



**MAMMOTH COMMUNITY WATER DISTRICT**  
Post Office Box 597  
Mammoth Lakes, California 93546-0597

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808th Regular Meeting of the  
Mammoth Community Water District  
Board of Directors

Thursday, May 16, 2024

***Please Note:***

*Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.*

*For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required.*

*Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following information to join the Zoom Videoconference Meeting:*

*<https://zoom.us/j/7609342596> (meeting ID: 760 934 2596) OR  
Join via teleconference by dialing 1-669-900-9128, 760-934-2596#*

**5:30 P.M.**

**Roll Call**

Directors Cage, Domaille, Hylton, Smith, and Thompson

**Public Forum**

*Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda, and presentation should be limited to three (3) minutes. No formal action by the Board will be taken on these items.*

**5:30 P.M. Public Hearing**

Concerning the Filing of Reports on  
Secured Delinquent Water and Sewer Charges  
as of March 31, 2024

**5:30 P.M. Public Hearing**

Concerning the Filing of Reports on  
Unsecured Delinquent Water and Sewer Charges  
as of March 31, 2024

**Consent Agenda A**

## Consent Agenda A

*All matters listed are considered to be routine by the Board and may be enacted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.*

**A-1** Approve the April 2024 Check Disbursements

**A-2** Approve the Minutes from the Regular Board Meeting held April 18, 2024

**A-3** Approve the Minutes from the Special Board Meeting held April 18, 2024

**A-4** Adopt Resolution No. 05-16-24-13 Confirming Collection and Requesting Inclusion of Secured Delinquent Rates, Charges, and Penalties for Water and Sewer Service on the Mono County Tax Roll for the Forthcoming Fiscal Year in the Same Manner as the District's General Taxes

**A-5** Adopt Resolution No. 05-16-24-14 Confirming Collection and Requesting Inclusion of Unsecured Delinquent Rates, Charges, and Penalties for Water and/or Sewer Service on the Mono County Tax Roll for the Forthcoming Fiscal Year in the Same Manner as the District's General Taxes

**A-6** Approve Notices of Exemption (NOEs) for the 2024 Capital Projects

## Consent Agenda B — Department Reports

*All matters listed are considered to be routine by the Board and may be acted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.*

**B-1** Operations Department Report

**B-2** Maintenance Department Report

**B-3** Finance Department Report

**B-4** Engineering Department Report

**B-5** Information Services Report

**B-6** Personnel Services Report

**B-7** Regulatory Support Services Report

**B-8** General Manager's Report

## Current Business

**C-1** Discuss and Consider Approving a One-time Sponsorship of \$25,000 to "Clean Up The Lake (501(c)3" to Support Litter Removal and Aquatic Invasive Species Survey for Lake Mary

**C-2** Discuss and Consider Adopting Resolution No. 05-16-24-15 Revising the Appropriations Limitation for the Fiscal Year 2024-2025

**C-3** Discuss and Consider Adopting the Revised MCWD Disposal of Surplus Assets Policy (PL-ADM-003)

**C-4** MCWD Landscape Standards Policy

1. Discuss and Consider Adopting a New MCWD Landscape Standards Policy (PL-ADM-023) to Update and Replace Existing Code Provisions
2. Discuss and Consider Enacting Ordinance No. 05-16-24-16 Repealing Division X of Chapter 12 of the MCWD Code

**C-5** Discuss and Nominate One Alternate Member for Mono County LAFCO Commission

**C-6** Appoint an Ad-Hoc Committee for the Connection Fee Study

**C-7** Consider and Possibly Approve an Amendment to General Manager Employment Agreement (to be considered after Closed Session)

## **Board Member's Committee Reports**

### **Committee Meetings Held:**

LAFCO – *April 30, 2024*

Ad-Hoc Code/Policy Committee – *May 09, 2024*

Employee Housing Committee – *May 09, 2024*

Technical Services Committee – *May 15, 2024*

Finance Committee – *May 15, 2024*

## **Directors Comments, Requests, and Reports**

## **Attorney's Report**

### **Closed Session**

#### **D-1 Conference with Labor Negotiator**

Pursuant to Government Code sections 54954.5(f) and 54957.6

District Negotiators: Tom Smith and Tom Cage

Direction concerning proposed terms of General Manager Employment Agreement, including Compensation and Benefits

#### **D-2 Conference with Real Property Negotiators**

Pursuant to Government Code Sections 54954.5(e) and 54956.8

Property Description: Mono County APN – 033-149-000-000

Under Negotiation: Price and Terms of Payment

MCWD Negotiators: Mark Busby and Jeff Beatty

Property Owner Negotiator: Mammoth Realty Group

## **Adjournment**

*NOTE: Items listed on the agenda may be reviewed or acted upon by the Board in any order or sequence. The items are listed for identification purposes only.*

*The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.*

MARK BUSBY  
General Manager

Date of Issuance: Friday, May 10, 2024

*Posted: MCWD Office  
MCWD Website: [www.mcwd.dst.ca.us](http://www.mcwd.dst.ca.us)  
cc: Members, Board of Directors  
Town of Mammoth Lakes  
KMMT, KIBS, KSRW Radio*

*In compliance with the Americans with Disabilities Act, if you need a disability related modification or accommodation to participate in this meeting, please call Stephanie Hake at (760) 934-2596 at least one full day before the meeting.*

*Documents and material relating to an open session agenda item that are provided to the Mammoth Community Water District Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District facility located at 1315 Meridian Boulevard, Mammoth Lakes, California.*





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Post Office Box 597  
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**NOTICE OF A TECHNICAL SERVICES COMMITTEE MEETING**

NOTICE IS HEREBY GIVEN that the Technical Services Committee of the Board of Directors of the Mammoth Community Water District will hold a **TECHNICAL SERVICES COMMITTEE MEETING** to be held **WEDNESDAY, MAY 15, 2024** at **8:00 A.M.**

***Please Note:***

*Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.*

**The agenda items are:**

1. Review of the Operations Department Report (B-1)
2. Review of the Maintenance Department Report (B-2)
3. Review of the Engineering Department Report (B-4)
4. Review of the Information Services Report (B-5)
5. Review of the Regulatory Services Report (B-7)
6. Discuss the request for Support for "Clean Up The Lake" Trash Removal from Lake Mary (C-1)
7. Discussion / Questions Regarding Other Department Reports

B-3 Finance Department Report

B-6 Personnel Services Report

B-8 General Manager's Report

*The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.*

A handwritten signature in blue ink, appearing to read "Mark Busby".

MARK BUSBY  
General Manager

Date of Issuance: Friday, May 10, 2024

*Posted: MCWD Office*

*MCWD Website: [www.mcwd.dst.ca.us](http://www.mcwd.dst.ca.us)*

*cc: Members, Board of Directors*

*Town of Mammoth Lakes*

*KMMT, KIBS, KSRW Radio*

*If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting at any time, please call Stephanie Hake at (760) 934-2596, ext. 321, or email Ms. Hake at: [shake@mcwd.dst.ca.us](mailto:shake@mcwd.dst.ca.us).*

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**NOTICE OF A FINANCE COMMITTEE MEETING**

NOTICE IS HEREBY GIVEN that the Finance Committee of the Board of Directors of the Mammoth Community Water District will hold a **FINANCE COMMITTEE MEETING** on **WEDNESDAY, MAY 15, 2024** at **1:00 P.M.**

***Please Note:***

*Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.*

**The agenda items are:**

1. Review and Approve the Board of Director Payment Requests for April 2024
2. Review and Approve the Accounts Payable Payment Vouchers for April 2024
3. Discuss and Review the April 2024 Check Register (A-1)
4. Discuss the Finance Department Report (B-3)
5. Discuss the Revised Appropriations Limitation for the Fiscal Year 2023-2024 (C-2)
6. Discussion / Questions Regarding Other Department Reports
  - B-1 Operations Department Report
  - B-2 Maintenance Department Report
  - B-4 Engineering Department Report
  - B-5 Information Services Report
  - B-6 Personnel Services Report
  - B-7 Regulatory Services Report
  - B-8 General Manager's Report

*The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.*



MARK BUSBY  
General Manager

Date of Issuance: Friday, May 10, 2024

*Posted: MCWD Office*  
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*cc: Members, Board of Directors*  
*Town of Mammoth Lakes*  
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Payment Dates 4/1/2024 - 4/30/2024

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
<b>Vendor: 02370 - A Reliable Plumber</b>					
04/03/2024	4795	Kitchen Sink Leak Repair - MM11	96-000-6115		333.50
<b>Vendor 02370 - A Reliable Plumber Total:</b>					<b>333.50</b>
<b>Vendor: 00016 - ACWA / JPIA (HBA)</b>					
04/10/2024	10833	Dental Insurance	10-000-2150		540.61
04/10/2024	10833	Life Insurance	10-000-2150		38.94
04/10/2024	10833	Premiums	10-000-2150		8,489.97
04/10/2024	10833	VSP	10-000-2150		122.00
04/10/2024	10833	Dental Insurance	10-000-2150		2,203.28
04/10/2024	10833	Dental Insurance	20-000-2150		1,232.30
04/10/2024	10833	Dental Insurance	30-000-2150		1,295.80
04/10/2024	10833	EAP	10-000-2150		42.16
04/10/2024	10833	EAP	20-000-2150		17.58
04/10/2024	10833	EAP	30-000-2150		19.62
04/10/2024	10833	Life Insurance - Dependent	10-000-2150		4.96
04/10/2024	10833	Life Insurance - Dependent	20-000-2150		2.32
04/10/2024	10833	Life Insurance - Dependent	30-000-2150		2.02
04/10/2024	10833	Life Insurance	10-000-2150		580.00
04/10/2024	10833	Life Insurance	20-000-2150		161.41
04/10/2024	10833	Life Insurance	30-000-2150		140.59
04/10/2024	10833	Life Insurance	10-000-2150		156.15
04/10/2024	10833	Life Insurance	20-000-2150		106.98
04/10/2024	10833	Life Insurance	30-000-2150		106.56
04/10/2024	10833	Life Insurance - Supplemental	20-000-2150		15.01
04/10/2024	10833	Life Insurance - Supplemental	30-000-2150		14.99
04/10/2024	10833	Premiums	10-000-2150		31,901.70
04/10/2024	10833	Premiums	20-000-2150		17,239.01
04/10/2024	10833	Premiums	30-000-2150		17,677.51
04/10/2024	10833	VSP	10-000-2150		488.00
04/10/2024	10833	VSP	20-000-2150		269.06
04/10/2024	10833	VSP	30-000-2150		267.74
04/10/2024	10833	Premium Adjustment	10-000-6020		2,164.45
<b>Vendor 00016 - ACWA / JPIA (HBA) Total:</b>					<b>85,300.72</b>
<b>Vendor: 00017 - ACWA / JPIA</b>					
04/04/2024	10823	Workers Compensation	10-000-2165		402.85
04/04/2024	10823	Workers Compensation	20-000-2165		980.59
04/04/2024	10823	Workers Compensation	30-000-2165		987.19
04/04/2024	10823	Workers Compensation	10-000-2165		370.55
04/04/2024	10823	Workers Compensation	20-000-2165		938.71
04/04/2024	10823	Workers Compensation	30-000-2165		995.36
04/04/2024	10823	Workers Compensation	10-000-2165		380.29
04/04/2024	10823	Workers Compensation	20-000-2165		897.59
04/04/2024	10823	Workers Compensation	30-000-2165		992.71
04/04/2024	10823	Workers Compensation	10-000-2165		422.46
04/04/2024	10823	Workers Compensation	20-000-2165		873.69
04/04/2024	10823	Workers Compensation	30-000-2165		872.48
04/04/2024	10823	Workers Compensation	10-000-2165		397.20
04/04/2024	10823	Workers Compensation	20-000-2165		929.95
04/04/2024	10823	Workers Compensation	30-000-2165		931.03
04/04/2024	10823	Workers Compensation	10-000-2165		397.34
04/04/2024	10823	Workers Compensation	20-000-2165		891.13
04/04/2024	10823	Workers Compensation	30-000-2165		894.90
04/04/2024	10823	Workers Compensation	10-000-2165		409.76

## Board Check Register

Payment Dates: 4/1/2024 - 4/30/2024

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
04/04/2024	10823	Workers Compensation	20-000-2165		952.12
04/04/2024	10823	Workers Compensation	30-000-2165		983.58
04/04/2024	10823	Premium Adjustment	10-000-6022		102.04
<b>Vendor 00017 - ACWA / JPIA Total:</b>					<b>16,003.52</b>
<b>Vendor: 00025 - AFLAC</b>					
04/30/2024	DFT0000916	AFLAC	10-000-2170		25.48
04/30/2024	DFT0000916	AFLAC	20-000-2170		51.57
04/30/2024	DFT0000916	AFLAC	20-000-2170		6.06
04/30/2024	DFT0000916	AFLAC	30-000-2170		27.57
04/30/2024	DFT0000916	AFLAC	30-000-2170		3.64
04/30/2024	DFT0000929	AFLAC	10-000-2170		25.48
04/30/2024	DFT0000929	AFLAC	20-000-2170		51.58
04/30/2024	DFT0000929	AFLAC	20-000-2170		6.06
04/30/2024	DFT0000929	AFLAC	30-000-2170		3.64
04/30/2024	DFT0000929	AFLAC	30-000-2170		27.56
<b>Vendor 00025 - AFLAC Total:</b>					<b>228.64</b>
<b>Vendor: 00057 - AM Conservation Group, Inc.</b>					
04/30/2024	4875	Shower Heads, Aerators	10-105-6237		519.12
04/30/2024	4875	Shower Timers, Hose Nozzles	10-105-6237		577.95
<b>Vendor 00057 - AM Conservation Group, Inc. Total:</b>					<b>1,097.07</b>
<b>Vendor: 00069 - Amerigas (WWTP/Lab)</b>					
04/10/2024	4821	Propane - WWTP/Lab	30-240-6231		637.33
04/26/2024	4854	Propane - WWTP/Lab	30-240-6231		869.45
<b>Vendor 00069 - Amerigas (WWTP/Lab) Total:</b>					<b>1,506.78</b>
<b>Vendor: 00072 - Amerigas (GWTP 1)</b>					
04/17/2024	4844	Propane GWTP 1	20-220-6231		745.86
<b>Vendor 00072 - Amerigas (GWTP 1) Total:</b>					<b>745.86</b>
<b>Vendor: 00068 - Amerigas (Offices)</b>					
04/10/2024	4822	Propane - District Offices	10-000-6231		413.78
04/10/2024	4822	Propane - District Offices	10-000-6231		1,265.10
<b>Vendor 00068 - Amerigas (Offices) Total:</b>					<b>1,678.88</b>
<b>Vendor: 02271 - Amy Campbell</b>					
04/17/2024	10840	Health & Wellness	10-110-6200		40.00
<b>Vendor 02271 - Amy Campbell Total:</b>					<b>40.00</b>
<b>Vendor: 00102 - Arthur Mendoza</b>					
04/26/2024	4855	HEDW and HET (2) Rebates	10-105-6237		200.00
04/26/2024	4855	HEDW and HET (2) Rebates	10-105-6237		320.00
<b>Vendor 00102 - Arthur Mendoza Total:</b>					<b>520.00</b>
<b>Vendor: 00111 - AT&amp;T</b>					
04/17/2024	4841	FirstNet	10-130-6105		614.26
<b>Vendor 00111 - AT&amp;T Total:</b>					<b>614.26</b>
<b>Vendor: 02536 - AV Notary</b>					
04/03/2024	4796	Notary Class/LiveScan/Photo - Stephanie Hake	10-100-6160		125.00
04/03/2024	4796	Notary Class/LiveScan/Photo - Stephanie Hake	10-100-6160		95.00
<b>Vendor 02536 - AV Notary Total:</b>					<b>220.00</b>
<b>Vendor: 00123 - Babcock Laboratories, Inc.</b>					
04/03/2024	4797	Lab Services	30-210-6111		289.82
04/03/2024	4797	Lab Services	10-210-6111		59.45
04/03/2024	4797	Lab Services	20-210-6111		2,260.56
04/26/2024	4856	Lab Services	20-210-6111		594.30
04/26/2024	4856	Lab Services	20-210-6111		1,367.48
04/26/2024	4856	Lab Services	30-210-6111		2,176.82
04/26/2024	4856	Lab Services	30-210-6111		2,176.82
04/26/2024	4856	Lab Services	20-210-6111		195.71
<b>Vendor 00123 - Babcock Laboratories, Inc. Total:</b>					<b>9,120.96</b>

