390.77
10-300-6155	M & R - Vehicles	137.34
10-300-6181	Computer Systems/Equi...	1,812.28
10-300-6210	Telephone	27.41
10-310-6120	Operating Tools/Equipm...	3,772.72
10-310-6123	Employee Engagement	311.44
10-310-6145	M & R - Line Repair/Equi...	25.73
10-310-6155	M & R - Vehicles	1,243.51
10-310-6180	Operating Supplies	5.45
10-310-6181	Computer Systems/Equi...	1,230.45
10-310-6210	Telephone	68.36
10-310-6215	Training & Meetings	49.99
10-320-6100	Outside Services	4,126.10
10-320-6180	Operating Supplies	140.55
10-320-6210	Telephone	183.10
10-330-6120	Operating Tools/Equipm...	1,887.92
10-330-6124	Employee PPE/Uniform	589.40
10-330-6145	M & R - Line Repair/Equi...	199.59
10-330-6150	M & R - Buildings	700.25
10-330-6180	Operating Supplies	152.75
10-330-6210	Telephone	37.45
10-400-6120	Operating Tools/Equipm...	42.65
10-400-6160	Memberships/Certificati...	261.00
10-400-6180	Operating Supplies	5.81
10-400-6181	Computer Systems/Equi...	2,460.90
10-400-6210	Telephone	62.26
20-000-2160	Pension Contribution Pa...	23,500.01
20-000-2161	Ee Deferred Comp Contr...	10,717.84
20-000-2165	Accrued Workers Comp	6,006.16
20-000-2170	Employee Deductions - ...	877.15
20-000-2200	Payroll Taxes - Federal	14,891.73
20-000-2210	Payroll Taxes - State	4,916.14
20-200-6105	Software Licenses/Agre...	14.99
20-200-6110	Professional Services	2,500.00
20-210-6111	Outside Lab Services	226.45
20-210-6180	Operating Supplies	4,109.44
20-220-6105	Software Licenses/Agre...	14.99
20-220-6110	Professional Services	1,016.00
20-220-6120	Operating Tools/Equipm...	61.04
20-220-6124	Employee PPE/Uniform	19.40
20-220-6145	M & R - Line Repair/Equi...	2,401.52
20-220-6155	M & R - Vehicles	159.22
20-220-6179	Operating Chemicals	5,214.17
20-220-6180	Operating Supplies	32.97
20-220-6210	Telephone	39.47
20-220-6230	Utilities - Electric	13,486.92
20-230-6145	M & R - Line Repair/Equi...	1,216.08
20-230-6179	Operating Chemicals	16,912.24

Account Summary

Account Number	Account Name	Payment Amount
20-230-6180	Operating Supplies	284.45
20-230-6230	Utilities - Electric	287.76
20-320-6120	Operating Tools/Equipm...	94.50
20-320-6145	M & R - Line Repair/Equi...	8,620.05
22-000-1301	Construction in Progress	780,759.18
22-000-1317	Equipment	124.71
22-000-2165	Accrued Workers Comp	313.19
22-000-2200	Payroll Taxes - Federal	1,073.04
22-000-2210	Payroll Taxes - State	217.47
22-340-6155	M & R - Vehicles	3,427.58
22-340-6180	Operating Supplies	2,157.24
23-000-1301	Construction in Progress	336,016.71
23-000-2165	Accrued Workers Comp	309.92
23-000-2200	Payroll Taxes - Federal	343.52
23-000-2210	Payroll Taxes - State	68.79
30-000-2160	Pension Contribution Pa...	24,252.37
30-000-2161	Ee Deferred Comp Contr...	12,228.94
30-000-2165	Accrued Workers Comp	6,105.73
30-000-2170	Employee Deductions - ...	723.91
30-000-2200	Payroll Taxes - Federal	15,692.46
30-000-2210	Payroll Taxes - State	5,334.42
30-210-6110	Professional Services	721.00
30-210-6111	Outside Lab Services	1,154.81
30-210-6180	Operating Supplies	3,665.53
30-240-6102	Sludge Disposal	3,368.82
30-240-6105	Software Licenses/Agre...	12.99
30-240-6124	Employee PPE/Uniform	34.48
30-240-6145	M & R - Line Repair/Equi...	1,036.19
30-240-6150	M & R - Buildings	7.26
30-240-6179	Operating Chemicals	38,506.33
30-240-6180	Operating Supplies	1,063.72
30-240-6210	Telephone	43.05
30-240-6230	Utilities - Electric	1,265.12
30-310-6125	Gasoline	-190.97
30-310-6145	M & R - Line Repair/Equi...	18.30
30-310-6215	Training & Meetings	25.00
30-320-6120	Operating Tools/Equipm...	1,428.69
30-320-6145	M & R - Line Repair/Equi...	1,608.13
30-320-6180	Operating Supplies	405.80
33-000-1301	Construction in Progress	40,167.91
96-000-6115	Employee Housing Expe...	7,315.63
	Grand Total:	1,751,667.75

Project Account Summary

Project Account Key	Payment Amount
None	594,723.95
21W03CM	-1,176.63
21WW06CM	11,966.94
22WW04CM	35,181.96
22WW04CS	10,213.84
23W01CS	628.14
23W04CS	771,394.00
23W07CM	3,631.00
23W08CS	6,577.36
23W09CS	2,017.22
23WW01CS	316,456.66

Project Account Summary

Project Account Key
23WW03CM

Payment Amount
53.31
1,751,667.75

Grand Total:

<u>Merchant Name</u>	<u>Fund GL Acct</u>	<u>Cardholder</u>	<u>Amount</u>	<u>Description</u>
ADOBE	10-100-6105	M. BUSBY	19.99	Adobe Pro subscription
ADOBE	10-100-6105	S. HAKE	19.99	Document Editing - Monthly
ADOBE	10-120-6105	M. BRETZ	19.99	Adobe
ADOBE	10-210-6105	S. MINICH	19.99	Adobe Acrobat Pro
ADOBE	10-210-6105	R. MEDHURST	12.99	Adobe Creative Cloud Subscription
ADOBE	20-200-6105	C. MURRAY	14.99	Monthly acrobat subscription.
ADOBE	20-220-6105	E. SOLOMON	14.99	Adobe subscription
ADOBE	30-240-6105	S. SORNOSO	12.99	Monthly Subscription
ADOBE Total			135.92	
AMAZON	10-000-6180	M. VENDORS	29.85	Hand Sanitizer
AMAZON	10-000-6180	M. VENDORS	87.87	Hand Soap/Sanitizer
AMAZON	10-000-6180	M. VENDORS	129.30	Handsoap
AMAZON	10-000-6180	M. VENDORS	25.60	Shear Pins for Snowblower
AMAZON	10-100-6180	M. VENDORS	24.73	Hershey Kisses
AMAZON	10-100-6180	M. VENDORS	(24.73)	Refund for Damaged Merchandise
AMAZON	10-120-6180	M. VENDORS	10.72	Magnetic Clips
AMAZON	10-130-6181	M. VENDORS	90.00	DisplayPort to HDMI Adapters
AMAZON	10-130-6181	M. VENDORS	22.89	HDMI Cables
AMAZON	10-330-6120	T. NELSON	973.73	Tools for Daniel P.
AMAZON	10-330-6120	T. NELSON	135.83	Tools for Daniel P.
AMAZON	10-330-6120	T. NELSON	74.53	Tools for Daniel P.
AMAZON	10-330-6150	M. VENDORS	32.81	Window Blind
AMAZON	10-400-6120	M. VENDORS	42.65	Magnifying Desk Lamp
AMAZON	96-000-6115	M. VENDORS	23.89	Countertop Sealer
AMAZON	96-000-6115	M. VENDORS	27.77	Polishing Pads
AMAZON Total			1,707.44	
APPLE.COM	10-100-6210	M. BUSBY	0.99	Cell phone data storage/management
APPLE.COM Total			0.99	
ASCE	10-400-6160	G. HIGERD	261.00	Annual ASCE membership dues
ASCE Total			261.00	
AT&T	10-200-6210	M. VENDORS	35.00	iPad - Clay
AT&T Total			35.00	
AWWA	10-110-6190	C. WEIBERT	299.00	RandE 23-010
AWWA Total			299.00	
BLUE-WHITE	30-240-6180	K. BURNETT	224.73	Polymer pump hose
BLUE-WHITE Total			224.73	
BROWN/CALDWELL	10-110-6190	C. WEIBERT	200.00	RandE 23-010
BROWN/CALDWELL Total			200.00	
BURGERS	10-100-6215	M. BUSBY	28.00	Local agency/business lunch meeting
BURGERS Total			28.00	
CALPELRA	10-110-6215	C. WEIBERT	1,140.00	CALPELRA Conf Registration
CALPELRA Total			1,140.00	
CANVA	10-130-6105	J. BURKHART	14.99	Canva Software
CANVA Total			14.99	
CHEVRON	10-200-6155	C. MURRAY	14.00	car wash for vehicle 88
CHEVRON Total			14.00	
CWEA	10-110-6190	C. WEIBERT	315.00	RandE 23-010
CWEA	10-210-6160	R. MEDHURST	241.00	CWEA membership fee
CWEA Total			556.00	
DIRECTV	10-000-6123	M. VENDORS	142.99	DirecTV
DIRECTV Total			142.99	
FIREHOSEDIRECT	10-310-6155	R. MOTLEY	437.96	Fill hose for water truck
FIREHOSEDIRECT Total			437.96	

GOOD LIFE	10-100-6123	S. HAKE	47.00	Department Lunch
GOOD LIFE	10-110-6215	M. REEVES	40.75	Lunch with JPIA Risk Control Advisor
GOOD LIFE Total			87.75	
GORDON ELECTRIC	10-000-6150	R. MOTLEY	2,082.99	transformer to power new AC
GORDON ELECTRIC Total			2,082.99	
GOVCONNECTION	10-130-6180	J. MULBAY	25.00	USB Extension Cables for Admin
GOVCONNECTION Total			25.00	
GROCERY OUTLET	10-000-6123	H. CHRISTENSEN	19.97	BBQ
GROCERY OUTLET	10-000-6123	H. CHRISTENSEN	108.53	BBQ
GROCERY OUTLET	10-000-6215	S. HAKE	3.26	Ice for Training Room
GROCERY OUTLET Total			131.76	
GSR	30-310-6125	J. RUIZ	(190.97)	Refund for reservation for D3 room
GSR Total			(190.97)	
HACH	20-220-6180	M. VENDORS	32.97	Water Treatment Supplies
HACH Total			32.97	
HCL	10-100-6180	S. HAKE	25.85	Potting Soil
HCL Total			25.85	
HING'S	10-000-6123	M. BUSBY	38.06	Food for Staff meeting
HING'S Total			38.06	
HOMEDEPOT	10-330-6120	T. NELSON	273.91	Tools for Daniel P.
HOMEDEPOT	10-330-6120	T. NELSON	429.92	Tools for Daniel P.
HOMEDEPOT Total			703.83	
LIBERTY	10-100-6215	M. BUSBY	64.90	Admin./Finace lunch meeting
LIBERTY	10-100-6215	M. BUSBY	25.00	Local agency/business lunch meeting
LIBERTY Total			89.90	
LOONEY BEAN	10-000-6180	H. LEWIS	28.50	coffee for the office
LOONEY BEAN	10-000-6215	L. BLOCK	27.00	Coffee for Communications Training
LOONEY BEAN	10-000-6215	L. BLOCK	38.95	Coffee for Communications Training
LOONEY BEAN Total			94.45	
MOUSER	20-230-6145	T. NELSON	122.41	LMTTP valve switch
MOUSER Total			122.41	
NAAG TAG	10-000-6180	L. BLOCK	12.45	Name Plate for New Employee
NAAG TAG	10-000-6180	L. BLOCK	12.45	New Employee Name Tag
NAAG TAG Total			24.90	
PROMETRIC	30-310-6215	J. RUIZ	25.00	payment for cancelling D3
PROMETRIC Total			25.00	
ROBERTOS	10-200-6123	C. MURRAY	59.46	Planning discussion lunch w/Daniel
ROBERTOS Total			59.46	
SEALIGHT	10-300-6155	R. MOTLEY	137.34	new LED bulbs for truck 90
SEALIGHT Total			137.34	
SHELL	10-310-6180	K. WEILAND	5.45	Batteries
SHELL Total			5.45	
SMART & FINAL	10-000-6123	H. CHRISTENSEN	175.16	BBQ
SMART & FINAL	10-000-6123	A. CAMPBELL	81.87	Department BBQ
SMART & FINAL	10-000-6123	S. HAKE	24.61	Meeting Snacks
SMART & FINAL	10-000-6180	S. HAKE	120.63	Kitchen Supplies
SMART & FINAL Total			402.27	
STAPLES	10-000-6180	L. BLOCK	38.79	Kitchen Supplies
STAPLES	10-000-6180	L. BLOCK	42.09	Supply Closet
STAPLES	10-000-6180	L. BLOCK	256.99	Supply Closet
STAPLES	10-130-6180	L. BLOCK	759.33	Ink Cartridges for Plotter
STAPLES	10-130-6180	L. BLOCK	368.47	Ink Cartridges for Plotter
STAPLES Total			1,465.67	
STARLINK	10-130-6105	M. VENDORS	120.00	StarLink
STARLINK Total			120.00	

SUBWAY	10-000-6215	S. HAKE	157.86	Communication Training Lunch
SUBWAY	10-000-6215	L. BLOCK	146.31	Lunch for Communications Training
SUBWAY	10-000-6215	L. BLOCK	211.27	Lunch for Communications Training
SUBWAY	10-000-6215	S. HAKE	99.32	Lunch for Software Training
SUBWAY Total			614.76	
SUMMIT RACING	22-000-1317	R. MOTLEY	28.21	clamps for Generator at T6
SUMMIT RACING	22-000-1317	R. MOTLEY	96.50	exhaust pipe for new T6 generator.
SUMMIT RACING Total			124.71	
TAX CLASS	10-120-6215	H. CHRISTENSEN	575.00	YE Tax Course and book
TAX CLASS Total			575.00	
TOCKIFY	10-130-6105	J. MULBAY	8.08	Tockify Web Calendar
TOCKIFY Total			8.08	
UPLIFT DESK	10-100-6120	M. BUSBY	3,006.23	New desks for GM and Executive Assistant
UPLIFT DESK Total			3,006.23	
UPS	10-000-6185	M. VENDORS	30.00	Service Fee
UPS	10-000-6185	M. VENDORS	30.00	Service Fee
UPS	10-000-6185	M. VENDORS	30.00	Service Fee
UPS	10-000-6185	M. VENDORS	30.00	Service Fee
UPS	10-210-6185	M. VENDORS	65.92	Shipping Charges
UPS	10-210-6185	M. VENDORS	73.86	Shipping Charges
UPS	10-210-6185	M. VENDORS	75.71	Shipping Charges
UPS	10-210-6185	M. VENDORS	175.28	Shipping Charges
UPS	10-310-6155	M. VENDORS	15.15	Shipping Charge
UPS	23-000-1301	M. VENDORS	133.41	Shipping Charges
UPS Total			659.33	
USABLUEBOOK	30-240-6180	K. BURNETT	555.03	Chlorine probe tips
USABLUEBOOK Total			555.03	
USPS	10-100-6185	L. BLOCK	10.02	Certified Mail - Notices
USPS Total			10.02	
VONS	10-000-6123	H. CHRISTENSEN	42.11	Cake and Decorations for Hans
VONS	10-000-6123	A. CAMPBELL	28.71	Department BBQ
VONS	10-000-6123	J. BEATTY	19.63	Ice for Sept BBQ
VONS	10-000-6123	S. HAKE	19.98	Meeting Snacks
VONS	10-000-6123	S. HAKE	42.51	Meeting Snacks
VONS	10-000-6215	S. HAKE	40.60	Communication Training Snacks
VONS	10-000-6215	S. HAKE	66.32	Communication Training Snacks
VONS	10-000-6215	L. BLOCK	73.18	Lunch for Communications Training
VONS	10-000-6215	S. HAKE	3.49	Lunch Supplies
VONS	10-100-6215	S. HAKE	60.58	Board Meeting Snacks
VONS	10-100-6215	L. BLOCK	13.37	Snacks for Board Meeting
VONS	10-110-6200	C. WEIBERT	60.00	Safety Slogan Contest Award
VONS Total			470.48	
WALMART	10-000-6180	M. VENDORS	32.99	Hershey Kisses
WALMART	10-100-6180	M. VENDORS	32.99	Hershey Kisses
WALMART Total			65.98	
WILEY	10-110-6190	C. WEIBERT	875.00	RandE 23-010
WILEY Total			875.00	
ZOOM	10-000-6215	S. HAKE	40.00	Cloud recording for virtual meetings
ZOOM Total			40.00	
ZORO TOOLS	10-000-6150	R. MOTLEY	188.55	disconnect for new AC
ZORO TOOLS	10-310-6120	R. MOTLEY	423.44	Lifting sling for moving shoring.
ZORO TOOLS Total			611.99	
Grand Total			18,298.72	

MINUTES

Thursday, October 19, 2023
Mammoth Community Water District
Regular Board Meeting

The Board of Directors convened in session at the hour of 5:31 p.m. and the meeting was adjourned at 8:08 p.m.

Prepared by:

Stephanie Hake
Executive Assistant

ATTEST:

Mark Busby
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District was held on Thursday, October 19, 2023, at 5:31 p.m.

ROLL CALL

Board Present

Director: Tom Cage
Director: Dennis Domaille
Director: Elizabeth Hylton
Director: Tom Smith

Board Absent

Director: Gary Thompson

Staff Present

General Manager: Mark Busby
District Engineer: Garrett Higerd
Operations Superintendent: Clay Murray
Finance Manager: Jeff Beatty
Information Services Manager: Justin Mulbay
Human Resources Manager: Chris Weibert
Maintenance Superintendent: Rob Motley
Principal Administrative Analyst: Michael Draper
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz

Guests Present

Leanna Block – MCWD Staff Member	Andrew Filzen
Dave Carlson – MCWD Staff Member	Seth Guthrie
Michael Youril – Labor Council (<i>remote attendance</i>)	Daylight Madison
Pam Bold – HSEF, Executive Director	Gordon Madison
Matthew Filzen	Gaylon Teslaa

PUBLIC FORUM

President Smith opened the public forum at 5:32 p.m.

No one addressed the Board and President Smith closed the public forum at 5:32 p.m.

CONSENT AGENDA A

A-1 Approve the September 2023 Check Disbursements

A-2 Approve the Minutes from the Regular Board Meeting held September 21, 2023

There was no discussion. Director Cage made a motion.

BOARD ACTION – To approve Consent Agenda A

MOVED BY: Director Cage
SECONDED BY: Director Domaille
AYES: Directors Cage, Domaille, Hylton, and Smith
NAYS: None
ABSENT: Director Thompson

CONSENT AGENDA B – DEPARTMENT REPORTS

B-1 Operations Department Report	B-5 Information Services Report
B-2 Maintenance Department Report	B-6 Personnel Services Report
B-3 Finance Department Report	B-7 Regulatory Support Services Report
B-4 Engineering Department Report	B-8 General Manager’s Report

Director Hylton made a motion.

BOARD ACTION – To approve Consent Agenda B

MOVED BY: Director Hylton
SECONDED BY: Director Cage
AYES: Directors Cage, Domaille, Hylton, and Smith
NAYS: None
ABSENT: Director Thompson

CURRENT BUSINESS

C-1 Discuss and Consider Acting on Government Claims Submitted on behalf of the Mammoth Group by its representatives Seth Guthrie, Mathew Filzen, and William Wallace

President Smith provided a brief explanation of the emails received by community members regarding the Mono County Health Department’s testing of wastewater.

Attorney Horowitz confirmed that the emails constitute legal claims but have no basis. He recommended that the Board reject the claims.

Four members of the public addressed the Board to express their concerns about Mono County’s wastewater testing.

After comments from the public, board members asked several questions of Mr. Horowitz.

Director Domaille then made a motion.

BOARD ACTION – To reject the claims and direct Attorney Horowitz to prepare and send letters to the claimants denying the claims

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Domaille, Hylton, and Smith
NAYS: None
ABSENT: Director Thompson

C-2 Discuss and Possible Adoption of the Attached Side Letter of Agreement between MCWD and International Union of Operating Engineers, Local Union No. 12.

Chris Weibert provided the Board with a brief explanation of the side letter that goes with the revised Personnel Policy and Employer-Employee Relations Policy that were adopted in July 2023.

Michael Youril – informed the Board that the signed letter brings the MOU up to date with the policies and provides for more generous benefits for employees.

Director Hylton then made a motion to adopt the side letter.

BOARD ACTION – To adopt the Side Letter of Agreement between MCWD and the International Union of Operating Engineers, Local Union No. 12

MOVED BY: Director Hylton
SECONDED BY: Director Cage
AYES: Directors Cage, Domaille, Hylton and Smith
NAYS: None
ABSENT: Director Thompson

C-3 Presentation of the Tesla Battery Energy Storage System that Provides Backup Power to the MCWD Wastewater Treatment Plant

MCWD Assistant Engineer, Dave Carlson, provided an informational PowerPoint presentation on the Tesla backup battery used for the Wastewater Treatment Plant. He emphasized the financial savings and other benefits of this program.

Pam Bold of the High Sierra Energy Foundation thanked the Board for being a leader in energy savings.

President Smith commended Mr. Carlson on his great presentation and the project's benefit to District operations.

BOARD ACTION – None, informational only

C-4 Discuss and Possible Direction Regarding the Fiscal Year 2024 Mid-Year Financial Forecast

Jeff Beatty provided the Board with a high-level financial review of the past six months and what might be expected in the remainder of the fiscal year. He noted that there are some line items currently above budget and other items below budget.

He noted that a big increase in the District's revenue came from insurance payments for the replacement of water tank T-8 and the EQ Building roof.

There were a few questions and comments by the Board. Following President Smith thanked Mr. Beatty and the Finance team for their work on the report.

BOARD ACTION – None, informational only

C-5 Update on Status of the Fiscal Year 2024 Strategic Plan

Mark Busby and the department managers led the Board through the strategic plan document, discussing the mid-year status of many of the strategic objectives in the eight categories.

The Board thanked Mr. Busby and staff for the comprehensive update.

BOARD ACTION – None, informational only

C-6 Quarterly Water Supply Update

Clay Murray described the status of the water supply, noting that surface water is presently the primary source. He recommended remaining at the current water conservation level, Level 1 for the next three months. He noted that the next update in January 2024 should have more insight as to what the snowpack may indicate for the coming spring/summer season.

COMMITTEE MEETINGS HELD DURING THE MONTH

Code/Policy Committee – October 10, 2023

Tom Smith
Dennis Domaille

LAFCO – October 12, 2023

Tom Cage
Gary Thompson (*alternate*)

Technical Services Committee – October 18, 2023

Dennis Domaille

Investment Committee – October 18, 2023

Tom Cage
Elizabeth Hylton

Finance Committee – October 18, 2023

Tom Cage
Elizabeth Hylton

Code/Policy Committee:

President Smith reported about the positive updates in the Water Shortage Contingency Plan. Mark Busby added that the District's legal counsel recommended developing a policy for disposing of surplus equipment as a result of updating the Procurement Policy.

~

LAFCO (Local Agency Formation Committee):

Director Cage reported that neither he nor Director Thompson were able to attend the October 12 meeting, but that he spoke with Paul McFarland, LAFCO's Executive Director regarding highlights from the meeting.

He said the only business of note to the District is that Mono County has now billed all agencies for back dues.

~

Technical Services Committee:

Director Domaille reported that Garrett Higerd and Clay Murray are actively communicating with the District's regulators regarding Laurel Pond and the need to drill additional monitoring wells.

~

Investment Committee:

Director Cage reported that the Chandler Asset Management representative reviewed highlights of the District's investment portfolio activity for the past quarter. Director Hylton added that it appears that the portfolio has sustained a loss, but as deposits have matured, they have been reinvested at a much higher interest rate. Director Cage commended Jeff Beatty for his work with managing four areas of investments.

~

Finance Committee:

Director Hylton reported about the TESLA backup battery update (item C-3 at tonight's meeting). She emphasized that Jeff Beatty's mid-year financial update report looks good. A brief discussion followed.

DIRECTOR COMMENTS, REQUESTS, AND REPORTS

There were no comments or reports from board members.

ATTORNEY REPORT

Attorney Horowitz reported that the state legislature does not currently have anything new for Special Districts. Attorney Horowitz and his team are currently preparing the year-end report.

CLOSED SESSION

D-1 Conference with Real Property Negotiators

Pursuant to Government Code Sections 54954.5(e) and 54956.8

Property Description: Mono County APNs – 033-148-005-000 and 033-148-006-000

Under Negotiation: Price and Terms of Payment

MCWD Negotiators: Mark Busby and Garrett Higerd

Property Owner Negotiator: Greg Eckert

ADJOURNMENT

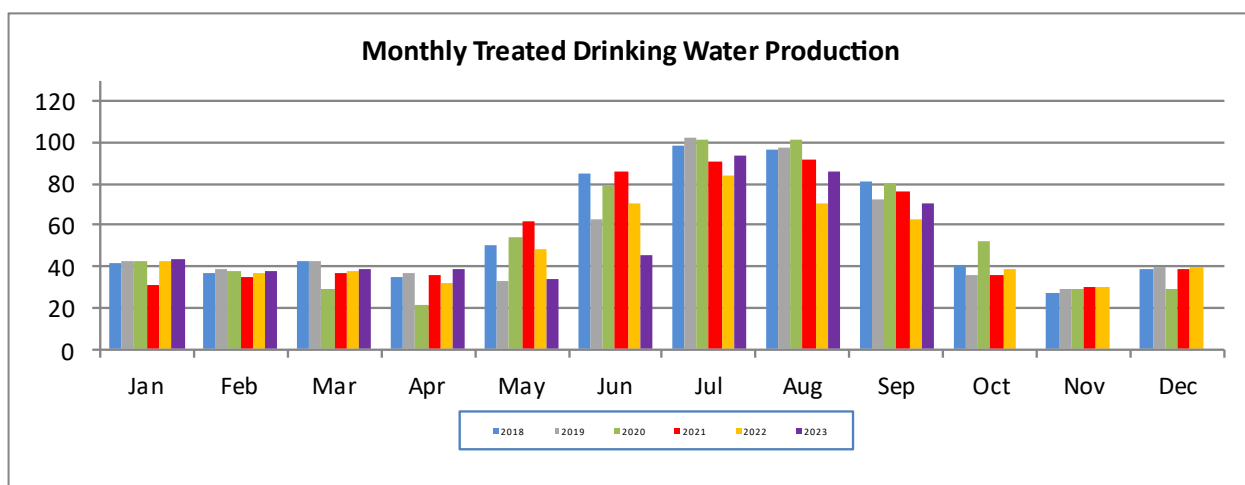
There was no report from closed session and President Smith adjourned the meeting at 8:08 p.m.

Report Summary			
October Production Data (In Million Gallons)	2013	2022	2023
Treated Surface Water	16.2	1.4	39.0
Treated Groundwater	21.1	37.1	0.9
Untreated Groundwater	2.9	6.6	3.7
Reclaimed Wastewater	2.1	1.7	0.1
Totals	42.4	46.8	43.7
Non-Revenue Water	4.4	2.7	2.9
Treated Wastewater	25.7	33.0	41.4
Photovoltaic Power Produced (kWh)	166,050	141,300	131,280
Photovoltaic Solar Irradiance (kW/m ²)	814	763	741

Monthly - Water Treatment, Production & Supply Management

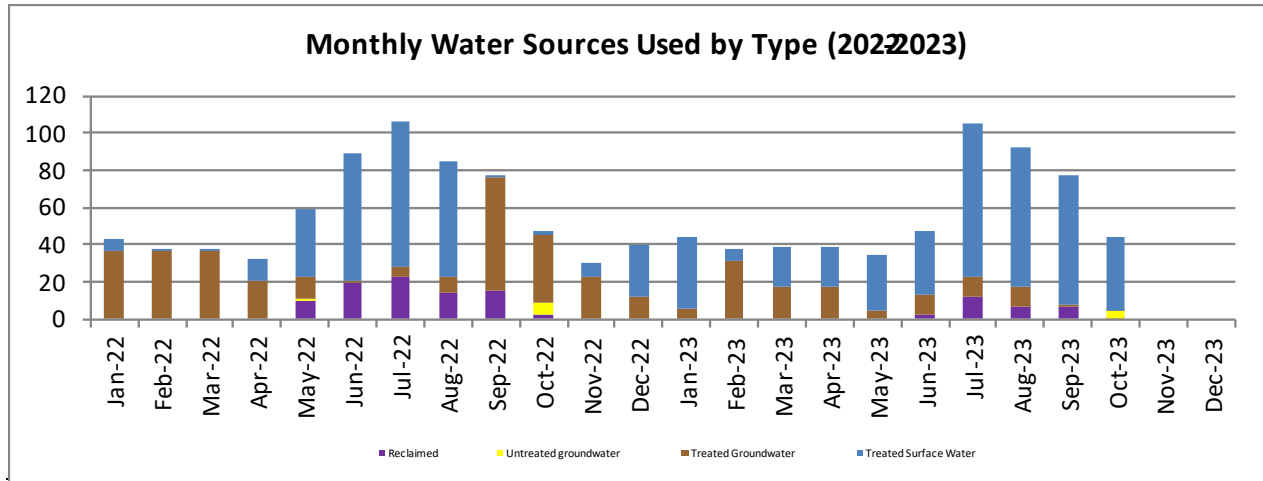
- Drinking Water Treatment**

Routine samples for clarity, chlorine residual, and bacteriological analysis of the District’s drinking water were conducted during the month. The results of all sampling for the month were in compliance with the standards set by the State Water Resources Control Board Drinking Water Division. A total of 39,833,000 gallons were treated for drinking water with an average of 1.28 million gallons per day. Drinking water was produced from surface and groundwater supplies, 98% and 2% respectively.



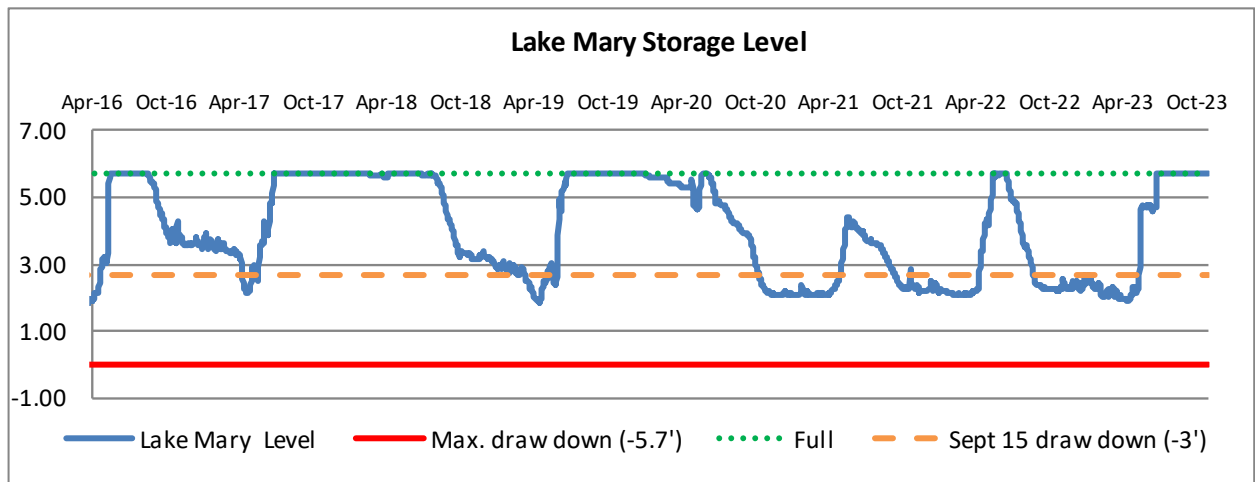
- Water Supply Production and Management**

Total water provided to the community, including non-potable supplies, was 43.681 million gallons and was comprised of treated surface water (89%), treated ground water (2%), and raw well water (9%) and recycled wastewater (0.2%).



• **Surface Water**

The minimum daily stream flow requirement for the month of October was 5.5 cfs for Mammoth Creek, as measured at Old Mammoth Road. Flow rates in the creek ranged from 8.5 cfs to 17.6 cfs with an average flow of 12.4 cfs. The average flow for October 2022 was 4.7 cfs. The flow requirement for November increases to 5.9 cfs and current flows are above the requirement. Lake Mary was filled as of June 30th and currently remains full. Surface water will continue to be the primary source of supply while stream flows are above the requirement.



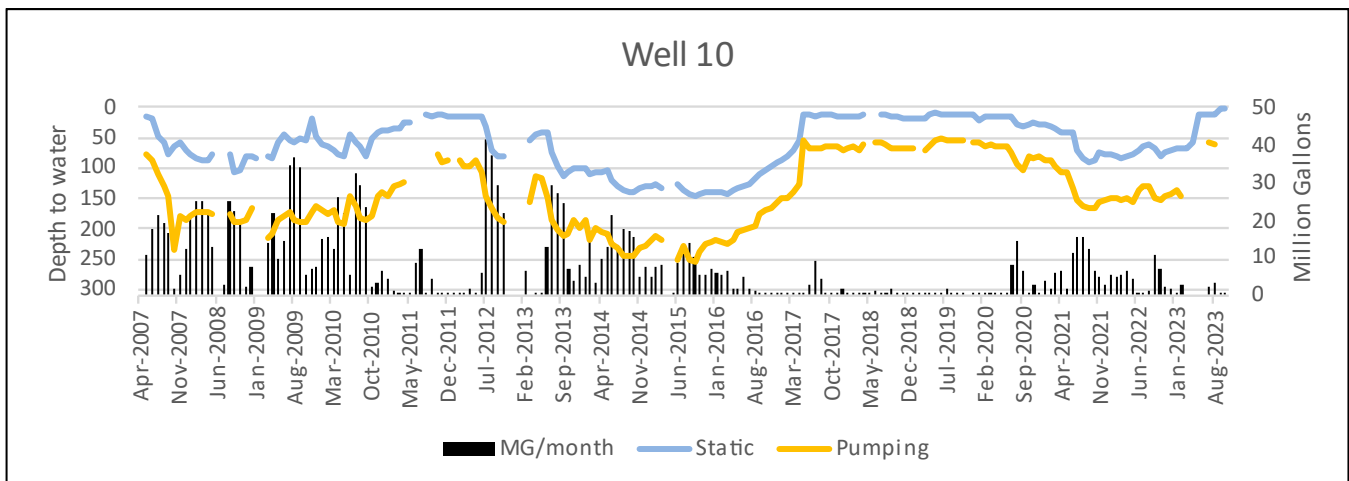
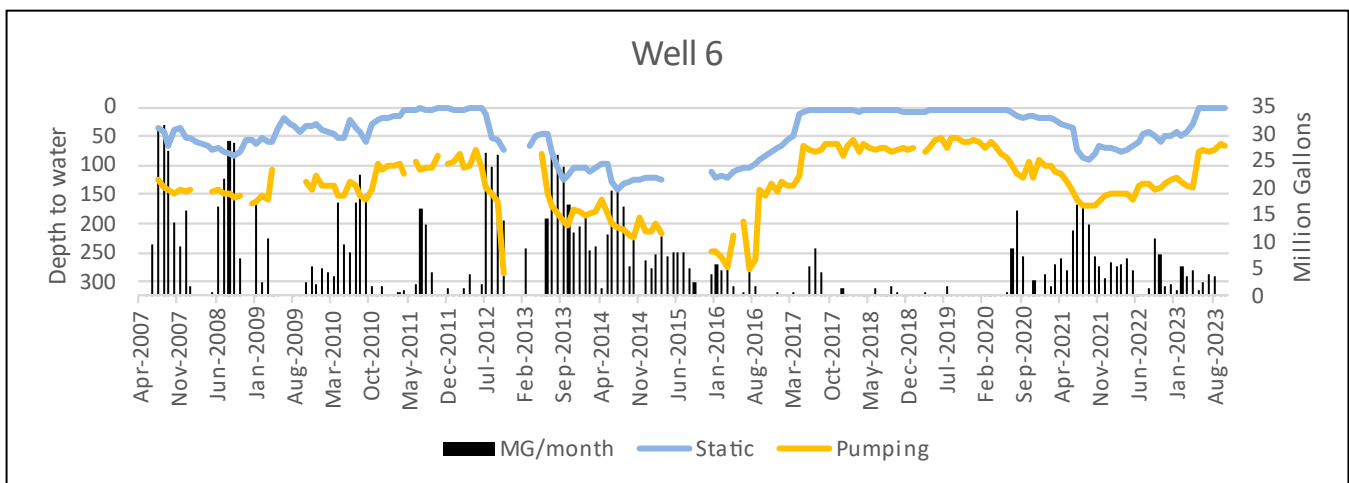
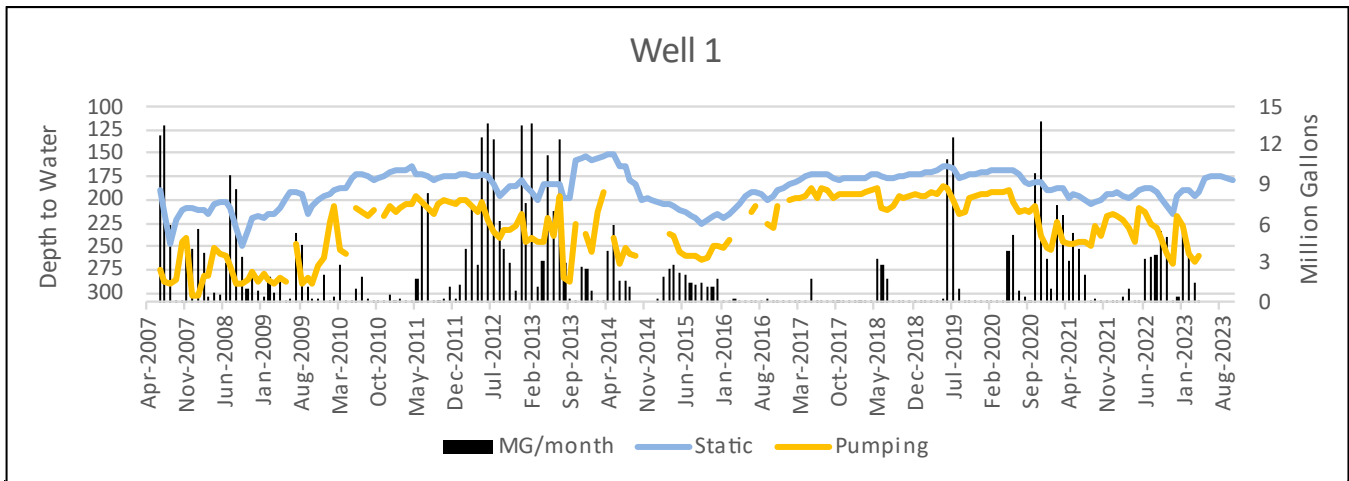
• **Groundwater**

Approximately 856,000 gallons or two percent (2%) of the drinking water produced was from the District’s groundwater sources during the month of October. Groundwater production Wells 6, 10, 15, 17, 18, 20, and 25 are operating as expected and are available for service. Well 1 will not be available until tank T-8 is replaced. A total of 3,747,000 gallons of raw well water were used for Sierra Star golf course to turn over their pond and conclude their irrigation season.

MAMMOTH COMMUNITY WATER DISTRICT

Operations Department Report

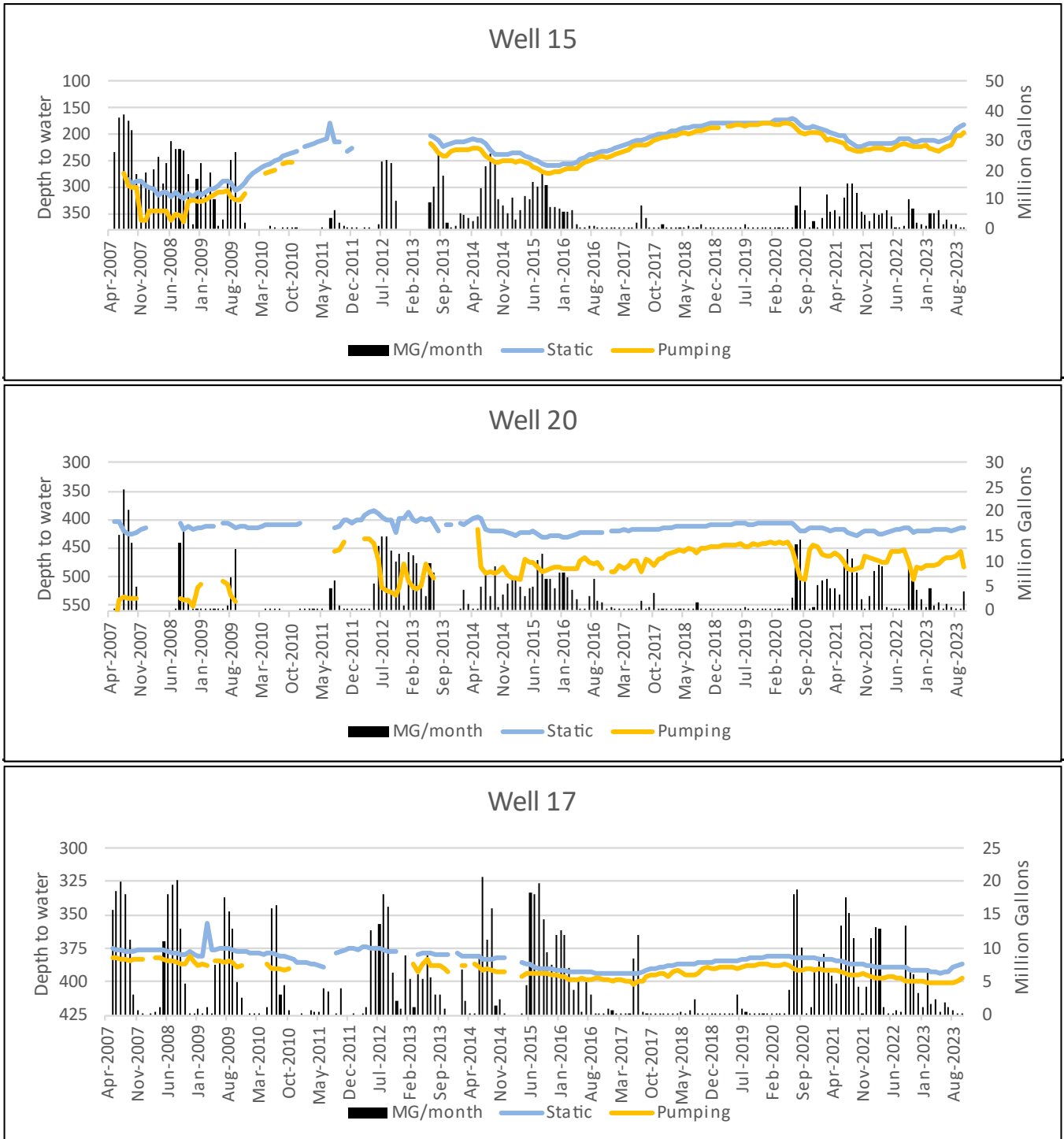
November 2023



MAMMOTH COMMUNITY WATER DISTRICT

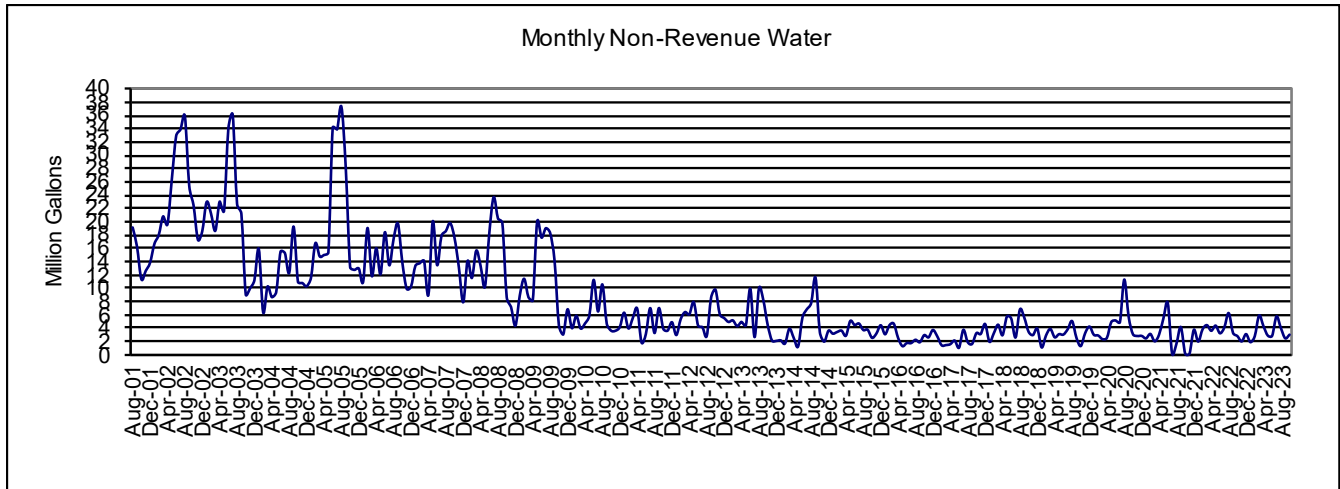
Operations Department Report

November 2023



- Water Audit Information**

The water audit for this billing period shows a total of eight percent (8%) or 2.857 million gallons of non-revenue water.



Wastewater – Treatment & Flow

- Wastewater Treatment**

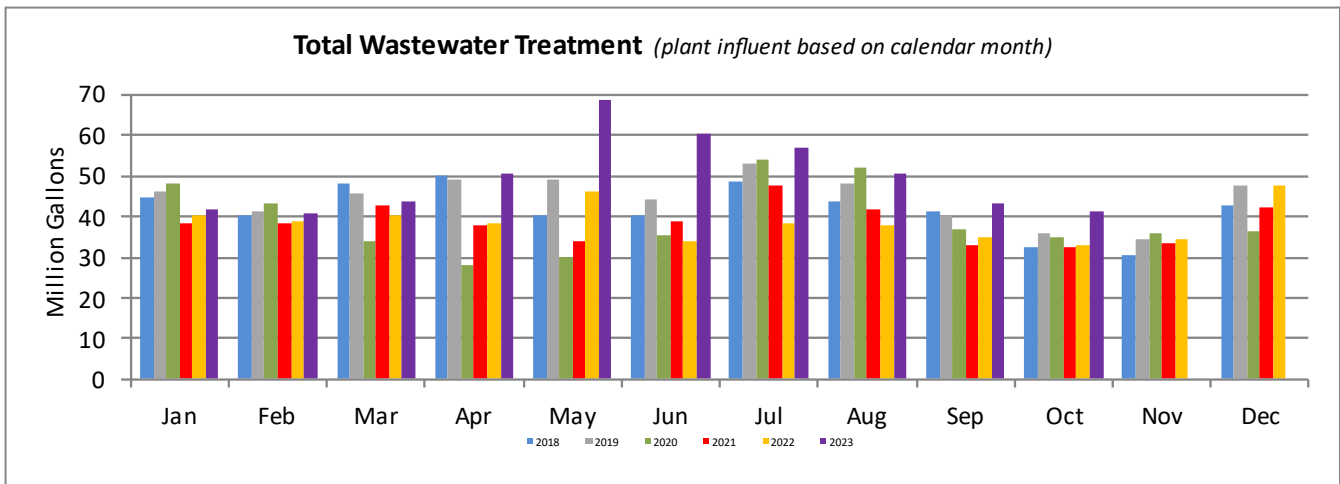
Wastewater treatment samples have met all compliance requirements for the month.

- Recycled Water**

The total recycled water delivery to Sierra Star for October was 101,000 gallons. Production of recycled water for the golf course concluded at the end of September and deliveries concluded on October 5th. The total recycled water used by Sierra Star for the season was 27.777 million gallons. Snowcreek golf course did not use any water for the season.

- Wastewater Flows**

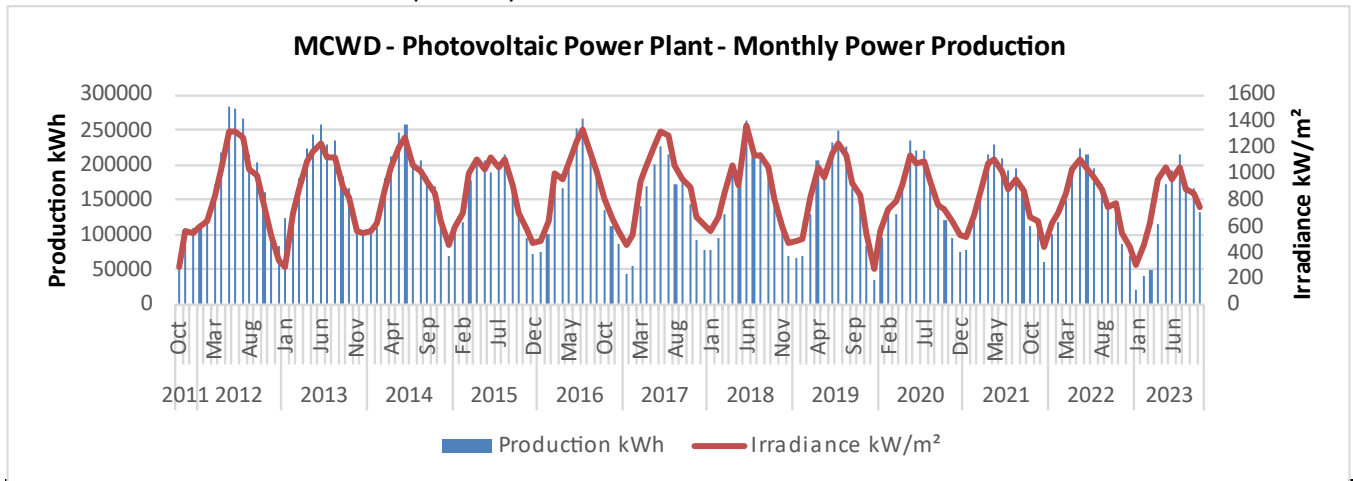
The total volume of wastewater treated during the month of October was 41.365 million gallons. This results in an average of 1.33 million gallons per day of wastewater flow.



Photovoltaic Power Plant Operations & Total District Electrical Usage

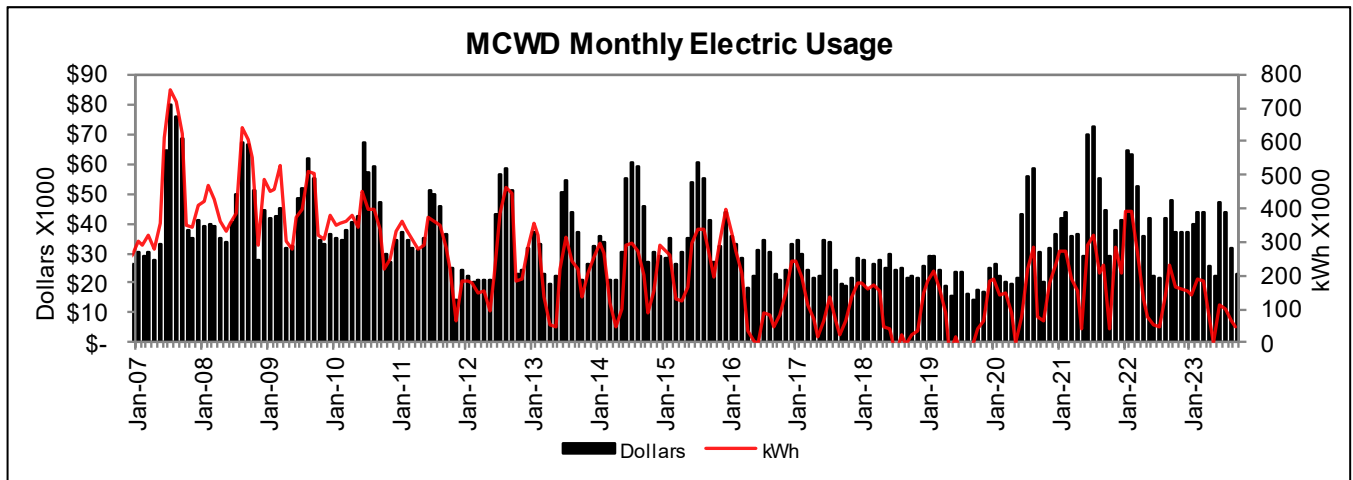
- **Solar plant production**

The total kilowatt hours of energy produced for the month of October was 131,280 kWh. The irradiance and production were 7% and 3% less respectively than October 2022.



- **Total electrical energy use**

Monthly energy usage chart for the past 15 years through September 2023 except for the WWTP and Well 17. The WWTP and Well 17 electrical bills are slowly being updated and data is available through May 2022. Engineering staff contacted SCE and provided a detailed analysis that is currently under review by the vendor. This chart does not reflect the missing data mentioned above, actual energy usages and costs will be higher than illustrated once the data is updated.



Report Summary

All Maintenance staff are actively working towards completing in house construction projects, repairs from last year's snow fall, and preventive maintenance projects.

Solar Power Plant Maintenance

The solar array has been performing at or above expectations all month producing an average of 4.7 MWh a day.

Wastewater Treatment Plant and Recycled Water Maintenance

All systems are online and performing as expected. Preventative maintenance is ongoing. Delivery of water to the golf courses has ended for the season and the system has been drained.

Surface Water Treatment Plant and Related Facilities Maintenance

The Lake Mary Treatment Plant has been performing well. The plant remains the primary source of the District's drinking water.

Groundwater Treatment and Related Facilities Maintenance

The groundwater plants are online and ready if needed.

Water Distribution System Operations & Maintenance

- Maintenance teams are making satisfactory progress on all their scheduled maintenance.
- Five repairs were made to the meter system.
- The water valve exercising program is at 70% of the annual goal.
- 38% of the annual hydrant inspections have been completed.
- 100% of the annual hydrant flushing has been completed.
- Repairs to one leaking service lateral were completed.
- Repairs to snow damaged vents and ladders at two tank sites were made.

Wastewater Collection System Operations & Maintenance

Work to complete scheduled preventive maintenance to the collection system continues. The TV van is still in Reno being repaired.

- Repairs are ongoing at the Twin Falls Lift Station. Crews have replaced the control panel and are removing all the old controls from the underground vault.
- Crews have completed 53% of the 5-year cleaning and inspections.
- Crews are at 103% of the quarterly and bi-annual high FOG cleaning.
- We have replaced the collars on 25 manholes.

Special Projects/Programs

In-House Construction Projects

The Maintenance Department temporary crews are working on several projects:

- Installation of the new roof on the EQ building has started.

MAMMOTH COMMUNITY WATER DISTRICT

Maintenance Department Report

November 2023

Agenda Item: B-2

11-16-2023

-
- Final clean up and paving on the Highway 203 project has been completed.
 - SCE has made the last connections at the Well 32 site and we have power in the building. Work to evaluate the functions of the site will start soon.

Lift Station Improvements

- New controls at the Twin Falls Lift Station.
- New pumps at the West Twin Lift Station.

Departmental/General

- Staff have received 584 tickets for USA dig alerts in 2023.
- Performed and invoiced for a 2" hot tap for Clair Construction at 60 Joaquin Street.

Financial Department Update

At the end of October, total revenue (excluding the change in market value of the District's investment portfolio) is \$1,964,117 (28%) above budget, with Miscellaneous revenue \$1,275,877 over budget, Connection Fee revenue \$658,075 over budget, and Interest revenue \$189,703 over budget. Water Use revenue is below budget by \$272,087.

Personnel expense is \$393,295 (10%) below budget. The District currently has 41 filled positions, one position expected to start in December, and two positions unfilled.

Operating expense is \$131,149 (6%) below budget. The Operating Supplies budget is \$73,540 over budget, primarily related to removing obsolete R450 meter registers from inventory. The Mechanical Maintenance team is working with our meter vendor to get new R900 registers in return.

One employee used the District's home purchase assistance program to buy a home in October. There are now 10 employees participating in the purchase assistance program.

Significant payments in October include:

- \$765,463 to Crosno Construction for work on Tank T-8.
- \$208,323 to Sancon Technologies, \$66,500 to Performance Pipeline Technologies, and \$41,500 to Robotic Sewer Solutions for work on the rehabilitation of the sewer collection system.
- \$44,434 to Tyler Technologies for the annual license fee for our enterprise software system.
- \$24,427 to Dell Marketing for replacement desktop computers.
- \$24,270 to Teaman Ramirez & Smith for the annual financial audit.

Payroll Expenses for October 2023:

Gross Payroll	\$375,449	
Net Payroll	260,813	
Employer Paid Taxes	6,640	
Employer Paid 401a	71,764	20% of Gross
Employer Paid 457b Match	7,079	2% of Gross
Employee Paid 457b Contributions	43,597	11% of Gross
Other Employer Paid Benefits	87,411	

Graphs and Tables

Details on capital expenditures are listed in Table A, operation expenses in Table B, utility bill aging in Table C, and cash balance projection in Table D, followed by a summary of the District's investment portfolio including the monthly report of transactions. Summary graphs of revenue and expenses are presented below.

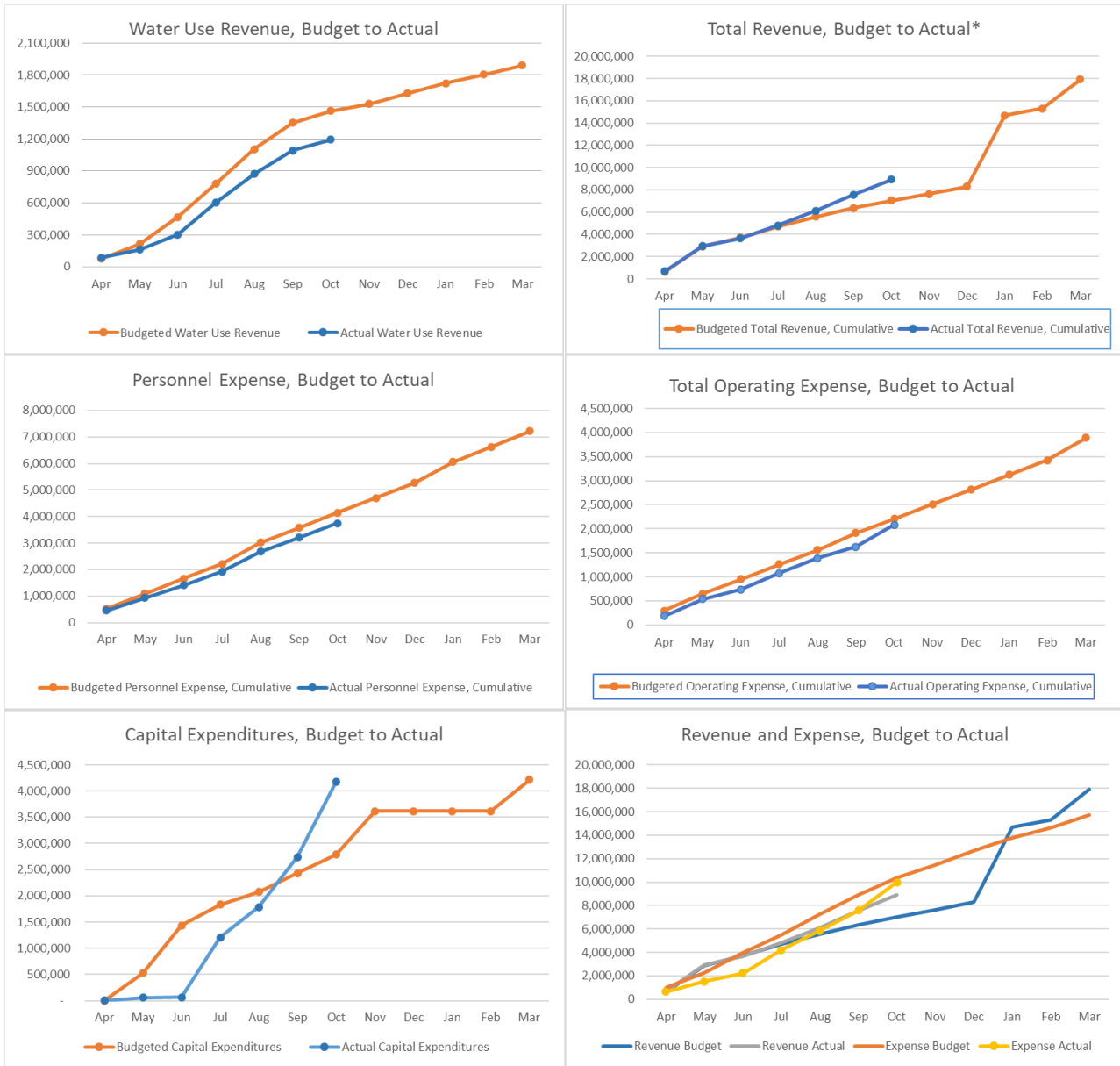
MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

Finance Department Report

11-16-2023

November 2023



* Total revenue excludes the change in market value of the District investment portfolio

MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

Finance Department Report

11-16-2023

November 2023

Financial Reports

Table A Capital Project Management

Capital Funds Project Summary					
Fiscal Year: 2024					
Spending through October 2023					
Project Name	BRE	FY 2024 Budget	FY 2024 YTD Expenditure	Prior Project Expenditure	Total Project Expenditure
Tank T-8 Replacement	21	1,550,000	1,527,103	2,586	1,529,689
Water Distribution System Improvements	21	390,247	60,795		60,795
Wastewater Collections System Improvements	21	358,578	318,623		318,623
Parcel Relief Main - Center St	18	256,143	35,996	13,892	49,888
Tank T-4 Rehab	18	0	14,957	420,411	435,368
Well 15 Rehab	18	69,473	72,686		72,686
Well 17 Rehab	18	116,680	132,488		132,488
Well 10 Pump & motor	18	38,668	40,416		40,416
Well 32	17	0	78,317	2,706,800	2,785,117
Hwy 203 Sewer Main	17	222,704	173,859	13,043	186,902
West Twin LS upgrade (PLC, mechanical)	13	71,769	36,634		36,634
Twin Lakes PR Upgrade	9	81,360	19,960		19,960
SCADA Server Replacement		0	5,850	199,792	205,642
Bluffs Lift Station Controls		0	5,585	33,407	38,992
EQ Building Roof Replacement (non-capital)		0	13,120		13,120
Capital Equipment					
Vehicle replacement		45,000			
Bobcat replacement		97,000			
Vactor replacement		600,000			
938 Loader replacement		340,000			
Ee housing		1,500,000	1,634,480		
Total Capital Projects and Equipment		5,737,622	4,170,868		

MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

Finance Department Report

11-16-2023

November 2023

Table B Revenue and Expenses

Account	YTD Actual	YTD Budget	Annual Budget	YTD Better/Worse	% Diff
Billing - Water Usage	1,191,888	1,463,975	1,889,000	(272,087)	-19%
Water Base Rates	1,108,370	1,104,391	1,894,000	3,979	0%
Wastewater Base Rates	1,577,500	1,572,038	2,696,000	5,462	0%
Wastewater Flow Rates	291,089	292,133	501,000	(1,044)	0%
Engineering Revenue	27,811	23,324	40,000	4,487	19%
Housing Rents	91,483	82,800	142,000	8,682	10%
Miscellaneous Revenue	1,344,017	68,139	227,000	1,275,877	1872%
Permits - Connection Fees	862,160	204,085	350,000	658,075	322%
Taxes and Assessments	1,806,878	1,715,896	9,428,000	90,982	5%
Interest Income	627,028	437,325	750,000	189,703	43%
Subtotal Revenue	8,928,224	6,964,107	17,917,000	1,964,117	28%
Investment Gain (Loss)	(474,208)	-	-	(474,208)	
Total Revenue	8,454,016	6,964,107	17,917,000	1,489,909	21%
Salaries & Wages	2,539,650	2,763,297	4,953,844	223,648	8%
Employee Benefits - Group Insu	593,201	650,255	975,382	57,054	9%
Employee Benefits - Pension	537,185	584,949	1,048,874	47,764	8%
Employer Paid Taxes	76,526	141,355	245,988	64,829	46%
Total Personnel Expense	3,746,561	4,139,856	7,224,087	393,295	10%
Outside Services	101,178	135,981	233,205	34,804	26%
Property Tax Admin. Fee	46,371	55,000	220,000	8,629	16%
Sludge Disposal	23,422	27,260	46,750	3,838	14%
Software Licenses/Agreements	177,409	161,752	277,401	(15,657)	-10%
IT Services	17,583	36,152	62,000	18,569	51%
Banking Fees	34,676	28,269	48,480	(6,407)	-23%
Professional Services	60,367	78,077	133,900	17,710	23%
Outside Lab Services	52,695	36,735	63,000	(15,960)	-43%
Equipment Rental	-	5,831	10,000		
Employee Housing Expenses	86,080	42,837	73,464	(43,243)	-101%
Operating Tools/Equipment	36,336	27,814	47,700	(8,522)	-31%
Employee Engagement	4,843	11,726	20,110	6,883	59%
Employee PPE/Uniform	14,752	13,747	23,575	(1,005)	-7%
Gasoline	19,579	23,726	40,690	4,147	17%
Diesel Fuel	33,552	14,356	24,620	(19,196)	-134%
Insurance	141,691	102,975	176,600	(38,716)	-38%
Legal Services	30,354	49,564	85,000	19,210	39%
M & R - Line Repair/Equipment	159,235	163,197	279,878	3,962	2%
M & R - Buildings	93,861	191,980	329,240	98,119	51%
M & R - Vehicles	86,641	123,775	109,372	37,134	30%
Memberships/Certifications	39,416	27,975	47,977	(11,441)	-41%
Permit Meters	40,481	8,747	15,000	(31,735)	-363%
Operating Chemicals	206,838	190,452	326,619	(16,386)	-9%
Operating Supplies	141,693	68,153	116,880	(73,540)	-108%
Computer Systems/Equipment	30,226	31,779	54,500	1,553	5%
Postage/Freight	4,304	5,886	10,094	1,582	27%
Advertising Publications & PR	15,354	16,327	28,000	972	6%
Books & Subscriptions	482	1,157	1,985	676	58%
Safety	16,636	21,871	37,508	5,235	24%
Permits & Licensing	15,490	55,467	95,125	39,977	72%
Settlement Cost	13,944	14,000	14,000	56	0%
Telephone	19,791	27,283	46,790	7,492	27%
Training & Meetings	55,075	49,611	85,081	(5,464)	-11%
Travel Expenses	22,023	40,409	69,300	18,385	45%
Utilities - Electric	198,025	199,945	342,900	1,920	1%
Utilities - Propane	12,474	7,920	44,000	(4,554)	-57%
Water Conservation	25,686	111,979	192,040	86,292	77%
Total Operating Expense	2,078,563	2,209,712	3,832,783	131,149	6%

MAMMOTH COMMUNITY WATER DISTRICT

Finance Department Report

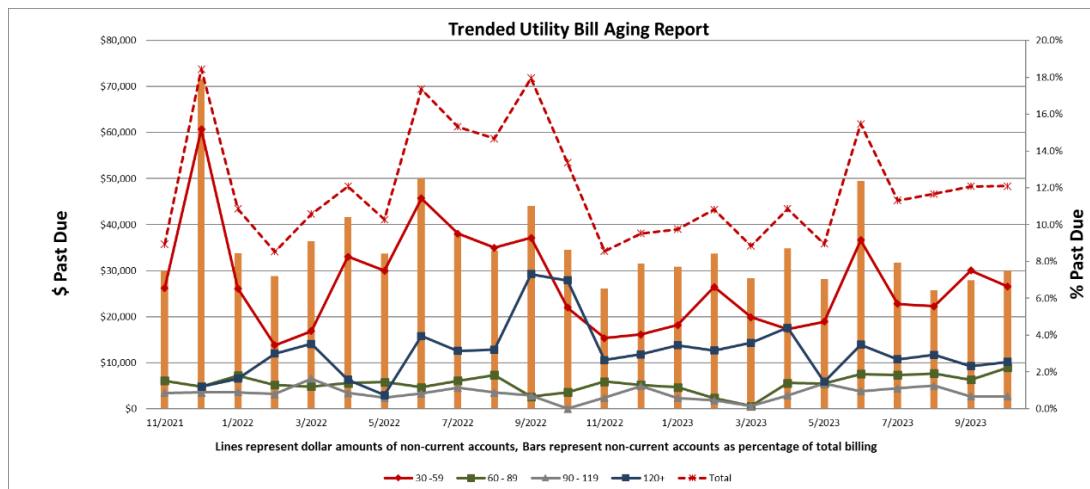
November 2023

Table C Fund Balance

	Operating Funds			Capital R&R Funds		
	10 Admin	20 Water	30 Wastewater	21 Admin	22 Water	23 Wastewater
Cash Total	1,469,838	2,847,041	1,206,269	966,178	11,568,059	8,417,627
Current Assets	846,048	356,413	267,445	-103	23,291	11,193
Non-current Assets	0	0	0	0	0	0
Capital Assets	47,669	27,303	2,564	2,314,031	35,968,617	13,502,587
Total Assets	2,363,555	3,230,757	1,476,277	3,280,107	47,559,968	21,931,407
Current Liabilities	-167,435	-123,395	-96,814	60	-6,291	1,844
Non-current Liabilities	-308,163	-77,311	-90,875	0	0	0
Assets - Liabilities	1,887,957	3,030,051	1,288,589	3,280,167	47,553,677	21,933,251
Target Fund Balance	75,000	2,213,000	2,010,000	1,000,000	3,320,000	4,065,000
Available Fund Balance	1,302,403	2,723,646	1,109,456	966,238	11,561,768	8,419,471
Over/(Under)	1,227,403	510,646	-900,544	-33,762	8,241,768	4,354,471

	Capital Expansion Funds					Total
	31 Admin	32 Water	33 Wastewater	96 Enterprise	98 LADWP	
Cash Total	1,041,433	2,546,370	1,026,546	-987,510	2,094,706	32,196,557
Current Assets	0	-35	0	51,192	0	1,555,445
Non-current Assets	0	0	0	2,938,500	0	2,938,500
Capital Assets	-8,068	8,312,736	4,651,757	3,415,523	0	68,234,719
Total Assets	1,033,366	10,859,071	5,678,302	5,417,704	2,094,706	104,925,221
Current Liabilities	0	-21,056	0	-56,962	0	-470,048
Non-current Liabilities	0	0	0	0	0	-476,349
Assets - Liabilities	1,033,366	10,838,015	5,678,302	5,360,743	2,094,706	103,978,824
Target Fund Balance	1,000,000	1,883,000	798,000	1,000,000	2,050,000	19,414,000
Available Fund Balance	1,041,433	2,525,314	1,026,546	-1,044,472	2,094,706	31,726,509
Over/(Under)	41,433	642,314	228,546	-2,044,472	44,706	12,312,509

Table D Trended Utility Bill Aging Report



The total amount past due is \$48,351 as of October 31, 2023.

MAMMOTH COMMUNITY WATER DISTRICT

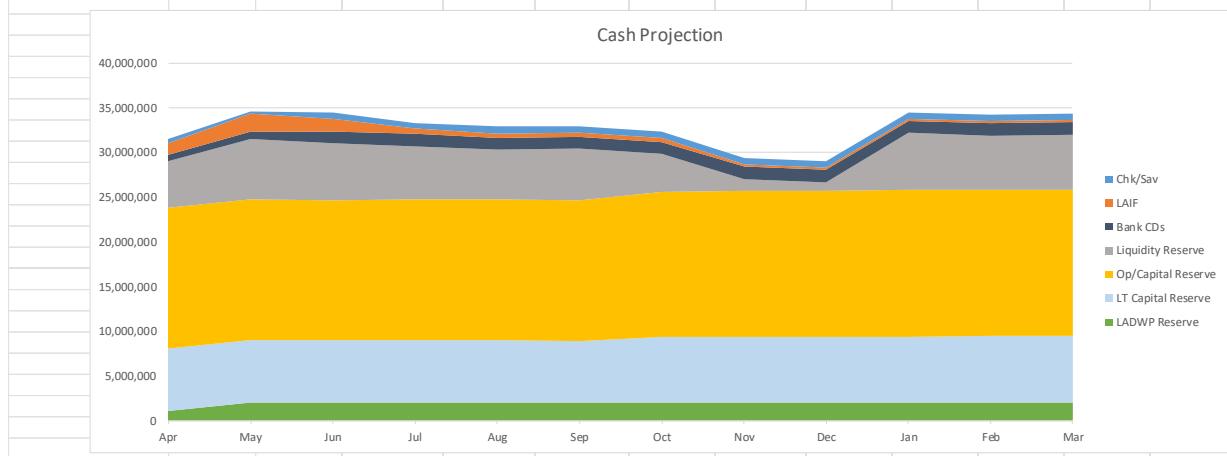
Finance Department Report

November 2023

Table E Investment Summary and Cash Balance

The District’s reserve funds have been separated into a multi-layer investment strategy to match the liquidity needs of operations and capital projects while maximizing the opportunity for interest earnings. The chart below illustrates the allocation, from most liquid to least liquid, and the projected balance through the end of the fiscal year.

	Apr	May	Jun	Jul	Aug	Sep	Oct	Projection				
								Nov	Dec	Jan	Feb	Mar
Chk/Sav	400,779	329,130	606,580	628,508	781,090	698,577	702,186	676,246	681,392	687,257	682,184	677,650
LAIF	1,401,221	1,901,221	1,426,221	638,061	438,061	438,061	443,954	244,842	245,332	245,822	246,314	246,807
Bank CDs	639,786	879,786	1,354,786	1,354,786	1,354,628	1,354,390	1,355,110	1,357,820	1,360,536	1,363,257	1,365,983	1,368,715
Liquidity Reserve	5,225,157	6,775,313	6,391,124	6,024,998	5,548,463	5,722,320	4,193,885	1,393,100	979,413	6,393,515	6,069,157	6,133,172
Op/Capital Reserve	15,773,897	15,729,423	15,691,720	15,728,373	15,776,723	15,764,898	16,265,158	16,297,688	16,330,284	16,362,944	16,395,670	16,428,461
LT Capital Reserve	7,044,150	7,007,997	6,962,599	6,972,035	6,978,108	6,931,828	7,385,612	7,400,383	7,415,184	7,430,014	7,444,874	7,459,764
LADWP Reserve	1,022,935	2,017,556	2,006,717	2,010,480	2,010,565	1,991,568	1,978,971	1,982,929	1,986,895	1,990,869	1,994,850	1,998,840
Total	31,507,925	34,640,426	34,439,747	33,357,241	32,887,638	32,901,642	32,324,876	29,353,008	28,999,035	34,473,678	34,199,033	34,313,410



MAMMOTH COMMUNITY WATER DISTRICT

Finance Department Report

November 2023

Agenda Item: B-3

11-16-2023

Mammoth Community Water District Liquidity
 Portfolio
 Account #10987

Portfolio Summary

As of October 31, 2023



PORTFOLIO CHARACTERISTICS

Average Modified Duration	0.08
Average Coupon	5.13%
Average Purchase YTM	5.24%
Average Market YTM	5.24%
Average S&P/Moody Rating	AAA/Aaa
Average Final Maturity	0.08 yrs
Average Life	0.00 yrs

ACCOUNT SUMMARY

	Beg. Values as of 9/30/23	End Values as of 10/31/23
Market Value	5,722,320	4,193,885
Accrued Interest	0	0
Total Market Value	5,722,320	4,193,885
Income Earned	23,858	21,564
Cont/WD		-1,550,000
Par	5,747,773	4,211,126
Book Value	5,722,320	4,193,885
Cost Value	5,687,274	4,160,614

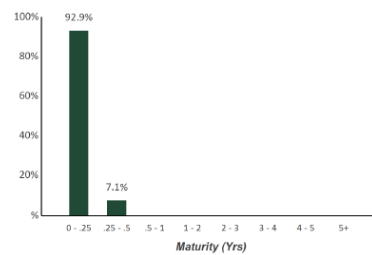
TOP ISSUERS

Government of United States	64.0%
First American Govt Oblig Fund	36.0%
Total	100.0%

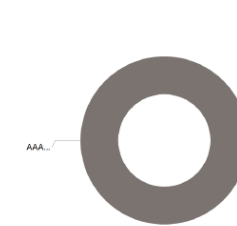
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	8/31/2022
Mammoth Community Water District Liquidity Portfol	0.46%	1.30%	3.87%	4.45%	N/A	N/A	N/A	N/A	4.22%
ICE BofA 3-Month US Treasury Bill Index	0.45%	1.36%	4.06%	4.77%	N/A	N/A	N/A	N/A	4.44%

Mammoth Community Water District
 Account #10652

Portfolio Summary

As of October 31, 2023



PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.00
Average Coupon	2.57%
Average Purchase YTM	2.56%
Average Market YTM	5.40%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.39 yrs
Average Life	2.16 yrs

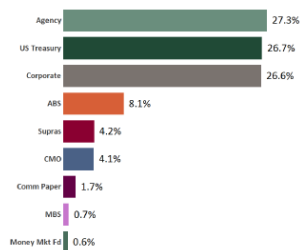
ACCOUNT SUMMARY

	Beg. Values as of 9/30/23	End Values as of 10/31/23
Market Value	15,764,898	16,265,158
Accrued Interest	66,343	87,773
Total Market Value	15,831,241	16,352,931
Income Earned	31,008	33,434
Cont/WD		497,307
Par	16,458,292	16,996,948
Book Value	16,455,919	16,965,231
Cost Value	16,532,948	17,042,516

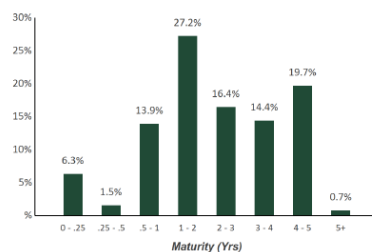
TOP ISSUERS

Government of United States	26.7%
Federal Farm Credit Bank	14.8%
Federal Home Loan Bank	7.9%
Federal Home Loan Mortgage Corp	6.6%
Federal National Mortgage Assoc	2.8%
Intl Bank Recon and Development	2.2%
Inter-American Dev Bank	1.9%
MUFG Bank Ltd/NY	1.7%
Total	64.7%

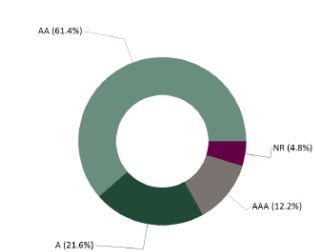
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	1/31/2019
Mammoth Community Water District	0.15%	0.33%	2.45%	3.61%	-0.70%	-0.53%	N/A	N/A	1.15%
ICE BofA 0-5 Yr US Treasury Index	0.19%	0.35%	1.92%	2.98%	-1.14%	-0.94%	N/A	N/A	0.85%

MAMMOTH COMMUNITY WATER DISTRICT

Finance Department Report

November 2023

Agenda Item: B-3

11-16-2023

MCWD Long Term Reserves

Account #11043

Portfolio Summary

As of October 31, 2023



PORTFOLIO CHARACTERISTICS

Average Modified Duration	3.57
Average Coupon	2.98%
Average Purchase YTM	3.57%
Average Market YTM	5.31%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	4.16 yrs
Average Life	4.07 yrs

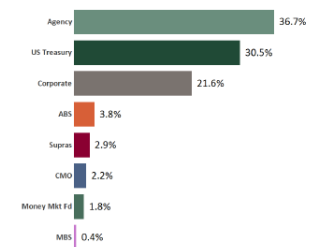
ACCOUNT SUMMARY

	Beg. Values as of 9/30/23	End Values as of 10/31/23
Market Value	6,931,828	7,385,612
Accrued Interest	39,356	54,789
Total Market Value	6,971,184	7,440,400
Income Earned	19,523	20,849
Cont/WD		500,000
Par	7,378,007	7,928,651
Book Value	7,196,581	7,701,997
Cost Value	7,198,645	7,701,331

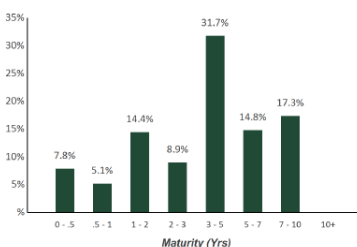
TOP ISSUERS

Government of United States	30.5%
Federal Home Loan Bank	17.2%
Federal Farm Credit Bank	11.0%
Federal National Mortgage Assoc	6.6%
Northern Trust Corp	3.2%
Caterpillar Inc	3.0%
Inter-American Dev Bank	2.9%
Honda Motor Corporation	2.7%
Total	77.1%

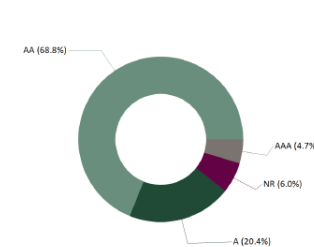
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	1/31/2023
MCWD Long Term Reserves	-0.43%	-1.22%	N/A	N/A	N/A	N/A	N/A	N/A	N/A
ICE BofA 1-10 Yr US Treasury & Agency Index	-0.33%	-1.20%	N/A	N/A	N/A	N/A	N/A	N/A	N/A

MCWD LADWP Sett Fd

Account #10992

Portfolio Summary

As of October 31, 2023



PORTFOLIO CHARACTERISTICS

Average Modified Duration	3.63
Average Coupon	3.31%
Average Purchase YTM	4.51%
Average Market YTM	5.26%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	4.14 yrs
Average Life	4.13 yrs

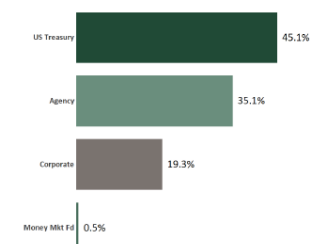
ACCOUNT SUMMARY

	Beg. Values as of 9/30/23	End Values as of 10/31/23
Market Value	1,991,568	1,978,971
Accrued Interest	13,021	16,321
Total Market Value	2,004,589	1,995,292
Income Earned	8,180	6,978
Cont/WD		0
Par	2,118,647	2,125,650
Book Value	2,043,140	2,046,818
Cost Value	2,031,507	2,033,622

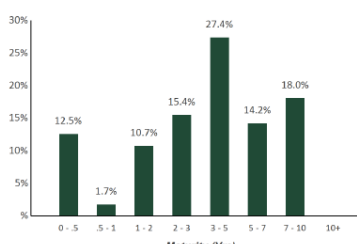
TOP ISSUERS

Government of United States	45.1%
Federal Farm Credit Bank	18.2%
Federal Home Loan Bank	13.5%
JP Morgan Chase & Co	4.2%
Morgan Stanley	2.2%
United Health Group Inc	2.2%
Bank of America Corp	2.1%
Amazon.com Inc	2.0%
Total	89.5%

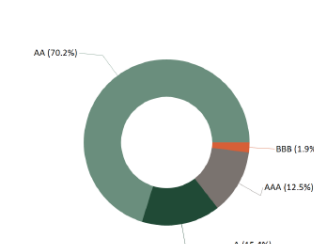
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	9/30/2022
MCWD LADWP Sett Fd	-0.46%	-1.33%	0.63%	0.86%	N/A	N/A	N/A	N/A	1.02%
ICE BofA 1-10 Yr US Treasury & Agency Index	-0.33%	-1.20%	0.00%	1.48%	N/A	N/A	N/A	N/A	0.94%

Transaction Ledger

As of October 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/02/2023	31846V203	65.20	First American Govt Obligation Fund Class Y	1.000	4.94%	65.20	0.00	65.20	0.00
Purchase	10/02/2023	31846V203	9,241.04	First American Govt Obligation Fund Class Y	1.000	4.94%	9,241.04	0.00	9,241.04	0.00
Purchase	10/02/2023	31846V203	243.82	First American Govt Obligation Fund Class Y	1.000	4.94%	243.82	0.00	243.82	0.00
Purchase	10/02/2023	31846V203	196.05	First American Govt Obligation Fund Class Y	1.000	4.94%	196.05	0.00	196.05	0.00
Purchase	10/05/2023	31846V203	150,000.00	First American Govt Obligation Fund Class Y	1.000	4.94%	150,000.00	0.00	150,000.00	0.00
Purchase	10/10/2023	31846V203	1,175,000.00	First American Govt Obligation Fund Class Y	1.000	4.94%	1,175,000.00	0.00	1,175,000.00	0.00
Purchase	10/12/2023	31846V203	580.00	First American Govt Obligation Fund Class Y	1.000	4.94%	580.00	0.00	580.00	0.00
Purchase	10/15/2023	31846V203	2,046.88	First American Govt Obligation Fund Class Y	1.000	4.94%	2,046.88	0.00	2,046.88	0.00
Purchase	10/16/2023	31846V203	109.38	First American Govt Obligation Fund Class Y	1.000	4.94%	109.38	0.00	109.38	0.00
Purchase	10/16/2023	31846V203	175,000.00	First American Govt Obligation Fund Class Y	1.000	4.94%	175,000.00	0.00	175,000.00	0.00
Purchase	10/16/2023	31846V203	3,445.88	First American Govt Obligation Fund Class Y	1.000	4.94%	3,445.88	0.00	3,445.88	0.00
Purchase	10/16/2023	31846V203	633.24	First American Govt Obligation Fund Class Y	1.000	4.94%	633.24	0.00	633.24	0.00
Purchase	10/16/2023	31846V203	187.50	First American Govt Obligation Fund Class Y	1.000	4.94%	187.50	0.00	187.50	0.00
Purchase	10/16/2023	31846V203	752.50	First American Govt Obligation Fund Class Y	1.000	4.94%	752.50	0.00	752.50	0.00
Purchase	10/16/2023	31846V203	305.33	First American Govt Obligation Fund Class Y	1.000	4.94%	305.33	0.00	305.33	0.00
Purchase	10/16/2023	31846V203	296.08	First American Govt Obligation Fund Class Y	1.000	4.94%	296.08	0.00	296.08	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/16/2023	31846V203	657.46	First American Govt Obligation Fund Class Y	1.000	4.94%	657.46	0.00	657.46	0.00
Purchase	10/16/2023	31846V203	955.17	First American Govt Obligation Fund Class Y	1.000	4.94%	955.17	0.00	955.17	0.00
Purchase	10/16/2023	31846V203	266.33	First American Govt Obligation Fund Class Y	1.000	4.94%	266.33	0.00	266.33	0.00
Purchase	10/16/2023	31846V203	243.89	First American Govt Obligation Fund Class Y	1.000	4.94%	243.89	0.00	243.89	0.00
Purchase	10/16/2023	31846V203	208.97	First American Govt Obligation Fund Class Y	1.000	4.94%	208.97	0.00	208.97	0.00
Purchase	10/16/2023	31846V203	324.86	First American Govt Obligation Fund Class Y	1.000	4.94%	324.86	0.00	324.86	0.00
Purchase	10/16/2023	31846V203	315.03	First American Govt Obligation Fund Class Y	1.000	4.94%	315.03	0.00	315.03	0.00
Purchase	10/16/2023	31846V203	7,471.47	First American Govt Obligation Fund Class Y	1.000	4.94%	7,471.47	0.00	7,471.47	0.00
Purchase	10/18/2023	31846V203	2,909.85	First American Govt Obligation Fund Class Y	1.000	4.94%	2,909.85	0.00	2,909.85	0.00
Purchase	10/20/2023	31846V203	156.92	First American Govt Obligation Fund Class Y	1.000	4.94%	156.92	0.00	156.92	0.00
Purchase	10/20/2023	31846V203	248.00	First American Govt Obligation Fund Class Y	1.000	4.94%	248.00	0.00	248.00	0.00
Purchase	10/20/2023	31846V203	22,824.40	First American Govt Obligation Fund Class Y	1.000	4.94%	22,824.40	0.00	22,824.40	0.00
Purchase	10/20/2023	31846V203	1,218.45	First American Govt Obligation Fund Class Y	1.000	4.94%	1,218.45	0.00	1,218.45	0.00
Purchase	10/22/2023	31846V203	355.05	First American Govt Obligation Fund Class Y	1.000	4.94%	355.05	0.00	355.05	0.00
Purchase	10/22/2023	31846V203	789.00	First American Govt Obligation Fund Class Y	1.000	4.94%	789.00	0.00	789.00	0.00
Purchase	10/23/2023	31846V203	3,691.79	First American Govt Obligation Fund Class Y	1.000	4.94%	3,691.79	0.00	3,691.79	0.00

Transaction Ledger
 As of October 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/23/2023	31846V203	9,160.98	First American Govt Obligation Fund Class Y	1.000	4.94%	9,160.98	0.00	9,160.98	0.00
Purchase	10/24/2023	3133EPZA6	350,000.00	FFCB Note 4.875% Due 10/20/2026	99.675	4.99%	348,862.50	189.58	349,052.08	0.00
Purchase	10/24/2023	912828X88	350,000.00	US Treasury Note 2.375% Due 5/15/2027	91.906	4.88%	321,671.88	3,659.31	325,331.19	0.00
Purchase	10/25/2023	31846V203	5,812.50	First American Govt Obligation Fund Class Y	1.000	4.94%	5,812.50	0.00	5,812.50	0.00
Purchase	10/25/2023	31846V203	656.04	First American Govt Obligation Fund Class Y	1.000	4.94%	656.04	0.00	656.04	0.00
Purchase	10/25/2023	31846V203	715.00	First American Govt Obligation Fund Class Y	1.000	4.94%	715.00	0.00	715.00	0.00
Purchase	10/25/2023	31846V203	136.75	First American Govt Obligation Fund Class Y	1.000	4.94%	136.75	0.00	136.75	0.00
Purchase	10/25/2023	31846V203	20,514.46	First American Govt Obligation Fund Class Y	1.000	4.94%	20,514.46	0.00	20,514.46	0.00
Purchase	10/25/2023	31846V203	22,606.12	First American Govt Obligation Fund Class Y	1.000	4.94%	22,606.12	0.00	22,606.12	0.00
Purchase	10/25/2023	31846V203	328.78	First American Govt Obligation Fund Class Y	1.000	4.94%	328.78	0.00	328.78	0.00
Purchase	10/25/2023	31846V203	208.13	First American Govt Obligation Fund Class Y	1.000	4.94%	208.13	0.00	208.13	0.00
Purchase	10/25/2023	31846V203	266.89	First American Govt Obligation Fund Class Y	1.000	4.94%	266.89	0.00	266.89	0.00
Purchase	10/25/2023	31846V203	171.81	First American Govt Obligation Fund Class Y	1.000	4.94%	171.81	0.00	171.81	0.00
Purchase	10/25/2023	31846V203	334.25	First American Govt Obligation Fund Class Y	1.000	4.94%	334.25	0.00	334.25	0.00
Purchase	10/25/2023	31846V203	324.30	First American Govt Obligation Fund Class Y	1.000	4.94%	324.30	0.00	324.30	0.00
Purchase	10/25/2023	31846V203	386.45	First American Govt Obligation Fund Class Y	1.000	4.94%	386.45	0.00	386.45	0.00