Board Check Register

Payment Dates: 4/1/2024 - 4/30/2024

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
<b>Vendor: 00131 - Bartkiewicz, Kronick &amp; Shanahan</b>					
04/17/2024	10841	Legal Services	10-100-6140		2,610.00
					<b>Vendor 00131 - Bartkiewicz, Kronick &amp; Shanahan Total:</b>
					<b>2,610.00</b>
<b>Vendor: 02541 - Bishop Glass, Inc.</b>					
04/03/2024	4798	Windshield Replacement - #90	10-300-6155		502.89
					<b>Vendor 02541 - Bishop Glass, Inc. Total:</b>
					<b>502.89</b>
<b>Vendor: 02545 - Briana LaBriola</b>					
04/03/2024	4799	HET Rebate	10-100-6237		200.00
					<b>Vendor 02545 - Briana LaBriola Total:</b>
					<b>200.00</b>
<b>Vendor: 00189 - Britt's Diesel &amp; Automotive</b>					
04/18/2024	10845	Travel x2	10-000-6155		1,530.00
04/18/2024	10845	BIT, Smoke Test - #51	22-340-6155		356.00
04/18/2024	10845	BIT, Smoke Test - #123	10-310-6155		356.00
04/18/2024	10845	BIT, Smoke Test - #107	10-310-6155		356.00
04/18/2024	10845	BIT, Smoke Test, Oil Change - #1	30-240-6155		1,051.82
04/18/2024	10845	BIT, Smoke Test, Oil Change - #105	22-340-6155		1,049.00
04/18/2024	10845	BIT - #109	30-240-6155		118.00
04/18/2024	10845	BIT - #108	30-240-6155		118.00
04/18/2024	10845	BIT, Smoke Test - #53	22-340-6155		356.00
04/18/2024	10845	BIT, Smoke Test - #77	10-310-6155		356.00
04/18/2024	10845	BIT - #114	30-240-6155		118.00
04/18/2024	10845	BIT, Smoke Test - #93	10-310-6155		356.00
					<b>Vendor 00189 - Britt's Diesel &amp; Automotive Total:</b>
					<b>6,120.82</b>
<b>Vendor: 00201 - CA Tax Payment ACH</b>					
04/10/2024	DFT0000918	CA SWT and CASDI	10-000-2210		4,601.39
04/10/2024	DFT0000918	CA SWT and CASDI	10-000-2210		1,267.07
04/10/2024	DFT0000918	CA SWT and CASDI	20-000-2210		1,612.98
04/10/2024	DFT0000918	CA SWT and CASDI	20-000-2210		491.53
04/10/2024	DFT0000918	CA SWT and CASDI	30-000-2210		523.54
04/10/2024	DFT0000918	CA SWT and CASDI	30-000-2210		1,978.13
04/18/2024	DFT0000920	CA SWT and CASDI	10-000-2210		50.00
04/24/2024	DFT0000931	CA SWT and CASDI	10-000-2210		4,413.38
04/24/2024	DFT0000931	CA SWT and CASDI	10-000-2210		1,036.89
04/24/2024	DFT0000931	CA SWT and CASDI	20-000-2210		1,397.38
04/24/2024	DFT0000931	CA SWT and CASDI	20-000-2210		458.57
04/24/2024	DFT0000931	CA SWT and CASDI	30-000-2210		1,782.56
04/24/2024	DFT0000931	CA SWT and CASDI	30-000-2210		493.63
					<b>Vendor 00201 - CA Tax Payment ACH Total:</b>
					<b>20,107.05</b>
<b>Vendor: 00205 - California Broadband Cooperative</b>					
04/17/2024	4842	Internet	10-130-6105		917.95
					<b>Vendor 00205 - California Broadband Cooperative Total:</b>
					<b>917.95</b>
<b>Vendor: 02436 - California Franchise Tax Board</b>					
04/10/2024	4823	T.Brooks Acct. No. JK-104-5434	20-000-2170		150.96
04/10/2024	4823	T.Brooks Acct. No. JK-104-5434	30-000-2170		150.93
04/26/2024	4857	T.Brooks Acct. No. JK-104-5434	20-000-2170		150.97
04/26/2024	4857	T.Brooks Acct. No. JK-104-5434	30-000-2170		150.92
					<b>Vendor 02436 - California Franchise Tax Board Total:</b>
					<b>603.78</b>
<b>Vendor: 02539 - California Secretary of State</b>					
04/03/2024	4800	Notary Commission Renewal Fee - Stephanie Hake	10-100-6160		40.00
					<b>Vendor 02539 - California Secretary of State Total:</b>
					<b>40.00</b>
<b>Vendor: 02179 - California State Disbursement Unit</b>					
04/10/2024	DFT0000911	Ca. Child Support	20-000-2170		46.17
04/10/2024	DFT0000911	Ca. Child Support	30-000-2170		46.13
04/24/2024	DFT0000924	Ca. Child Support	20-000-2170		46.16

**Board Check Register**

Payment Dates: 4/1/2024 - 4/30/2024

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
04/24/2024	DFT0000924	Ca. Child Support	30-000-2170		46.14
<b>Vendor 02179 - California State Disbursement Unit Total:</b>					<b>184.60</b>
<b>Vendor: 00220 - Carmichael Business Technology</b>					
04/03/2024	4801	VOIP Agreement	10-000-6210		660.21
04/26/2024	4858	R450 Server	10-130-6181		8,818.96
04/30/2024	4876	VOIP Agreement	10-000-6210		658.21
04/30/2024	4876	IT Service Agreement	10-130-6106		3,356.66
<b>Vendor 00220 - Carmichael Business Technology Total:</b>					<b>13,494.04</b>
<b>Vendor: 00237 - Cashman Equipment Co.</b>					
04/29/2024	10847	Repairs - #47	22-340-6155		6,010.51
04/29/2024	10847	CAT 42074ECIPM Backhoe Loader - Quote 149867.01	22-000-1317		1,035.50
04/29/2024	10847	CAT 42074ECIPM Backhoe Loader - Quote 149867.01	22-000-1317		81,227.44
04/29/2024	10847	CAT 42074ECIPM Backhoe Loader - Quote 149867.01	23-000-1317		1,035.50
04/29/2024	10847	CAT 42074ECIPM Backhoe Loader - Quote 149867.01	23-000-1317		81,227.44
<b>Vendor 00237 - Cashman Equipment Co. Total:</b>					<b>170,536.39</b>
<b>Vendor: 00281 - Chuck Villar Construction</b>					
04/03/2024	4802	Sludge Hauling - December	30-240-6100		6,521.03
04/03/2024	4802	Sludge Hauling - January	30-240-6100		13,333.20
04/03/2024	4802	Sludge Hauling - February	30-240-6100		10,557.97
04/26/2024	4859	Sludge Hauling	30-240-6100		8,404.56
<b>Vendor 00281 - Chuck Villar Construction Total:</b>					<b>38,816.76</b>
<b>Vendor: 01957 - City of Fallon</b>					
04/10/2024	4824	Sludge Disposal	30-240-6102		3,776.83
<b>Vendor 01957 - City of Fallon Total:</b>					<b>3,776.83</b>
<b>Vendor: 00292 - Clay Murray</b>					
04/04/2024	10824	Lab Engagement Lunch	10-200-6123		99.37
<b>Vendor 00292 - Clay Murray Total:</b>					<b>99.37</b>
<b>Vendor: 02542 - Complete Paperless Solutions, LLC</b>					
04/03/2024	4803	Laserfiche Annual Software Maintenance	10-130-6105		2,320.00
<b>Vendor 02542 - Complete Paperless Solutions, LLC Total:</b>					<b>2,320.00</b>
<b>Vendor: 00306 - Conriquez Cleaning</b>					
04/03/2024	4804	Janatorial Services	10-000-6150		2,781.33
<b>Vendor 00306 - Conriquez Cleaning Total:</b>					<b>2,781.33</b>
<b>Vendor: 00325 - Cranes Waste Oil, Inc.</b>					
04/10/2024	4825	Waste Oil Disposal	10-000-6100		145.00
04/10/2024	4825	Used Oil Filter Disposal	10-000-6100		130.00
<b>Vendor 00325 - Cranes Waste Oil, Inc. Total:</b>					<b>275.00</b>
<b>Vendor: 00326 - Creative Image Embroidery</b>					
04/26/2024	4860	Work Clothes - Lewis	10-330-6124		117.45
<b>Vendor 00326 - Creative Image Embroidery Total:</b>					<b>117.45</b>
<b>Vendor: 00328 - Creekside HOA</b>					
04/04/2024	10825	12 Months HOA Dues - Unit 2	96-000-6115		3,600.00
<b>Vendor 00328 - Creekside HOA Total:</b>					<b>3,600.00</b>
<b>Vendor: 00331 - Cues Inc.</b>					
04/29/2024	10848	Parts and Repairs for Sewer Van Camera	30-310-6145		2,395.86
04/29/2024	10848	Freight for Sewer Van TV Camera Repairs	30-310-6145		42.34
04/29/2024	10848	Sewer Van TV Camera Repairs	30-310-6145		890.50
<b>Vendor 00331 - Cues Inc. Total:</b>					<b>3,328.70</b>



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Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
<b>Vendor: 00416 - Dell Marketing, LP</b>					
04/30/2024	4877	FY25 Workstation Replacements (10)	10-130-6181		17,532.30
<b>Vendor 00416 - Dell Marketing, LP Total:</b>					<b>17,532.30</b>
<b>Vendor: 00439 - Dewey Pest Control</b>					
04/10/2024	4826	Pest Control	10-000-6150		202.00
04/10/2024	4826	Pest Control - MM11	96-000-6115		129.00
<b>Vendor 00439 - Dewey Pest Control Total:</b>					<b>331.00</b>
<b>Vendor: 00452 - DIY Home Center</b>					
04/04/2024	10826	Pipe Insulation	10-330-6180		3.48
04/04/2024	10826	Misc. HW for ESB Network Install	10-130-6180		27.29
04/04/2024	10826	Caulk	10-330-6180		7.46
04/04/2024	10826	Mouse Traps	20-220-6180		8.70
04/04/2024	10826	Shrink Tube, Misc. HW	10-310-6155		32.50
04/04/2024	10826	Grommets, Utility Knife	20-220-6180		8.71
04/04/2024	10826	Drill Bit, Varathane	10-310-6180		56.55
04/10/2024	10834	Hose Nezzle, Brass Fittings	20-320-6145		47.46
04/10/2024	10834	Wed/Dry Vac	10-320-6120		45.57
04/10/2024	10834	Misc. Supplies	30-330-6150		5.81
04/10/2024	10834	Extension Cord	10-310-6155		10.66
04/10/2024	10834	PVC Pipe and Couplings	20-220-6180		12.19
04/10/2024	10834	Quick Link	30-310-6145		2.80
04/10/2024	10834	Misc. HW	20-220-6155		3.38
04/10/2024	10834	PVC Fittings	20-230-6145		43.76
04/10/2024	10834	Coupling, Tee	30-240-6180		13.55
04/18/2024	10846	Lamp Holder	30-240-6150		17.41
04/18/2024	10846	Graffiti Remover	20-230-6180		14.54
04/18/2024	10846	Automotive Cleaning Supplies	10-320-6180		31.47
04/18/2024	10846	2" PVC Pipe, Adapters	20-220-6145		45.73
04/18/2024	10846	Rope	30-240-6180		21.89
04/18/2024	10846	Screws & Bushing	20-220-6145		3.36
04/18/2024	10846	Misc. Supplies	20-220-6145		9.45
04/29/2024	10849	Batteries	10-310-6180		32.95
04/29/2024	10849	Drill Bit	10-330-6180		10.66
04/29/2024	10849	Clamps	30-240-6180		10.65
<b>Vendor 00452 - DIY Home Center Total:</b>					<b>527.98</b>
<b>Vendor: 00451 - DLT Solutions</b>					
04/03/2024	4805	AutoDesk Annual Software Maintenance	10-130-6105		5,127.60
<b>Vendor 00451 - DLT Solutions Total:</b>					<b>5,127.60</b>
<b>Vendor: 00569 - Federal Tax Payment ACH</b>					
04/10/2024	DFT0000917	Federal Deposit	10-000-2200		2,808.66
04/10/2024	DFT0000917	Federal Deposit	10-000-2200		11,629.55
04/10/2024	DFT0000917	Federal Deposit	20-000-2200		1,307.68
04/10/2024	DFT0000917	Federal Deposit	20-000-2200		4,530.28
04/10/2024	DFT0000917	Federal Deposit	30-000-2200		1,394.66
04/10/2024	DFT0000917	Federal Deposit	30-000-2200		5,238.59
04/18/2024	DFT0000919	Federal Deposit	10-000-2200		514.58
04/18/2024	DFT0000919	Federal Deposit	10-000-2200		120.34
04/18/2024	DFT0000919	Federal Deposit	10-000-2200		200.00
04/24/2024	DFT0000930	Federal Deposit	10-000-2200		2,743.82
04/24/2024	DFT0000930	Federal Deposit	10-000-2200		11,340.83
04/24/2024	DFT0000930	Federal Deposit	20-000-2200		4,002.88
04/24/2024	DFT0000930	Federal Deposit	20-000-2200		1,218.12
04/24/2024	DFT0000930	Federal Deposit	30-000-2200		1,313.46
04/24/2024	DFT0000930	Federal Deposit	30-000-2200		4,794.24
<b>Vendor 00569 - Federal Tax Payment ACH Total:</b>					<b>53,157.69</b>

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Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount	
<b>Vendor: 00572 - Ferguson Waterworks # 1423</b>						
04/26/2024	4861	1 1/2" Meters	10-000-1200		3,652.73	
					<b>Vendor 00572 - Ferguson Waterworks # 1423 Total:</b>	<b>3,652.73</b>
<b>Vendor: 02543 - Frank and Julie DaVanzo</b>						
04/03/2024	4806	HET Rebate (2)	10-100-6237		400.00	
					<b>Vendor 02543 - Frank and Julie DaVanzo Total:</b>	<b>400.00</b>
<b>Vendor: 00608 - Frontier</b>						
04/30/2024	4878	Internet Service - GWTPs	10-130-6105		162.47	
04/30/2024	4878	Land Lines	10-000-6210		202.86	
04/30/2024	4878	Land Line	10-000-6210		18.86	
					<b>Vendor 00608 - Frontier Total:</b>	<b>384.19</b>
<b>Vendor: 01955 - Garrett Higerd</b>						
04/10/2024	10835	Health & Wellness	10-110-6200		40.00	
					<b>Vendor 01955 - Garrett Higerd Total:</b>	<b>40.00</b>
<b>Vendor: 00662 - Grainger, Inc.</b>						
04/04/2024	10827	Pressure Gauges	20-320-6180		-392.70	
04/04/2024	10827	Cleaning Supplies	10-000-6180		173.50	
04/04/2024	10827	Sump Pump	30-320-6120		276.65	
04/29/2024	10850	Sump Pump	10-320-6120		553.30	
04/29/2024	10850	Sewage Pump	20-220-6120		620.03	
04/29/2024	10850	Sump Pump	20-220-6120		426.23	
					<b>Vendor 00662 - Grainger, Inc. Total:</b>	<b>1,657.01</b>
<b>Vendor: 00685 - Hach Company</b>						
04/26/2024	4862	Lab Supplies	30-210-6180		1,483.92	
04/26/2024	4862	Lab Supplies	30-210-6180		2,214.21	
					<b>Vendor 00685 - Hach Company Total:</b>	<b>3,698.13</b>
<b>Vendor: 02388 - Health Equity, Inc.</b>						
04/10/2024	DFT0000914	HSA	10-000-2151		387.24	
04/24/2024	DFT0000927	HSA	10-000-2151		387.24	
					<b>Vendor 02388 - Health Equity, Inc. Total:</b>	<b>774.48</b>
<b>Vendor: 00705 - High Country Lumber, Inc.</b>						
04/03/2024	4807	Cement Additive, Thin-Set	30-310-6145		114.17	
04/03/2024	4807	Tap Plug	10-330-6180		8.61	
04/03/2024	4807	Wood Glue, Lumber, Paint Brushes	10-310-6180		102.87	
04/10/2024	4827	Conduit	10-330-6150		10.33	
04/10/2024	4827	Sand Paper, Cutoff Wheel	10-330-6180		32.69	
04/26/2024	4863	Conduit	10-330-6180		41.33	
04/30/2024	4879	Tool Boxes, Sockets, Zip Ties	30-240-6120		314.58	
04/30/2024	4879	Tool Boxes, Sockets, Zip Ties	30-240-6180		19.57	
					<b>Vendor 00705 - High Country Lumber, Inc. Total:</b>	<b>644.15</b>
<b>Vendor: 01949 - Honovaa Lewis</b>						
04/29/2024	10851	Health & Wellness	10-110-6200		40.00	
					<b>Vendor 01949 - Honovaa Lewis Total:</b>	<b>40.00</b>
<b>Vendor: 00723 - Idexx Distribution, Inc.</b>						
04/26/2024	4864	Microbiological Supplies	20-210-6180		10,532.58	
04/26/2024	4864	Microbiological Supplies	30-210-6180		2,633.15	
					<b>Vendor 00723 - Idexx Distribution, Inc. Total:</b>	<b>13,165.73</b>
<b>Vendor: 00725 - Infosend, Inc.</b>						
04/29/2024	10852	UB Statement Processing	10-120-6100		1,893.18	
					<b>Vendor 00725 - Infosend, Inc. Total:</b>	<b>1,893.18</b>
<b>Vendor: 00728 - International Union of Operating Engineers</b>						
04/10/2024	4828	Union Dues	10-000-2170		154.00	
04/10/2024	4828	Union Dues	20-000-2170		154.14	
04/10/2024	4828	Union Dues	30-000-2170		153.86	
					<b>Vendor 00728 - International Union of Operating Engineers Total:</b>	<b>462.00</b>