Transaction Ledger

As of October 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/28/2023	31846V203	1,000.00	First American Govt Obligation Fund Class Y	1.000	4.94%	1,000.00	0.00	1,000.00	0.00
Purchase	10/31/2023	26444HAC5	30,000.00	Duke Energy Florida LLC Callable Note Cont 10/15/2026 3.2% Due 1/15/2027	93.149	5.56%	27,944.70	282.67	28,227.37	0.00
Purchase	10/31/2023	3130AV4X7	45,000.00	FHLB Note 4.375% Due 3/11/2033	93.069	5.32%	41,881.05	273.44	42,154.49	0.00
Purchase	10/31/2023	3133END64	150,000.00	FFCB Note 3.25% Due 7/28/2032	86.136	5.25%	129,204.00	1,259.38	130,463.38	0.00
Purchase	10/31/2023	3133EPZY4	40,000.00	FFCB Note 5% Due 7/30/2026	99.959	5.02%	39,983.60	0.00	39,983.60	0.00
Purchase	10/31/2023	3133EPZY4	150,000.00	FFCB Note 5% Due 7/30/2026	99.959	5.02%	149,938.50	0.00	149,938.50	0.00
Purchase	10/31/2023	31846V203	500.00	First American Govt Obligation Fund Class Y	1.000	4.97%	500.00	0.00	500.00	0.00
Purchase	10/31/2023	31846V203	700.00	First American Govt Obligation Fund Class Y	1.000	4.97%	700.00	0.00	700.00	0.00
Purchase	10/31/2023	31846V203	3,000.00	First American Govt Obligation Fund Class Y	1.000	4.97%	3,000.00	0.00	3,000.00	0.00
Purchase	10/31/2023	912797FT9	90,000.00	US Treasury Bill 5.292% Due 12/7/2023	99.456	5.39%	89,510.49	0.00	89,510.49	0.00
Purchase	10/31/2023	912797GE1	300,000.00	US Treasury Bill 5.306% Due 2/1/2024	98.629	5.45%	295,888.12	0.00	295,888.12	0.00
Purchase	10/31/2023	912828YS3	170,000.00	US Treasury Note 1.75% Due 11/15/2029	84.063	4.82%	142,906.25	1,366.24	144,272.49	0.00
Subtotal			3,302,562.00				3,215,353.09	7,030.62	3,222,383.71	0.00
Security Contribution	10/10/2023	31846V203	500,000.00	First American Govt Obligation Fund Class Y	1.000		500,000.00	0.00	500,000.00	0.00
Security Contribution	10/10/2023	31846V203	500,000.00	First American Govt Obligation Fund Class Y	1.000		500,000.00	0.00	500,000.00	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Security Contribution	10/19/2023	31846V203	750,000.00	First American Govt Obligation Fund Class Y	1.000		750,000.00	0.00	750,000.00	0.00
Subtotal			1,750,000.00				1,750,000.00	0.00	1,750,000.00	0.00
TOTAL ACQUISITIONS			5,052,562.00				4,965,353.09	7,030.62	4,972,383.71	0.00
DISPOSITIONS										
Sale	10/24/2023	31846V203	674,383.27	First American Govt Obligation Fund Class Y	1.000	4.94%	674,383.27	0.00	674,383.27	0.00
Sale	10/31/2023	31846V203	295,888.12	First American Govt Obligation Fund Class Y	1.000	4.97%	295,888.12	0.00	295,888.12	0.00
Sale	10/31/2023	31846V203	199,875.95	First American Govt Obligation Fund Class Y	1.000	4.97%	199,875.95	0.00	199,875.95	0.00
Sale	10/31/2023	31846V203	424,674.37	First American Govt Obligation Fund Class Y	1.000	4.97%	424,674.37	0.00	424,674.37	0.00
Subtotal			1,594,821.71				1,594,821.71	0.00	1,594,821.71	0.00
Paydown	10/16/2023	02582JIR2	0.00	American Express 2021-1 A 0.9% Due 11/15/2026	100.000		0.00	187.50	187.50	0.00
Paydown	10/16/2023	161571HT4	0.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	100.000		0.00	752.50	752.50	0.00
Paydown	10/16/2023	3128MEMN8	215.53	FHLMC FG G15565 3% Due 10/1/2030	100.000		215.53	28.36	243.89	0.00
Paydown	10/16/2023	31307PEF2	183.54	FHLMC FG J32834 2.5% Due 9/1/2030	100.000		183.54	25.43	208.97	0.00
Paydown	10/16/2023	31307PNB1	289.52	FHLMC FG J33086 3% Due 11/1/2030	100.000		289.52	35.34	324.86	0.00
Paydown	10/16/2023	3132KFBZ4	278.27	FHLMC FG V60956 2.5% Due 9/1/2030	100.000		278.27	36.76	315.03	0.00

Transaction Ledger

As of October 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	10/16/2023	44891RAC4	3,439.95	Hyundai Auto Receivables Trust 2020-C A3 0.38% Due 5/15/2025	100.000		3,439.95	5.93	3,445.88	0.00
Paydown	10/16/2023	448979AD6	0.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	100.000		0.00	305.33	305.33	0.00
Paydown	10/16/2023	47787CAC7	0.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	100.000		0.00	633.24	633.24	0.00
Paydown	10/16/2023	47800AAC4	0.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	100.000		0.00	296.08	296.08	0.00
Paydown	10/16/2023	47800BAC2	0.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	100.000		0.00	657.46	657.46	0.00
Paydown	10/16/2023	58768PAC8	0.00	Mercedes-Benz Auto Receivables 2022-1 A3 5.21% Due 8/16/2027	100.000		0.00	955.17	955.17	0.00
Paydown	10/16/2023	89231CAD9	0.00	Toyota Auto Receivables Owner 2022-C A3 3.76% Due 4/15/2027	100.000		0.00	266.33	266.33	0.00
Paydown	10/16/2023	89240BAC2	7,459.35	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	100.000		7,459.35	12.12	7,471.47	0.00
Paydown	10/18/2023	43813KAC6	2,906.74	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	100.000		2,906.74	3.11	2,909.85	0.00
Paydown	10/20/2023	36262XAC8	22,800.95	GM Financial Auto Lease Trust 2021-3 A2 0.39% Due 10/21/2024	100.000		22,800.95	23.45	22,824.40	0.00
Paydown	10/20/2023	379929AD4	0.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	100.000		0.00	156.92	156.92	0.00
Paydown	10/20/2023	92290BAA9	1,217.97	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	100.000		1,217.97	0.48	1,218.45	0.00
Paydown	10/20/2023	92348KAV5	0.00	Verizon Master Trust 2022-5 A1A 3.72% Due 7/20/2027	100.000		0.00	248.00	248.00	0.00

Transaction Ledger

As of October 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	10/23/2023	43813GAC5	3,685.84	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	100.000		3,685.84	5.95	3,691.79	0.00
Paydown	10/23/2023	43815GAC3	9,057.26	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	100.000		9,057.26	103.72	9,160.98	0.00
Paydown	10/25/2023	05592XAD2	0.00	BMW Vehicle Owner Trust 2023-A A3 5.47% Due 2/25/2028	100.000		0.00	136.75	136.75	0.00
Paydown	10/25/2023	3137BSRE5	0.00	FHLMC K059 A2 3.12% Due 9/25/2026	100.000		0.00	715.00	715.00	0.00
Paydown	10/25/2023	3137BWWD2	19,976.11	FHLMC K725 A2 3.002% Due 1/25/2024	100.000		19,976.11	538.35	20,514.46	0.00
Paydown	10/25/2023	3137FBTA4	22,114.94	FHLMC K278 A2 3.064% Due 8/25/2024	100.000		22,114.94	491.18	22,606.12	0.00
Paydown	10/25/2023	3137FETN0	0.00	FHLMC K073 A2 3.35% Due 1/25/2028	100.000		0.00	656.04	656.04	0.00
Paydown	10/25/2023	3138ETA55	296.97	FNMA FN AL8127 2% Due 1/1/2031	100.000		296.97	31.81	328.78	0.00
Paydown	10/25/2023	3138WE3R8	176.39	FNMA FN AS5307 3% Due 7/1/2030	100.000		176.39	31.74	208.13	0.00
Paydown	10/25/2023	3138WE5U9	232.63	FNMA FN AS5358 3% Due 7/1/2030	100.000		232.63	34.26	266.89	0.00
Paydown	10/25/2023	3138YDAS8	151.72	FNMA FN AY0016 2.5% Due 1/1/2030	100.000		151.72	20.09	171.81	0.00
Paydown	10/25/2023	3138YR6T0	295.54	FNMA FN AZ0881 2.5% Due 7/1/2030	100.000		295.54	38.71	334.25	0.00
Paydown	10/25/2023	3138YTMT8	290.79	FNMA FN AZ2169 2.5% Due 7/1/2030	100.000		290.79	33.51	324.30	0.00
Paydown	10/25/2023	31418BLL8	321.91	FNMA FN MA2130 3.5% Due 12/1/2029	100.000		321.91	64.54	386.45	0.00
Subtotal			95,391.92				95,391.92	7,531.16	102,923.08	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Maturity	10/05/2023	912796YJ2	150,000.00	US Treasury Bill 5.282% Due 10/5/2023	100.000		150,000.00	0.00	150,000.00	0.00
Maturity	10/10/2023	912797HA8	1,175,000.00	US Treasury Bill 5.211% Due 10/10/2023	100.000		1,175,000.00	0.00	1,175,000.00	0.00
Maturity	10/16/2023	3137EAEY1	175,000.00	FHLMC Note 0.125% Due 10/16/2023	100.000		175,000.00	0.00	175,000.00	0.00
Subtotal			1,500,000.00				1,500,000.00	0.00	1,500,000.00	0.00
Security Withdrawal	10/04/2023	31846V203	1,300,000.00	First American Govt Obligation Fund Class Y	1.000		1,300,000.00	0.00	1,300,000.00	0.00
Security Withdrawal	10/06/2023	31846V203	2,450.51	First American Govt Obligation Fund Class Y	1.000		2,450.51	0.00	2,450.51	0.00
Security Withdrawal	10/10/2023	31846V203	1,000,000.00	First American Govt Obligation Fund Class Y	1.000		1,000,000.00	0.00	1,000,000.00	0.00
Security Withdrawal	10/25/2023	31846V203	242.10	First American Govt Obligation Fund Class Y	1.000		242.10	0.00	242.10	0.00
Subtotal			2,302,692.61				2,302,692.61	0.00	2,302,692.61	0.00
TOTAL DISPOSITIONS			5,492,906.24				5,492,906.24	7,531.16	5,500,437.40	0.00
OTHER TRANSACTIONS										
Interest	10/12/2023	3133ENUJ7	40,000.00	FFCB Note 2.9% Due 4/12/2032	0.000		580.00	0.00	580.00	0.00
Interest	10/15/2023	91282CDB4	235,000.00	US Treasury Note 0.625% Due 10/15/2024	0.000		734.38	0.00	734.38	0.00
Interest	10/15/2023	91282CEH0	100,000.00	US Treasury Note 2.625% Due 4/15/2025	0.000		1,312.50	0.00	1,312.50	0.00
Interest	10/16/2023	3137EAEY1	175,000.00	FHLMC Note 0.125% Due 10/16/2023	0.000		109.38	0.00	109.38	0.00
Interest	10/22/2023	46647PCB0	100,000.00	JP Morgan Chase & Co Callable Note Cont 4/22/2026 1.578% Due 4/22/2027	0.000		789.00	0.00	789.00	0.00

Transaction Ledger
 As of October 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	10/22/2023	46647PCB0	45,000.00	JP Morgan Chase & Co Callable Note Cont 4/22/2026 1.578% Due 4/22/2027	0.000		355.05	0.00	355.05	0.00
Interest	10/25/2023	3133EPGW9	300,000.00	FFCB Note 3.875% Due 4/25/2028	0.000		5,812.50	0.00	5,812.50	0.00
Interest	10/28/2023	459058JL8	400,000.00	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	0.000		1,000.00	0.00	1,000.00	0.00
Interest	10/31/2023	91282CAT8	400,000.00	US Treasury Note 0.25% Due 10/31/2025	0.000		500.00	0.00	500.00	0.00
Interest	10/31/2023	91282CFT3	35,000.00	US Treasury Note 4% Due 10/31/2029	0.000		700.00	0.00	700.00	0.00
Interest	10/31/2023	91282CFT3	150,000.00	US Treasury Note 4% Due 10/31/2029	0.000		3,000.00	0.00	3,000.00	0.00
Subtotal			1,980,000.00				14,892.81	0.00	14,892.81	0.00
Dividend	10/02/2023	31846V203	957,914.69	First American Govt Obligation Fund Class Y	0.000		196.05	0.00	196.05	0.00
Dividend	10/02/2023	31846V203	45,153,369.87	First American Govt Obligation Fund Class Y	0.000		9,241.04	0.00	9,241.04	0.00
Dividend	10/02/2023	31846V203	1,191,364.59	First American Govt Obligation Fund Class Y	0.000		243.82	0.00	243.82	0.00
Dividend	10/02/2023	31846V203	318,572.63	First American Govt Obligation Fund Class Y	0.000		65.20	0.00	65.20	0.00
Subtotal			47,621,221.78				9,746.11	0.00	9,746.11	0.00
TOTAL OTHER TRANSACTIONS			49,601,221.78				24,638.92	0.00	24,638.92	0.00

District Projects

- **Tank T-8 (Forest Trail) Replacement Project** – Fabrication/welding of the steel tank is complete and coating of the tank interior is underway. The contractor is making good forward progress towards the goal of the tank being operational by December. ACWA JPIA has accepted the \$1,958,000 contract with Crosno Construction as the “like kind and quality” replacement option and continues to make very timely reimbursements as progress payments are made to contractors and consultants.
- **Equalization Pump Building Roof Replacement** – Demolition, engineering, and truss design and manufacturing is complete. The plan is for in-house staff to roll the trusses and sheath the new roof and sub-contractors will install the new membrane roof system, insulation, and drywall ceiling. This project will be dried-in for this winter (FY 2024). The total cost (including in-house labor) is estimated at \$150,000 to \$200,000. Staff is preparing documentation to get reimbursement from JPIA.
- **10-Year Capital Improvement Program (CIP) Update** – This long-term project is a high priority for 2023. The following sub-projects support this effort:
 - **GIS Utility Network Conversion/Update** – This is a new project in the planning stages that will be a team effort between IS, engineering, and likely an outside contractor. More details will be provided during strategic planning and long-range planning.
 - **Water System Modeling Update** – This project is on pause until staff resources are available. The 2021 water meter data has been processed and prepared for use as input into the water and sewer models. Water tank and pressure reducing valves have been imported into the model. GIS line work clean-up is ongoing prior to importing hydrants and drawing lines in the model. Staff continues to have ongoing meetings with ESRI staff to work on optimizing processes and the future migration to ArcGIS Pro.
 - **Wastewater Collection System Modeling Update** – Staff is focusing the modeling effort on evaluating capacity increasing Capital Improvement Projects that were identified in the last major CIP which was developed in 2006. Preliminary results confirm that these projects need to be re-evaluated and new preliminary engineering and cost estimates prepared for the long-term CIP.
 - **Asset Management**
 - **Well Asset Management Program** – The rehab work on Wells 10, 15, and 17 is complete. Staff also met with Layne (a major well-drilling and pump contractor) who are doing work for Alterra related to the Main Lodge Redevelopment Project. They expect to be doing work in the area for the next couple of years and we may be able to take advantage of their expertise and mobilization to the area.
 - **Tank Asset Management Program** – The previously scheduled tank coating rehab work on Tanks T-2 (Juniper) and/or T-7 (Bluffs) and the Lake Mary Treatment Plant backwash tank will be postponed to 2024 while staff focuses on the Tank T-8 emergency replacement project. The purpose of the program is to plan tank maintenance and replacement to optimize life-cycle costs.

- **Seismic/Snow Structural Risk Assessment & Mitigation Plan** – This project involves hiring a structural engineering consultant to evaluate the ability of essential infrastructure to withstand seismic and snow structural loads and identifying and prioritizing projects to retrofit or update infrastructure to reduce risk. The seismic portion of this study is a requirement for the 2025 Urban Water Management Plan.
- **Well 32 Production Well Start-up** – SCE has completed electrical work at the site (pulling conductors and providing power to site). The final easement from Snowcreek has been signed and the Snowcreek VIII Final Tract map was recorded. The easement will be recorded very soon with a bundle of other easements. When the electrical service is on, staff will finalize the paperwork to add Well 32 as a drinking water source to our permit with the Department of Drinking Water.
- **2023 Construction Crew Projects** – Maintenance staff/Construction Crew has completed the work they could this construction season. The project status is:
 - Sewer slip lining and chemical grout injection – Complete and in as-built/GIS closeout.
 - Woodlands Condos meter pit upgrades – Complete and in as-built/GIS closeout.
 - Snowcreek Crest Laterals (Phase 2) – Moved to 2024.
 - Valley Vista lateral and meter pit upgrades – Moved to 2024.
- **Center Street/Highway 203 Sewer Upgrade** – Complete and in closeout. Staff will present a Project Completion Report after all of the bills are paid and the dust settles.
- **The Parcel Relief Main** – This project is going to be rescheduled for 2024. This project will connect a trunk main in Dorrance Drive to Center Street via new sewer across The Parcel. Unfortunately, the easement continues to be delayed by the mortgage lender.
- **Laurel Pond Monitoring Well Construction** – This is a new project for 2024. Based on recent conversations with Lahontan, we expect to be required to construct three more shallow monitoring wells at Laurel Pond. Each will be directly adjacent to one of the wells drilled in 2021 but with a shallower depth and screen construction. Lahontan wants samples taken from the top of the groundwater which fluctuates naturally due to hydrologic conditions.

Department Activities

- **Consultant Requests for Qualification (RFQs) for Master Services Agreements** – This is a new project. The Engineering Department needs specialized expertise in several areas to assist with key projects and long-term programs. This RFQ process will identify qualified consultants for on-call/as-needed contracts for hydrogeology, land surveying, geotechnical engineering and materials testing, structural engineering, and other services. This project will occur this fall/winter.
- **Project Management Training and Procurement Flow Chart** – Nothing new to report. Engineering is working with the General Manager's office on a one-page guide to clarify and standardize the processes, documents, roles and responsibilities for managing projects at the District. The goal is to increase communication between team members and facilitate efficient delivery of projects whether they are performed in-house or by outside contractors.

- **Waste Discharge Requirements (WDRs)** – Staff met with Lahontan in October to pick up the discussion of the Laurel Pond monitoring wells and proposed groundwater/basin plan amendment study. It appears that three of the four wells may require a second well with a shallower screen construction. Staff is working with Lahontan on next steps. It seems unlikely that we will get concurrence to move forward with the basin plan amendment study to define site-specific water quality beneficial uses until the proposed new monitoring wells are in place.
- **Groundwater Sampling, Modeling, and Reporting**
 - **Ormat CD IV Geothermal Monitoring and Response Plan (GMRP)** – McGinley & Associates has started long-term groundwater sampling and analysis. The sampling transition is moving forward and the parties (McGinley, Ormat, and MCWD) are working out the new agreements and “pass through” financial arrangements. The next step is to issue the RFP to select a third-party technical advisor to perform unbiased, high-level analysis of the data. The USGS transfer of the shallow monitoring well along Sherwin Creek Road (SC-2) to MCWD is underway and has been added to our Master Use Permit with the Forest Service.
 - **Annual Groundwater Report to California Department of Fish and Wildlife (the Ken Schmidt Report)** – This is an ongoing task resulting from a settlement with CDFW related to well drilling. The paper report format and process is outdated. This year Engineering will work with Operations to reach out to CDFW to modernize our approach and delivery methods.
- **Recycled Water Program –**
 - **Golf Course Irrigation** – Snowcreek did not open the golf course for play in 2023 and did not take any recycled water this year. The latest draft of Snowcreek VIII Phase 1 development will construct condos on land where the current front office, parking, and golf cart parking sit. The proposal will also convert the existing recycled water storage pond into a stormwater basin. Chadmar has not discussed their future needs for recycled water with us, but it appears they are planning for a project with less, not more, recycled water demand.
 - **Re-evaluate Supply and Potential Uses** – Staff will continue to evaluate whether there is enough supply for the current golf course irrigation at Sierra Star (18 holes) and Snowcreek (9-holes), another 9-hole golf course at Snowcreek VIII, the sports fields at Shady Rest Park, expanded trucked recycled water outside of District boundaries, and enough effluent to Laurel Pond to maintain an 18-acre size.
 - **Expanded Trucked Recycled Water** – At Board direction, staff will work to expand MCWD trucked recycled water to construction projects outside of the MCWD service area. Staff will prepare a minor update to the Title 22 Engineering Report and a recommendation for a new fee during the budget process so that this service will be available for next construction season.

- **Out-of-District (OOD) Service Agreements –**

- **Process, Policy, and Code Provisions** – General Counsel has prepared a new draft policy and contract template. The concept is to develop standard terms and conditions for existing OOD customers that will include an opportunity for public input. Once the new terms and conditions are adopted by the Board they will be distributed to and be readily available for existing OOD customers. There will be a separate process and agreement required for new or extension of OOD service. The policy will also include a provision on how to address emergency/short term service.
- **LAFCO Municipal Services Review (MSR) and Sphere of Influence Recommendation** – Nothing new to report. LAFCO has prepared a draft updated MSR for MCWD and has submitted it for review. The previous MSR was prepared in 2010 and the update requires a significant amount of new information on MCWD services, budgets, etc. Engineering staff will coordinate with RSD and others on the review. The Sphere of Influence Recommendation may influence future policy decisions related to water and sewer service for the Mammoth Main Redevelopment Project.
- **Mammoth Main Redevelopment** – Nothing new to report. Alterra and Town planners have decided to analyze a project alternative involving conveyance to MCWD. The joint CEQA/NEPA document is expected to be released for review in mid-2024.
- **Chair 4 Restrooms Sewer** – Nothing new to report. This OOD connection will receive a standard agreement on, or with, their regular utility billing invoices. General Counsel is working on this. Finance is working to clean up billing on this account. Alterra is planning to construct a permanent restaurant concession in the future and this account will be revisited at that time.
- **Sierra Meadows Ranch** – This owner is anxious to get an updated OOD agreement to assist them in the process of renewing their 20-year lease for their existing operation with the Forest Service. When the new owners formally submit their plan for expansion a new out-of-district service agreement will be required.
- **Lakes Basin Cabins** – Nothing new to report. These OOD customers will receive a standard agreement on, or with, their regular utility billing invoices. General Counsel is working on this.
- **Sherwin Creek USFS Campground, YMCA Camp, Voorhis Camp** – These OOD customers recently came to our attention because they are working with the Forest Service to update their leases. New out-of-district service agreements may be required to bring them up to date.
- **Mammoth Lakes Pack Outfit** – This OOD customer recently came to our attention because of questions surrounding water rights and billing questions. A new out-of-district service agreement may be required to bring them up to date.

- **Well Site Acquisition and Exploration Plan –**

- **The Town of Mammoth Lakes' "Bell Shaped Parcel"** – Nothing new to report. This alternative came up recently and may be a feasible area for exploration because of its proximity to the raw water line serving Groundwater Treatment Plant 2.
- **Alterra/Dry Creek** – Nothing new to report. The MMSA Main Lodge Redevelopment project is dependent on significant additional water resources from the Dry Creek groundwater basin. However, their scoping documents say that no new wells are required in addition to the two

replacement wells that were drilled and pump-tested in summer 2022. There will be more analysis in the CEQA/NEPA process.

- **Alterra/Sierra Star Golf Course** – Nothing new to report. Alterra needs to update their Eagle Lodge building plans. Alterra still needs the land at Well 16 for this project and remains willing to negotiate for additional well sites adjacent to Sierra Star.
- **Snowcreek VIII** – Nothing new to report. Replacement well sites for Wells 6 and 10 and additional well sites will be explored when development plans progress. The previous District Engineer believed the Snowcreek VIII area was not a good location for production wells, but the available data is being re-evaluated to understand why.
- **Inyo National Forest Well #11** – Administrative access to Well #11 was recently added to our USFS Master Use Permit map. This may be a step in the right direction toward getting USFS approval for a production well on USFS property. However, the District Ranger continues to be unavailable to discuss this and other high-priority coordination items. Well #11 is at the base of the Sherwins near Hidden Lake. It was pump tested in 2011 and determined to be a viable site to drill a production well with little influence on other nearby wells. With the passing of time, and staff turnover, we are re-evaluating it as an alternative. The Town is pushing for multi-use trails in the area and there is a potential opportunity to coordinate well access.
- **Inyo National Forest Permitting and Coordination** –
 - **Laurel Pond Memorandum of Agreement (MOA)** – Nothing new to report. The draft MOA is still undergoing Forest Service review.
 - **Master Use Permit Updates** – Monitoring well SC-2 and administrative access to Well #11 have been added to our permitted facilities map.
 - **Lake Mary Dam Spillway** – The INF is conducting “sensitive geophysical investigations” for Lake Mary Dam, Twin Lakes Dam, and Lake Mamie Dam October 9-13. MCWD staff’s last contact was in July of 2022 when Operations staff met with INF and Bureau of Reclamation staff to look at the spillway. An updated Grainger-Thye permit from the Inyo National Forest would replace the existing active permit that allows MCWD to operate the Langeman gate on Lake Mary for water storage. The dam is owned by the Forest Service. The Forest Service is working with the Bureau of Reclamation on a potential project to construct a spillway that meets USFS standards as identified in their Dam Hazard Analysis.
- **MCWD Code Overhaul** – The General Manager’s office is making a lot of progress on this. Chapter 8 (Environmental), Chapter 11 (Sewer Code), and Chapter 12 (Water Code) are remaining sections that will require Engineering involvement. Engineering Department fees need to be updated for permit applications, reviews, and inspections.
- **USGS-Proposed Communications Tower and Lease** – USGS staff recently contacted MCWD staff and may be preparing to start this proposed project to construct a new 60’ communications tower. A two-year lease extension was signed for the existing facilities in June 2022.
- **AmeriGas Juniper Tank Lease Amendment** – Nothing new to report. The existing lease has expired and the General Manager’s office is working with AmeriGas corporate on an extension. It is not clear if AmeriGas is

still interested in this change. The project also requires approval from the Forest Service for the planned propane main connection in the Chair 15/Eagle ski run.

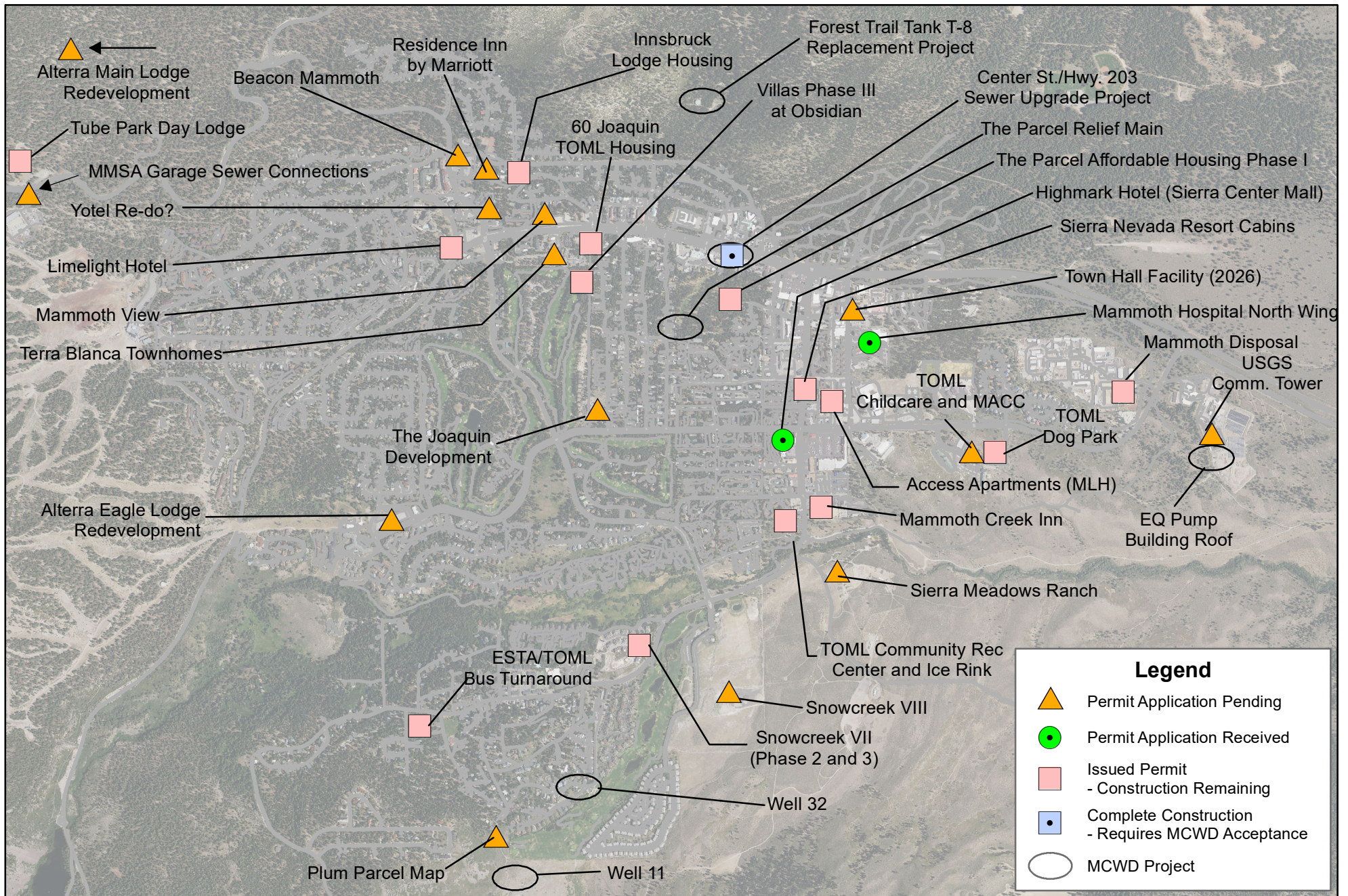
Permits

- **Snowcreek VII Phases 1, 2, and 3** – The developer has paid for six new irrigation meters for landscaping. The developer needs to pick up the meters and work with staff to install them. The developer also must provide required landscape irrigation plans. Regulatory Services is taking the lead on the enforcement case. Engineering staff continues to work with the developer on Construction Permit close out (punch lists, easements, inspections, transferring infrastructure, etc.).
- **Limelight Hotel and Geothermal Project** –
 - **Hotel Connection Permit** – The Connection Permit is issued, connections have been made in Canyon Boulevard, and hotel construction is well underway.
 - **Geothermal Project** – Nothing new to report. The architect has stated that the geothermal project has been delayed and will be completed in a future phase. Per the signed Letter of Intent with Aspen Ski Company (ASC), a cooperating agreement and GMRP needs to be finalized that will ensure that potential impacts to the drinking water aquifer from this project are identified and mitigated. ASC has agreed to drill a monitoring well on-site which will require a MCWD well drilling permit. The cooperating agreement, GMRP, and well drilling permit will be brought to the Board for consideration at a future meeting.
- **Town of Mammoth Lakes Community Recreation Center (CRC)** – The Town is working with their contractor on a punch list to allow the facility to open this fall. MCWD staff is working with them on a punch list for permit final. Notable items are construction of a retaining wall to permanently stabilize the water main at the back of the property and payment for MCWD time and materials to secure the water main.
- **Town of Mammoth Lakes Dog Park** – The Town hired a contractor to construct a dog park across from the student housing at Cerro Coso Community College. The project includes public restrooms.
- **Alterra Woolly's Tube Park and Maintenance Garage** – Construction is underway on the day lodge. The temporary restrooms that were installed last fall are expected to remain in service through winter 2024. MMSA is working to correct the deficiencies identified on our site visit of the maintenance garage. Specifically, the floor drains in the heavy equipment mechanic areas are currently connected to the sanitary sewer.
- **The Parcel** – The developer, Pacific, is continuing construction of Phase 1 (the first 80 units in two buildings plus a childcare facility). The project is being constructed using a modular system with modules that are fabricated in an Idaho factory. Phase one is expected to be completed and occupied later in 2023. The extensions of Tavern Road and Tamarack Street, and all utilities, are being installed this year.
- **Sierra Nevada Resort Redevelopment Phase 1 (Cabins)** – Construction is nearing completion. The project consists of construction of approximately 32 “cabin” hotel rooms on the previous site of Jimmy’s Taverna/Red Dragon Restaurants. Permits have been issued and Engineering staff is working on inspecting the work.