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<b>Vendor: 02247 - Jessy Ruiz</b>						
04/04/2024	10828	Health & Wellness	10-110-6200		40.00	
					<b>Vendor 02247 - Jessy Ruiz Total:</b>	<b>40.00</b>
<b>Vendor: 02555 - Jill Grahek</b>						
04/26/2024	4865	HET Rebate (3)	10-105-6237		500.00	
					<b>Vendor 02555 - Jill Grahek Total:</b>	<b>500.00</b>
<b>Vendor: 00907 - Julie Burkhart</b>						
04/17/2024	10842	Health & Wellness	10-110-6200		39.83	
					<b>Vendor 00907 - Julie Burkhart Total:</b>	<b>39.83</b>
<b>Vendor: 02544 - Kate Pletcher</b>						
04/03/2024	4808	HET Rebate	10-100-6237		200.00	
					<b>Vendor 02544 - Kate Pletcher Total:</b>	<b>200.00</b>
<b>Vendor: 01959 - Ken Grody Ford</b>						
04/19/2024	4852	F-150 - 1FXFX1E51PKF71639	22-000-1320		28,526.60	
04/19/2024	4852	F-150 - 1FXFX1E51PKF71639	23-000-1320		28,526.60	
					<b>Vendor 01959 - Ken Grody Ford Total:</b>	<b>57,053.20</b>
<b>Vendor: 01003 - KMMT-FM</b>						
04/17/2024	4843	Advertising	10-100-6190		500.00	
					<b>Vendor 01003 - KMMT-FM Total:</b>	<b>500.00</b>
<b>Vendor: 01012 - Kristina Roberts</b>						
04/29/2024	10853	Health & Wellness	10-110-6200		40.00	
					<b>Vendor 01012 - Kristina Roberts Total:</b>	<b>40.00</b>
<b>Vendor: 01018 - L'Abri H.O.A.</b>						
04/03/2024	4809	12 Months HOA Dues - Unit 10	96-000-6115		4,800.00	
04/03/2024	4809	12 Months HOA Dues - Unit 6	96-000-6115		4,800.00	
04/03/2024	4809	12 Months HOA Dues - Unit 9	96-000-6115		4,800.00	
					<b>Vendor 01018 - L'Abri H.O.A. Total:</b>	<b>14,400.00</b>
<b>Vendor: 02150 - Leanna Block</b>						
04/04/2024	10829	Health & Wellness	10-110-6200		40.00	
					<b>Vendor 02150 - Leanna Block Total:</b>	<b>40.00</b>
<b>Vendor: 01054 - Liebert Cassidy Whitmore</b>						
04/26/2024	4866	Legal Services	10-110-6140		87.90	
04/26/2024	4866	Local 12 Re-Opener	10-110-6140		2,610.00	
					<b>Vendor 01054 - Liebert Cassidy Whitmore Total:</b>	<b>2,697.90</b>
<b>Vendor: 00052 - Linde Gas &amp; Equipment, Inc.</b>						
04/03/2024	4810	Welding Supplies	10-000-6180		66.16	
04/03/2024	4810	Welding Supplies	10-000-6180		99.24	
04/03/2024	4810	Welding Supplies	10-000-6180		66.16	
04/17/2024	4845	Welding Supplies	10-330-6145		610.83	
					<b>Vendor 00052 - Linde Gas &amp; Equipment, Inc. Total:</b>	<b>842.39</b>
<b>Vendor: 01099 - Mammoth Disposal</b>						
04/10/2024	4829	Trash Service	10-000-6100		1,929.74	
04/10/2024	4829	Recycling	10-000-6100		147.00	
04/10/2024	4829	Recycling	10-000-6100		136.50	
					<b>Vendor 01099 - Mammoth Disposal Total:</b>	<b>2,213.24</b>
<b>Vendor: 01100 - Mammoth Hospital</b>						
04/10/2024	4830	DMV Physical	10-000-6100		127.40	
					<b>Vendor 01100 - Mammoth Hospital Total:</b>	<b>127.40</b>
<b>Vendor: 01117 - Mammoth Times</b>						
04/29/2024	10854	Job Ads	10-110-6190		232.08	
					<b>Vendor 01117 - Mammoth Times Total:</b>	<b>232.08</b>
<b>Vendor: 02549 - Manuel Garcia</b>						
04/10/2024	4831	HET Rebate	10-105-6237		200.00	
					<b>Vendor 02549 - Manuel Garcia Total:</b>	<b>200.00</b>

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<b>Vendor: 01183 - McMaster-Carr Supply Co.</b>					
04/26/2024	4867	Electrical Supplies	30-240-6145		80.87
04/26/2024	4867	Clamps, Screws	10-320-6180		69.47
<b>Vendor 01183 - McMaster-Carr Supply Co. Total:</b>					<b>150.34</b>
<b>Vendor: 02468 - Meridian Villas HOA</b>					
04/03/2024	4811	12 Months HOA Dues - Unit 1	96-000-6115		4,800.00
<b>Vendor 02468 - Meridian Villas HOA Total:</b>					<b>4,800.00</b>
<b>Vendor: 01240 - Mission Linen Supply</b>					
04/03/2024	4812	Linen and Uniform Service	10-000-6180		961.19
04/03/2024	4812	Linen and Uniform Service	10-000-6180		48.44
<b>Vendor 01240 - Mission Linen Supply Total:</b>					<b>1,009.63</b>
<b>Vendor: 01259 - Montrose Environmental Solutions, Inc.</b>					
04/10/2024	10836	CARB DOORS Database Reconciliation	10-120-6110		343.75
<b>Vendor 01259 - Montrose Environmental Solutions, Inc. Total:</b>					<b>343.75</b>
<b>Vendor: 01262 - Mountain Meadows HOA</b>					
04/03/2024	4813	12 Months HOA Dues - MMEAD11881	96-000-6115		6,840.00
<b>Vendor 01262 - Mountain Meadows HOA Total:</b>					<b>6,840.00</b>
<b>Vendor: 01263 - Mountain Motors Auto Repair</b>					
04/26/2024	4868	Mouse Remediation - #76	10-000-6155		192.80
<b>Vendor 01263 - Mountain Motors Auto Repair Total:</b>					<b>192.80</b>
<b>Vendor: 02547 - Nicholas Holt</b>					
04/10/2024	10837	Health & Wellness Grant	10-110-6200		40.00
<b>Vendor 02547 - Nicholas Holt Total:</b>					<b>40.00</b>
<b>Vendor: 01318 - NTU Technologies, Inc.</b>					
04/29/2024	10855	929 Polymer	30-240-6179		20,526.27
<b>Vendor 01318 - NTU Technologies, Inc. Total:</b>					<b>20,526.27</b>
<b>Vendor: 00609 - Orion</b>					
04/10/2024	DFT0000908	457b Roth EE Contribution	10-000-2161		943.51
04/10/2024	DFT0000908	457b Roth EE Contribution	20-000-2161		318.65
04/10/2024	DFT0000908	457b Roth EE Contribution	30-000-2161		604.61
04/10/2024	DFT0000909	457B EE Contribution	10-000-2161		6,811.23
04/10/2024	DFT0000909	457B EE Contribution	20-000-2161		2,168.82
04/10/2024	DFT0000909	457B EE Contribution	30-000-2161		1,431.18
04/10/2024	DFT0000910	457b EE Contribution	10-000-2161		2,334.24
04/10/2024	DFT0000910	457b EE Contribution	20-000-2161		1,756.10
04/10/2024	DFT0000910	457b EE Contribution	30-000-2161		2,522.02
04/10/2024	DFT0000915	401A/457 ER	10-000-2160		1,775.87
04/10/2024	DFT0000915	401A/457 ER	10-000-2160		19,320.85
04/10/2024	DFT0000915	401A/457 ER	10-000-2160		75.60
04/10/2024	DFT0000915	401A/457 ER	20-000-2160		880.31
04/10/2024	DFT0000915	401A/457 ER	20-000-2160		8,933.30
04/10/2024	DFT0000915	401A/457 ER	30-000-2160		9,522.38
04/10/2024	DFT0000915	401A/457 ER	30-000-2160		939.01
04/24/2024	DFT0000921	457b Roth EE Contribution	10-000-2161		367.85
04/24/2024	DFT0000921	457b Roth EE Contribution	20-000-2161		272.23
04/24/2024	DFT0000921	457b Roth EE Contribution	30-000-2161		592.66
04/24/2024	DFT0000922	457B EE Contribution	10-000-2161		6,711.23
04/24/2024	DFT0000922	457B EE Contribution	20-000-2161		1,834.61
04/24/2024	DFT0000922	457B EE Contribution	30-000-2161		1,440.39
04/24/2024	DFT0000923	457b EE Contribution	10-000-2161		2,312.10
04/24/2024	DFT0000923	457b EE Contribution	20-000-2161		1,682.85
04/24/2024	DFT0000923	457b EE Contribution	30-000-2161		2,364.54
04/24/2024	DFT0000928	401A/457 ER	10-000-2160		93.67
04/24/2024	DFT0000928	401A/457 ER	10-000-2160		1,666.95
04/24/2024	DFT0000928	401A/457 ER	10-000-2160		18,852.16
04/24/2024	DFT0000928	401A/457 ER	20-000-2160		823.04

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04/24/2024	DFT0000928	401A/457 ER	20-000-2160		8,335.12
04/24/2024	DFT0000928	401A/457 ER	30-000-2160		8,977.82
04/24/2024	DFT0000928	401A/457 ER	30-000-2160		887.01
<b>Vendor 00609 - Orion Total:</b>					<b>117,551.91</b>
<b>Vendor: 02230 - Park Consulting Group, Inc.</b>					
04/10/2024	10838	EnerGov Consulting	10-130-6106		3,550.00
<b>Vendor 02230 - Park Consulting Group, Inc. Total:</b>					<b>3,550.00</b>
<b>Vendor: 01380 - Phenova</b>					
04/26/2024	4869	Required Proficiency Testing	30-210-6110		1,196.04
04/26/2024	4869	Required Proficiency Testing	20-210-6110		533.87
04/26/2024	4869	Required Proficiency Testing	20-210-6110		183.39
04/26/2024	4869	Required Proficiency Testing	30-210-6110		352.85
<b>Vendor 01380 - Phenova Total:</b>					<b>2,266.15</b>
<b>Vendor: 01395 - Pitney Bowes, Inc.</b>					
04/17/2024	4846	Postage Meter Ink Cartridge	10-000-6180		98.36
<b>Vendor 01395 - Pitney Bowes, Inc. Total:</b>					<b>98.36</b>
<b>Vendor: 02551 - Richard Cook</b>					
04/17/2024	4847	HET Rebate	10-105-6237		200.00
<b>Vendor 02551 - Richard Cook Total:</b>					<b>200.00</b>
<b>Vendor: 01476 - Robert Gonzalez</b>					
04/04/2024	10830	Mileage Reimbursement - CWEA Awards	10-310-6220		227.80
<b>Vendor 01476 - Robert Gonzalez Total:</b>					<b>227.80</b>
<b>Vendor: 01484 - Robert Larson</b>					
04/17/2024	10843	Health & Wellness	10-110-6200		40.00
<b>Vendor 01484 - Robert Larson Total:</b>					<b>40.00</b>
<b>Vendor: 02552 - Robert Penny</b>					
04/17/2024	4848	HET Rebate	10-105-6237		200.00
<b>Vendor 02552 - Robert Penny Total:</b>					<b>200.00</b>
<b>Vendor: 02548 - Sebastian Calvo</b>					
04/10/2024	4832	HET Rebate	10-105-6237		191.89
<b>Vendor 02548 - Sebastian Calvo Total:</b>					<b>191.89</b>
<b>Vendor: 01608 - Shred Pro, Inc.</b>					
04/17/2024	4849	Document Shredding	10-000-6100		68.00
<b>Vendor 01608 - Shred Pro, Inc. Total:</b>					<b>68.00</b>
<b>Vendor: 02338 - Sierra Manors HOA</b>					
04/03/2024	4814	12 Months HOA Dues - SM101	96-000-6115		4,398.48
04/03/2024	4814	12 Months HOA Dues - SM55	96-000-6115		5,274.48
<b>Vendor 02338 - Sierra Manors HOA Total:</b>					<b>9,672.96</b>
<b>Vendor: 01639 - Snowcreek Athletic Club</b>					
04/26/2024	4870	Snowcreek Dues	10-000-2170		368.00
04/26/2024	4870	Snowcreek Dues	20-000-2170		509.53
04/26/2024	4870	Snowcreek Dues	30-000-2170		249.47
<b>Vendor 01639 - Snowcreek Athletic Club Total:</b>					<b>1,127.00</b>
<b>Vendor: 01650 - Southern California Edison - District</b>					
04/10/2024	4833	Electricity	10-000-6230		8,684.22
04/10/2024	4833	Electricity	20-220-6230		20,439.49
04/10/2024	4833	Electricity	20-230-6230		486.08
04/10/2024	4833	Electricity	30-240-6230		2,915.88
<b>Vendor 01650 - Southern California Edison - District Total:</b>					<b>32,525.67</b>
<b>Vendor: 01649 - Southern California Edison - Housing</b>					
04/10/2024	4834	Electricity - SM55	96-000-6115		85.09
<b>Vendor 01649 - Southern California Edison - Housing Total:</b>					<b>85.09</b>

## Board Check Register

Payment Dates: 4/1/2024 - 4/30/2024

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
<b>Vendor: 01648 - Southern California Edison - WWTP</b>					
04/26/2024	4871	Electricity	30-240-6230		5,406.02
<b>Vendor 01648 - Southern California Edison - WWTP Total:</b>					<b>5,406.02</b>
<b>Vendor: 01662 - Standard Insurance Company</b>					
04/25/2024	DFT0000932	Premium Adjustment	10-000-6020		20.18
04/30/2024	DFT0000912	Disability - Long Term	10-000-2150		495.58
04/30/2024	DFT0000912	Disability - Long Term	20-000-2150		229.34
04/30/2024	DFT0000912	Disability - Long Term	30-000-2150		244.04
04/30/2024	DFT0000913	Disability - Short Term	10-000-2150		77.28
04/30/2024	DFT0000913	Disability - Short Term	20-000-2150		35.91
04/30/2024	DFT0000913	Disability - Short Term	30-000-2150		37.90
04/30/2024	DFT0000925	Disability - Long Term	10-000-2150		483.53
04/30/2024	DFT0000925	Disability - Long Term	20-000-2150		213.94
04/30/2024	DFT0000925	Disability - Long Term	30-000-2150		230.15
04/30/2024	DFT0000926	Disability - Short Term	10-000-2150		75.42
04/30/2024	DFT0000926	Disability - Short Term	20-000-2150		33.56
04/30/2024	DFT0000926	Disability - Short Term	30-000-2150		35.68
<b>Vendor 01662 - Standard Insurance Company Total:</b>					<b>2,212.51</b>
<b>Vendor: 02005 - State of California Franchise Tax Board</b>					
04/10/2024	4835	Case No. 550198169	10-000-2170		100.00
04/10/2024	4836	Jessy Ruiz Acct. 618581617	20-000-2170		101.08
04/10/2024	4836	Jessy Ruiz Acct. 618581617	30-000-2170		101.05
04/26/2024	4872	Case No. 550198169	10-000-2170		100.00
<b>Vendor 02005 - State of California Franchise Tax Board Total:</b>					<b>402.13</b>
<b>Vendor: 01669 - Stephanie Hake</b>					
04/10/2024	10839	Health & Wellness	10-110-6200		40.00
<b>Vendor 01669 - Stephanie Hake Total:</b>					<b>40.00</b>
<b>Vendor: 01701 - Steve's Auto &amp; Truck Parts</b>					
04/03/2024	4815	Brake Fluid	20-220-6155		9.15
04/03/2024	4815	Air Chucks	10-310-6155		61.06
04/10/2024	4837	Battery - #72	10-330-6155		378.46
04/10/2024	4837	5W20 Motor Oil	10-000-1200		116.11
04/10/2024	4837	Battery Chargers	10-310-6155		86.18
04/10/2024	4837	Coolant	10-310-6155		15.40
04/10/2024	4837	Antifreeze for Generator at WWTP	30-240-6145		21.68
04/26/2024	4873	Core Deposit Refund	10-330-6155		-19.40
04/26/2024	4873	Oil Filters, Wiper Blades	10-000-1200		188.69
<b>Vendor 01701 - Steve's Auto &amp; Truck Parts Total:</b>					<b>857.33</b>
<b>Vendor: 01731 - SWRCB-DWOCP</b>					
04/03/2024	4817	T4 Cert. Renewal - Solomon	20-220-6160		105.00
04/03/2024	4816	T3 Cert. Application - Monroe	20-220-6160		90.00
04/17/2024	4851	C2 Renewal - Weiland	30-310-6160		150.00
04/17/2024	4850	D3 Exam - Lewis	10-330-6160		100.00
<b>Vendor 01731 - SWRCB-DWOCP Total:</b>					<b>445.00</b>
<b>Vendor: 01740 - Tamarack Owners Association</b>					
04/03/2024	4818	12 Months HOA Dues - TAM2	96-000-6115		6,300.00
<b>Vendor 01740 - Tamarack Owners Association Total:</b>					<b>6,300.00</b>
<b>Vendor: 01770 - The Sheet, Inc.</b>					
04/10/2024	4838	Job Ads	10-110-6190		112.50
<b>Vendor 01770 - The Sheet, Inc. Total:</b>					<b>112.50</b>
<b>Vendor: 01772 - The Window Fair</b>					
04/10/2024	4839	Blinds - Finance Office	10-330-6150		888.94
<b>Vendor 01772 - The Window Fair Total:</b>					<b>888.94</b>

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Payment Dates: 4/1/2024 - 4/30/2024

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
<b>Vendor: 01792 - Timberline HOA</b>					
04/03/2024	4819	12 Months HOA Dues - TL14915	96-000-6115		7,440.00
<b>Vendor 01792 - Timberline HOA Total:</b>					<b>7,440.00</b>
<b>Vendor: 01816 - Town of Mammoth Lakes</b>					
04/30/2024	4880	Encroachment Permit	21-000-1301	24A02CS	100.00
04/30/2024	4880	Encroachment Permit	22-000-1301	24W01CS	600.00
04/30/2024	4880	Encroachment Permit	23-000-1301	24WW01CS	100.00
04/30/2024	4880	Encroachment Permit	23-000-1301	24WW07CS	100.00
04/30/2024	4880	Encroachment Permit	33-000-1301	21WW06CS	100.00
<b>Vendor 01816 - Town of Mammoth Lakes Total:</b>					<b>1,000.00</b>
<b>Vendor: 01826 - Twilight Window Cleaning</b>					
04/30/2024	4881	Interior & Exterior Window Cleaning	10-000-6150		1,600.00
<b>Vendor 01826 - Twilight Window Cleaning Total:</b>					<b>1,600.00</b>
<b>Vendor: 01828 - Tyler Technologies, Inc.</b>					
04/10/2024	4840	Q4 TSM Portal Transactio...	10-120-6105		2,115.00
04/10/2024	4840	Q4 TSM Portal SMS Fees	10-120-6105		3.80
04/26/2024	4874	5 EnerGov Seats (4/1/24 - 8/31/24)	10-130-6105		2,009.58
<b>Vendor 01828 - Tyler Technologies, Inc. Total:</b>					<b>4,128.38</b>
<b>Vendor: 02554 - United States Postal Service</b>					
04/23/2024	4853	Tax Roll Certified Letters	10-000-6185		78.57
<b>Vendor 02554 - United States Postal Service Total:</b>					<b>78.57</b>
<b>Vendor: 01840 - USA Blue Book</b>					
04/04/2024	10831	Hach StablCal Calibration Set w/ RFID & Eyewash Ta	20-230-6120		818.83
04/04/2024	10831	Hach StablCal Calibration Set w/ RFID & Eyewash Ta	20-230-6180		65.67
04/04/2024	10831	Calibration Inspection Labels	20-230-6180		44.06
04/29/2024	10856	TU5 StablCal Vials w/RFID	20-230-6180		796.28
04/29/2024	10856	TU5 StablCal Vials w/RFID	20-230-6180		796.28
04/29/2024	10856	Credit for Faulty Merchandise	20-230-6180		-796.28
<b>Vendor 01840 - USA Blue Book Total:</b>					<b>1,724.84</b>
<b>Vendor: 01856 - Verizon Wireless - Data Collectors</b>					
04/17/2024	10844	Data Plan for Meter Data Collectors	20-320-6210		121.48
<b>Vendor 01856 - Verizon Wireless - Data Collectors Total:</b>					<b>121.48</b>
<b>Vendor: 01854 - Verizon Wireless</b>					
04/04/2024	10832	Cell Phone/iPad Equipment and Data Plans	10-100-6210		72.10
04/04/2024	10832	Cell Phone/iPad Equipment and Data Plans	10-130-6210		79.30
04/04/2024	10832	Cell Phone/iPad Equipment and Data Plans	10-310-6210		36.54
04/04/2024	10832	Cell Phone/iPad Equipment and Data Plans	10-320-6210		72.06
04/04/2024	10832	Cell Phone/iPad Equipment and Data Plans	10-330-6210		45.41
04/04/2024	10832	Cell Phone/iPad Equipment and Data Plans	10-400-6210		21.06
04/04/2024	10832	Cell Phone/iPad Equipment and Data Plans	20-220-6210		28.14
04/04/2024	10832	Cell Phone/iPad Equipment and Data Plans	30-240-6210		28.33
<b>Vendor 01854 - Verizon Wireless Total:</b>					<b>382.94</b>
<b>Vendor: 01887 - Weco Industries, LLC</b>					
04/29/2024	10857	Cues TV Van Trouble Shooting Kit	30-310-6120		598.96

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Payment Dates: 4/1/2024 - 4/30/2024

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
04/29/2024	10857	Cues TV Van Trouble Shooting Kit	30-310-6120		2,960.36
04/29/2024	10857	Strain Relief w/Cable Assembly	30-310-6145		356.81
				<b>Vendor 01887 - Weco Industries, LLC Total:</b>	<b>3,916.13</b>
<b>Vendor: 01890 - Wells Fargo VISA</b>					
04/26/2024	DFT0000934	Adobe	10-100-6105		19.99
04/26/2024	DFT0000934	Adobe	10-100-6105		19.99
04/26/2024	DFT0000934	Adobe	10-120-6105		19.99
04/26/2024	DFT0000934	Adobe	10-130-6105		263.88
04/26/2024	DFT0000934	Adobe	10-200-6105		19.99
04/26/2024	DFT0000934	Adobe	10-210-6105		12.99
04/26/2024	DFT0000934	Adobe	10-210-6105		119.88
04/26/2024	DFT0000934	Adobe	20-220-6105		19.99
04/26/2024	DFT0000934	Adobe	30-240-6105		12.99
04/26/2024	DFT0000934	Burgers	10-100-6123		60.14
04/26/2024	DFT0000934	Burgers	10-100-6215		27.00
04/26/2024	DFT0000934	Burgers	10-100-6215		63.43
04/26/2024	DFT0000934	Canva	10-130-6105		14.99
04/26/2024	DFT0000934	Carhartt	30-240-6124		129.26
04/26/2024	DFT0000934	Carid.Com	30-240-6120		35.18
04/26/2024	DFT0000934	Certified Classes	10-105-6215		1,400.00
04/26/2024	DFT0000934	Chevron	30-240-6155		40.00
04/26/2024	DFT0000934	Costco	10-000-6180		375.92
04/26/2024	DFT0000934	Cummins	20-230-6145		366.31
04/26/2024	DFT0000934	CWEA	30-310-6160		98.00
04/26/2024	DFT0000934	CWEA	30-310-6160		221.00
04/26/2024	DFT0000934	CWEA	30-310-6160		103.00
04/26/2024	DFT0000934	DTV	10-000-6123		142.99
04/26/2024	DFT0000934	Adobe	10-210-6105		-12.56
04/26/2024	DFT0000934	Amazon	10-000-1200		197.18
04/26/2024	DFT0000934	Amazon	10-000-6180		12.61
04/26/2024	DFT0000934	Amazon	10-000-6180		49.58
04/26/2024	DFT0000934	Amazon	10-130-6181		156.92
04/26/2024	DFT0000934	Amazon	10-130-6182		73.15
04/26/2024	DFT0000934	Amazon	10-210-6120		11.84
04/26/2024	DFT0000934	Amazon	10-210-6120		35.17
04/26/2024	DFT0000934	Amazon	10-210-6180		23.63
04/26/2024	DFT0000934	Amazon	10-330-6181		154.77
04/26/2024	DFT0000934	Amazon	10-400-6180		45.33
04/26/2024	DFT0000934	Engineer Supply	30-310-6120		229.99
04/26/2024	DFT0000934	Galco- Moto	30-240-6145		80.72
04/26/2024	DFT0000934	GFOA	10-120-6160		160.00
04/26/2024	DFT0000934	Giovannis	10-100-6215		171.79
04/26/2024	DFT0000934	Govconnection	10-130-6181		1,681.85
04/26/2024	DFT0000934	Grand Sierra	10-310-6220		224.87
04/26/2024	DFT0000934	Hing's Donuts	10-000-6123		46.70
04/26/2024	DFT0000934	Hose Whse	10-320-6120		109.88
04/26/2024	DFT0000934	Hotels.com	10-310-6220		48.40
04/26/2024	DFT0000934	Instrumart	30-240-6145		9,177.70
04/26/2024	DFT0000934	Amazon	10-330-6181		-147.78
04/26/2024	DFT0000934	Apple.com	10-100-6210		0.99
04/26/2024	DFT0000934	Logi Store	10-130-6182		484.84
04/26/2024	DFT0000934	Looney Bean	10-000-6180		32.78
04/26/2024	DFT0000934	Motor Whse	30-240-6145		637.56
04/26/2024	DFT0000934	Paiute Gas	10-000-6125		54.79
04/26/2024	DFT0000934	Partsofgenerator	20-230-6145		48.48
04/26/2024	DFT0000934	Pilot	10-400-6220		34.28
04/26/2024	DFT0000934	Pilot	10-400-6220		9.47
04/26/2024	DFT0000934	Prolighting	10-330-6150		632.25
04/26/2024	DFT0000934	Rite Aid	10-310-6180		3.01



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Payment Dates: 4/1/2024 - 4/30/2024

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
04/26/2024	DFT0000934	Robertos	10-100-6123		54.48
04/26/2024	DFT0000934	Robertos	10-100-6215		26.85
04/26/2024	DFT0000934	Safety Supply	30-240-6180		277.37
04/26/2024	DFT0000934	Atlantis	10-200-6220		45.20
04/26/2024	DFT0000934	Atlantis	10-210-6220		41.19
04/26/2024	DFT0000934	Atlantis	10-210-6220		45.20
04/26/2024	DFT0000934	Atlantis	10-310-6220		45.20
04/26/2024	DFT0000934	Atlantis	10-310-6220		45.20
04/26/2024	DFT0000934	Speedway	10-200-6155		12.00
04/26/2024	DFT0000934	Squeeze In	10-310-6220		91.08
04/26/2024	DFT0000934	Staples	10-000-6180		8.49
04/26/2024	DFT0000934	Staples	10-000-6180		76.99
04/26/2024	DFT0000934	Staples	10-000-6180		102.36
04/26/2024	DFT0000934	Staples	10-000-6180		57.50
04/26/2024	DFT0000934	Staples	10-000-6180		72.88
04/26/2024	DFT0000934	Staples	10-000-6180		-8.49
04/26/2024	DFT0000934	Starlink	10-130-6105		120.00
04/26/2024	DFT0000934	State and Fed	10-110-6180		73.20
04/26/2024	DFT0000934	Summit Racing	30-310-6120		53.81
04/26/2024	DFT0000934	TPC Training	10-320-6215		1,495.00
04/26/2024	DFT0000934	UI	10-130-6181		605.46
04/26/2024	DFT0000934	UPS	10-000-6185		66.75
04/26/2024	DFT0000934	UPS	10-000-6185		32.90
04/26/2024	DFT0000934	UPS	10-000-6185		32.90
04/26/2024	DFT0000934	UPS	10-000-6185		32.90
04/26/2024	DFT0000934	UPS	10-210-6185		83.17
04/26/2024	DFT0000934	UPS	10-210-6185		214.30
04/26/2024	DFT0000934	UPS	22-000-1301	21W03CS	389.61
04/26/2024	DFT0000934	UPS	30-310-6145		30.28
04/26/2024	DFT0000934	Usabluebook	30-310-6120		711.15
04/26/2024	DFT0000934	Atlantis	10-320-6220		-105.09
04/26/2024	DFT0000934	AWWA	10-105-6215		50.00
04/26/2024	DFT0000934	USPS	10-000-6185		30.45
04/26/2024	DFT0000934	USPS	10-000-6185		5.08
04/26/2024	DFT0000934	VCN	10-000-6205		52.50
04/26/2024	DFT0000934	Vesta	10-200-6210		36.49
04/26/2024	DFT0000934	Vons	10-000-6123		31.94
04/26/2024	DFT0000934	Vons	10-000-6123		97.05
04/26/2024	DFT0000934	Vons	10-100-6215		40.58
04/26/2024	DFT0000934	Walmart	10-000-6180		36.50
04/26/2024	DFT0000934	Water College	30-310-6215		50.00
04/26/2024	DFT0000934	Water Programs	10-330-6215		75.00
04/26/2024	DFT0000934	Water Programs	20-220-6215		204.25
04/26/2024	DFT0000934	White Cap	30-310-6145		899.03
04/26/2024	DFT0000934	WQI	20-300-6215		800.00
04/26/2024	DFT0000934	Zoom	10-000-6215		40.00
04/26/2024	DFT0000934	Azucar	10-400-6220		17.22
04/26/2024	DFT0000934	Zoro Tools	10-000-6180		73.38
04/26/2024	DFT0000934	Zoro Tools	10-000-6180		37.86
04/26/2024	DFT0000934	Baseline Equip	30-310-6120		247.63
04/26/2024	DFT0000934	Batteryclerk	10-330-6150		103.08
04/26/2024	DFT0000934	Big Outdoors	10-310-6120		9.15
				<b>Vendor 01890 - Wells Fargo VISA Total:</b>	<b>25,824.13</b>
<b>Vendor: 01900 - Western Nevada Supply Company</b>					
04/29/2024	10858	Manhole Frames and Covers	23-000-1301	24WW07CM	9,158.64
04/29/2024	10858	Manhole Frames and Covers	23-000-1301	24WW07CM	11,029.29
				<b>Vendor 01900 - Western Nevada Supply Company Total:</b>	<b>20,187.93</b>
				<b>Grand Total:</b>	<b>855,233.81</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
10 - Administration	256,951.76
20 - Water Operations	111,026.73
21 - Admin Capital Replacement	100.00
22 - Water Capital Replacement	119,550.66
23 - Wastewater Capital Replacement	131,177.47
30 - Wastewater Operations	182,726.64
33 - Wastewater Capital Expansion	100.00
96 - New Enterprise	53,600.55
<b>Grand Total:</b>	<b>855,233.81</b>

## Account Summary

Account Number	Account Name	Payment Amount
10-000-1200	Inventory - Warehouse	4,154.71
10-000-2150	Ee Insurance Benefits Pa...	45,699.58
10-000-2151	Health Saving Acct. Paya...	774.48
10-000-2160	Pension Contribution Pa...	41,785.10
10-000-2161	Ee Deferred Comp Contr...	19,480.16
10-000-2165	Accrued Workers Comp	2,780.45
10-000-2170	Employee Deductions - ...	772.96
10-000-2200	Payroll Taxes - Federal	29,357.78
10-000-2210	Payroll Taxes - State	11,368.73
10-000-6020	Employee Benefits - Gro...	2,184.63
10-000-6022	Employee Benefits - Wor...	102.04
10-000-6100	Outside Services	2,683.64
10-000-6123	Employee Engagement	318.68
10-000-6125	Gasoline	54.79
10-000-6150	M & R - Buildings	4,583.33
10-000-6155	M & R - Vehicles	1,722.80
10-000-6180	Operating Supplies	2,441.41
10-000-6185	Postage/Freight	279.55
10-000-6205	Permits & Licensing	52.50
10-000-6210	Telephone	1,540.14
10-000-6215	Training & Meetings	40.00
10-000-6230	Utilities - Electric	8,684.22
10-000-6231	Utilities - Propane	1,678.88
10-100-6105	Software Licenses/Agre...	39.98
10-100-6123	Employee Engagement	114.62
10-100-6140	Legal Services	2,610.00
10-100-6160	Memberships/Certificati...	260.00
10-100-6190	Advertising Publications...	500.00
10-100-6210	Telephone	73.09
10-100-6215	Training & Meetings	329.65
10-100-6237	Water Conservation	800.00
10-105-6215	Training & Meetings	1,450.00
10-105-6237	Water Conservation	2,908.96
10-110-6140	Legal Services	2,697.90
10-110-6180	Operating Supplies	73.20
10-110-6190	Advertising Publications...	344.58
10-110-6200	Safety	399.83
10-120-6100	Outside Services	1,893.18
10-120-6105	Software Licenses/Agre...	2,138.79
10-120-6110	Professional Services	343.75
10-120-6160	Memberships/Certificati...	160.00
10-130-6105	Software Licenses/Agre...	11,550.73
10-130-6106	IT Services	6,906.66
10-130-6180	Operating Supplies	27.29
10-130-6181	Computer Systems/Equi...	28,795.49

## Account Summary

Account Number	Account Name	Payment Amount
10-130-6182	Peripherals	557.99
10-130-6210	Telephone	79.30
10-200-6105	Software Licenses/Agre...	19.99
10-200-6123	Employee Engagement	99.37
10-200-6155	M & R - Vehicles	12.00
10-200-6210	Telephone	36.49
10-200-6220	Travel Expenses	45.20
10-210-6105	Software Licenses/Agre...	120.31
10-210-6111	Outside Lab Services	59.45
10-210-6120	Operating Tools/Equipm...	47.01
10-210-6180	Operating Supplies	23.63
10-210-6185	Postage/Freight	297.47
10-210-6220	Travel Expenses	86.39
10-300-6155	M & R - Vehicles	502.89
10-310-6120	Operating Tools/Equipm...	9.15
10-310-6155	M & R - Vehicles	1,629.80
10-310-6180	Operating Supplies	195.38
10-310-6210	Telephone	36.54
10-310-6220	Travel Expenses	682.55
10-320-6120	Operating Tools/Equipm...	708.75
10-320-6180	Operating Supplies	100.94
10-320-6210	Telephone	72.06
10-320-6215	Training & Meetings	1,495.00
10-320-6220	Travel Expenses	-105.09
10-330-6124	Employee Uniform	117.45
10-330-6145	M & R - Line Repair/Equi...	610.83
10-330-6150	M & R - Buildings	1,634.60
10-330-6155	M & R - Vehicles	359.06
10-330-6160	Memberships/Certificati...	100.00
10-330-6180	Operating Supplies	104.23
10-330-6181	Computer Systems/Equi...	6.99
10-330-6210	Telephone	45.41
10-330-6215	Training & Meetings	75.00
10-400-6180	Operating Supplies	45.33
10-400-6210	Telephone	21.06
10-400-6220	Travel Expenses	60.97
20-000-2150	Ee Insurance Benefits Pa...	19,556.42
20-000-2160	Pension Contribution Pa...	18,971.77
20-000-2161	Ee Deferred Comp Contr...	8,033.26
20-000-2165	Accrued Workers Comp	6,463.78
20-000-2170	Employee Deductions - ...	1,274.28
20-000-2200	Payroll Taxes - Federal	11,058.96
20-000-2210	Payroll Taxes - State	3,960.46
20-210-6110	Professional Services	717.26
20-210-6111	Outside Lab Services	4,418.05
20-210-6180	Operating Supplies	10,532.58
20-220-6105	Software Licenses/Agre...	19.99
20-220-6120	Operating Tools/Equipm...	1,046.26
20-220-6145	M & R - Line Repair/Equi...	58.54
20-220-6155	M & R - Vehicles	12.53
20-220-6160	Memberships/Certificati...	195.00
20-220-6180	Operating Supplies	29.60
20-220-6210	Telephone	28.14
20-220-6215	Training & Meetings	204.25
20-220-6230	Utilities - Electric	20,439.49
20-220-6231	Utilities - Propane	745.86
20-230-6120	Operating Tools/Equipm...	818.83
20-230-6145	M & R - Line Repair/Equi...	458.55