- **Mammoth Hospital North Wing** – Permits have been issued and construction has started on Phase 1 which includes re-grading of the ER entrance and parking. The hospital is planning an expansion that will require expanded water and sewer service and a new requirement to have 48 hours of emergency water and sewer independent from the public systems.
- **Mammoth Disposal** – This project is nearing completion. With the closure of Benton Crossing Landfill at the end of 2022, Mammoth Disposal is now using their new long-haul transfer facilities in the Industrial Park. The Mammoth Disposal Transfer Station was permitted to accept up to 15 tons per day of municipal solid waste (MSW). The expansion to a large-volume transfer station permits up to 500 tons of MSW per day.
- **The Villas Phase 3 (Obsidian)** – Construction and connection permits have been issued for the infrastructure and the first townhome buildings. The contractor has begun rough grading and plans to complete the installation of water/sewer mains this year. Upon completion of the project, the District will take over 900 feet of sewer main and 1,100 feet of water main, connecting existing water mains from Dorrance Drive to Callahan Way.
- **Mammoth Creek Inn Remodel** – This hotel remodel project has seen lots of changes, red-tags, starts and stops. The contractor has started again and the Town has granted an extension on the ongoing enforcement action.
- **Residence Inn by Marriott on Berner Street** – Nothing new to report. A building permit application for this new 101-room hotel was submitted to the Town in January but we have not received an application for a connection permit yet.
- **Innsbruck Lodge Housing Conversion** – Nothing new to report. This Mammoth Lakes Housing project will redevelop sixteen existing motel rooms into residential affordable housing. Renovations include exterior and interior upgrades including thirteen studios, two 1-bedroom units, and one manager’s unit. A permit has been issued.
- **Highmark Hotel (Sierra Center Mall)** – The project has been stagnant and the developer’s application for a “core and shell” building permit from the Town expired. The Town has given them to the end of the year to make plan corrections and get a permit issued. Staff is working with their engineers on plan reviews to get the necessary MCWD permits (both a Construction Permit for off-site sewer improvements and a Connection Permit for the “core and shell”). The developer appears to have no plans to start construction on the project soon and is interested in options to defer permit fees.
- **Snowcreek VIII** – At full build-out the project will provide up to 790 dwelling units, a 400-room hotel, retail, and an additional 9-hole golf course with a practice facility.
 - **TTM 22-004 Phase 1** – Staff is working with the Town and developer on phasing. Phase 1 of this project involves construction of 160 for sale condominium units in 39 3- and 4-plex buildings.
 - **Water and Sewer Infrastructure Design, Permitting, and Transfer Agreement** – Staff has reviewed the conceptual plans and provided comments. Significant work is required before the plans will be ready for Construction permits.
 - **Mono County Property Tax Share Agreement** – Staff met with the Mono County CAO regarding the Board of Supervisors ad-hoc committee’s review of our proposal. They are working on a draft

agreement that may be ready for MCWD consideration in late August and Mono County Board of Supervisors consideration in September. See the General Manager's report for more information.

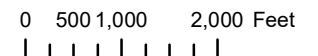
- **Recycled Water Agreement Amendment** – Nothing new to report. The District's obligation to supply recycled water to the additional 9-hole golf course and common area landscaping at Snowcreek VIII has expired and needs to be reviewed and potentially re-negotiated.
- **Potential New Well Sites** – Nothing new to report. We are discussing sites to drill replacements for Wells 6 and 10.
- **VTPM 10-001 Plum/Tamarack** – Nothing new to report. The developer has submitted a complete application to finalize this Vesting Tentative Parcel Map located at the end of Tamarack Street. The map was first approved in 2012 and was set to expire in 2023 but the clock has stopped now that a complete application has been submitted. Water and sewer infrastructure will need to be constructed under a construction permit and access easements need to be granted.
- **Access Apartments (MLH)** – Nothing new to report. Mammoth Lakes Housing is renovating two (2) existing commercial buildings into an 11-unit affordable housing complex. The agreement allowing MCWD connection fees to be delayed was signed and the permit has been issued.
- **60 Joaquin Road** – This project is in plan review and moving forward. The Town of Mammoth Lakes is working on this 4-unit affordable housing project. The plan is to develop it as a Planned Unit Development (PUD) and construct it using the Design-Build procurement method.
- **Terra Blanca Townhomes** – Nothing new to report. This proposal would redevelop the La Sierra's property into townhomes.
- **Mammoth View** – Nothing new to report. This project is coming back after a long silence. The latest proposal includes 19 duplex single family residence buildings (38 units) in the upper portion with vehicular ingress and egress through Viewpoint Road; as well as 14 townhome triplex units across 5 buildings fronting Alpine Circle; and 6,750SF of commercial space on the corner of Main Street and Mountain Boulevard.
- **Yotel Re-do?** – A new 100 room hotel proposal on the old Nevados site was recently submitted to the Town for preliminary review.
- **Beacon Mammoth** – The owners of the properties east of Minaret Road and south of Forest Trail currently used as parking for the Village are exploring a new mixed-use development. The proposal includes an 80-100 room hotel, 170-190 condos, two restaurants, and other amenities.
- **Permit Processing, Forms and Applications** – The new Tyler EnerGov Permit Software System is live. Staff continues to implement the system and work out bugs.



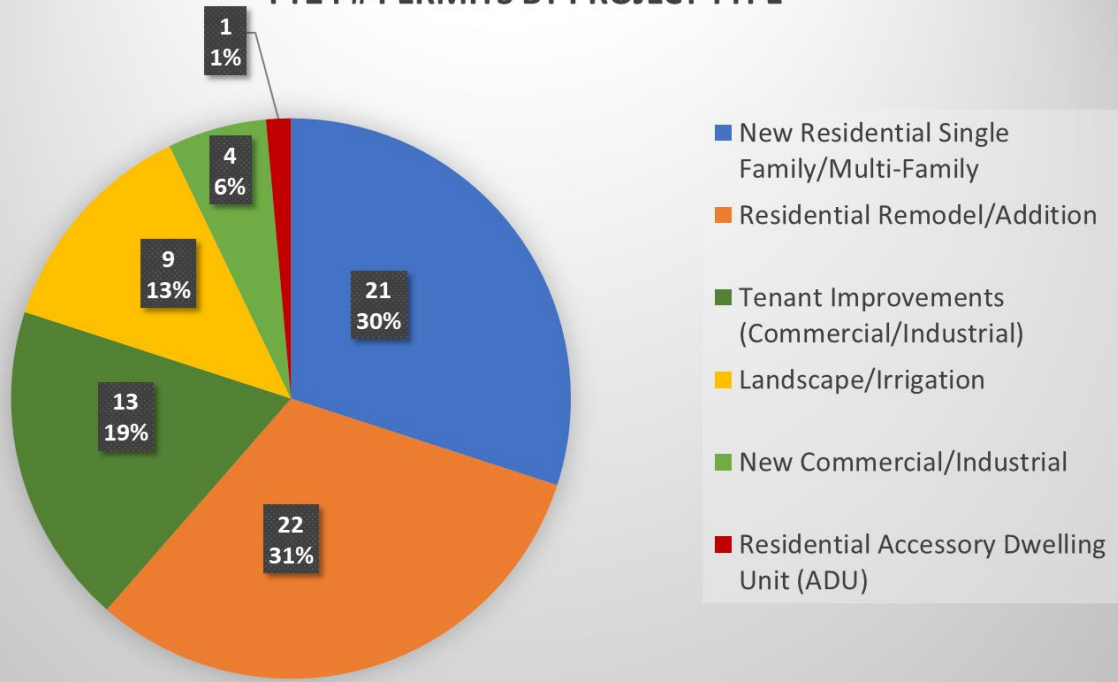
Mammoth Community Water District
 P.O. Box 597, Mammoth Lakes, CA 93546
 (760) 934-2596 FAX: (760) 934-2143

Land Development Activity and Projects - November 2023

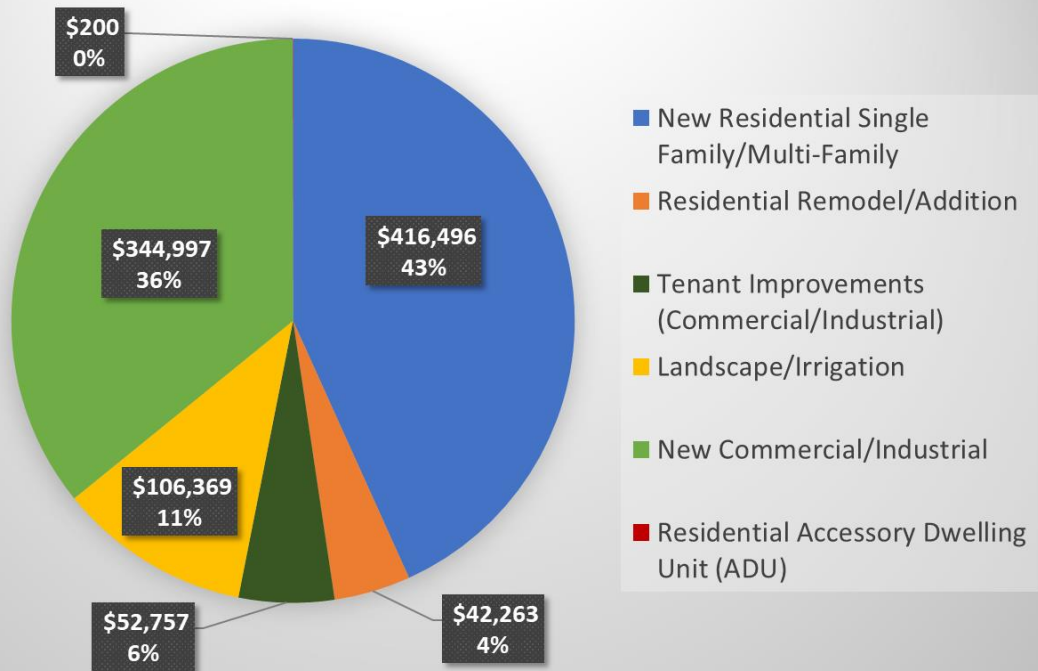
Engineering Department Report



FY24 # PERMITS BY PROJECT TYPE

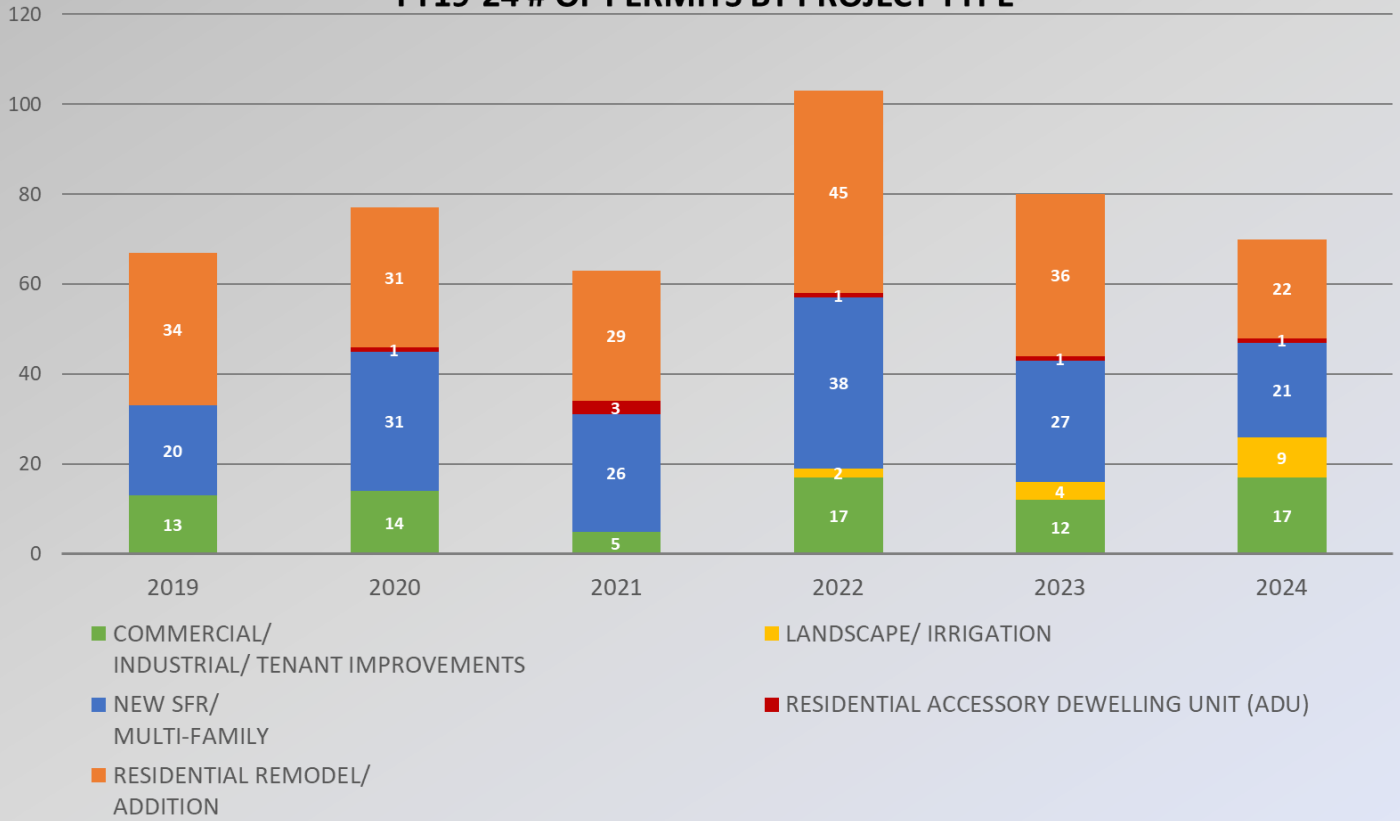


FY24 PERMIT REVENUE BY PROJECT TYPE



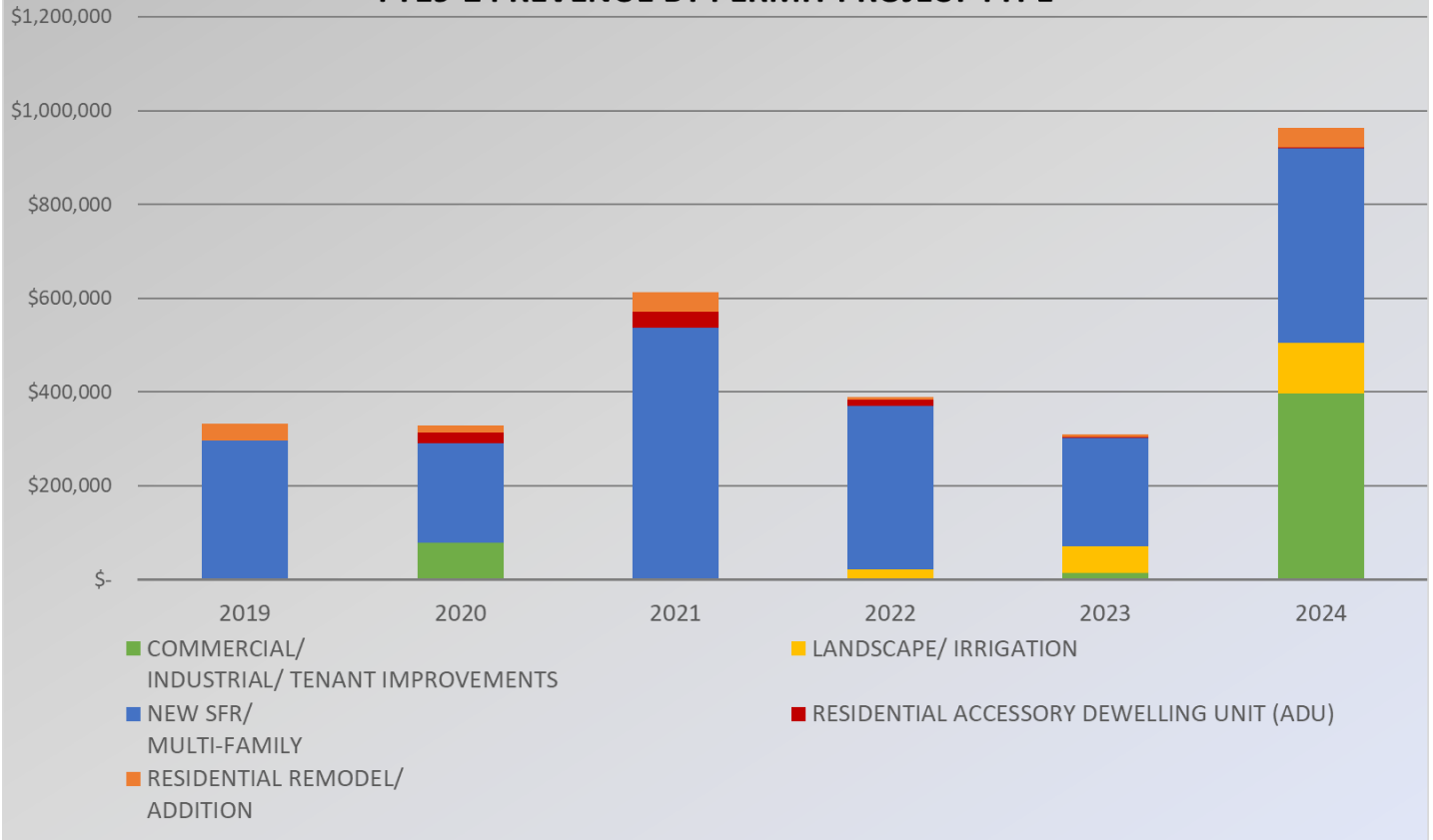
FY2023-2024	# OF PROJECTS	REVENUE
New Residential Single Family/Multi-Family	21	\$ 416,496
Residential Remodel/Addition	22	\$ 42,263
Tenant Improvements (Commercial/Industrial)	13	\$ 52,757
Landscape/Irrigation	9	\$ 106,369
New Commercial/Industrial	4	\$ 344,997
Residential Accessory Dwelling Unit (ADU)	1	\$ 200
Grand Total	70	\$ 963,082

FY19-24 # OF PERMITS BY PROJECT TYPE



FY	COMMERCIAL/ INDUSTRIAL/ TENANT IMPROVEMENTS	LANDSCAPE/ IRRIGATION	NEW SFR/ MULTI-FAMILY	RESIDENTIAL ACCESSORY DEWELLING UNIT (ADU)	RESIDENTIAL REMODEL/ ADDITION	YEAR TOTALS
2019	13		20		34	67
2020	14		31	1	31	77
2021	5		26	3	29	63
2022	17	2	38	1	45	103
2023	12	4	27	1	36	80
2024	17	9	21	1	22	70
Totals	78	15	163	7	197	460

FY19-24 REVENUE BY PERMIT PROJECT TYPE



FY	COMMERCIAL/ INDUSTRIAL/ TENANT IMPROVEMENTS	LANDSCAPE/ IRRIGATION	NEW SFR/ MULTI-FAMILY	RESIDENTIAL ACCESSORY DEWELLING UNIT (ADU)	RESIDENTIAL REMODEL/ ADDITION	YEAR TOTALS
2019	\$ 2,873		\$ 293,681		\$ 35,963	\$ 332,517
2020	\$ 78,085		\$ 211,969	\$ 22,887	\$ 16,187	\$ 329,128
2021	\$ 2,893		\$ 533,596	\$ 33,873	\$ 43,206	\$ 613,568
2022	\$ 3,554	\$ 17,961	\$ 349,265	\$ 12,363	\$ 6,716	\$ 389,859
2023	\$ 14,958	\$ 55,603	\$ 232,483	\$ 308	\$ 6,658	\$ 310,010
2024	\$ 397,754	\$ 106,369	\$ 416,496	\$ 200	\$ 42,263	\$ 963,082
Totals	\$ 500,117	\$ 179,933	\$ 2,037,490	\$ 69,631	\$ 150,993	\$ 2,938,164

Executive Summary

ISD and Operations have been busy with client installations and reporting components for the SCADA upgrade project. The final punch list items are currently being addressed and training and testing for all users is the remaining step. The District AMI Committee has made the strategic decision to fully commit to the R900 platform given the availability of R450 components from Neptune in the future. The District warehouse will stock a supply of R900 equipment for system repairs and all remaining R450 equipment is being RMA returned. ISD staff met with new Mono County IT/GIS staff and renewed the three-year ESRI Enterprise License Agreement (ELA) between TOML, Mono County and MCWD for shared GIS software and services. Finally, ISD is also pleased to report that the new IS Specialist, Parker Gregory, is performing well in his new position and making good progress advancing several ISD projects currently underway.

Hardware Systems

- *SCADA System Upgrade* – ISD and Operations have completed the server and network hardware portion of the District SCADA System upgrade. Over the past month, ISD staff have made good progress installing the required software for desktop and iPad access for all SCADA users. All SCADA Work Resource software has been installed on user PCs as well. MCWD is still running parallel SCADA systems until all reporting protocols are finalized. ISD and Operations next step is to train all SCADA users to access the new system and de-commission the old SCADA system soon.
- *AMI System* - The Automated Meter Infrastructure (AMI) Committee continues monthly meetings to support the health of the District R450/R900 AMI System. All R450 and R900 collectors are functioning properly and reporting typical levels of incomplete meter reads. A key takeaway from the October meter read meeting is that the District will not be installing any R450 radio technology moving forward. The District has made the strategic decision to commit to the R900 platform at this time and return all currently held R450 inventory on RMA. The District's warehouse will also stock a supply of R900 system inventory to support system repairs.
- ISD set up two new Administration staff desktop PCs and configured for all necessary programs and network access, also currently setting up three replacement laptops for Engineering and ISD staff.
- Ongoing hardware support, maintenance, and updates.

Software Systems

- *New MCWD Website* - ISD continues to make refinements to the new MCWD website. The site is hosted by Streamline, a government website company that specializes in transparency requirements and Brown Act and ADA compliance.
- ISD implemented a new secure password management software and imported all MCWD passwords and provisioned the encrypted vault for ISD staff.
- ISD installed 3CX Windows application and taught several users how to self-manage their sidecar and BLF quick dial shortcuts within their VoIP phone.
- Setup Senior Engineer with Granite Net Viewer license and connected to database for access to GNet projects and sewer videos.
- ISD worked with Line Maintenance Department to remove the C550 Lateral Inspection Unit from the TV Van and transfer the GNet TV Van Inspection license to a departmental Toughbook, so that the

LM team can access the TV Van GNet database and run the C550 inspection camera should the need arise while the TV Van is out for repair.

- Ongoing software support, maintenance, and updates.

Administrative

- ISD staff met with new Mono County IT Director, Michael Martinez, and new Mono County GIS staff regarding continuation of ESRI Enterprise License Agreement (ELA) and MOU between three agencies for collaboration on GIS projects and datasets.
- Created new user account and setup PC for new IS Specialist, Parker Gregory. Mr. Gregory hit the department running and jumped right into managing the MCWD network. He is setting up new PCs, managing the VoIP phone system and assisting with the administration of new cybersecurity programs and deployment of the new SCADA system.
- Performed file recovery from MCWDSVR12 server nightly backup for mistakenly deleted file by Engineering staff.
- Performed safe listing for health benefits provider future email correspondence per PSD request.
- Performed general maintenance on all MCWD Servers, latest updates and firmware settings applied.
- Conducted Office 365 maintenance, distribution group and email account administration.
- Continued administration of VoIP phones, iPads, laptops.

Network and Cybersecurity

- *First Net* - ISD continues to pursue increased reliable network connectivity for MCWD service trucks and field staff. Staff have expressed frustration with congested cell networks and dropped signals which slow productivity and response time. MCWD currently employs one FirstNet WiFi Truck but is planning to outfit two more service trucks with FirstNet mobile WiFi equipment. ISD is also discussing options for redundant failover internet service from FirstNet should the primary ISP fail. ISD staff recently configured a FirstNet demo router and will be conducting failover network tests on the equipment soon.
- ISD continues to manage and deploy new cybersecurity campaigns for all staff on the MCWD network. MCWD staff are using Multi-Factor Authentication (MFA) via an external personal device to login to their desktop PC as well.
- ISD worked on several customizations and user preference settings for recently upgraded Windows 11 users.
- Managing remote access client connection software and devices, administering additional machines and users as necessary for remote access.
- All network systems secure, no data loss or intrusions.

GIS

- *Utility Network* - ISD continues to meet with Engineering staff and vendors regarding the potential implementation of a Utility Network for the MCWD GIS system. The Utility Network is the latest spatial information system from ESRI that specializes in management of large datasets and offers increased functionality for complex utility mapping systems. For MCWD, a Utility Network would

support all aspects of GIS utility management and be especially useful for current water and sewer modeling efforts. ISD plans to have at least three competitive quotes this winter for consideration and planning of this potential upgrade to the GIS system.

- GIS staff will be attending an Eastern Sierra Geographic Network (ESGN) stakeholder meeting on November 15th in Bishop. The group is conducting quarterly meetings again for regional GIS users to collaborate on projects, share data and network with other peer agencies.
- The Propane Dig App is fully functional and is currently being utilized by MLFPD staff in the field to collect tank, meter and valve locations for Eastern Sierra Propane and AmeriGas propane tank infrastructure.
- Renewed three-year ESRI Enterprise License Agreement (ELA) with TOML and Mono County for shared GIS licensing and services. The shared ELA program has proved very cost effective and beneficial for all three agencies for many years.
- Fulfilled Sewer System Information Request for current mileage of sewer mains, laterals, and force mains for Operations Superintendent submittal to State.
- Created new ArcGIS Pro template project for all users to access in place of traditional ArcMap project file.
- Investigating issue with six water dataset features within ArcGIS Pro environment that prevents the layers from being edited, following up with ESRI Technical Support.
- Engineering Land Development and Project Map for October has been transitioned to Engineering Department who will provide monthly updates moving forward.

MCWD Websites

- Continued maintenance and security for all MCWD web platforms: MCWD Internet, MCWD Intranet, and MCWD GIS Portal.
- Postings or updates to Internet/Facebook sites
 - Mammoth Creek Streamflow Data ending 10-31-23.
 - Created new Know Your System webpage per RSD request and went live on 10/20/23.
 - Removed Staff/Assistant/Associate Engineer Job Bulletin.
 - September Board meeting minutes.
 - Employee Housing Committee Agenda and revisions.
 - Posted Draft Water Shortage Contingency Plan (WSCP) and WSCP Press Release.
 - Updated MCWD website Our Staff page per recent staffing changes.
 - October Board meeting materials.
- Postings or updates to Intranet site
 - Performed general maintenance, updated Department Pages, Staff Schedule, and Phone Contact List.

Administration

- Continuous and ongoing activities associated with day-to-day administration, including but not limited to:
 - Administrative, organizational, and operational policy development, guidelines, implementation, and related day-to-day projects
 - Non-personnel and personnel-based legal matters, e.g., ADA/FEHA, COBRA/CalCOBRA, etc.
 - Plan Year 2024 Health & Welfare Open Enrollment 10/25/2023 to 11/08/2023
- Legislative/Client Update 10/2023 (provided by LCW/CSDA):
 - None to report at this time

Workforce Planning

- Ongoing administration of three recruitments for positions in Engineering and Maintenance Departments
- The national emergency and public health emergency declarations related to the COVID-19 pandemic ended on 05/11/2023; the District is still monitoring Cal/OSHA's COVID-19 prevention non-emergency regulations which are in effect until 02/03/2025

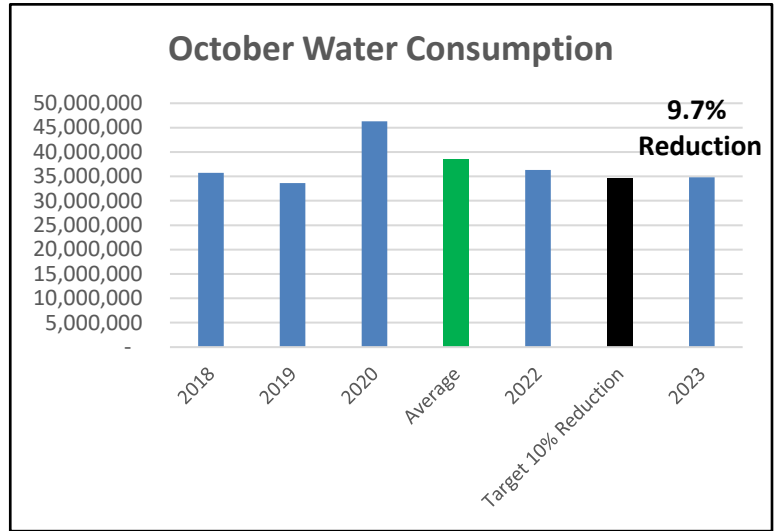
Risk/Safety/Training

- Risk/Safety:
 - Process safety tailgate and wellness activity logs for 11/2023 safety incentive program
 - Monthly restock of Cal/OSHA compliant first aid safety kits at all locations
 - Continuous and ongoing activities associated with the Injury and Illness Prevention Program written programs development and guidelines
 - Continuous and ongoing activities associated with manual to electronic conversion of Cal/OSHA required Hazard Communication Safety Data Sheets (SDS)
 - Continuous and ongoing activities associated with two District initiated claims to ACWA JPIA; the District suffered structural damage to two assets presumably due to the snow load, the EQ Building roof and Tank T-8
 - Claims received and/or processed:
 - None received or processed
- Training:
 - Webcasts/onsite/offsite training processed, provided, attended, and/or proctored this month:
 - ACWA JPIA – Risk Transfer Webinar 10/24/2023
 - Tyler ERP Pro - HR and Time Tracking Solutions Worth the Transition 10/26/2023
 - MCWD PY 2024 Open Enrollment Presentation @ Staff Meeting 11/01/2023
 - LCW – Maximizing Performance Through Documentation, Evaluation and Corrective Action 11/08/2023
 - Mono County Behavioral Health – Mental Health First Aid 11/15/2023
 - CALPELRA Conference 11/13/2023 – 11/17/2023
 - ACWA JPIA – Hot Java & Hot HR Topics: Accountability 11/16/2023

Conservation

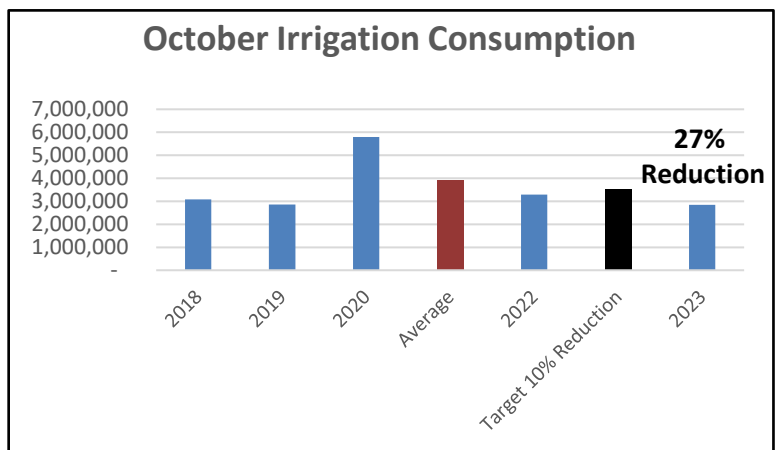
MCWD Customer Water Consumption

The District is currently under a Water Conservation Level 1, which targets a 10% reduction in water demand. In October, MCWD customers reduced water usage, compared to the average usage in 2018, 2019 and 2020, by 9.7%. Irrigation customers reduced use by 27% when compared to the three-year average usage. Decreasing daily and nightly temperatures throughout the month encouraged a reduction in water used for irrigation, and these savings are also a reflection of customers beginning to winterize property.