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
20-230-6180	Operating Supplies	920.55
20-230-6230	Utilities - Electric	486.08
20-300-6215	Training & Meetings	800.00
20-320-6145	M & R - Line Repair/Equi...	47.46
20-320-6180	Operating Supplies	-392.70
20-320-6210	Telephone	121.48
21-000-1301	Construction in Progress	100.00
22-000-1301	Construction in Progress	989.61
22-000-1317	Equipment	82,262.94
22-000-1320	Vehicles	28,526.60
22-340-6155	M & R - Vehicles	7,771.51
23-000-1301	Construction in Progress	20,387.93
23-000-1317	Equipment	82,262.94
23-000-1320	Vehicles	28,526.60
30-000-2150	Ee Insurance Benefits Pa...	20,072.60
30-000-2160	Pension Contribution Pa...	20,326.22
30-000-2161	Ee Deferred Comp Contr...	8,955.40
30-000-2165	Accrued Workers Comp	6,657.25
30-000-2170	Employee Deductions - ...	960.91
30-000-2200	Payroll Taxes - Federal	12,740.95
30-000-2210	Payroll Taxes - State	4,777.86
30-210-6110	Professional Services	1,548.89
30-210-6111	Outside Lab Services	4,643.46
30-210-6180	Operating Supplies	6,331.28
30-240-6100	Outside Services	38,816.76
30-240-6102	Sludge Disposal	3,776.83
30-240-6105	Software Licenses/Agre...	12.99
30-240-6120	Operating Tools/Equipm...	349.76
30-240-6124	Employee Uniform	129.26
30-240-6145	M & R - Line Repair/Equi...	9,998.53
30-240-6150	M & R - Buildings	17.41
30-240-6155	M & R - Vehicles	1,445.82
30-240-6179	Operating Chemicals	20,526.27
30-240-6180	Operating Supplies	343.03
30-240-6210	Telephone	28.33
30-240-6230	Utilities - Electric	8,321.90
30-240-6231	Utilities - Propane	1,506.78
30-310-6120	Operating Tools/Equipm...	4,801.90
30-310-6145	M & R - Line Repair/Equi...	4,731.79
30-310-6160	Memberships/Certificati...	572.00
30-310-6215	Training & Meetings	50.00
30-320-6120	Operating Tools/Equipm...	276.65
30-330-6150	M & R - Buildings	5.81
33-000-1301	Construction in Progress	100.00
96-000-6115	Employee Housing Expe...	53,600.55
	<b>Grand Total:</b>	<b>855,233.81</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	833,656.27
21W03CS	389.61
21WW06CS	100.00
24A02CS	100.00
24W01CS	600.00
24WW01CS	100.00
24WW07CM	20,187.93

**Project Account Summary**

Project Account Key  
24WW07CS

Payment Amount  
100.00  
**855,233.81**

**Grand Total:**

<u>Merchant Name</u>	<u>Fund GL Account</u>	<u>Cardholder</u>	<u>Amount</u>	<u>Description</u>
Adobe	10-100-6105	Mark Busby	19.99	Adobe pro
Adobe	10-100-6105	Stephanie Hake	19.99	Document Editing - Monthly
Adobe	10-120-6105	Melissa Bretz	19.99	Adobe
Adobe	10-130-6105	Parker Gregory	263.88	Software
Adobe	10-200-6105	Clay Murray	19.99	Adobe acrobat license
Adobe	10-210-6105	Sarah Minich	(12.56)	Adobe Acrobat
Adobe	10-210-6105	Sarah Minich	12.99	Adobe Acrobat
Adobe	10-210-6105	Sarah Minich	119.88	Adobe Acrobat for the year
Adobe	20-220-6105	Eric Solomon	19.99	Monthly subscription
Adobe	30-240-6105	Steven Sornoso	12.99	Monthly Subscription
<b>Adobe Total</b>			<b>497.13</b>	
Amazon	10-000-1200	MCWD Vendors	197.18	Electrical Tape
Amazon	10-000-6180	MCWD Vendors	49.58	Office Supplies - Notebooks
Amazon	10-000-6180	MCWD Vendors	12.61	Pens
Amazon	10-130-6181	MCWD Vendors	156.92	Computer Dock
Amazon	10-130-6182	MCWD Vendors	73.15	iPad Cover with Keyboard - Pijuan
Amazon	10-210-6120	MCWD Vendors	11.84	Dry Erase Boards
Amazon	10-210-6120	MCWD Vendors	35.17	Wall Sign Holder, Clock
Amazon	10-210-6180	MCWD Vendors	23.63	Acrylic Sign Holders
Amazon	10-330-6181	MCWD Vendors	(147.78)	Credit for Returned Merchandise
Amazon	10-330-6181	MCWD Vendors	154.77	iPad Cover/Keyboard - Pijuan
Amazon	10-400-6180	MCWD Vendors	45.33	Disposable Shoe Covers
<b>Amazon Total</b>			<b>612.40</b>	
Apple.com	10-100-6210	Mark Busby	0.99	Cell phone data storage/management
<b>Apple.com Total</b>			<b>0.99</b>	
Atlantis	10-200-6220	Clay Murray	45.20	hotel resort fee for CWEA awards
Atlantis	10-210-6220	Robert Medhurst	45.20	Resort fee for accommodations
Atlantis	10-210-6220	Robert Medhurst	41.19	CWEA meeting breakfast
Atlantis	10-310-6220	Robert Gonzalez	45.20	CWEA award resort fee
Atlantis	10-310-6220	Robert Larson	45.20	cwea award resort fee
Atlantis	10-320-6220	Aaron Derue	(105.09)	CWEA awards
<b>Atlantis Total</b>			<b>116.90</b>	
AWWA	10-105-6215	Cecil Bundesen	50.00	Backflow Webinar- The CCCPH
<b>AWWA Total</b>			<b>50.00</b>	
Azucar	10-400-6220	Nicholas Holt	17.22	PE exam lunch
<b>Azucar Total</b>			<b>17.22</b>	
Baseline Equip	30-310-6120	MCWD Vendors	247.63	Pipe-Mic II
<b>Baseline Equip Total</b>			<b>247.63</b>	
Batteryclerk	10-330-6150	Daniel Pijuan	103.08	E-Light Batteries
<b>Batteryclerk Total</b>			<b>103.08</b>	
Big Outdoors	10-310-6120	Timothy Brooks	9.15	Saw maintenance for tree removal
<b>Big Outdoors Total</b>			<b>9.15</b>	
Burgers	10-100-6123	Mark Busby	60.14	Employee engagement lunch
Burgers	10-100-6215	Mark Busby	27.00	Local business lunch meeting
Burgers	10-100-6215	Mark Busby	63.43	Lunch meeting with Clay
<b>Burgers Total</b>			<b>150.57</b>	
Canva	10-130-6105	Julie Burkhart	14.99	Canva

<b>Canva Total</b>			<b>14.99</b>	
Carhartt	30-240-6124	Kyle Burnett	129.26	Uniform - Shirts
<b>Carhartt Total</b>			<b>129.26</b>	
Carid.Com	30-240-6120	Amy Campbell	35.18	Scrub brush
<b>Carid.Com Total</b>			<b>35.18</b>	
Certified Classes	10-105-6215	Michael Draper	1,400.00	Training course
<b>Certified Classes Total</b>			<b>1,400.00</b>	
Chevron	30-240-6155	Melissa Bretz	40.00	Run Diagnostic on #111
<b>Chevron Total</b>			<b>40.00</b>	
Costco	10-000-6180	Amy Campbell	375.92	Paper goods & laundry supplies
<b>Costco Total</b>			<b>375.92</b>	
Cummins	20-230-6145	Daniel Pijuan	366.31	Repair to T6 Generator
<b>Cummins Total</b>			<b>366.31</b>	
CWEA	30-310-6160	Robert Larson	103.00	C2 renewal
CWEA	30-310-6160	Jessy Ruiz	98.00	Cert Renewal
CWEA	30-310-6160	Jessy Ruiz	221.00	CWEA renewal
<b>CWEA Total</b>			<b>422.00</b>	
DTV	10-000-6123	MCWD Vendors	142.99	DirecTV
<b>DTV Total</b>			<b>142.99</b>	
Engineer Supply	30-310-6120	MCWD Vendors	229.99	Leveling Rod
<b>Engineer Supply Total</b>			<b>229.99</b>	
Galco- Moto	30-240-6145	Tyler Nelson	80.72	spider coupling for return pump
<b>Galco- Moto Total</b>			<b>80.72</b>	
GFOA	10-120-6160	Jeffrey Beatty	160.00	GFOA annual membership
<b>GFOA Total</b>			<b>160.00</b>	
Giovannis	10-100-6215	Leanna Block	171.79	Food for March Board Meeting
<b>Giovannis Total</b>			<b>171.79</b>	
Govconnection	10-130-6181	Justin Mulbay	1,681.85	Server rack UPS replacements
<b>Govconnection Total</b>			<b>1,681.85</b>	
Grand Sierra	10-310-6220	Jessy Ruiz	224.87	Hotel reservation in Reno
<b>Grand Sierra Total</b>			<b>224.87</b>	
Hing's Donuts	10-000-6123	Rob Motley	46.70	doughnuts for staff meeting
<b>Hing's Donuts Total</b>			<b>46.70</b>	
Hose Whse	10-320-6120	Aaron Derue	109.88	Tips for vactor hose
<b>Hose Whse Total</b>			<b>109.88</b>	
Hotels.com	10-310-6220	Timothy Brooks	48.40	D-2 test
<b>Hotels.com Total</b>			<b>48.40</b>	
Instrumart	30-240-6145	MCWD Vendors	9,177.70	Flow Meter and Converter - Motley
<b>Instrumart Total</b>			<b>9,177.70</b>	
Logi Store	10-130-6182	Kyle Burnett	484.84	iPad Cases/Keyboards
<b>Logi Store Total</b>			<b>484.84</b>	
Looney Bean	10-000-6180	Honovaa Lewis	32.78	office coffee
<b>Looney Bean Total</b>			<b>32.78</b>	
Motor Whse	30-240-6145	Daniel Pijuan	637.56	Faulty VFD for Secondary Clarifier #2
<b>Motor Whse Total</b>			<b>637.56</b>	
Paiute Gas	10-000-6125	Jessy Ruiz	54.79	Needed fuel for on call truck
<b>Paiute Gas Total</b>			<b>54.79</b>	
Partsofgenerator	20-230-6145	MCWD Vendors	48.48	Part for T6 Generator

<b>Partsofgenerator Total</b>			<b>48.48</b>	
Pilot	10-400-6220	Nicholas Holt	9.47	PE exam travel lunch
Pilot	10-400-6220	Nicholas Holt	34.28	PE exam travel fuel
<b>Pilot Total</b>			<b>43.75</b>	
Prolighting	10-330-6150	Honovaa Lewis	632.25	lights for vehicle storage building.
<b>Prolighting Total</b>			<b>632.25</b>	
Rite Aid	10-310-6180	Jessy Ruiz	3.01	Cotton swabs for cleaning TV camera
<b>Rite Aid Total</b>			<b>3.01</b>	
Robertos	10-100-6123	Leanna Block	54.48	Department Lunch
Robertos	10-100-6215	Mark Busby	26.85	Local business/agency lunch meeting
<b>Robertos Total</b>			<b>81.33</b>	
Safety Supply	30-240-6180	Tyler Nelson	277.37	oxygen sensor for gas detector
<b>Safety Supply Total</b>			<b>277.37</b>	
Speedway	10-200-6155	Clay Murray	12.00	Car wash for vehicle 88
<b>Speedway Total</b>			<b>12.00</b>	
Squeeze In	10-310-6220	Robert Gonzalez	91.08	Breakfast for Bobby, Tim and Robert
<b>Squeeze In Total</b>			<b>91.08</b>	
Staples	10-000-6180	Leanna Block	76.99	Office Supplies
Staples	10-000-6180	Leanna Block	57.50	Office Supplies
Staples	10-000-6180	Leanna Block	72.88	Office Supplies
Staples	10-000-6180	Leanna Block	(8.49)	Office Supplies
Staples	10-000-6180	Leanna Block	8.49	Office Supplies
Staples	10-000-6180	Leanna Block	102.36	Office Supplies
<b>Staples Total</b>			<b>309.73</b>	
Starlink	10-130-6105	MCWD Vendors	120.00	StarLink
<b>Starlink Total</b>			<b>120.00</b>	
State and Fed	10-110-6180	Melissa Reeves	73.20	Labor Law Posters
<b>State and Fed Total</b>			<b>73.20</b>	
Summit Racing	30-310-6120	Keith Weiland	53.81	battery disconnect for TV Van
<b>Summit Racing Total</b>			<b>53.81</b>	
TPC Training	10-320-6215	Michael Lesiak	1,495.00	Arc Flash Training
<b>TPC Training Total</b>			<b>1,495.00</b>	
UI	10-130-6181	Parker Gregory	605.46	Server Rack
<b>UI Total</b>			<b>605.46</b>	
UPS	10-000-6185	MCWD Vendors	32.90	Service Fee
UPS	10-000-6185	MCWD Vendors	66.75	Service Fee and Shipping Charges
UPS	10-000-6185	MCWD Vendors	32.90	Service Fee and Shipping Charges
UPS	10-000-6185	MCWD Vendors	32.90	Service Fee/Shipping Charges
UPS	10-210-6185	MCWD Vendors	83.17	Service Fee and Shipping Charges
UPS	10-210-6185	MCWD Vendors	214.30	Service Fee/Shipping Charges
UPS	22-000-1301	MCWD Vendors	389.61	Service Fee and Shipping Charges
UPS	30-310-6145	MCWD Vendors	30.28	Service Fee and Shipping Charges
<b>UPS Total</b>			<b>882.81</b>	
Usabluebook	30-310-6120	Keith Weiland	711.15	manhole debris catcher
<b>Usabluebook Total</b>			<b>711.15</b>	
USPS	10-000-6185	Leanna Block	5.08	Certified Mail with Signature
USPS	10-000-6185	Leanna Block	30.45	Overnight Mail
<b>USPS Total</b>			<b>35.53</b>	



VCN	10-000-6205	Michael Draper	52.50	CEQA filing - trucked recycled water
<b>VCN Total</b>			<b>52.50</b>	
Vesta	10-200-6210	MCWD Vendors	36.49	Clay's iPad Data Plan
<b>Vesta Total</b>			<b>36.49</b>	
Vons	10-000-6123	Stephanie Hake	31.94	Staff Meeting Snacks
Vons	10-000-6123	Stephanie Hake	97.05	Staff Meeting Snacks
Vons	10-100-6215	Leanna Block	40.58	Food for March Board Meeting
<b>Vons Total</b>			<b>169.57</b>	
Walmart	10-000-6180	MCWD Vendors	36.50	Hershey's Kisses
<b>Walmart Total</b>			<b>36.50</b>	
Water College	30-310-6215	Jessy Ruiz	50.00	Training course
<b>Water College Total</b>			<b>50.00</b>	
Water Programs	10-330-6215	Daniel Pijuan	75.00	D2Cert Enrollment
Water Programs	20-220-6215	Christopher Monroe	204.25	Water Treatment Vol. 2 Class
<b>Water Programs Total</b>			<b>279.25</b>	
White Cap	30-310-6145	Keith Weiland	899.03	Chemical Grout for Manholes
<b>White Cap Total</b>			<b>899.03</b>	
WQI	20-300-6215	Rob Motley	800.00	D3 class
<b>WQI Total</b>			<b>800.00</b>	
Zoom	10-000-6215	Stephanie Hake	40.00	Monthly Cloud Recording
<b>Zoom Total</b>			<b>40.00</b>	
Zoro Tools	10-000-6180	Rob Motley	37.86	coffee and coffee supplies for building
Zoro Tools	10-000-6180	Rob Motley	73.38	coffee/coffee supplies for building.
<b>Zoro Tools Total</b>			<b>111.24</b>	
<b>Total March Visa Transactions</b>			<b>25,824.13</b>	

# MINUTES

Thursday, April 18, 2024  
Mammoth Community Water District  
Regular Board Meeting

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*The Board of Directors convened in session at the hour of 5:31 p.m. No recess was taken, and the meeting was adjourned at 7:03 p.m.*

Prepared by:

Stephanie Hake  
Executive Assistant

ATTEST:

Mark Busby  
Board Secretary

**THE REGULAR MEETING** of the Board of Directors of the Mammoth Community Water District was held on Thursday, April 18, 2024 at 5:31 p.m.

### **ROLL CALL**

#### **Board Present**

Director: Tom Cage  
Director: Dennis Domaille  
Director: Elizabeth Hylton  
Director: Tom Smith  
Director: Gary Thompson

#### **Board Absent**

None

#### **Staff Present**

General Manager: Mark Busby  
District Engineer: Garrett Higerd  
Finance Manager: Jeff Beatty  
Operations Superintendent: Clay Murray  
Maintenance Superintendent: Rob Motley  
Information Services Manager: Justin Mulbay  
Human Resources Manager: Chris Weibert  
Principal Administrative Analyst: Michael Draper  
Executive Assistant: Stephanie Hake  
District Counsel: Joshua Horowitz (*attending via Zoom*)

#### **Guests Present**

Colin West – “Clean Up the Lake” (*attending via Zoom*)  
Che Johnson – Leibert, Cassidy, Whitmore (*attending via Zoom*)

### **PUBLIC FORUM**

*President Smith opened the public forum at 5:31 p.m.*

*Colin West with “Clean Up the Lake” addressed the Board. He briefly described a proposed project to remove underwater litter in many of the lakes in the Mammoth Lakes Basin. He said the project requires additional outside funding and requested the Board consider hearing more about the project and possible support at an upcoming board meeting.*

*No one else addressed the Board and President Smith closed the public forum at 5:33 p.m.*

### **CONSENT AGENDA A**

- A-1 Approve the March 2024 Check Disbursements**
- A-2 Approve the Minutes from the Special Board Meeting held March 21, 2024**
- A-3 Approve the Minutes from the Regular Meeting held March 21, 2024**

**A-4 Adopt Resolution No. 04-18-24-09 Setting a Public Hearing on the Report of Secured Delinquent Water and Sewer Charges as of March 31, 2024**

**A-5 Adopt Resolution No. 04-18-24-10 Setting a Public Hearing on the Report of Unsecured Delinquent Water and Sewer Charges as of March 31, 2024**

*Jeff Beatty commented that one of the accounts on the secured delinquent list (A-4, Exhibit A) had been removed since the board packet was distributed.*

*Director Cage made a motion.*

**BOARD ACTION – To approve Consent Agenda A, including the amended exhibit for item A-4**

MOVED BY: Director Cage  
SECONDED BY: Director Thompson  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

**CONSENT AGENDA B – DEPARTMENT REPORTS**

**B-1 Operations Department Report**

**B-5 Information Services Report**

**B-2 Maintenance Department Report**

**B-6 Personnel Services Report**

**B-3 Finance Department Report**

**B-7 Regulatory Support Services Report**

**B-4 Engineering Department Report**

**B-8 General Manager’s Report**

*Director Domaille made a motion.*

**BOARD ACTION – To approve Consent Agenda B**

MOVED BY: Director Domaille  
SECONDED BY: Director Cage  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

**CURRENT BUSINESS**

**C-1 Discuss and Consider Adopting Resolution No. 04-18-24-11 Approving an Annual Statement of Investment Policy**

*Jeff Beatty said that the minor changes being presented had been recommended by the District’s investment advisors and reflected industry best practices.*

*Director Cage suggested a change to the policy language that describes the five members of the committee (Section V, Investment Committee). The current language states the board members for the Investment Committee are the same members of the Finance Committee. It should be amended to state that only one member needs to be from the Finance Committee and the other board member can be any of the other four members. Attorney Horowitz suggested “...two members of the Board, including at least one member of the Finance Committee”.*

**BOARD ACTION – To adopt Resolution No. 04-18-24-11 approving the annual Statement of Investment Policy with the amended language in Section 5, A.**

MOVED BY: Director Cage  
SECONDED BY: Director Hylton  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

**C-2 Discuss and Consider Directing Staff to Update the District’s Section 457 Money Purchase Pension Plan Documents to Authorize Elected Officials to Participate in the Plan**

*Mark Busby said that Director Cage had inquired about the possibility for board members to participate in the District’s Section 457 Money Purchase Pension Plan (Plan). He said that the cost is minimal to change the documents to allow elected officials to invest up to the amount of their stipend in the Plan. He iterated that there would be no match from the District.*

*There were a couple of comments from board members. President Smith called for a motion.*

**BOARD ACTION – To direct staff to update the District’s Section 457 Money Purchase Pension Plan documents to authorize elected officials to participate in the Plan, provided amendment cost is no more than \$1,000**

MOVED BY: Director Cage  
SECONDED BY: Director Thompson  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

**C-3 Discuss and Consider Transferring Responsibility for Obtaining Annual Fiduciary Reports for the District’s Money Purchase Pension Plan from Oram & Kaylor to the District**

*Jeff Beatty described to the Board that the District has a fiduciary responsibility to the Money Purchase Pension Plan (Plan). A third party produces a semi-annual report assessing the investment options available in the plan as well as a comparative cost to participants. Currently, Oram & Kaylor obtains and pays for the report, and the cost is passed on to the plan participants. Best practice is for the District to pay for the report as the plan fiduciary and to eliminate the potential for a conflict-of-interest for Oram & Kaylor.*

*Director Cage echoed Mr. Beatty’s comments and added that the Pension Committee discussed the topic, and the change makes sense.*

*There was no discussion and Director Cage made a motion.*

**BOARD ACTION – To approve transferring the responsibility for obtaining the annual fiduciary reports for the District’s Money Purchase Pension Plan from Oram & Kaylor to the District**

MOVED BY: Director Cage  
SECONDED BY: Director Hylton  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

**C-4 Discuss and Consider Approving the Ad-Hoc Auditor Selection Committee’s Recommended Candidate for the New District Auditor and Authorize the Finance Manager to Execute an Engagement Letter with the Selected Candidate**

*Jeff Beatty said that staff initially received five responses to the Request for Proposals and through discussions with the ad-hoc committee, chose two candidates to conduct final interviews with.*

*Director Cage commended staff for doing the preliminary work that resulted in finding solid candidates to interview. He said the committee easily decided to recommend hiring Eadie Payne.*

**BOARD ACTION – To approve the ad-hoc Auditor Selection Committee’s recommended candidate for the new District auditor and authorize the Finance Manager to execute an Engagement Letter with the candidate**

MOVED BY: Director Hylton  
SECONDED BY: Director Cage  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

**C-5 Discuss and Consider Adopting Resolution No. 04-18-24-13 Declaring Easements Encumbering 58 Thompsons Way (APN 035-010-070-000) and 94 Berner Street (APN 033-041-011-000) Exempt Surplus Land Under Government Code Section 54221(f)(1)(E), and Authorize Execution and Recording of Deeds Quitclaiming those Easements to the Underlying Property Owners**

*Garrett Higerd said this item would be deferred to a later meeting.*

**BOARD ACTION – None**

**C-6 Discuss and Consider Adopting Resolution 04-18-24-12 – First Amended FY25 Salary and Authorized Positions Resolution No. 03-21-24-07**

- 1. Amending Salary Ranges for Represented Classes; and**
- 2. Amending Salary Ranges for Non-Represented Classes**

*Chris Weibert said the discussion for this item would be deferred to the Special Board Meeting later in the evening.*

**BOARD ACTION – None**

**COMMITTEE MEETINGS HELD DURING THE MONTH**

Ad-Hoc Auditor Selection Committee – April 3, 2024

Tom Cage  
Elizabeth Hylton

Ad-Hoc Auditor Selection Committee – April 10, 2024

Tom Cage  
Elizabeth Hylton

Ad-Hoc MOU Negotiations Committee – April 10, 2024

Tom Smith  
Tom Cage

Technical Services Committee – April 17, 2024

Gary Thompson  
Tom Cage (*alternate*)

Investment Committee – April 17, 2024

Tom Cage  
Elizabeth Hylton

Finance Committee – April 17, 2024

Tom Cage  
Elizabeth Hylton

Mono LAFCO:

Director Cage reported that the LAFCO meeting scheduled for April 11 was cancelled just before it was scheduled to convene; it has been rescheduled for April 30.

~

Ad-Hoc Auditor Selection Committee:

Director Cage said the discussions at the April 3<sup>rd</sup> and April 10<sup>th</sup> committee meetings resulted in tonight's selection of a new auditor.

~

Ad-Hoc MOU Negotiations Committee:

Director Cage said there was nothing to report.

~

Technical Services Committee:

Director Domaille said there was nothing notable discussed.

~

Investment Committee:

Director Cage stated that the Chandler Asset Management advisors are very knowledgeable and a pleasure to work with. Together with staff they have structured an investment strategy that is working very well for the District's financial goals. Director Hylton added that the advisors presented an insightful exercise that reflected selling older investments before they mature.

~

Finance Committee:

Director Hylton reported that most discussions at the committee meeting were routine. She noted that Plant Maintenance staff were working on some creative solutions to maintain peak performance of the solar farm as obsolete infrastructure components need replacement.

**DIRECTOR COMMENTS, REQUESTS, AND REPORTS**

*There were no comments from Directors.*

**ATTORNEY REPORT**

*Attorney Horowitz reported on the status of Initiative #1935 that would potentially significantly limit a public agency's ability to raise revenues. ACWA, CSDA, and other local government groups have been lobbying very hard in opposition to the initiative. There is a petition to prevent it from appearing on the November 2024 ballot scheduled to be heard by the Supreme Court on May 8. The court is expected to render a decision in the coming months. His office will report on developments as they are made available.*

*No recess was taken, and the Board went into closed session at 6:11 p.m.*

**CLOSED SESSION**

**D-1 Conference with Labor Negotiator**

Pursuant to Government Code section 54957.6

District Employee Relations Officer: Mark Busby

Employee Organization: International Union of Operating Engineers, Local Union No. 12

Unrepresented Employees: Management, Supervisory, and Confidential

**ADJOURNMENT**

*The Board returned from closed session and there was no report out.*

*President Smith adjourned the meeting at 7:03 p.m., and the special meeting noticed concurrently with this meeting followed.*



# MINUTES

Thursday, April 18, 2024  
Mammoth Community Water District  
Special Board Meeting

---

*The Board of Directors convened in session at the hour of 7:04 p.m. No recess was taken, and the meeting was adjourned at 7:08 p.m.*

Prepared by:

Stephanie Hake  
Executive Assistant

ATTEST:

Mark Busby  
Board Secretary

**THE SPECIAL BOARD MEETING** of the Board of Directors of the Mammoth Community Water District was held on Thursday, April 18, 2024 at 7:04 p.m.

**ROLL CALL**

**Board Present**

Director: Tom Cage  
Director: Dennis Domaille  
Director: Elizabeth Hylton  
Director: Tom Smith  
Director: Gary Thompson

**Board Absent**

None

**Staff Present**

General Manager: Mark Busby  
Finance Manager: Jeff Beatty  
Operations Superintendent: Clay Murray  
Human Resources Manager: Chris Weibert  
Executive Assistant: Stephanie Hake

**Guests Present**

None

**AGENDA ITEM**

**1. Discuss and Consider Adopting Resolution 04-18-24-12 – First Amended FY25 Salary and Authorized Positions Resolution No. 03-21-24-07:**

- 1. Adopt the Side Letter of Agreement (SLA) Between Mammoth Community Water District (District) and International Union of Operating Engineers, Local Union No. 12 (L12), Modifying the 2021-2026 Memorandum of Understanding (MOU) and Amending Salary Ranges for Represented Classes; and**
- 2. Amending Salary Ranges for Non-Represented Classes**

*Following roll call for the Special Board Meeting, President Smith said the proposed amendments to the SAPR were discussed during the Regular meeting's closed session. He expressed appreciation for the guidance and knowledge of staff and legal counsel during the MOU negotiation process.*

*Director Domaille made a motion to adopt the proposed resolution.*

**BOARD ACTION – To adopt Resolution No. 04-18-24-12 – First Amended FY25 Salary and Authorized Positions Resolution No. 03-21-24-07:**

- 1. Adopt the Side Letter of Agreement (SLA) between Mammoth Community Water District (District) and International Union of Operating Engineers, Local Union No. 12 (L12), modifying the 2021-2026 Memorandum of Understanding (MOU) and amending salary ranges for Represented Classes; and**
- 2. Amending salary ranges for Non-Represented Classes**

MOVED BY: Director Domaille  
SECONDED BY: Director Cage  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

**ADJOURNMENT**

*Following the conclusion of business, Director Domaille made a motion to adjourn the meeting.*

**BOARD ACTION – To adjourn the Special Board Meeting**

MOVED BY: Director Domaille  
SECONDED BY: Director Cage  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

*President Smith adjourned the meeting at 7:08 p.m.*

DRAFT

## RESOLUTION NO. 05-16-24-13

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**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MAMMOTH COMMUNITY WATER DISTRICT  
AUTHORIZING COLLECTION AND REQUESTING INCLUSION OF SECURED  
DELINQUENT RATES, CHARGES, AND PENALTIES FOR  
WATER AND SANITARY SEWER SERVICE ON THE MONO COUNTY  
TAX ROLL FOR THE FORTHCOMING FISCAL YEAR  
IN THE SAME MANNER AS THE DISTRICT'S GENERAL TAXES**

**WHEREAS**, the Revenue Bond Law of 1941, the Health and Safety Code, and the Water Code of the State of California authorize the Mammoth Community Water District ("District") to establish rates and charges for water and sewer service, to prescribe penalties for the nonpayment of those charges and to have delinquent charges and penalties collected on the County Tax Roll; and,

**WHEREAS**, the District has prescribed rates and charges for water and sanitary sewer service, has provided for penalties for secured delinquent water and sanitary sewer charges and may collect such delinquent charges on the County Tax Roll; and,

**WHEREAS**, a written report on the secured delinquent water and sanitary sewer service charges that were delinquent for more than sixty (60) days as of March 31, 2024, was filed with the District Board of Directors as required by law; and,

**WHEREAS**, the notice of the time and place for the public hearing on the written report was duly published and mailed as provided by law, and the Board of Directors held a public hearing on May 16, 2024, to consider all objections and protests, if any, to the written report on the delinquent charges.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Directors of the Mammoth Community Water District hereby:

1. Adopts the written report of secured delinquent water and sanitary sewer service rates, charges and penalties attached hereto as Exhibit "A" and incorporated herein, and determines that each charge described in said report for each parcel is proper and correct.
2. Requests the Mono County Board of Supervisors to authorize the County Auditor and Tax Collector to perform the functions provided by Health and Safety Code Sections 5473.4, 5473.6, 5473.7, and 5473.9, Water Code Sections 31701.5, and the Mammoth Community Water District Code, Chapters 11 and 12, respecting the placement of said delinquent charges with the County general taxes, for the compensation at a cost not to exceed the amount set by law.

**BE IT FURTHER RESOLVED** that staff is hereby directed to transmit a certified copy of the Resolution to the Board of Supervisors, County of Mono.

**PASSED AND ADOPTED** by the Board of Directors of the Mammoth Community Water District at its regular meeting held on May 16, 2024, by the following vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

MAMMOTH COMMUNITY WATER DISTRICT

---

Thomas R. Smith, President  
Board of Directors

ATTEST:

---

Mark Busby, Secretary  
Board of Directors

MAMMOTH COMMUNITY WATER DISTRICT  
EXHIBIT A

SECURED DELINQUENT WATER AND SEWER ACCOUNTS  
THROUGH MARCH 31, 2024  
FOR PLACEMENT ON MONO COUNTY TAX ROLL

ASSESSMENT NUMBER	NAME	DELINQUENT AMOUNT
022-370-012-000	WEST / HINDMAN TRUST	482.33
035-251-109-000	C. & D. PECK	290.15
035-252-141-000	C. & D. PECK	255.41
910-001-269-000	B. R. PEREZ	237.96
040-013-025-000	C. ROBINSON	619.35
035-041-019-000	A. & D. GAABO	252.83

## RESOLUTION NO. 05-16-24-14

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**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MAMMOTH COMMUNITY WATER DISTRICT  
AUTHORIZING COLLECTION AND REQUESTING INCLUSION OF UNSECURED  
DELINQUENT RATES, CHARGES, AND PENALTIES FOR  
WATER AND/OR SANITARY SEWER SERVICE ON THE MONO COUNTY  
TAX ROLL FOR THE FORTHCOMING FISCAL YEAR  
IN THE SAME MANNER AS THE DISTRICT'S GENERAL TAXES**

**WHEREAS**, the Revenue Bond Law of 1941, the Health and Safety Code, and the Water Code of the State of California authorize the Mammoth Community Water District ("District") to establish rates and charges for water and/or sewer service, to prescribe penalties for the nonpayment of those charges and to have delinquent charges and penalties collected on the County Tax Roll; and,

**WHEREAS**, the District has prescribed rates and charges for water and/or sanitary sewer service, has provided for penalties for unsecured delinquent water and sanitary sewer charges and may collect such delinquent charges on the County Tax Roll; and,

**WHEREAS**, a written report on the unsecured delinquent water and sanitary sewer service charges that were delinquent for more than sixty (60) days as of March 31, 2024, was filed with the District Board of Directors as required by law; and,

**WHEREAS**, the notice of the time and place for the public hearing on the written report was duly published and mailed as provided by law, and the Board of Directors held a public hearing on May 16, 2024, to consider all objections and protests, if any, to the written report on the delinquent charges.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Directors of the Mammoth Community Water District hereby:

1. Adopts the written report of unsecured delinquent water and sanitary sewer service rates, charges and penalties attached hereto as Exhibit "A" and incorporated herein, and determines that each charge described in said report for each parcel is proper and correct.
2. Requests the Mono County Board of Supervisors to authorize the County Auditor and Tax Collector to perform the functions provided by Health and Safety Code Sections 5473.4, 5473.6, 5473.7, and 5473.9, Water Code Sections 31701.5, and the Mammoth Community Water District Code, Chapters 11 and 12, respecting the placement of said delinquent charges with the County general taxes, for the compensation at a cost not to exceed the amount set by law.

**BE IT FURTHER RESOLVED** that staff is hereby directed to transmit a certified copy of the Resolution to the Board of Supervisors, County of Mono.

**PASSED AND ADOPTED** by the Board of Directors of the Mammoth Community Water District at its regular meeting held on May 16, 2024, by the following vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

MAMMOTH COMMUNITY WATER DISTRICT

---

Thomas R. Smith, President  
Board of Directors

ATTEST:

---

Mark Busby, Secretary  
Board of Directors



MAMMOTH COMMUNITY WATER DISTRICT  
EXHIBIT A

UNSECURED DELINQUENT WATER AND SEWER ACCOUNTS  
THROUGH MARCH 31, 2024  
FOR PLACEMENT ON MONO COUNTY TAX ROLL

ASSESSMENT NUMBER	NAME	DELINQUENT AMOUNT
860-000-492-000	C. & J. ALMEIDA	289.84

# AGENDA ITEM

---

**Subject:** Notices of Exemption (NOEs) for the 2024 Capital Projects

**Information Provided By:** Garrett Higerd, District Engineer

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## **Background**

MCWD plans and constructs capital projects every year. The work is either performed by in-house crews or outside contractors depending on staffing availability, equipment requirements, and whether the work requires specialty skill and/or equipment.

## **Discussion**

The 2024 Capital Projects include:

- Administrative Campus Pavement Rehab and Drainage
- Tank T-2, Tank T-7, and LMTP Backwash Tank Coating System Rehab
- 2024 Water and Wastewater System Improvements
- 2024 Laurel Pond Monitoring Well Installation

See the attached Notices of Exemption for details on project location, nature, purpose, beneficiaries, and CEQA exemption status.

## **Financial Impact**

The 2024 Capital Projects are included in the approved FY 25 Capital Budget. There is no financial impact of filing the Notices of Exemption.