Leaks

Notified 31 customers of potential leaks at their property in the month of October. The current goal is to improve the District’s water analytics software reporting by broadening the parameters for identifying leaks at multi-family residences and commercial customer businesses.



Indoor Rebate Program

	FY 2024	FY 2023	FY 2022	FY 2021	FY 2020
Applications Processed	28	79	245	235	236
High-efficiency Toilets	34	74	267	289	378
Clothes Washers	0	15	38	30	23
Dishwashers	4	22	49	57	13
Estimated Annual Savings (gal)	57,571	329,062	1,939,670	1,715,822	2,101,514
Rebate Awards	\$20,244	\$23,495	\$80,838	\$75,439	\$80,513

Turf Replacement Rebate Program

	Number	Square Footage	Rebate Amount	Estimated Annual Water Savings in Gallons
Applications Received and Processed	2	3,122	\$6,244	70,215

Irrigation Violation Tracking

There were no irrigation violations issued in October. Many customers began winterizing their system due to nighttime temperatures descending below 30 degrees.

Regulatory

Fats, Oil and Grease Control Program

Regulatory Services Division (RSD) continued to conduct regular inspections which included 10 inspections in October with no violations reported. One new FOG permit was issued in October for a new restaurant, Teeko's Bar & Grill, located at the existing structure where Bleu restaurant and market was previously.

Cross Contamination Control (Backflow) Program

Tests for 247 assemblies are still due this year, all of these customers are past due. A Notice of Non-Compliance was sent to these customers with the request to schedule a test, and email RSD staff the anticipated test date by October 7.

This season, customers received 1,916 First notices, 1,241 Second notices, and 928 Final notices to customers. Staff also physically mailed 40 test reports to seven accounts, per customer and tester request.

RSD is continuing to track the State Water Resources Control Board's creation and approval of the new Cross-Connection Control Policy Handbook. The handbook is intended to replace existing cross-connection control regulations in CCR Title 17.

Public Affairs and Outreach

Public Outreach

On October 27, a press release was issued notifying our customers of the available Draft Water Shortage Contingency Plan update. A public notice was also provided to The Sheet newspaper for publication in their October 28 and November 4 editions. The Town of Mammoth Lakes, Town Manager, and Mono County Chief Administrative Officer were also sent notices of availability for the Draft on October 30. Copies of the Draft were made available to the public at the District's office, the Mammoth Lakes Library, and on the District's website on October 27.

Radio advertisements continue to run on KMMT and KIBS. Currently, the advertisements running are for the rebate programs and "Winterization" tips.

Staff will be working to increase the District's social media presence.

SNC (Sierra Nevada Conservancy) Grant 1094

RSD continues to support the Eastern Sierra Climate and Communities Resilience Project with the closeout of SNC Grant 1094, for the purpose of fuels reduction in the Mammoth area. This includes assisting with the submittal of a final report to SNC so that funds are released, and the contractor's invoice can be paid in a timely manner. Thinning in the Lakes Basin took place at the end of October and early November.

The General Manager's report is designed to summarize important District activities and to highlight developments that may require Board action in the future.

Key items for the past month included working with Mono County on a tax sharing agreement, working on the project to bring MCWD Code and policies up to date, and supporting capital project work.

Other ongoing items included working with the local development community, monitoring local agency meetings, groundwater monitoring related to geothermal pumping, workforce planning, and working with state regulators on the District's waste discharge requirements.

Departmental / General

Staff Resources and Management

- Management staff has begun the process for development of the District's FY25 Annual Budget and Strategic Plan.
- The District currently has two facilities with structural damage due to the past winter's heavy snow loads. One building at the WWTP needs a new roof system and the replacement of one water distribution storage tank. Both projects are currently underway. (See B-4 Engineering Department Report for project details.)
- Ongoing discussions with management staff regarding short-term and long-term workforce planning strategies continue. Considerations are for both current and anticipated vacancies, specific workflow needs for supporting District operations, department head input and recommendations, along with agency benchmarking comparisons.
- Monthly General All-Staff, Board Staff, and Senior Management Staff meetings
- Engineering, Operations, and Maintenance hold weekly collaborative meetings, reporting on and tracking progress of current and future capital projects and programs.

District Employee Home Purchase Assistance and Rental Programs

The Board Housing Committee met this past month to discuss the potential for adding a new option to the shared value purchase plan. MCWD Board Director Tom Cage expressed concerns that the current high interest rate environment, coupled with higher home prices, may be limiting employee's ability to utilize the District's Employee Home Purchase Assistance Program as it currently stands. The proposal would include an option that could potentially have the District be the first lender on a loan as well as sharing in the home's value. After discussion regarding the proposed option, the Housing Committee directed staff to schedule a Housing Committee workshop for potentially developing a policy, which could then be discussed and considered by the full Board.

- The District currently has eight employees participating in the EHPAP shared value option and two employees in the loan option. One additional employee is actively looking at homes with the intent of utilizing the shared value option.
- The District currently has 10 rental units occupied by MCWD staff. The waiting list includes 2 staff who are interested in District owned rental units. The Board directed District management to monitor local economic conditions with regards to potential opportunities to increase the number of rental units available for staff.

Water Conservation and Supply Update

The District remains at Water Conservation Level 1. At the October Board meeting, following a third quarter evaluation of the communities' water supply staff recommended that the District maintain its current Water Conservation Level 1. The key basis for staff's recommendation recognized that the District relies on both surface and groundwater sources to meet the needs of the community. While the Mammoth Basin is fortunate to have more water this year from last season's massive snowpack, local groundwater resources are still feeling the effects from the previous multiyear and widespread drought. In addition, the intense winter snowpack of 2023 caused damage to MCWD infrastructure, limiting full production.

The District's various levels of water conservation measures are designed to balance water use with ongoing conservation needs for maintaining a consistent water supply for the community during both heavy water years and drought years. Staff are continually monitoring the District's water supply and demand conditions and based on this analysis make recommendations to the Board regarding water conservation levels.

Water and Wastewater

Water Operations is currently utilizing surface water as the community's primary water source.

Total water produced in October 2023 was 43.7 million gallons, which is down from the 46.8 million gallons produced in October 2022. Water sources included 89% surface water, 10.8% groundwater and 0.2% recycled water. Currently, Lake Mary has a balance of 606 ac/ft, which is 100% of the District's surface water storage capacity.

October average daily wastewater flows were 1.33 million gallons for a total of 41.37 million gallons treated for the month. (See B-1 Operations Department Report for more details.)

Financial Management

The District's 2024 fiscal year continues to reflect revenue, less investments, tracking above budgeted projections and expenses tracking below budgeted projections. Finance Department activities over the past month focused on cross training and work on updating the District's Procurement Policy and associated procedures. (See B-3 Finance Department Report for more details.)

Departmental Activities

- Engineering Department staff continue to support the many active and planned construction projects at the District and throughout the community. (See B-4 Engineering Department Report for more details.)
- Regulatory Services Division staff continue to provide regulatory support for community fuels reduction projects, conservation efforts monitoring and notifying customers of water leaks, processing rebates, administering Backflow and FOG programs, and PR/advertising support. (See B-7 Regulatory Services Division Report for more details.)
- Personnel Services Department activities included updating job descriptions, workforce planning, and communications with L12 Union. (See B-6 Personnel Services Department Report for more details.)
- Information Services Department staff continue to support all the District's technology needs. (See B-5 Information Services Report for more details.)
- Operations Department staff continue to monitor water and wastewater production for compliance with all regulations. (See B-1 Operations Department Report for more details.)
- Maintenance Department staff continue working on in-house construction projects and meeting maintenance goals and requirements. (See B-2 Maintenance Department Report for more details.)

Projects/Related

Snowcreek VIII Annexation and Public Agency Property Tax Reallocation

District staff continue to work with Mono County's Local Agency Formation Commission (LAFCO) Executive Director and Mono County staff on property tax allocation/sharing for three parcels which LAFCO annexed into the District's service area in 2018 and 1983. Annexation of the three parcels into the District's service area allows for development on the parcels by providing the required water and wastewater services.

Because the District does not currently receive property tax from the annexed parcels, Mono County receives additional property tax funds compared to the rest of the Mammoth Lakes community, where they receive an average of 33 percent. Mono County will be providing no additional community services to the annexed parcels beyond what they provide to existing Mammoth Lakes residents. It's key to note that back in 2018 all local agencies, including Mono County, agreed that annexation was the most beneficial approach to fund and provide services needed to meet the Snowcreek VIII development plan as approved by the TOML Planning and Economic Development Commission. At the District's March 2023 Board of Directors meeting the Board approved a property tax sharing proposal to Mono County. Following up on this proposal both the Mono County Board of Supervisors and MCWD appointed ad-hoc committees to negotiate the property tax sharing agreement. Following committee appointments District representatives met with Mono County acting CAO Mary Booher and have finalized an agreement with Mono County staff which is in alignment with the MCWD property tax sharing proposal. The agreement and associated resolutions will be considered at the November 16th MCWD Board meeting and by the Mono County Board of Supervisors by the end of November.

MCWD Code and Policy Review and Update

MCWD staff and the Board ad-hoc committee continue to work on reviewing and updating the District's Code and policies. This extensive project will bring the District's Code into alignment with current laws and practices.

The MCWD Code Book has three chapters remaining. The goal is to ultimately repeal the remaining three chapters and be left with a Water Code, a Sewer Code and Board adopted policies. Policies actively being worked on are Out-of-District Service, Water Shortage Contingency Plan, Landscaping regulations, and Disposal of Equipment Surplus.

Fuels Reduction Projects

The General Manger and District Regulatory Staff continue to participate in the Eastern Sierra Climate & Communities Resilience Project (ESCCRP) and associated Financial Advisory Team meetings. The District's Regulatory Services staff is also continuing to provide administrative support to complete the remaining portion of the Lakes Basin Fuels Reduction project.

The ESCCRP Financial Advisory Team continues to meet to discuss a draft Statement of Purpose for evaluating local stakeholder benefits to potentially establish additional funding levels for a Forest Resilience Bond which would provide additional forest treatment capacity to The White Bark Institute.

District staff will continue discussions with the ESCCRP regarding the Statement of Purpose prior to signing the agreement. The District has yet to determine to what extent water and wastewater rate-payer funds are appropriate for this purpose. The District's past practice has been to provide administrative staff time to support local fuels reduction project work. Furthermore, it may be premature to sign the agreement prior to identifying if there is a funding gap for forest treatments in the basin which influences the District's water shed.

(See Regulatory Services Report B-7 for more details.)

LAFCO Municipal Services Review (MSR) and Sphere of Influence Recommendation – LAFCO has prepared a draft updated MSR for MCWD and has submitted it for review. The final Sphere of Influence Recommendation may influence future policy decisions related to water and sewer service for the greater Mammoth area including the Mammoth Main Redevelopment Project. (See B-4 Engineering Department Report for more details.)

Alterra/MMSA Main Lodge Development

Alterra/MMSA has proposed a Main Lodge redevelopment Master Plan and submitted environmental scoping documents for their project to the TOML which listed a new on-site package treatment plant to handle their wastewater needs. The District provided comments on project scoping documents and will continue to stay apprised of any potential changes as the project develops. (See B-4 Engineering Department Report for more details.)

MCWD Water Discharge Requirements (WDR)

Lahontan staff reviewed and provided feedback on a proposal by MCWD for completing a study of the Laurel Pond area to better identify the appropriateness of specific use classifications. Specifically, Lahontan staff expressed concerns regarding the sampling depth of recently constructed Laurel Pond monitoring wells. The proposed study would likely take up to four years after which time Lahontan will provide comments on updating the District's WDR which has the associated potential for treatment process changes at the WWTP. (See B-4 Engineering Department Report for more details.)

AGENDA ITEM

Subject: Annual Staff Service Years Recognition

Information Provided By: Mark Busby, General Manager

Background

The Mammoth Community Water District (“MCWD”) Personnel Policy Manual - Division XIII, Section 4, Longevity Recognition Holidays, states in part, “On the anniversary dates set forth below, regular full-time employees who meet the following milestones of continuous employment with the District, shall receive ‘recognition holidays’ with pay and the bonus amounts . . . “

Discussion

On Thursday, November 2, 2023, MCWD held a Longevity Recognition Luncheon to acknowledge staff for their distinguished years of service to the District. The following employee was recognized:

- ◆ Steven Sornoso, 5 Years
 - Hire Date – December 17, 2018 (Water/Wastewater Treatment Plant Operator II)
 - June 2020 – Flex promoted to Water/Wastewater Treatment Plant Operator III

Requested Action

None, information only.

AGENDA ITEM

Subject: Discuss and Consider Property Tax Exchange Agreement with Mono County for Snowcreek VIII Annexed Parcels

1. Adopt Resolution No. 11-16-23-21 approving the Property Tax Exchange Agreement with Mono County for Snowcreek VIII Annexed Parcels.

Information Provided By: Garrett Higerd, District Engineer

Background

The Snowcreek Master Plan Update, approved by the Town in 2007, calls for additional residential development, hotel and commercial development, and a 9-hole expansion of the existing 9-hole golf course at Snowcreek. This phase of development is generally referred to as Snowcreek VIII. Portions of Snowcreek VIII involve land that was owned by the U.S. Forest Service and outside MCWD service area. Mono County LAFCO approved the annexation of the parcels into the MCWD service area in separate actions in 1983 and 2018 after the parcels were acquired by Snowcreek via land trades.

Following the 2018 annexation, MCWD became aware that property tax reallocation was not automatic with LAFCO approval and required a separate process with the agencies receiving a portion of property tax on the parent parcels. Over the last three years, MCWD staff has been working with an ad-hoc committee, Mono County LAFCO staff, and Mono County staff to obtain an equitable share of the future property tax.

MCWD proposed a solution that maintains the County's average share of property tax revenue (approximately 33%) and allows MCWD to receive a portion, albeit reduced compared to the average across the MCWD service area (approximately 16%), of the property tax revenue to provide essential water and sewer services to the development. See Item C-5 from February 16, 2023 for more detail.

Discussion

After receiving direction from the Board on the draft property tax share proposal in February 2023, staff brought the proposal to Mary Booher, interim Mono County CAO. Mary brought the proposal to the Mono County Board of Supervisors and they assigned an ad-hoc committee to review the proposal. Mary met with District Staff to discuss the proposal and there were very few comments. County staff and the ad-hoc committee are amenable to the District's proposal and the attached agreement has been prepared and reviewed by both agencies. The next step is for the MCWD Board of Directors to review and approve the agreement. Then it will be brought to the Mono County Board of Supervisors for review and approval.

Financial Impact

MCWD receives approximately 16% of property tax revenue for parcels in the District's service area. Property tax revenue supplements water and wastewater rate revenue and supports ongoing operations, maintenance and repair of infrastructure, and capital improvement projects. The

District's rate studies incorporate property tax revenue in the calculation of revenue required from the monthly rates to meet the total revenue needs of the District. Without property tax revenue, the established water and wastewater rates are insufficient to cover the cost of operations and capital improvement projects.

Under the proposed agreement MCWD will receive the following shares of property tax increment:

TRA 010-011 – 12.66%

TRA 010-014 – 8.29%

TRA 010-015 – 6.01%

Shares of property tax increment will commence with the 2023-24 tax year beginning July 1, 2023. The potential future property tax revenue depends on what is built, when it is built, and the market conditions existing at that time.

Requested Action

Adopt Resolution No. 11-16-23-21 approving the Property Tax Exchange Agreement with Mono County for Snowcreek VIII Annexed Parcels. Provide direction to staff to request the Mono County Board of Supervisors consider it at a future meeting.

RESOLUTION NO. 11-16-23-21

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MAMMOTH COMMUNITY WATER DISTRICT APPROVING A PROPERTY TAX EXCHANGE AGREEMENT BETWEEN THE DISTRICT AND MONO COUNTY FOR THE SNOWCREEK VIII PROJECT

WHEREAS, the Mammoth Community Water District (“District”) has annexed several parcels to be developed for the Snowcreek VIII project, which the developer acquired from the United States Forest Service in land trades and which parcels were recently subdivided by the Town of Mammoth Lakes in Tract Map 09-002 (“Snowcreek VIII” or the “Territory”);

WHEREAS, the District will be responsible for providing water and sewer services to the Snowcreek VIII development project, which includes Tax Rate Areas (“TRAs”) 010-011, 010-014, and 010-015 assigned by the County of Mono (“County”), as shown and described in Exhibit A to the Property Tax Exchange Agreement Between the County of Mono and the Mammoth Community Water District in Connection with the Water District’s Annexation of Snowcreek VIII (“Property Tax Exchange Agreement”), a copy of which is attached to and made a part of this resolution as Attachment 1;

WHEREAS, under California Revenue & Taxation Code section 99.01, if a special district involved in the negotiation (other than the district which will provide new services to the annexed area) fails to adopt a resolution providing for the exchange of property tax revenue, the County Board of Supervisors shall determine the exchange of property tax revenue for that special district; and

WHEREAS, the County and the District have negotiated and reached an understanding as to a rate of exchange of property tax revenues to be made between the County and the District and among the special districts and the Water District pursuant to Sections 99 and 99.01 of the California Revenue and Taxation Code, and have negotiated the Property Tax Exchange Agreement to provide for the circumstances and manner in which each agency will share property tax revenues in connection with the annexation of Snowcreek VIII by the District and its provision of water and sewer services to development project constructed and operated within the Territory.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mammoth Community Water District as follows:

1. The Board hereby approves the Property Tax Exchange Agreement as set forth in full as Attachment 1 to this resolution, and authorizes the Board President to sign it.
2. The General Manager and Finance Manager are authorized to deliver the Property Tax Exchange Agreement executed by the Board President to the County and to take all actions necessary or appropriate to implement that Agreement and to ensure the receipt of the District’s share of property taxes collected from the Snowcreek VIII property.

PASSED AND ADOPTED by the Board of Directors of the Mammoth Community Water District at its regular meeting held on November 16, 2023, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Thomas R. Smith
President, Board of Directors

ATTEST:

Mark Busby
Secretary, Board of Directors

ATTACHMENT 1

PROPERTY TAX EXCHANGE AGREEMENT BETWEEN MONO COUNTY
AND THE MAMMOTH COMMUNITY WATER DISTRICT
IN CONNECTION WITH THE ANNEXATION OF SNOWCREEK VIII

**PROPERTY TAX EXCHANGE AGREEMENT BETWEEN THE COUNTY OF MONO AND
THE MAMMOTH COMMUNITY WATER DISTRICT
IN CONNECTION WITH THE WATER DISTRICT'S ANNEXATION OF SNOWCREEK VIII**

This Property Tax Exchange Agreement ("Agreement") is entered into this _____ day of November, 2023, by and between the County of Mono, a political subdivision of the State of California ("County"), and the Mammoth Community Water District, a special district organized under the California Special District Laws ("Water District"). The County and Water District are herein collectively referred to as the "Parties".

RECITALS

- A. On June 6, 1978, the voters of the State of California amended the California Constitution by adding Article XIII A, which limited the total amount of ad valorem property taxes which may be levied on property by local taxing agencies within their jurisdiction to one percent (1%) of the property's full cash value.
- B. Subsequently, the California Legislature added Sections 99 et seq. to the California Revenue and Taxation Code, which require, inter alia, that where a special district requests a jurisdictional change that will result in the district providing services to an area where those services have not previously been provided by any local agency, those local agencies shall commence negotiations to determine the amount of property tax revenue to be exchanged, limited to property tax revenue from the annual tax increment generated in the area subject to the change and attributable to those local agencies.
- C. The Water District has undergone jurisdictional changes to annex parcels for the Snowcreek VIII development which was formerly United States Forest Service Land but most recently subdivided by Town of Mammoth Lakes Tract Map 09-002 (APNs are yet to be finalized) ("Snowcreek VIII" or the "Territory") within the Town of Mammoth Lakes, Mono County and will therefore be responsible for providing water and sewer services to the Territory, which includes Tax Rate Areas (TRAs) 010-011, 010-014, and 010-015. The Territory is further described in Exhibit A attached to and made a part of this Agreement.
- D. The Mono County Finance Director/Auditor provided the Town of Mammoth Lakes, the Mammoth Lakes Fire Protection District, the Mono County Library Authority, and the Southern Mono Healthcare District (together with the County, referred to herein as the "Local Agencies") with notification that they are subject to a property tax exchange related to the annexation. The notification provided the applicable allocation factors.
- E. Under Section 99.01, if a special district involved in the negotiation (other than the district which will provide new services to the annexed area) fails to adopt a resolution providing for the exchange of property tax revenue, the board of supervisors of the county shall determine the exchange of property tax revenue for that special district.
- F. The County and the Water District have negotiated and reached an understanding as to a rate of exchange of property tax revenues to be made between the County and the Water District and among the special districts and the Water District pursuant to Sections 99 and 99.01 of the California Revenue and Taxation Code, and herein describe the circumstances and manner in

which each will share property tax revenues in connection with the annexation of Snowcreek VIII by the Water District.

TERMS

Section 1. Exchange of Tax Revenues. The recitals stated above are hereby incorporated by reference, and the annual tax increment generated in the Snowcreek VIII and attributable to the Local Agencies shall be exchanged as follows:

TRA 010-011 – Mammoth Community Water District shall receive 12.66% of the County’s share and 0.00% of the Local Agencies’ share of any tax increment, commencing with the 2023-24 tax year beginning July 1, 2023.

TRA 010-014 -- Mammoth Community Water District shall receive 8.29% of the County’s share and 0.00% of the Local Agencies’ share of any tax increment, commencing with the 2023-24 tax year.

TRA 010-015 -- Mammoth Community Water District shall receive 6.01% of the County’s share and 0.00% of the Local Agencies’ share of any tax increment, commencing with the 2023-24 tax year.

Section 2. Exchange by County Auditor. The Parties agree that all of the exchanges of property tax revenue required by this Agreement shall be made by the County Auditor.

Section 3. Dispute Resolution. In the event of any dispute arising out of or relating to this Agreement, the Parties shall attempt in good faith to promptly resolve the dispute among them. If the dispute cannot be resolved within 30 calendar days of initiating such negotiations or such other time period as may be agreed to by the Parties in writing, any Party may pursue its available legal and equitable remedies under California Law. Venue shall be in the County of Mono.

Section 4. Modification. The provisions of this Agreement may be modified or amended only by written agreement duly authorized and executed by the Parties.

Section 5. Changes in Law. The Parties understand and agree that this Agreement is based upon existing law, and that such law may be substantially amended in the future. In the event of an amendment of state law which renders this Agreement, or any part of it, invalid or inoperable or which denies any party hereto the full benefit of this Agreement as set forth herein, in whole or in part, then the Local Agencies agree to renegotiate this Agreement in good faith.

Section 6. Applicability of Agreement. This Agreement shall be applicable solely to the Snowcreek VIII annexation and does not constitute either a master tax sharing agreement or an agreement on property tax exchanges which may be required for any other jurisdictional change within the County of Mono.

Section 7. Entire Agreement. With respect to the subject matter hereof, this Agreement supersedes any and all previous negotiations, proposals, commitments, writings and understandings of any nature whatsoever between the Parties, except as provided herein.

Section 8. Notices. All notices, requests, certifications or other correspondence required to be provided by the parties to this Agreement shall be in writing and shall be personally delivered or delivered by first class mail to the Parties at the following addresses:

COUNTY OF MONO
Attn: Finance Director
P.O. Box 556
Bridgeport, CA 93517

MAMMOTH COMMUNITY WATER DISTRICT
Attn: Mark Busby, General Manager
P.O. Box 597
Mammoth Lakes, CA 93546

Section 9. Effective Date. This Agreement shall not become effective unless the ordinance or resolution approving the contract is approved by a two-thirds (2/3) vote of the governing bodies of the Parties.

EXECUTION

IN WITNESS WHEREOF, this Tax Exchange Agreement has been approved by a two-thirds (2/3) vote of the governing bodies of the Parties and is entered into by the Parties as of the date set forth above.

COUNTY OF MONO

Board Chair

Date

APPROVED AS TO FORM

Mono County Counsel

MAMMOTH COMMUNITY WATER DISTRICT

Thomas R. Smith Date _____
President, Board of Directors

ATTEST:

Mark Busby
General Manager/Secretary

APPROVED AS TO FORM

Water District Counsel

EXHIBIT A

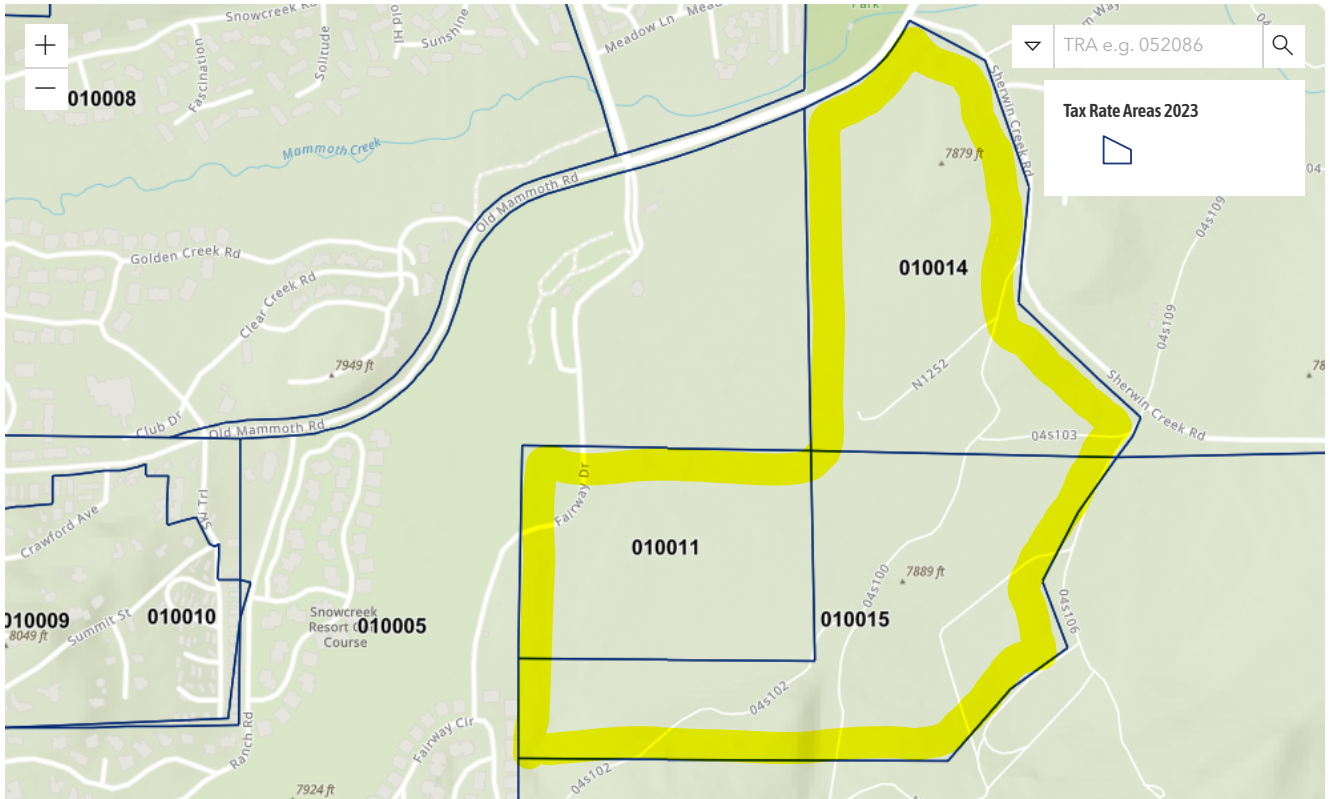
DESCRIPTION OF THE SNOWCREEK VIII ANNEXED TERRITORY

Tax Rate Areas – Mono County 2023

A tax rate area (TRA) is a geographic area within the jurisdiction of a unique combination of cities, schools, and revenue districts that utilize the regular city or county assessment roll, per Government Code 54900. Each TRA is assigned a six-digit numeric identifier, referred to as a TRA number.

The map below depicts the TRA boundaries and TRA numbers for the specified assessment roll year. Zoom in on the map to show a TRA number for an area. Use the map search bar to zoom to a known address or use the TRA number search bar to zoom to a known TRA number (The TRA number must be entered as a 6-digit number with leading zeros as needed). Click on a polygon to open a pop-up box containing the TRA number. The downloadable data includes a copy of this shapefile, a change polygon shapefile, and a data table of TRA numbers with their respective districts.

[Download TRA GIS data](#)



Data updated June 2023

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AGENDA ITEM

Subject: Discuss and Consider Adopting Resolution No. 11-16-23-22 Adopting Updates to the MCWD Water Shortage Contingency Plan, Chapter 9 of the Urban Water Management Plan.

Information Provided By: Michael Draper, Principal Administrative Analyst, Regulatory Services Division.

Discussion

Beginning in July 2023, Administrative staff began discussing updates and formatting changes to the Water Shortage Contingency Plan (WSCP), Chapter 8 of the Urban Water Management Plan (UWMP) that was adopted in May 2021. Updates to the WSCP were necessary to clarify and update language, and staff felt formatting changes would assist customers in locating and understanding regulations. The following is a summary of edits and updates made to the WSCP.

1. Language:
 - Consistency: Water Shortage Language became Water Conservation Levels throughout the document.
 - Consistency: Ensured table titles/section titles remained consistent throughout the document.
 - Additional language changes were made after feedback from the District’s legal counsel.
2. Additions/Formatting:
 - Added an Abbreviations/Acronyms Page before the Table of Contents (TOC).
 - Added a linked List of Tables and Figures.
 - Updated the TOC.
 - New draft includes all content additions – including addressing turf in the Water Conservation Level Mandatory Reduction section/table.
 - Content Changes:
 - Add to all Water Conservation Triggers: “Flow in Mammoth Creek is or is project to be insufficient to meet the minimum stream-flow requirements in the District’s water right licenses and permits”
 - Level 0 requirements:
 - ADDED: New Landscaping and/or Turf – New landscaping projects shall comply with the applicable requirements of the Town of Mammoth Lakes Water Efficient Landscape Regulations and the Mammoth Community Water District Code. Landscaping plans approved by the Town shall be provided to the District. Irrigated landscape less than 500 sq. ft. is exempt from this requirement.
 - ADDED: Existing Landscaping and/or Turf – 100% of existing landscaping may be replaced or reseeded.
 - If rehabilitating 2,500 sq. ft. or greater of landscape, approval and compliance with the Town of Mammoth Lakes Water Efficient Landscape Regulation is required.
 - ADDED: State Water Board Water Conservation Requirements – Restrictions on water use established by the State Water Board

under an emergency regulation shall be enforced while such restrictions are in effect.