## **Requested Action**

Staff recommends that the Board of Directors approve the Notices of Exemption for the 2024 Capital Projects and direct staff to file the attached Notices of Exemption with the CA Office of Planning and Research and the Mono County Clerk-Recorder's office.

Attachments:

- Attachment 1: NOE for Administrative Campus Pavement Rehab and Drainage
- Attachment 2: NOE for Tank T-2, Tank T-7, and LMTP Backwash Tank Coating System Rehab
- Attachment 3: NOE for 2024 Water and Wastewater System Improvements
- Attachment 4: NOE for 2024 Laurel Pond Monitoring Well Installation

# Notice of Exemption

# Appendix E

**To:** Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

County Clerk  
County of: Mono  
PO Box 237  
Bridgeport, CA 93517

**From:** (Public Agency): Mammoth Community Water District  
1315 Meridian Blvd./Po Box 597  
Mammoth Lakes, CA 93546

(Address)

Project Title: Administrative Campus Pavement Rehab and Drainage

Project Applicant: Mammoth Community Water District

Project Location - Specific:  
1315 Meridian Blvd.

Project Location - City: Mammoth Lakes Project Location - County: Mono

Description of Nature, Purpose and Beneficiaries of Project:

Repave existing facilities owned and maintained by the District. The project is limited in scope to the existing facilities. The existing pavement is 30+ years old and has reached end of useful life. Minor improvements to existing on-site stormwater drainage are required.

Name of Public Agency Approving Project: Mammoth Community Water District

Name of Person or Agency Carrying Out Project: Mammoth Community Water District

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Class 1 (15301 (c))
- Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:

This project falls under section 15301 (c) Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities. The project is solely repaving existing facilities, and is considered a "similar facility" to those listed in 15301(c). All land is previously disturbed and has existing asphalt.

Lead Agency  
Contact Person: Michael Draper Area Code/Telephone/Extension: 760-934-2596 ext. 274

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?     Yes     No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: \_\_\_\_\_

Signed by Lead Agency     Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_

# Notice of Exemption

# Appendix E

**To:** Office of Planning and Research  
 P.O. Box 3044, Room 113  
 Sacramento, CA 95812-3044  
 County Clerk  
 County of: Mono  
PO Box 237  
Bridgeport, CA 93517

**From:** (Public Agency): Mammoth Community Water District  
1315 Meridian Blvd./Po Box 597  
Mammoth Lakes, CA 93546  
 (Address)

Project Title: Tank T-2, Tank T-7, & LMTP Backwash Tank Coating System Rehab.

Project Applicant: Mammoth Community Water District

Project Location - Specific:  
(37.635515, -118.995892) (37.622750, -118.994615) (37.607887, -119.001658)

Project Location - City: Mammoth Lakes Project Location - County: Mono

Description of Nature, Purpose and Beneficiaries of Project:  
 Re-coat and rehabilitate existing potable water tanks. The tanks are owned and maintained by MCWD. The tank capacities are 1 million gallons, 0.5 million gallons and 50,000 gallons.

Name of Public Agency Approving Project: Mammoth Community Water District

Name of Person or Agency Carrying Out Project: Mammoth Community Water District

- Exempt Status: **(check one):**
- Ministerial (Sec. 21080(b)(1); 15268);
  - Declared Emergency (Sec. 21080(b)(3); 15269(a));
  - Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
  - Categorical Exemption. State type and section number: Class 1 (15301 (b))
  - Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:  
 This project falls under section 15301 (b) Existing facilities of both investor and publicly-owned utilities used to provide electric power, natural gas, sewerage, or other public utility services; The project is solely focused around rehabilitating existing facilities that are already owned and maintained by MCWD.

Lead Agency  
 Contact Person: Michael Draper Area Code/Telephone/Extension: 760-934-2596 ext. 274

- If filed by applicant:**
1. Attach certified document of exemption finding.
  2. Has a Notice of Exemption been filed by the public agency approving the project?     Yes     No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: \_\_\_\_\_

- Signed by Lead Agency     Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.                      Date Received for filing at OPR: \_\_\_\_\_  
 Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

# Notice of Exemption

# Appendix E

To: Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

County Clerk  
County of: Mono  
PO Box 237  
Bridgeport, CA 93517

From: (Public Agency): Mammoth Community Water District  
1315 Meridian Blvd./Po Box 597  
Mammoth Lakes, CA 93546

(Address)

Project Title: 2024 Water and Wastewater System Improvements

Project Applicant: Mammoth Community Water District

Project Location - Specific:

Town wide, see attached map

Project Location - City: Mammoth Lakes Project Location - County: Mono

Description of Nature, Purpose and Beneficiaries of Project:

Replace and/or rehabilitate existing water and sewer infrastructure owned and operated by District. Water system work will include replacing existing galvanized water laterals with polyethylene pipe and/or replacing old water meter assemblies with newer assemblies. Some water meters will be moved to more accessible locations, along the existing lateral, in previously disturbed locations. Sewer projects will include repairing or rehabilitating existing wastewater collection system infrastructure- manholes, main lines and laterals.

Name of Public Agency Approving Project: Mammoth Community Water District

Name of Person or Agency Carrying Out Project: Mammoth Community Water District

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Class 2, Section 15302(c)
- Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:

Section 15302(c) provides an exemption for the replacement or reconstruction of existing public utility structures and facilities involving negligible or no expansion of capacity.

Lead Agency Contact Person: Michael Draper Area Code/Telephone/Extension: 760-934-2596 ext. 274

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?     Yes     No

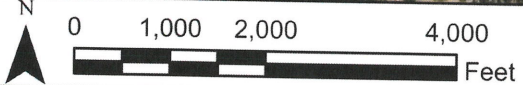
Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: \_\_\_\_\_

Signed by Lead Agency     Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_





WATER AND SEWER IMPROVEMENTS 2024  
**Notice of Exemption (NOE)**

Exhibit A



Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

From: (Public Agency): Mammoth Community Water District
1315 Meridian Blvd./Po Box 597
Mammoth Lakes, CA 93546

County Clerk
County of: Mono
PO Box 237
Bridgeport, CA 93517

(Address)

Project Title: 2024 Laurel Pond Monitoring Well Installation

Project Applicant: Mammoth Community Water District

Project Location - Specific:

(118.8847919°W 37.6200491°N ), (118.8768107°W 37.6225599°N ), (118.8711781°W

Project Location - City: Project Location - County: Mono

Description of Nature, Purpose and Beneficiaries of Project:

Treated wastewater effluent from the Mammoth Community Water District is disposed of at Laurel Pond, an effluent dominated pond located east of the Town of Mammoth Lakes. Effluent disposal to Laurel Pond is permitted by the Lahontan Regional Water Quality Board and they have determined that the existing monitoring wells are not screened in the correct location to comply with their monitoring requirements. This projects scope is to install three (but up to four) new monitoring wells adjacent to the four existing monitoring wells that were installed in the summer of 2021. These monitoring wells will be sampled for compliance as well as to provide data for on-going studies.

Name of Public Agency Approving Project: Mammoth Community Water District

Name of Person or Agency Carrying Out Project: Mammoth Community Water District

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
Categorical Exemption. State type and section number: Class 6, Section 15306
Statutory Exemptions. State code number:

Reasons why project is exempt:

Class 6 consists of basic data collection, research, experimental management, and resource evaluation activities which do not result in a serious or major disturbance to an environmental resource. These may be strictly for information gathering purposes, or as part of a study leading to an action which a public agency has not yet approved, adopted, or funded. The purpose of these wells is to continue collecting data targeting the surface-water/groundwater interface required to comply with an existing permit.

Lead Agency
Contact Person: Michael Draper Area Code/Telephone/Extension: 760-934-2596 ext. 274

If filed by applicant:

- 1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: Date: Title:

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR:

# MAMMOTH COMMUNITY WATER DISTRICT

## Operations Department Report

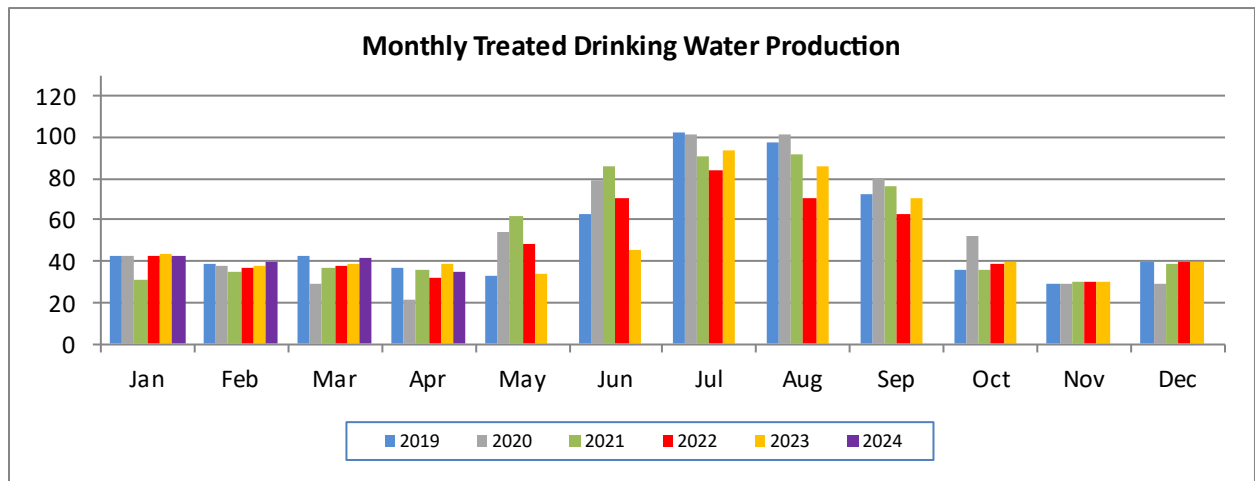
May 2024

<b>Report Summary</b>			
<b>April Production Data (In Million Gallons)</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Treated Surface Water	11.3	21.8	<b>35.0</b>
Treated Groundwater	20.7	17.1	<b>0.0</b>
Untreated Groundwater	0.0	0.0	<b>0.0</b>
Reclaimed Wastewater	0.0	0.0	<b>0.0</b>
<b>Totals</b>	<b>32.0</b>	<b>38.9</b>	<b>35.0</b>
<hr/>			
Non-Revenue Water	3.4	4.1	<b>2.7</b>
Treated Wastewater	38.3	50.5	<b>48.0</b>
<hr/>			
Photovoltaic Power Produced (kWh)	194,388	115,481	<b>186,110</b>
Photovoltaic Solar Irradiance (kW/m <sup>2</sup> )	1,035	946	<b>976</b>

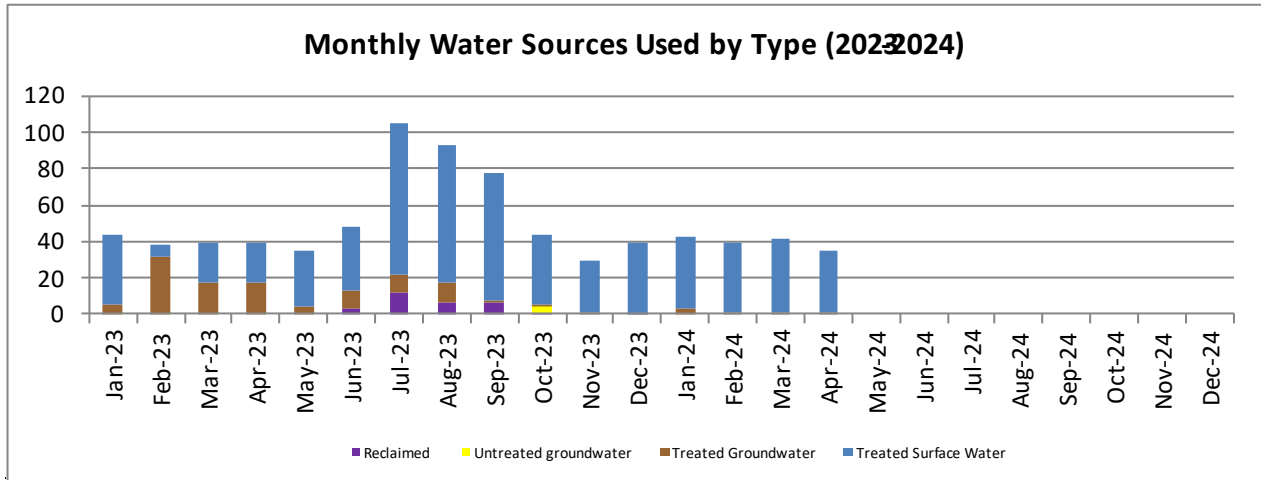
### Monthly - Water Treatment, Production & Supply Management

- Drinking Water Treatment**

Routine samples for clarity, chlorine residual, and bacteriological analysis of the District’s drinking water were conducted during the month. The results of all sampling for the month were in compliance with the standards set by the State Water Resources Control Board Drinking Water Division. A total of 35,313,000 gallons were treated for drinking water with an average of 1.18 million gallons per day. Drinking water was produced from surface and groundwater supplies, 99% and 1% respectively.

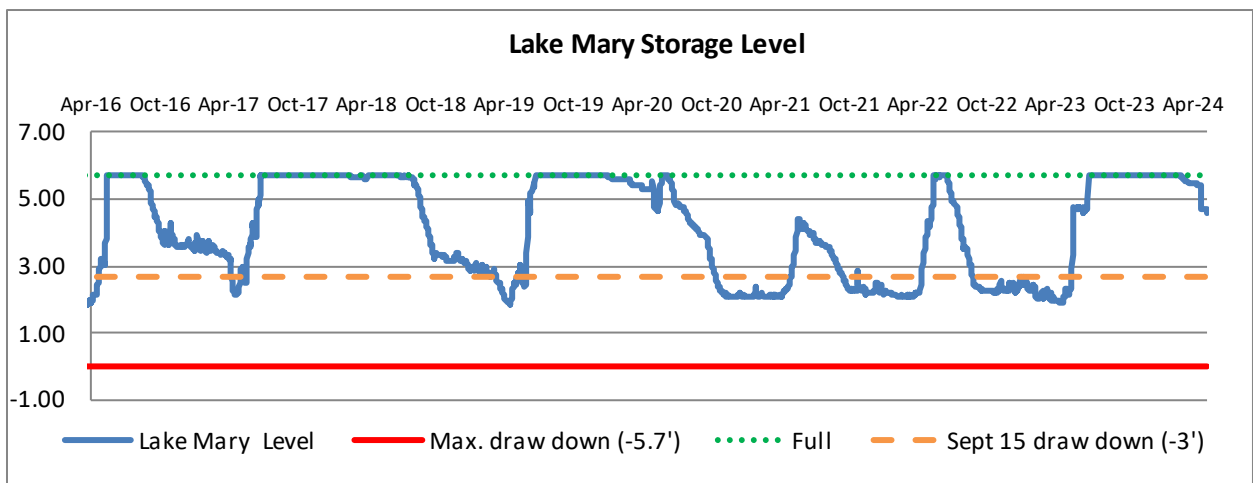






• **Surface Water**

The minimum daily stream flow requirement for the month of April was 9.8 cfs for Mammoth Creek, as measured at Old Mammoth Road. Flow rates in the creek ranged from 9.2 cfs to 41 cfs with an average flow of 20.6 cfs. The flow requirement for May increases to 18.7 cfs and current flows are above requirement. Lake Mary is currently 1' from full with a balance of 498 ac-ft in storage. Surface water will continue to be the primary source of supply using direct diversion. Lake Mary will be filled after the peak run off, likely between late May and mid-June.



• **Groundwater**

Approximately 322,000 gallons or one percent (1%) of the drinking water produced was from the District’s groundwater sources during the month of April. Groundwater production Wells 1, 6, 10, 15, 17, 18, 20, and 25 are operating as expected and are available for service.