- Level 1 requirements:
 - REMOVED: prohibition of new lawn areas
 - ADDED: New non-turf landscaping, including bedding plants and trees, shall be permitted only if watered by drip, micro-sprinkler, or micro-sprayer irrigation systems. Overhead watering shall only be allowed for turf areas.
- Level 2 requirements:
 - No turf areas shall be replaced or reseeded without District approval of a Landscape Plan (this language was added).
 - ADDED: All new landscape shall be watered by drip, micro-sprinkler, or micro-sprayer irrigation systems.
- Level 3 requirements:
 - ADDED: Existing turf shall not be reseeded or replanted.
 - ADDED: No new turf/sod shall be planted.
- Level 4 requirements:
 - REMOVED: Watering of any turf area is prohibited.
 - ADDED: Existing non-turf landscape shall not be replaced/reseeded.

3. Tables:

- Provide Visuals for Community Members.
- Eliminated Redundancy.
- Clarified changes made in Water Conservation Levels (Now view Levels 1-5 in one table).
- Customers can find information easily in the clickable List of Tables and Figures.

Public Notice

At least 30-days prior to this public hearing, Mono County and the Town of Mammoth Lakes representatives were provided a notice of preparation for this project. At least 15-days prior to this public hearing these agencies, and the public, were provided notice that a draft document was available for review on the District's website, at the District's office, and the Mammoth Lakes Public Library. Agencies were notified by certified mail and email of the public hearing. A public notice was published in The Sheet newspaper on October 28 and November 4.

Fiscal Impact

There are no significant fiscal impacts.

California Environmental Quality Act

Staff proposes a Statutory Exemption pursuant to California Water Code Section 10652 for this project.

The project is statutorily exempt from CEQA because CEQA does not apply to the preparation and adoption of an urban water management plan/water shortage contingency plan or to the implementation of the actions taken pursuant to the implementation of the actions taken pursuant to such plans. Because this Project comprises the Mammoth Community Water District's urban water management plan/water shortage contingency plan and involves its implementation, no CEQA review is required.

Requested Action

Discuss and possibly adopt Resolution No. 11-16-23-22 adopting the updated WSCP.

RESOLUTION NO. 11-16-23-22

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MAMMOTH COMMUNITY WATER DISTRICT ADOPTING THE UPDATED WATER SHORTAGE CONTINGENCY PLAN

WHEREAS, the California Urban Water Management Planning Act, Water Code sections 10610 and following (the “Act”), provides that the District may update its state-required Water Shortage Contingency Plan (“WSCP”) as necessary to address changes in its water conservation levels and actions;

WHEREAS, the WSCP provides actions for addressing various levels of anticipated or actual water shortage conditions to ensure reliable water supplies for community demands;

WHEREAS, updates to the WSCP require the District to notice and hold a public hearing to receive public input on proposed plan updates, and after adoption of any updates the District must file the approved updated WSCP with the California Department of Water Resources and certain other agencies and make the plan available to the public no later than 30 days after adoption;

WHEREAS, in preparing the proposed updates to its WSCP, the District coordinated with the Town of Mammoth Lakes, provided draft copies of the proposed updated WSCP to the Town of Mammoth Lakes and Mono County, published two public hearing notices in a local newspaper of general circulation, and provided the public the opportunity to review and comment on the draft plan; and

WHEREAS, the noticed public hearing on the proposed updated WSCP was held on November 16, 2023 at 5:30 p.m., to allow for community input regarding the WSCP, and all members who wished to comment on the proposed updates were provided the opportunity to comment.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Mammoth Community Water District as follows:

1. The Board finds that the proposed updated MCWD WSCP contains all of the elements required and requested by staff to address changes in water shortage levels and actions, and therefore approves and adopts the updated WSCP and the methods stated therein for addressing water shortage conditions.

2. The Board finds the updates to the MCWD WSCP are statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to California Water Code Section 10652 because CEQA does not apply to the preparation and adoption of an urban water management plan/water shortage contingency plan or to the implementation of the actions taken pursuant to the implementation of the actions taken pursuant to such plans.

3. The General Manager or his designee is authorized and directed to file the MCWD WSCP with the California Department of Water Resources, the California Office of Planning Research, the Town of Mammoth Lakes, and the County of Mono within 30 days of its adoption.

4. The General Manager or his designee will make a copy of the updated WSCP available for public review during normal business hours within 30 days of its adoption.

PASSED AND ADOPTED by the Board of Directors of the Mammoth Community Water District at a regular meeting held on the 16th day of November 2023 by the following vote of the Board:

AYES:

NOES:

ABSENT:

ABSTAIN:

MAMMOTH COMMUNITY WATER DISTRICT

Thomas R. Smith
President, Board of Directors

ATTEST:

Mark Busby
Secretary, Board of Directors

Mammoth Community Water District

Water is our Future



Water Shortage Contingency Plan

November 2023

Acronyms & Abbreviations

Board	The MCWD Board of Directors
District	Mammoth Community Water District
DWR	Department of Water Resources
ERP	Emergency Response Plan
GWTP	Ground Water Treatment Plant
Level	Water Conservation Level
MAWA	Maximum Applied Water Allowance
MCWD	Mammoth Community Water District
The Plan	This Water Shortage Contingency Plan
WSCP	Water Shortage Contingency Plan
WW	Wastewater
UWMP	Urban Water Management Plan

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List of Tables and Figures

Table 1: Conservation Level Triggers	7
Table 2: Water Supply Quality Factors.....	8
Table 3: Water Conservation Level Triggers	9
Table 4: Level 0 Water Conservation Mandatory Reductions	11
Table 5: Reduction of Demand	12
Table 6: Levels 1-5 Water Conservation Mandatory Reductions	13
Table 7: Golf Course, Public Park, and School Playing Field Water Restrictions	15
Table 8: Emergency Response Plan Scenarios Regarding Water Supply	18
Figure 1: Actual Demand 2013 (Comparison Year), 2015 and MCWD 30% Reduction Target.....	19
Table 9: Water Violations for Single-Family Residential, Commercial and Other Users	20
Table 10: Water Violations for Multi-Family Residential, Commercial and Other Users	21
Table 11: Water Violations for Food Service and Lodging Establishments	22
Table 12: Fiscal Impacts of Water Restrictions on Revenue	24

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Table of Contents

1 Water Supply Reliability Analysis	6
2 Annual Water Supply and Demand Assessment Procedures	6
2.1 Decision-Making Process for Implementing Water Conservation Levels	6
2.2 Data and Methodologies Triggering Water Conservation Levels	7
3 Six Standard Water Conservation Level Trigger Responses	10
3.1 Purpose	10
3.2 Application of the WSCP	10
3.3 Level 0 - Permanent Water Conservation Requirements	10
3.3.1 Level 0 Water Conservation Mandatory Requirements	10
3.4 Water Conservation Levels 1-5	12
3.4.1 Levels 1-5 Water Conservation Mandatory Reductions	13
3.4.2 Golf Course, Public Park, and School Playing Field Water Restrictions	15
3.4.3 School and Town Playing Fields	15
3.4.4 Recycled Water	15
3.4.5 Variances	16
3.4.6 Exemptions from Permanent and Water Conservation Level Restrictions	17
4 Response Actions for Water Conservation	17
4.1 Supply Augmentation	17
4.2 Demand Reduction	17
4.3 Operational Changes	18
4.4 Additional Mandatory Restrictions	18
4.5 Emergency Response Plan	18
4.6 Seismic Risk Assessment and Mitigation Plan	18
4.7 Shortage Response Action Effectiveness	18
5 Communication Protocols	19
6 Compliance and Enforcement	19
6.1 Single-Family Residential, Commercial, and Other	20
6.2 Multi-family Residential, Commercial and Other Users	21
6.3 Food Service and Lodging Establishments	22
6.4 Fees and Fines	22
6.5 Appeals	22
6.6 Notice	23

6.7 Accumulation of Violations 23

6.8 Criminal Penalties..... 23

7 Legal Authorities 23

8 Financial Consequences of WSCP 24

9 Monitoring and Reporting 25

10 WSCP Refinement Procedures 25

11 Special Water Feature Distinction 25

12 Plan Adoption, Submittal and Availability 26

 12.1 Notice of Public Hearing..... 26

 12.2 Public Hearing and Adoption 26

 12.3 Plan Submittal and Public Availability..... 26

 12.4 Amending an Adopted WSCP..... 26

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1 Water Supply Reliability Analysis

Mammoth Community Water District (MCWD or The District) supplies water for municipal purposes only. All of MCWD's water resources are located in the Mammoth Basin, with no imported water options. Existing sources of water include surface water, groundwater, and recycled water.

Each year, winter precipitation is received and stored as snow in the Lakes Basin, which feeds MCWD's surface water resources as the weather warms. Surface water supply is stored and diverted from Mammoth Creek at Lake Mary. Lake Mary is relatively small with a storage capacity of about 606 acre-feet. Because of this storage limitation, high spring runoff flows typically cannot be fully utilized as allowed under MCWD's water right permit and licenses because of capacity limits at the treatment plant and because runoff generally occurs prior to the irrigation season when demand is relatively low.

The groundwater aquifer pumped by MCWD wells is used to augment surface water supplies. MCWD utilizes groundwater from nine production wells in the Mammoth Basin to supplement its primary surface water supply. Thus, annual groundwater production is based on the difference between annual service area demands and surface water availability. Groundwater supply can be limited by the capacity of the District's nine wells, groundwater level drawdown impacts on well production and the ability of the two Groundwater Treatment Plants (GWTPs) to effectively treat and remove naturally occurring drinking water contaminants such as arsenic, iron and manganese.

MCWD also utilizes reclaimed wastewater treated to Title 22 requirements and recycled for golf course irrigation and in-District construction uses. The District is applying to expand its recycled water program to include construction water uses outside of the District.

The District maintains regulations prohibiting water waste at all times and is prepared for water shortages or need for water conservation resulting from short-term emergencies or naturally occurring drought shortage conditions. Multiple factors such as the water content of the snowpack, declining groundwater levels, Lake Mary storage capacity, creek flows and the water availability of prior runoff years could trigger a water shortage. The District closely monitors surface water supplies and water levels in production wells. Water shortages or needs for conservation may also result from unplanned emergencies such as mechanical breakdown of treatment/production facilities or natural or human caused disasters. Determination of and preparation for a water conservation condition is described in the subsequent sections of this plan.

2 Annual Water Supply and Demand Assessment Procedures

2.1 Decision-Making Process for Implementing Water Conservation Levels

The Board of Directors (Board) may declare a Water Conservation Level (Level) when there is a projected imbalance of water supply and peak demand. Once a resolution has been adopted declaring a Water Conservation Level, the Board may implement any of the five conservation levels deemed necessary to match water savings to available supply. Each Conservation Level corresponds to the estimated imbalance between supply and demand shown in Table 1 below:

Table 1: Conservation Level Triggers

Conservation Level	Estimated Imbalance between Supply and Demand
Level 0	Up to 10%
Level 1	Up to 20%
Level 2	Up to 30%
Level 3	Up to 40%
Level 4	Up to 50%
Level 5	50% or more

The determinations of the appropriate level of water conservation conditions shall be supported by a recommendation from the General Manager or their designee, along with a written explanation of the existence of the facts and circumstances supporting the determination. The determination will be guided by the data and methodologies discussed in [Section 2.2](#) of this Water Shortage Contingency Plan (WSCP). The District shall post notice of the Water Conservation Level on its website and include it in its regular billing statement or in a separate mailing to the District's customers. The District may publish a notice of the declared Water Conservation Level in a newspaper circulated within the District service area.

While Level 0 conservation measures are always in place, the conservation measures applicable to Water Conservation Level 1, Level 2, Level 3, Level 4, or Level 5 take effect seven days following the date of mailing notice of the declared level.

The Board of Directors, by motion, may declare an end to a particular Water Conservation Level upon the recommendation of the General Manager or their designee at any meeting of the Board of Directors.

2.2 Data and Methodologies Triggering Water Conservation Levels

The Mammoth Community Water District relies on a mix of water supplies from surface water, groundwater, and reclaimed water. There is no option to import water into the service area. The quantity of MCWD's supply may be limited by a number of factors listed in Table 2 below.

Table 2: Water Supply Quality Factors

MCWD Water Supply Quantity Factors	
Supply	Factors
Surface Water	Annual water content of the snowpack in the Mammoth Basin Timing and quantity of the surface water runoff Water right restrictions contained in licenses and permits Storage capacity Maintenance of infrastructure Natural Disasters
Groundwater	Annual water content of this snowpack in the Mammoth Basin Soil moisture content Maintenance of infrastructure Natural Disasters Contamination of supply
Recycled Water	Amount of wastewater entering the Treatment Plant (Recycled Water) Storage capacity Maintenance of infrastructure Wastewater treatment plant disruptions

April 1 is considered the start of the water year. Therefore, every year in the first two weeks of April, staff assesses the water content for the coming water year. The District assesses water supply availability with the assumption that the following year will be a dry year. The methodologies below were developed based on such an assumption.

The District has six standard Water Conservation Levels. Level 0 (Permanent Water Conservation Requirements) is always in place as a prohibition against water waste. The five additional Water Conservation Levels that may be implemented due to factors that threaten or limit the existing water supply are implemented using the data and methodologies described in Table 3 below.

A Level 1, 2, 3, 4, or 5 Water Conservation Level may be declared if the flow in Mammoth Creek is or is projected to be insufficient to meet the minimum stream flow requirements in the District’s water right licenses and permits. Each Level may also be declared based on the factors provided in Table 3.

Table 3: Water Conservation Level Triggers

Water Conservation Level Triggers							
Level	Water Content at Mammoth Pass	Water Content & Previous Year's Water Content	Water Content & Previous 3-year Average	Predicted Groundwater Supply	Anticipated Infrastructure Maintenance	Aquifer Recharge	Natural Disaster
Level 1	April 1 snow water content at Mammoth Pass is 60% or less.	April 1 snow water content at Mammoth Pass is 70% or less and the previous year's snow water content at Mammoth Pass was less than 60%.	April 1 snow water content at Mammoth Pass is 70% or less and the 3-year average snow water content at Mammoth Pass is less than 60%.	If the percentage of groundwater is predicted to be 75% or more of the overall water supply.	Required infrastructure maintenance is anticipated to cause an imbalance in projected supply and demand.	Water resources monitoring data indicates that aquifer recharge is insufficient and requires a 10% reduction in demand to promote recharge and prevent further drawdown.	A natural disaster or contamination of water supply has occurred that requires a 10% reduction in water demand.
Level 2	April 1 snow water content at Mammoth Pass is 50% or less.	April 1 snow water content at Mammoth Pass is 60% or less and the previous year's snow water content at Mammoth Pass was less than 50%.	April 1 snow water content at Mammoth Pass is 60% or less and the 3-year average snow water content at Mammoth Pass is less than 60%.	If the percentage of groundwater is predicted to be 80% or more of the overall water supply.	Required infrastructure maintenance is anticipated to cause an imbalance in projected supply and demand.	Water resources monitoring data indicates that aquifer recharge is insufficient and requires a 20% reduction in demand to promote recharge and prevent further drawdown.	A natural disaster or contamination of water supply has occurred that requires a 20% reduction in water demand.
Level 3	April 1 snow water content at Mammoth Pass is 30% or less.	April 1 snow water content at Mammoth Pass is 40% or less and the previous year's snow water content at Mammoth Pass was less than 50%.	April 1 snow water content at Mammoth Pass is 60% or less and the 3-year average snow water content at Mammoth Pass is less than 50%.	If the percentage of groundwater is predicted to be 85% or more of the overall water supply.	Required infrastructure maintenance is anticipated to cause an imbalance in projected supply and demand.	Water resources monitoring data indicates that aquifer recharge is insufficient and requires a 30% reduction in demand to promote recharge and prevent further drawdown.	A natural disaster or contamination of water supply has occurred that requires a 30% reduction in water demand.
Level 4	April 1 snow water content at Mammoth Pass is 10% or less.	April 1 snow water content at Mammoth Pass is 30% or less and the previous year's snow water content at Mammoth Pass was less than 20%.	April 1 snow water content at Mammoth Pass is 40% or less and the 3-year average snow water content at Mammoth Pass is less than 50%.	If the percentage of groundwater is predicted to be 90% or more of the overall water supply and aquifer levels dictate that a 40% reduction of typical demand is necessary to meet overall water demand.	Required infrastructure maintenance is anticipated to cause an imbalance in projected supply and demand.	Water resources monitoring data indicates that aquifer recharge is insufficient and requires a 40% reduction in demand to promote recharge and prevent further drawdown.	A natural disaster or contamination of water supply has occurred that requires a 40% reduction in water demand.
Level 5		April 1 snow water content at Mammoth Pass is 15% or less and the previous year's snow water content at Mammoth Pass was less than 40%.	April 1 snow water content at Mammoth Pass is 20% or less and the 3-year average snow water content at Mammoth Pass is less than 40%.	If the percentage of groundwater is predicted to be 90% of the overall water supply and aquifer levels dictate that a 50% reduction of typical demand is necessary to meet overall water demand.	Required infrastructure maintenance is anticipated to cause an imbalance in projected supply and demand.	Water resources monitoring data indicates that aquifer recharge is insufficient and requires a 50% reduction in demand to promote recharge and prevent further drawdown.	A natural disaster or contamination of water supply as occurred that requires a 50% reduction in water demand.

3 Six Standard Water Conservation Level Trigger Responses

3.1 Purpose

The District developed six standard Water Conservation Levels (Level 0 – Level 5) to ensure water supply reliability. Permanent and mandatory water management requirements (Level 0) are necessary to conserve water, enable effective water supply planning, assure reasonable and beneficial use of water, prevent the waste or unreasonable use of water, and prevent unreasonable methods of use of water by all District water users. These levels are available to ensure that the District has adequate supplies of water to meet the needs of the public, and further the public health, safety, and welfare, recognizing that water is a scarce natural resource that requires careful management not only in times of drought, but at all times. This WSCP establishes regulations to be implemented when conditions warrant initiation or termination of each stage of the Plan, when the specified "triggers" are reached. In addition to the Level 0 Permanent Conservation Level, this plan establishes five levels (Level 1 – Level 5) of actions which may be implemented when triggers are reached, increasing restrictions on water use in response to decreases in available water supplies or water production capabilities. Levels 1 through 5 Water Conservation measures are mandatory and require increasingly restrictive measures in order to attain escalating conservation goals. All levels are reinforced through public education and awareness measures, as well as per enforcement as described in [Section 6](#).

3.2 Application of the WSCP

1. This WSCP applies to any person using potable or raw water provided by the District, including persons located outside of the District's service area who receive water service.
2. The WSCP does not apply to uses of water necessary to protect public health and safety or for essential government services, such as law enforcement, fire, and other similar emergency services.
3. Nothing in this WSCP is intended to affect or limit the ability of the Board or General Manager to declare and respond to an unforeseeable disaster or water emergency, such as an earthquake or other major disruption of the District's water supply, pursuant to applicable state or local laws or the District's ordinances, rules, regulations, or policies.

3.3 Level 0 - Permanent Water Conservation Requirements

Prohibition Against Waste - Because Mammoth Lakes is a semi-arid region, water conservation must be practiced on a regular, year-round basis. California, including Mammoth Lakes, has historically experienced severe and extended drought periods which have the potential to limit available water supplies for the Mammoth Lakes community's current and future population. Therefore, it is critical that the public remain water conscious and conserve water at all times.

3.3.1 Level 0 Water Conservation Mandatory Requirements

The following water conservation requirements shall be in effect at all times regardless of whether any declared Water Conservation Level is in effect and are permanent and mandatory. These requirements are necessary to conserve water, enable effective water supply planning, assure reasonable and beneficial use of water, and prevent waste or unreasonable use of water. Violations will be considered a waste and unreasonable use of water and are subject to penalties as provided in [Section 6.4](#) of this WSCP and by other applicable law.

Table 4: Level 0 Water Conservation Mandatory Reductions

Level 0 Water Conservation Mandatory Reductions	
Conditions and Mandatory Reductions for Level 0 always remain in effect. See Section 3.4.10 for Exemptions from Permanent and Water Level Condition Restrictions.	
Board Determination	Any other measures that the Board determines will promote the appropriate level of water use reductions under each Water Conservation Level and that are specified in any motion or action adopted by the Board.
Construction and Maintenance Water	Water used for general construction and maintenance activities, including dust control, compaction, and concrete curing, may come from one of two sources, potable or reclaimed. Potable water may be used from a fire hydrant meter supplied by the District or a metered connection if connection fees have been paid. Either potable water source requires payment for the water used. Reclaimed water is available from the District’s wastewater treatment plan at no cost. The use of construction water will be subject to inspection and possible termination if any pooling, ponding, or other waste of water occurs.
Decorative Water Features	Decorative water features are required to have a functioning recirculation system if using potable or raw water.
Dining Establishments	Drinking water shall only be served to customers upon request.
Hand-Watering	Hand-watering with auto shut-off is permitted on Sunday, Monday, Tuesday, Wednesday, Thursday and Saturday between 5 p.m. and 10 a.m.
Hard Surface Areas - Washing	Washing down hard or paved surfaces, including but not limited to sidewalks, walkways, driveways, parking areas, tennis courts, patios or garages is prohibited unless the hose is equipped with a functioning automatic shut-off device.
Hose Equipped with Irrigation Device	A hose connected to an irrigation device, e.g., landscape sprinkler, must be equipped with a timer that will automatically shut off the water supply after a set amount of time. Timers may not be set to run for more than two hours.
Hotel or Motel Linen Laundry	The owner or operator of a hotel, motel, or other establishment that offers or provides lodging or rental accommodations for compensation shall provide customers with the option of not having towels and linen laundered daily. They must prominently display notice of this option in each bathroom using clear and easily understood language.
Irrigation (Landscape): Permitted Hours/Days	The watering of vegetation outside of any building is permitted between the hours of 1:00 a.m. and 11:00 a.m. and between 4:00 p.m. to 11:00 p.m. No irrigation is permitted between 11:00 a.m. and 4:00 p.m. Customers with even numbered addresses are permitted to water outside vegetation only on Monday, Wednesday, and Saturday. Customers with odd numbered addresses are permitted to water outside vegetation only on Tuesday, Thursday, and Sunday. Customers with a District approved irrigation plan and irrigation meter who do not exceed 100% of the District Maximum Applied Water Allowance (MAWA) shall not be subject to the day of week requirements but shall comply with the time-of-day prohibitions.
Irrigation Requirements - Additional	No person shall cause or permit the following: <ul style="list-style-type: none"> i. Misting of irrigation devices; ii. Operation of a broken sprinkler head; or iii. Operation of a sprinkler head out of adjustment and the arc of the spray head is over a street, parking area, or other impervious surface.
Irrigation Water - Excessive Application	Excessive application of water on landscapes without a dedicated irrigation meter may be subject to requiring a customer to implement a MAWA budget. Excessive use will be determined by considering appropriate standards of peak water consumption and size of irrigated area. Customers who are converted to a MAWA budget and excessively use water will become subject to the provisions contained in the MCWD Water Code for MAWA accounts.
Landscaping and/or Turf - Existing	100% of existing landscaping may be replaced or reseeded. <ul style="list-style-type: none"> i. If rehabilitating 2,500 sq. ft. or greater of landscape, approval and compliance with the Town of Mammoth Lakes Water Efficient Landscape Regulation is required.
Landscaping and/or Turf - New	New landscaping projects shall comply with the applicable requirements of the Town of Mammoth Lakes Water Efficient Landscape Regulations and the Mammoth Community Water District Code. Landscaping plans approved by the Town shall be provided to the District.
Leaks	No person shall permit leaks of water that he/she has the authority to eliminate. Repair or prevention of all water leaks shall be carried out within five days of discovery by the customer or notification by the District.
MAWA Exceedance	A customer with a separate irrigation meter shall not exceed 125% of the District MAWA.
Runoff and Ponding	No person shall cause or permit any District-supplied water furnished to any property to flow from any house, pipe, valve, faucet, sprinkler, or irrigation device at a distance of 50 feet or greater if such flow can reasonably be prevented. No person shall allow water to pond greater than 0.25 inch in a street, parking area, or on other impervious surfaces.
State Requirements	Restrictions of water use established by the State Water Board under an emergency regulation shall be enforced while such restrictions are in effect.
Swimming Pools and Spas	Overfilling of swimming pools and spas such that overflow water is discharged onto an adjoining sidewalk, driveway, street, alley, gutter, or ditch is prohibited. Covers are required on top of pools and spas to reduce evaporation during the hours that the pool or spa is closed.
Vehicle Washing	A hose used to wash commercial and noncommercial vehicles, boats, trailers and other types of vehicles is required to have a functioning automatic shut-off device.

3.4 Water Conservation Levels 1-5

There are five additional Water Conservation Levels which may be implemented after the District Board of Directors, by resolution, has declared the threat of a water shortage or the need for conservation and declared a water shortage condition Level 1, 2, 3, 4, or 5 based on the projected imbalance in available water supply and projected peak demand. Whenever the Board has made such a declaration, and during the course of such threatened or existing water shortage, the Board, by motion, may implement any Conservation Level as it deems necessary, and shall authorize the General Manager and District staff to enforce it.

Any Conservation Level restricting water use so implemented by the Board shall remain in effect until the Board, by motion, determines otherwise. Under Levels 1-5, each consumer shall reduce their demand by the percentage below that consumer's demand in the same month in calendar year 2013, specified for each Level. The reduction percentage can be viewed in Table 5 below.

Table 5: Reduction of Demand

Conservation Level	Reduction of Demand – Compared to the Same Month in 2013
Level 0	---
Level 1	At least 10%
Level 2	At least 20%
Level 3	At least 30%
Level 4	At least 40%
Level 5	At least 50%

This reduction will ensure that sufficient supplies will be available to meet anticipated demands, as determined by the methodologies set forth in [Section 2.2](#) of this WSCP. Upon such declaration, the General Manager or their designee shall take the necessary actions to implement the Water Conservation Level 1-5 water conservation practices identified below in [Section 3.4.1](#).

The five additional levels of Water Conservation and the approximate conditions are described below. Measures to reduce water demand are targeted to the shortage condition and apply to potable and raw water uses.

3.4.1 Levels 1-5 Water Conservation Mandatory Reductions

Table 6: Levels 1-5 Water Conservation Mandatory Reductions

Conservation	Level 1	Level 2	Level 3	Level 4	Level 5
Required Compliance	All customers shall be required to comply with all Level 0 Permanent Water Conservation measures in Section 3.3 and the following additional measures below.	All water customers shall be required to comply with all Level 0 and Level 1 Water Conservation measures and shall comply with the following additional conservation measures.	All water customers shall comply with all Level 0, Level 1, and Level 2 Water Conservation measures and shall comply with the following additional measures.	All water customers shall be required to comply with all Level 0, Level 1, Level 2, and Level 3 Water Conservation measures, and shall comply with the following additional measures.	All water customers shall be required to comply with all Level 0, Level 1, Level 2, Level 3, and Level 4 Water Conservation measures and shall comply with the following additional measures.
Hand-Watering			Hand-watering with auto shut-off is permitted on Sunday, Wednesday, Thursday and Saturday from 6 a.m. to 10 a.m. and from 4 p.m. to 9 p.m.		
Hard Surfaces	No hard surfaces including sidewalks, driveways, parking areas or decks may be washed or hosed down with water supplied through the District’s water system, unless authorized by health or safety requirements.				
Hoses	All hoses shall be equipped with a functioning automatic shut-off device.				
Irrigation Days*			Customers with even numbered addresses are permitted to water outside vegetation only on Wednesday and Saturday. Customers with odd numbered addresses are permitted to water on Thursday and Sunday.	Customers with even numbered addresses are permitted to water outside vegetation only on Wednesday. Customers with odd numbered addresses are permitted to water only on Thursday.	All landscape irrigation shall be prohibited. -Golf courses, public parks, school playing fields, and landscape products of commercial growers and nurseries are exempt as set forth in 3.4.2 . -Hand-watering existing landscapes with a hose equipped with a shut-off nozzle is exempt as set forth in 3.4.6.e .
Irrigation Hours	1 a.m. - 7 a.m. and 5 p.m. - 11 p.m.	1 a.m. - 7 a.m. and 7 p.m. -11 p.m.	1 a.m. – 6 a.m. and 8 p.m. – 11 p.m.	4 a.m. – 6 a.m. and 8 p.m. – 10 p.m.	NONE allowed

Conservation	Level 1	Level 2	Level 3	Level 4	Level 5
Landscaping or Turf - Existing	No more than 5% of an existing turf area may be replaced or reseeded.	No turf areas shall be replaced or reseeded without District approval of a Landscape Plan.	Existing turf shall not be reseeded or replanted.	Existing non-turf landscape shall not be replaced or reseeded.	
Landscaping or Turf - New	New non-turf landscaping, including bedding plants and trees, shall be permitted only if watered by drip, micro-sprinkler, or micro-sprayer systems. Overhead watering shall only be allowed for turf areas.	All new landscape shall be watered by drip, micro-sprinkler, or micro-sprayer irrigation systems.	No new turf/sod shall be planted.		
MAWA (5,000+ sf of landscape requires compliance)		Customers with a monthly MAWA may not have monthly water use exceeding 100% of the monthly allowance.	Customers with a monthly MAWA may not have monthly water use exceeding 80% of the monthly allowance.	Customers with a monthly MAWA may not have monthly water use exceeding 60% of the monthly allowance.	
Pools/Spas					Filling or refilling of residential pools and spas is prohibited.
Repairs		Repair or prevention of all water leaks shall be carried out within 3 days of discovery by the customer or notification from the District.	All water leaks, breaks, or other plumbing malfunctions shall be repaired within 2 days of discovery by the customer or notification by the District, with the exception of rental properties. In order to comply with State laws regarding the provision of notice to tenants, rental properties shall have up to 3 days to repair interior unit leaks.		All water leaks, breaks, or other plumbing malfunctions shall be repaired within 1 day of discovery by the customer or notification by the District, with the exception of rental properties. In order to comply with State laws regarding the provision of notice to tenants, rental properties shall have up to 3 days to repair interior unit leaks.
Vehicle Washing					Vehicle washing may only be conducted at or by businesses licensed for such activity and which have a process to recycle wash water.

*Customers who do not have a numbered address will be notified by the District of their watering days.

3.4.2 Golf Course, Public Park, and School Playing Field Water Restrictions

During a declared Water Conservation Level, golf courses, public parks, and school playing fields using potable or raw water shall be subject only to the following water restrictions for irrigation. Golf courses, public parks, and school playing fields utilizing recycled water for irrigation are exempt from this restriction as provided in [Subsection 3.4.6](#). Owners of golf courses, public parks, and school playing fields subject to these provisions shall comply with the restrictions in Table 7 below:

Table 7: Golf Course, Public Park, and School Playing Field Water Restrictions

Golf Course, Public Park, and School Playing Field	
Level	Water Restrictions
Level 1	The owners of golf courses, public parks, and school playing fields shall submit a Water Conservation Plan to the District. The plan shall describe existing and planned methods for reducing water by 10% below that consumer's demand in the same month in calendar year 2013. The Water Conservation Plan shall be approved by the General Manager. Golf Courses, public parks and school playing fields shall be subject to the Level 1 irrigation water restrictions until their plan is approved.
Level 2	The owners of golf courses, public parks, and school playing fields shall submit a Water Conservation Plan to the District. The plan shall describe methods for reducing water use by 20% below that consumer's demand in the same month in calendar year 2013. This Water Conservation Plan shall be approved by the General Manager. Golf courses, public parks, and school playing fields shall be subject to the Level 2 irrigation water restrictions until their plan is approved.
Level 3	The owners of golf courses, public parks, and school playing fields shall submit a Water Conservation Plan to the District. The plan shall describe methods for reducing water use by 30% below that consumer's demand in the same month in calendar year 2013. This Water Conservation Plan shall be approved by the General Manager. Golf courses, public parks, and school playing fields shall be subject to the Level 3 irrigation water restrictions until their plan is approved.
Level 4	The owners of golf courses, public parks, and school playing fields shall submit a Water Conservation Plan to the District. The plan shall describe methods for reducing water use by 40% below that consumer's demand in the same month in calendar year 2013. This Water Conservation Plan shall be approved by the General Manager. Golf courses, public parks, and school playing fields shall be subject to the Level 4 irrigation water restrictions until their plan is approved.
Level 5	The owners of golf courses, public parks, and school playing fields shall submit a Water Conservation Plan to the District. The plan shall describe methods for reducing water use by 50% below that consumer's demand in the same month in calendar year 2013. This Water Conservation Plan shall be approved by the General Manager. Golf courses, public parks, and school playing fields shall be subject to the Level 5 irrigation water restrictions until their plan is approved.

3.4.3 School and Town Playing Fields

Whenever the Board of Directors declares a Water Conservation Level, it may, if in the public interest, permit the irrigation of the playing fields at the following locations: Mammoth High School, Mammoth Middle School, Mammoth Elementary School, and the Town of Mammoth Lakes Shady Rest Park on days and during times fixed by motion of the Board of Directors.

3.4.4 Recycled Water

The water restrictions set forth in this Section 3.4 shall not apply to the use of recycled water for any purpose.

3.4.5 Variances

1. If, due to unique circumstances, a specific requirement of this WSCP would result in an undue hardship to a customer using District water or to a property upon which such water is used, then the customer may apply for a variance to the designated requirement under this Subsection 3.4.5.
2. The variance may be granted, or conditionally granted, only upon a written finding of the existence of facts demonstrating an undue hardship to a customer or to property upon which water is used, that is disproportionate to the impacts to District water users generally or to similar property or classes of water user due to specific and unique circumstances of the user or the user's property.
3. Application. An application for a variance shall be on a written form prescribed by the General Manager or their designee. The written application shall be accompanied by photographs, maps, drawings, or other pertinent information, as applicable, including a written statement by the applicant explaining the basis for the variance requested and reasons supporting the request.
4. Approval Authority. The General Manager or their designee will exercise approval authority and act upon any completed application after submittal and may approve, conditionally approve, or deny the variance. The applicant requesting the variance will be promptly notified in writing of any action taken. The decision of the General Manager or their designee shall be final unless the applicant files a written appeal to the District Board of Directors within 10 days following the date of the decision. Unless specified otherwise at the time a variance is approved, the variance shall apply to the subject property only during the term of the applicable Water Conservation Level condition.
5. Required Findings for Variance. An application for a variance will be denied unless the General Manager or their designee finds, based on the information provided in the application, supporting documents, and such additional information as may be requested, and on water use information for the property as shown by the records of the District, that:
 - a) The variance does not constitute a grant of special privilege inconsistent with the limitations upon other District customers;
 - b) Because of special circumstances applicable to the property or its use, the strict application of this WSCP would have a disproportionate impact on the property or use that exceeds the impacts upon District customers generally;
 - c) The approval of such variance will not materially affect the ability of the District to effectuate the purposes of this WSCP and will not be detrimental to the public interest; and
 - d) The condition or situation of the subject property or the intended use of the property for which the variance is sought is not common or general in nature or application.
6. No relief shall be granted to any customer for any reason in the absence of a showing by the customer that the customer has achieved the maximum practical reduction in their water consumption.

3.4.6 Exemptions from Permanent and Water Conservation Level Restrictions

- a) The following are exempt from the watering day restrictions specified in [Section 3.3.1](#), but are subject to the watering hour restrictions:
 - i. Irrigation systems with a separate irrigation meter where the customer has a District approved MAWA irrigation plan and the customer does not exceed 100% of the District's MAWA;
 - ii. Use of recycled water that is not supplemented by potable or raw water supplied by the District, as long as the recycled water supply is available; and
 - iii. Public parks, school playing fields and golf courses.
- b) In permanent Level 0 conditions only, upon written request to the District, a customer may receive an exemption for up to 30 days from the restrictions on days and hours of irrigation provided in [Section 3.3.1](#), to permit planting of new seed or installing of new turf. The 30-day exemption commences from the date of installation of the turf or the initial seeding. Exemptions for longer periods will require approval from the District Board of Directors.
- c) Commercial plant nurseries shall be exempt from the restrictions on days and hours of irrigation set forth in [Section 3.3.1](#).
- d) Hand-watering from a watering can shall be exempt from the restrictions on days and hours of irrigation set forth in [Section 3.3.1](#).
- e) Other variances from the water restrictions set forth in [Section 3.3.1](#) may be granted by the General Manager or their designee pursuant to the provisions of [Section 3.4.5](#).

4 Response Actions for Water Conservation

4.1 Supply Augmentation

Given its location and the lack of additional available water sources, the District does not have any feasible water supply augmentation options.

4.2 Demand Reduction

Demand reduction actions developed to address supply shortages and conservation needs are described in detail in [Section 3](#), Six Standard Water Conservation Level Trigger Responses.

Supplemental to the Standard Water Conservation Levels, MCWD manages water conservation programs to reduce water demand. These programs include:

- ◆ Public information campaigns promoting water use efficiency and conservation.
- ◆ Water use information provided to customers to explain their water demand.
- ◆ Rebates and giveaways of low-water use plumbing fixtures and devices.
- ◆ Rebates for landscape irrigation efficiency improvements and devices.
- ◆ Turf Replacement Rebate Program for rebates when converting turf grass to a water efficient landscape.
- ◆ Reducing system water loss in the MCWD system through leak detection and repair and other measures.
- ◆ Tracking water use for irrigation compliance.

Details and descriptions of these programs are provided in Chapter 9, Demand Management Measures, of the District’s Urban Water Management Plan.

4.3 Operational Changes

During potential and declared water shortages, the District makes several operational changes in order to prepare.

Surface water is almost entirely gravity fed to the distribution system. Therefore, conservation of stored surface water is initiated to retain a minimum storage level in Lake Mary of approximately 200 acre-feet. This stored surface water would supply roughly a month of peak water demand to accommodate for a groundwater emergency or other natural disaster.

Additionally, the distribution system is set up for a pumping scenario to enable the District to supply primarily groundwater to maintain surface water for reserves.

4.4 Additional Mandatory Restrictions

Mandatory Restrictions are described in detail in [Section 3](#), Standard Water Conservation Levels.

4.5 Emergency Response Plan

To respond to emergency water shortage situations, MCWD regularly updates its Emergency Response Plan (ERP), which contains actions to maintain service or restore service in instances of disruption. In addition to response actions, the ERP includes estimates of water requirements for various types of emergencies and the capability for the system to meet these requirements. Table 8 below provides a list of water emergency scenarios for which the District has action plans:

Table 8: Emergency Response Plan Scenarios Regarding Water Supply

Emergency
Loss of power at the surface water treatment plant
Loss of power at the groundwater treatment plant(s)
Loss of access and power to Lakes Basin facilities: surface water treatment plant and wastewater (ww) lift stations.
Loss of power and access in Old Mammoth area: GWTP No. 1, 4 production wells and 1 sewer lift station impacted.
Chlorine gas leak at water treatment or wastewater plant.
Major earthquake and/or volcanic eruption: loss of power, treatment facilities, water storage tanks, underground pipe breakage, and release of hazardous chemicals.
Wildfire consideration

4.6 Seismic Risk Assessment and Mitigation Plan

MCWD ensures all new construction and repairs are designed to ASCE 7-22 seismic structural standards and has included this as part of the Strategic Plan, with plans to engage a structural consultant to prepare a Seismic Risk Assessment and Mitigation Plan. This is a priority project and is expected to be completed in Fiscal Year 2024.

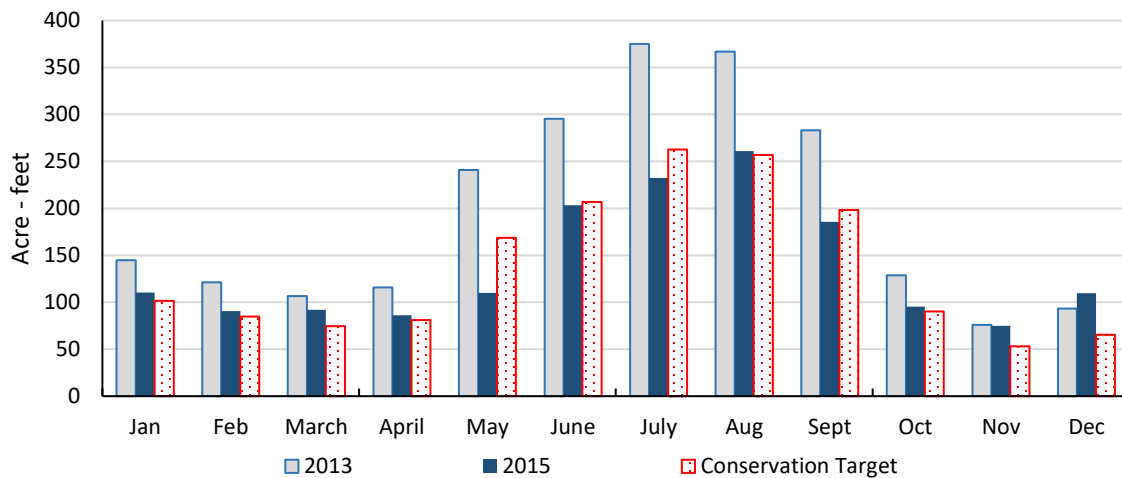
4.7 Shortage Response Action Effectiveness

During the four-year drought period from 2012 to 2015, the District implemented various Water Conservation Levels. Figure 1, Actual Demand 2013 (comparison year), 2015, and MCWD 30% Reduction Target, shows actual water demand reductions during the Water Conservation Level 3 restrictions that

were implemented in April 2015. In November 2015, a new customer with significant water demand was connected to the MCWD system. Also, winter transient occupancy was higher than in 2013.

Emphasizing irrigation efficiency has been the most effective demand reduction program implemented by MCWD. However, variations in the timing of the beginning and end of the irrigation season, monthly temperature variations and summer precipitation can complicate the calculation of conservation from landscape management regulations. In June 2015, the state set a cumulative reduction level of 20% for MCWD using 2013 as the baseline year. MCWD met the state requirements with a 28.2% cumulative reduction in December 2015. Significant water savings were obtained during the 2015 irrigation season under Water Conservation Level 3 restrictions as demonstrated in Figure 1 below. Implementing and enforcing water conservation has been effective at reducing demands such that state and MCWD goals are being met.

Figure 1: Actual Demand 2013 (Comparison Year), 2015 and MCWD 30% Reduction Target



5 Communication Protocols

The General Manager or their designee may publish a Notice of the Determination of the existence of a declared Water Conservation Level in a newspaper circulated within the District. The District shall post notice of a declared Water Conservation Level on its website and include it in its regular billing statement or in a separate mailing, or emails, to all of the District’s customers. The District may also utilize customer bills, social media, and group messenger software to notify customers of Water Conservation Levels.

6 Compliance and Enforcement

The following provisions apply to the enforcement of the permanent Water Conservation Level 0 requirements and the five additional Water Conservation Level requirements in [Section 3](#), Six Standard Water Conservation Levels, of this WSCP.

6.1 Single-Family Residential, Commercial, and Other

For single-family residential, commercial, or other customers served by one meter or two meters where one is for inside use and another is for outside use, such as for irrigation of landscaping, the following shall apply:

Table 9: Water Violations for Single-Family Residential, Commercial and Other Users

Single-Family Residential, Commercial, and Other	
Number of Violations	
1-2	For a customer’s first two violations of the permanent Water Conservation requirements (Level 0) or water restrictions during a declared Water Conservation Level, the District will issue warnings. For each warning, the District first will make one attempt to contact the customer, or other person at the premises about the observed violation and follow up any such verbal warning with a written confirmation of the violation. If such contact is unsuccessful, the District will mail a written notice of the violation to the customer. If the warning was orally communicated, the customer will have 48 hours to correct the violation. Otherwise, the customer will have 7 days from the date of the written notice to correct the violation.
3 or More	Upon the occurrence of three or more violations, the District will notify the customer in writing by mail of the violation. The customer will have 7 days from the date of the notice to correct the violation. If the violation is not corrected, a daily fine, as stated in the Master Fee Schedule, will be imposed and charged to the customer’s account until the earlier of: (i) the violation is corrected, or (ii) the District disconnects the customer’s irrigation meter or installs a flow restrictor pursuant to violations for 4 or more restrictions as stated below.
4 or More of Watering Restrictions	When at least four violations have been committed, involving the watering of landscaping or vegetation (including multiple violations of the same restriction), then the District, upon notice pursuant to Section 6.6 below, may disconnect the customer’s irrigation meter or restrict water flow to the property. If the customer’s landscaping or vegetation is separately metered, the corresponding connection may be disconnected. If the landscaping or vegetation is not separately metered, then the District may install a flow restrictor on the customer’s meter in order to reduce water service to essential uses only (i.e., household or inside uses). A customer with four or more irrigation violations, and a single meter serving the property, may choose to install separately metered systems for inside and outside use. If this option is selected, the District will install a flow restrictor until the separate systems are operational to the District’s satisfaction and disconnect the outside system.
4 or More of Any Restrictions	If there are at least four violations of any Water Conservation Level restrictions of any nature, then the District, upon notice pursuant to Section 6.6 below, may install a flow restrictor on the customer’s meter in order to reduce water service to essential uses only. If a customer has a separate meter for irrigation of landscaping or vegetation, the District may disconnect that meter in lieu of installing a flow restrictor.
Disconnected or Reduced Service	In the event that service is disconnected or reduced pursuant to violations for 4 or more restrictions as stated above, service shall not be restored, and flow restrictors shall not be removed until the customer pays the District the appropriate fees as described in the Master Fee Schedule. A fee per disconnected meter and fee per flow restrictor installation shall be imposed to reimburse the District for its costs in disconnecting or reducing service, and then restoring service, and a fine for violating this WSCP, as stated in the Master Fee Schedule. The District shall have 5 working days from the date of a customer’s payment of applicable fees and fines to restore service and/or remove the flow restrictors. Upon restoration of service, the customer will be subject to the provisions of this Section 6.1 except the customer will be considered to have already received two warnings.

6.2 Multi-family Residential, Commercial and Other Users

For multi-family residential customers (condominiums, duplexes, triplexes, apartments, trailer parks, and others), and commercial and other customers with more than one meter or two meters, where one meter is for inside use and the other is for outside use such as for irrigation of landscaping, the following shall apply:

Table 10: Water Violations for Multi-Family Residential, Commercial and Other Users

Multi-Family, Residential, Commercial and Other Users	
Number of Violations	
1. Violations concerning or relating to common areas, landscaping, or vegetation.	
1-2	For the first two violations of any Water Conservation Level restrictions by a customer or their agents or employees involving common areas, landscaping or vegetation, the District will issue warnings. For each warning, the District first will make one attempt to contact the customer or other person at the premises about the observed violation and follow-up any such verbal warning with a written confirmation of the violation. If such contact is unsuccessful, the District will mail a written notice of the violation to the customer's billing address. If the warning was orally communicated, the customer will have 48 hours to correct the violation. Otherwise, the customer will have 7 days from the date of the written notice to correct the violation.
3 or More	Upon the occurrence of three or more violations, the District will notify the customer in writing by mail of the violation. The customer will have 7 days from the date of the notice to correct the violation. If the violation is not corrected, a fine of \$50 per day will be imposed and charged to the customer's account until the earlier of: (i) the violation is corrected, or (ii) the District disconnects the customer's irrigation meter or installs a flow restrictor pursuant to violations for 4 or more restrictions as stated below.
4 or More	When at least four violations have been committed by a customer or their agents or employees involving common areas, landscaping, or vegetation, then the District, upon notice pursuant to Section 6.6 , may disconnect all of the customer's irrigation meters if the customer's common areas, landscaping, or vegetation are separately metered. If the common areas, landscaping, or vegetation are not separately metered, then the District may install flow restrictors on each of the customer's meters in order to reduce water service to essential uses only (i.e., household or inside uses). A customer with four or more violations and a single meter may choose to install separately metered water systems for inside and outside use, in which event the outside water system only will be disconnected. If the customer chooses to install separately metered systems, then the District may install flow restrictors until the separate systems are operational to the District's satisfaction.
2. Violations associated with accessory dwelling units, businesses, or other individual units:	
1-2	For the first two violations of Water Conservation Level restrictions associated with an accessory dwelling unit, business, or other individual unit, the District will issue warnings to the occupants thereof, and the customer, if different from the occupant. For each warning, the District first will make one attempt to contact the customer or other person at the premises about the observed violation and follow-up any such verbal warning with a written confirmation of the violation to the customer. If such contact is unsuccessful, the District will mail a written notice of the violation to the customer. If the warning is orally communicated, the customer will have 48 hours to correct the violation. Otherwise, the customer will have 7 days from the date of the written notice to correct the violation.
3 or More	Upon the occurrence of three or more violations, the District will notify the occupant and customer in writing by mail of the violation. The occupant or customer will have 7 days from the date of the notice to correct the violation. If the violation is not corrected, a fine of \$50 per day will be imposed and charged to the customer's account until the earlier of (i) the violation is corrected, or (ii) the District disconnects the irrigation meter or installs a flow restrictor pursuant to violations of 4 or more restrictions, as stated below.
4 or More	When at least four violations have been committed, the District, upon notice pursuant to Section 6.6 below, may install a flow restrictor on the meter serving the dwelling unit, business, or other individual unit in order to reduce water service to essential uses only. If the meter provides service to other dwelling units, businesses, or other individual units, or to common areas, landscaping, or other vegetation, then those affected thereby who are unrelated to the violations may elect to install separate meters. However, the District may install the flow restrictor until the separate meters have been installed and are operational to the District's satisfaction.
3. Restoration of Service and/or Removal of Flow Restrictors:	
	In the event that service is disconnected and/or reduced pursuant to any subsections above, the customer, or other affected person, may request reconnection and/or removal of the flow restrictor upon payment of a fine for violating this WSCP, as stated in the Master Fee Schedule, and the following fees. A fee per disconnected meter and a fee per meter on which a flow restrictor is installed, as stated in the Master Fee Schedule. The District shall have five working days within which to restore service and/or remove the flow restrictor after a request therefore by the customer, or other affected person, and payment of the fine and costs to restore service. Upon restoration of service, the customer will be subject to the provisions of this Section 6.2, except the customer will be considered to already have received two warnings.

6.3 Food Service and Lodging Establishments

For food service and lodging establishments, the following shall apply:

Table 41: Water Violations for Food Service and Lodging Establishments

Number of Violations	
1-2	For a food service's or lodging establishment's first two violations of the permanent Water Conservation (Level 0) or water restrictions imposed during a declared Water Conservation Level related to serving water or failing to notify customers regarding an option to reduce linen service, the District will issue warnings. For each warning, the District first will make one attempt to contact the owner or manager, or other person at the premises of the observed violation, and follow-up any such verbal warning with a written confirmation of the violation. If such contact is unsuccessful, the District will mail a written notice of the violation to the business.
3 or More	Upon the occurrence of three or more violations, the District will impose a fine, as stated in the Master Fee Schedule, for each additional violation, to be collected on the water bill.

6.4 Fees and Fines

In addition to any other fees and fines imposed by this WSCP, there also shall be a monthly fee, as stated in the Master Fee Schedule, imposed on each customer whose service has been reduced through the installation of a flow restrictor for each month or part thereof that the flow restrictor is in operation. The purpose of this fee is to reimburse the District for its costs of administering and processing flow restrictors and in monitoring the customer's water use and the proper operation of the flow restrictor. The fee provided in this Section 6.4 shall be subject to the collection and enforcement provisions of the MCWD Water Code.

6.5 Appeals

1. Any person who wishes to object to the enforcement of this WSCP may submit a written appeal to the General Manager of the District within 10 days following the date of the challenged action. The appeal shall set forth the events and circumstances concerning the challenged action, the nature of the action from which relief is sought, the reasons for why the appeal should be granted, and all supporting documentation. The General Manger shall review the appeal and render a decision on it within 10 days of its receipt.
2. If the appellant is not satisfied with the General Manager's decision, they may appeal that decision to the Board of Directors within 10 days following the date that the General Manager's determination is made. The General Manager shall then submit such appeal, together with his/her recommendations, to the District Board of Directors, which shall review the matter and schedule a hearing within 60 days from the date the appeal is submitted to the Board. At the hearing, the Board will receive testimony and evidence from both the appellant and staff. After the hearing, the Board will deliberate and prepare a written decision summarizing its findings and decision, which shall be sent to the appellant within 30 days after the hearing.
3. A decision made by the Board of Directors is final. An appellant may only challenge a decision by the Board by filing a legal action against the District within the time limits set forth in Section 53069.4 of the Government Code, or as otherwise provided by law.

6.6 Notice

Notwithstanding any other provision of the MCWD Water Code, any disconnection or reduction in service may be made after providing 48 hours' advance written notice thereof if such notice is personally served on the customer and violator, if different from the customer, and other affected person, or after providing one week's advance written notice thereof if such notice is mailed to the customer and violator, if different from the customer, and other affected persons.

The provisions of the MCWD Water District Code shall not apply to this WSCP. Written notice given by mail pursuant to this section shall be deposited in the United States Post Office Box for delivery by first class mail. Registered or Certified mail is not required. The customer shall be responsible for notifying the District to whom notices under this WSCP should be mailed if other than the customer.

6.7 Accumulation of Violations

Violations of water restrictions under the Six Standard Water Conservation Levels ([Section 3](#)) of this WSCP, shall not accumulate from one year to the next year.

6.8 Criminal Penalties

In addition to the above administrative penalties and remedies, violators of water conservation requirements imposed by the District in response to the declaration of a Water Conservation Level 1, 2, 3, 4, or 5 and which would otherwise violate any applicable provision of the MCWD Water Code, may be subject to criminal penalties in accordance with California Water Code section 31029.

7 Legal Authorities

The District has the authority, based on water supply conditions, to declare the need to implement water conservation measures under its enabling act, the County Water District Law, Water Code sections 30000 and following, and particularly Water Code sections 31025 through 31029. Also, the District is empowered to declare a water shortage emergency and enforce it under Water Code sections 350 through 359. In addition, the District has enacted by ordinance a comprehensive Water Code, which includes prohibitions on water waste and water conservation measures, as well as enforcement measures for violation. The Water Code as enacted includes enforcement authority under Government Code section 53069.4. This WSCP, when adopted, will provide additional authority. The District does not have any water supply contracts as it is completely self-supplied. The District shall coordinate with the Town of Mammoth Lakes, within which it provides water supply services, for the possible proclamation of a local emergency under the California Emergency Services Act (Article 2, Section 8558 of the California Government Code).

Protocols for coordination with agencies within the District's service area in the event of a local emergency will be followed as outlined in the District's Emergency Response Plan. Contact for agencies within the service area are listed below:

Town of Mammoth Lakes	760.965.3600
Mammoth Lakes Police Department	760.965.3700
Mammoth Lakes Fire Department	760.934.2300

8 Financial Consequences of WSCP

During periods of plentiful water supply when no water conservation measures are in effect other than the permanent Level 0 requirements, District revenue from water consumption charges provides approximately 12% of total District revenue. The District’s water rate structure, which emphasizes collection of a fixed base charge, minimizes the fluctuations in total revenue associated with fluctuations in water use revenue. Each 10% reduction in water use results in a total revenue loss of about 1.2%, about \$170,000. Costs for delivering water during droughts increase compared to normal years. The ratio of groundwater to surface water increases as surface water availability decreases. Groundwater is more expensive to pump, treat, and distribute than surface water.

The District maintains cash reserves to minimize the financial risk associated with reduced revenue or unexpected capital asset repairs or replacements. The reserve requirement set for water operations is equal to six months of operating expenses, approximately \$1,640,000. One year with a 50% reduction in water supply would result in revenue loss of approximately \$850,000. Three years with a 30% reduction in water supply would result in a cumulative revenue loss of \$1,530,000.

In 2015, the District conducted a water rate study. The rate structure resulting from that study included a provision for a water shortage surcharge. The surcharge is a fixed monthly amount per customer calculated to offset the revenue lost when conservation requirements reduce water use. The District Board of Directors has the option, at each level of water conservation, to implement the corresponding level of water shortage surcharge, a lower level of water shortage surcharge, or no water shortage surcharge. The Board adopted the surcharge on January 21, 2016 and it remains in effect. The District has since conducted and approved another water rate study, and new regular water service rates implemented in October 2021.

The District has two sources of water – surface water from Lake Mary and groundwater. Surface water is the least expensive source: treatment costs are lower and the water flows by gravity to District customers. During the four-year drought period from 2012 to 2015, the surface water supply was depleted and the District’s sole source in 2015 was groundwater. The additional cost of pumping and treating groundwater is estimated at \$125,000 per year at a 30% supply reduction.

The District’s cash reserves, in combination with the option of implementing a water shortage surcharge, minimize the risk that a loss of revenue from reduced water supply and increased cost associated with groundwater delivery would cause the District to be unable to meet ongoing operating expenses.

Table 11 below shows the fiscal impacts of reduced water revenue, increased operating costs associated with groundwater delivery, and the potential offset of the water shortage surcharge.

Table 12: Fiscal Impacts of Water Restrictions on Revenue

Reduction	10%	20%	30%	40%	50%
Revenue loss from conservation	\$(170,000)	\$(340,000)	\$(510,000)	\$(680,000)	\$(850,000)
Additional groundwater costs			\$(125,000)	\$(112,000)	\$(100,000)
Water shortage surcharge	\$170,000	\$340,000	\$510,000	\$850,000	\$850,000
Net	\$0	\$0	\$(215,000)	\$(62,500)	\$(250,000)

Impacts to revenues and expenditures resulting from catastrophic events can vary widely in extent and duration. The greatest natural threats come from fires or earthquakes. Fire could damage or destroy the District's above-ground assets; earthquakes could damage or destroy both above-ground and below-ground assets. Contamination of the groundwater supply from geothermal power generation is an additional threat. In any of these emergencies, the District would make every effort and financial commitment to maintain and repair services as quickly as possible as its first priority.

In addition to maintaining operating reserve funds, the District maintains capital reserves to provide for emergency capital expenditures. The fiscal impacts to water operations, to the extent they exceed existing operating reserves, would be addressed through some combination of fund transfers and deferral of planned capital expenditures. MCWD currently has available over \$20,000,000 in combined operating and capital reserve fund balances.

9 Monitoring and Reporting

During a declared Water Conservation Level, MCWD staff will continuously monitor water supply and demand. Customer water usage is used to evaluate the effectiveness of Water Conservation Level restrictions and consumption reduction programs. Since early 2015, customers may view their hourly usage online by the following day. Hourly usage data allows MCWD staff to evaluate customer compliance with District regulations. When supply conditions and data analysis warrant, the General Manager will recommend to the Board that it either increase or decrease the Water Conservation Level or terminate the restrictions per the water supply and demand assessment procedures described in [Section 2](#) of this WSCP.

10 WSCP Refinement Procedures

The District will utilize the WSCP as a dynamic tool that can be refined to ensure that it is effective. As the District monitors projected supply and demand throughout the year, and especially at times when a threatened or actual water supply shortage exists, the District will adjust procedures and implement actions to ensure that the WSCP is serving as an adequate and appropriate water shortage mitigation plan. This WSCP can be modified, through motion by the Board of Directors, at any time to ensure it is a dynamic plan that is adjusted as needed based on monitoring and reporting.

11 Special Water Feature Distinction

MCWD uses the Health and Safety Code Section 11592(a) definition of swimming pools and spas.

Health and Safety Code Section 11592(a): "Swimming pool" or "pool" means any structure intended for swimming or recreational bathing that contains water over 18 inches deep. "Swimming pool: includes in-ground and above ground structures and includes, but is not limited to, hot tubs, spas, portable spas, and non-portable wading pools."

Water features have been defined by MCWD conservation staff as ponded or running water structures designed to receive potable, raw, or recycled water from MCWD and used for ornamental purposes. The most prominent water features in MCWD's service area are golf course ponds. Ponds that are used to hold irrigation water are allowed under conditions specified in MCWD's Code.

12 Plan Adoption, Submittal and Availability

Guidelines require that, prior to adoption of the WSCP, the District must provide a draft for public review and provide notice to the public and specified public agencies of a public hearing to accept comments. The District's Board of Directors will consider adoption of the WSCP following the public hearing. After the WSCP is adopted, a copy of the WSCP must be filed with the Department of Water Resources (DWR) and certain other agencies within 30 days of adoption.

12.1 Notice of Public Hearing

The draft update of this WSCP was made available to the public for review at the Mammoth Lakes branch of the Mono County Public Libraries and the District office, as well as made available for download from the District's website. A link to the draft WSCP was provided to the Town Manager of the Town of Mammoth Lakes and the Mono County Administrative Officer, via email notification. A Notice of Public Hearing on the proposed updated WSCP, which included information on obtaining copies of the draft plan for review and comment, was published in the local paper for two successive weeks, **October 28**, and **November 4**, 2023, and posted on the District's website. News releases were provided to the local radio stations. The Notice of Public Hearing is provided in **Appendix A**.

12.2 Public Hearing and Adoption

The public hearing and subsequent consideration for adoption occurred on November 16, 2023. During the Board meeting to discuss adoption, the Board received a brief staff presentation on the WSCP. Resolution No. **11-16-23-XX** adopting the updated WSCP was passed. The Board of Directors' resolution approving the WSCP is attached as **Appendix B**.

12.3 Plan Submittal and Public Availability

DWR and the State Library will receive a copy of the final WSCP within 30 days of adoption by the District's Board of Directors. In addition, copies will be provided to the planning departments of the Town of Mammoth Lakes and Mono County within the same timeframe. An electronic copy will be available from MCWD's website: www.mcwd.dst.ca.us and a hardcopy can be viewed at the District's office located at 1315 Meridian Boulevard, Mammoth Lakes, California during regular office hours.

12.4 Amending an Adopted WSCP

Subsequent to adoption, any amendments or changes to the WSCP will comply with the same procedures for adoption and submittal to state and local agencies as described in this Section 12.

AGENDA ITEM

Subject: Consideration and Possible Approval of Adjustments in Compensation and Benefits Provided to the General Manager

There are no materials to support this agenda item