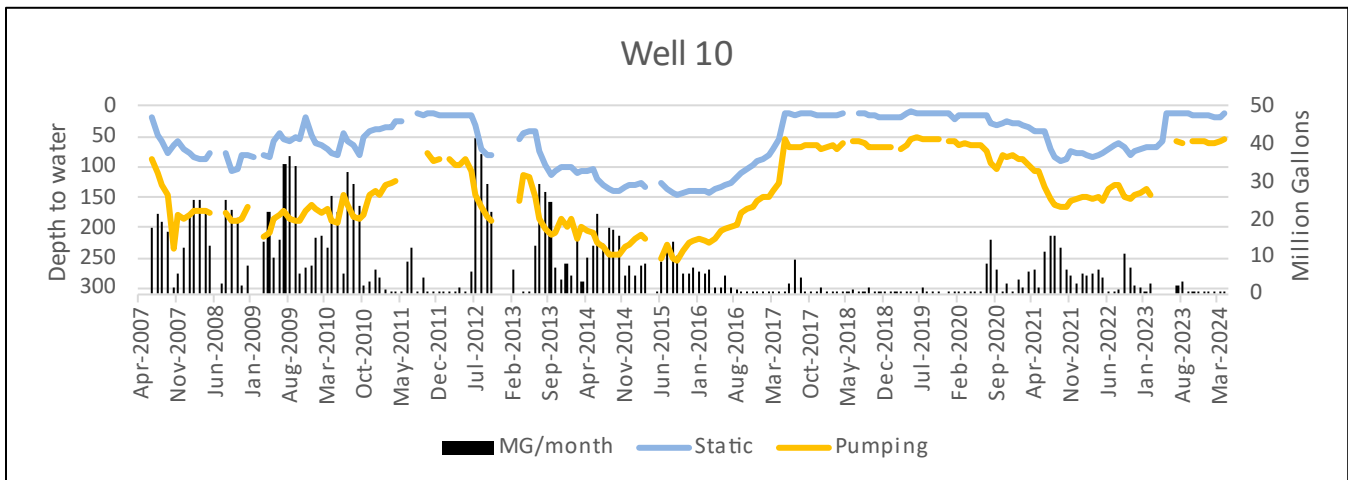
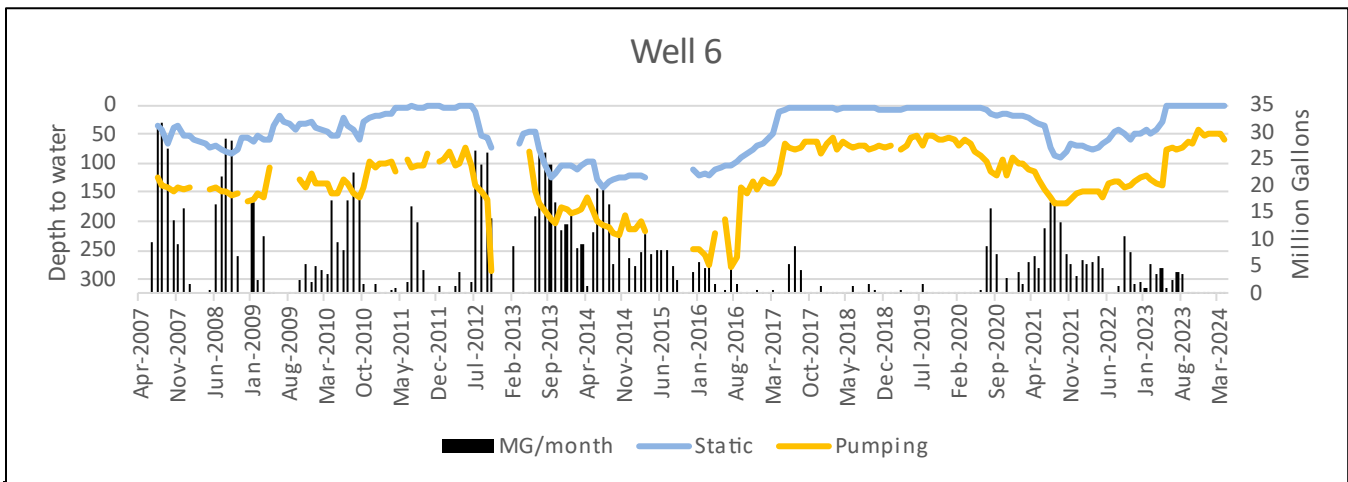
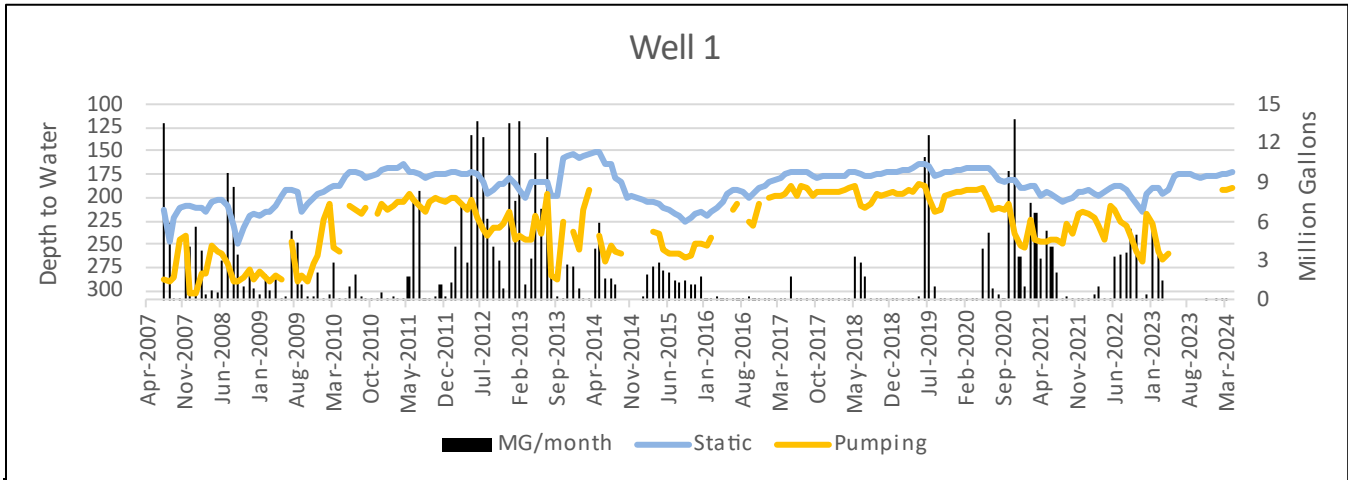
# MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-1

## Operations Department Report

05-16-2024

May 2024



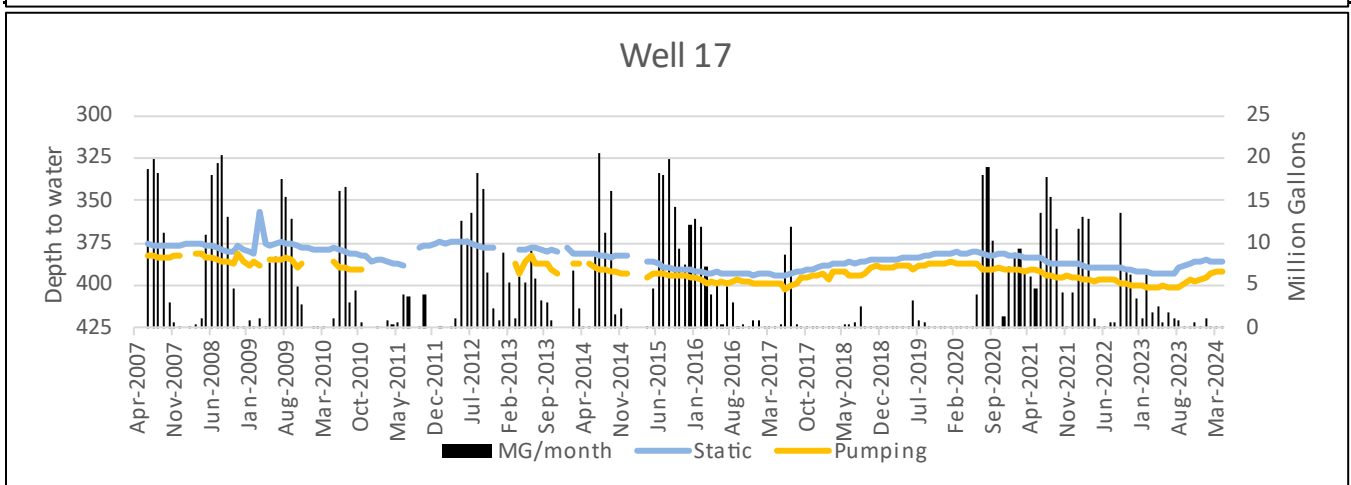
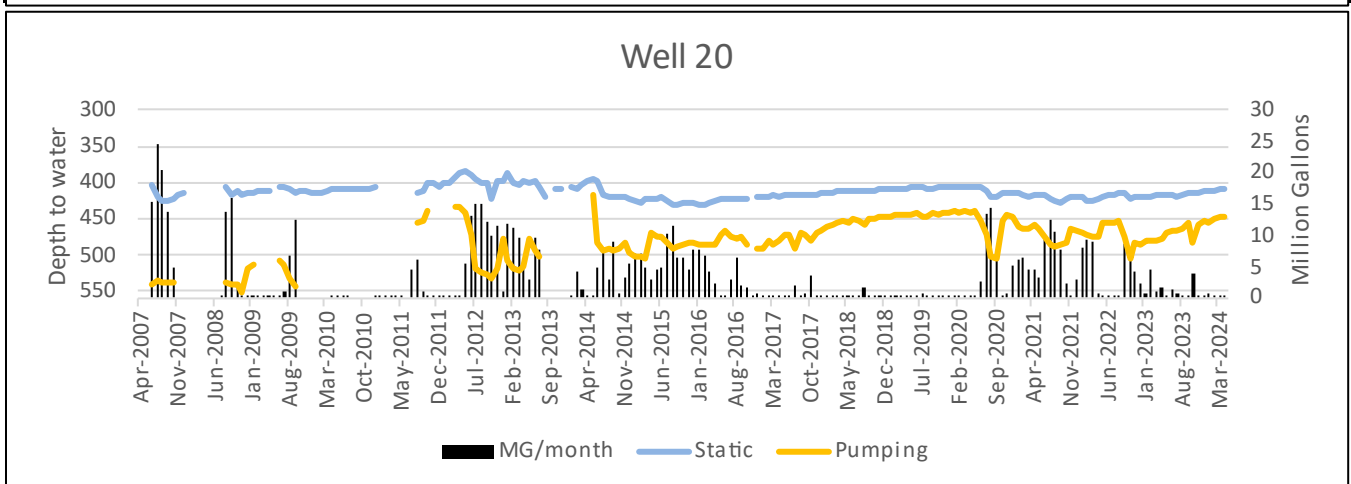
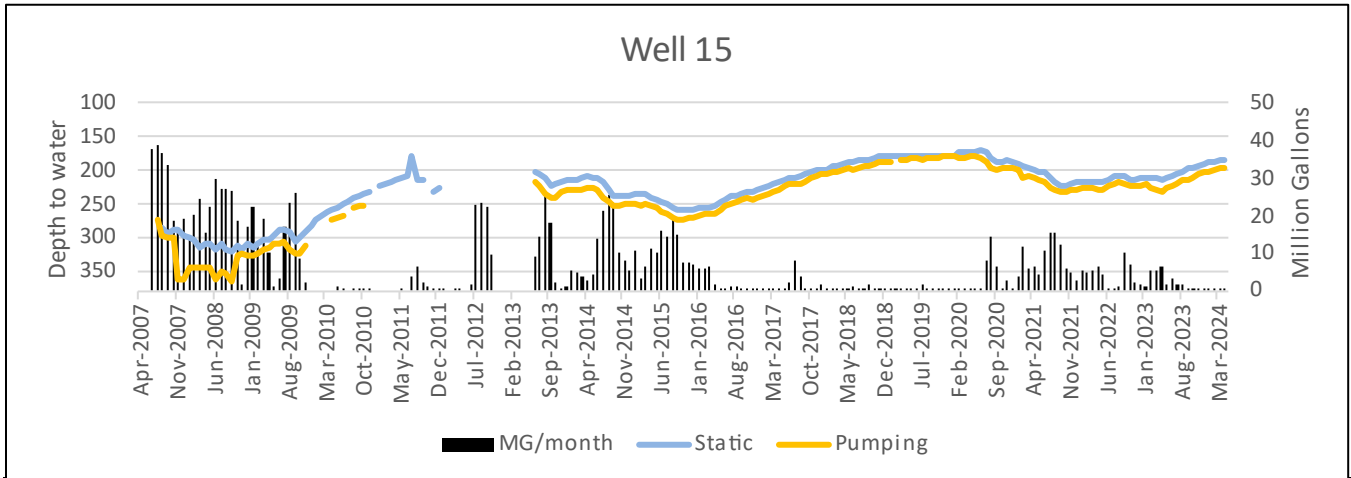
# MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-1

## Operations Department Report

05-16-2024

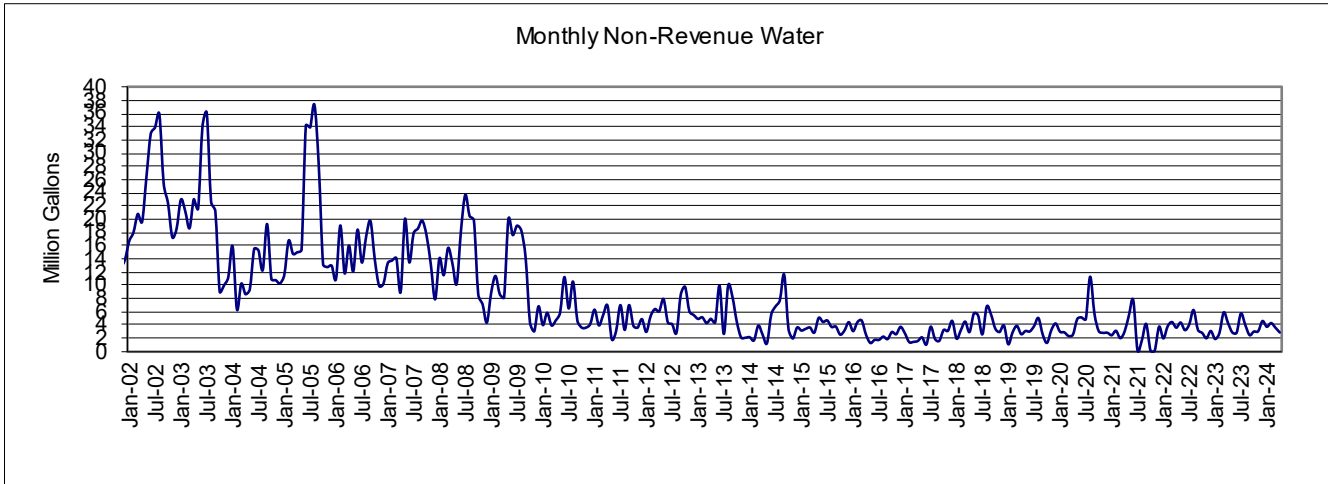
May 2024



May 2024

- Water Audit Information**

The water audit for this billing period shows a total of 2.72 million gallons of non-revenue water. The annual non-revenue water for 2023 was 7% and well under the 10% AWWA standard.



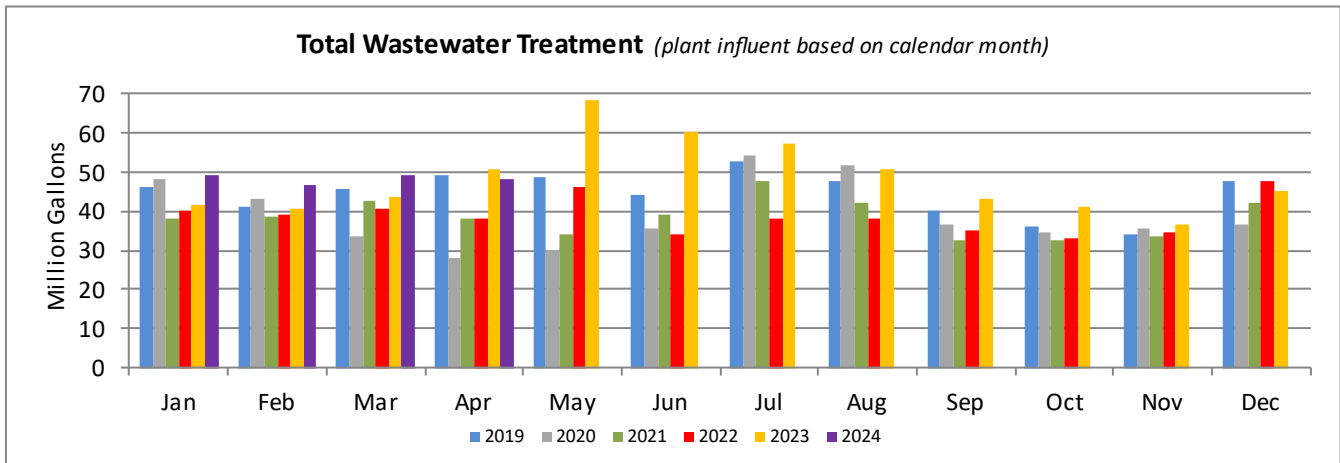
**Wastewater – Treatment & Flow**

- Wastewater Treatment**

Wastewater treatment samples have met all compliance requirements for the month.

- Wastewater Flows**

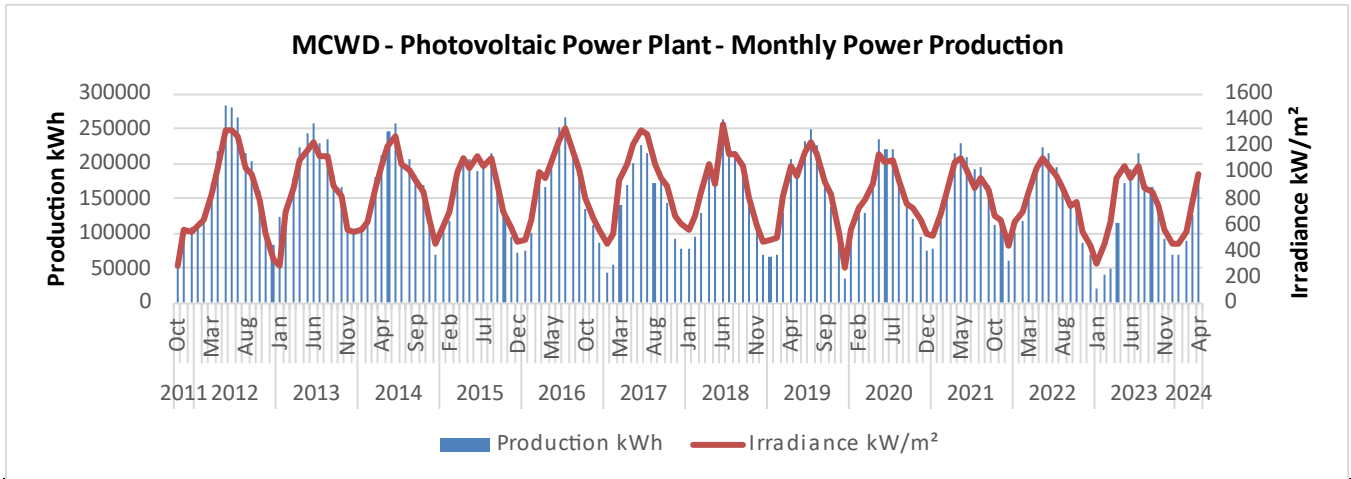
The total volume of wastewater treated during the month of April was 48.047 million gallons. This results in an average of 1.6 million gallons per day of wastewater flow.



**Photovoltaic Power Plant Operations & Total District Electrical Usage**

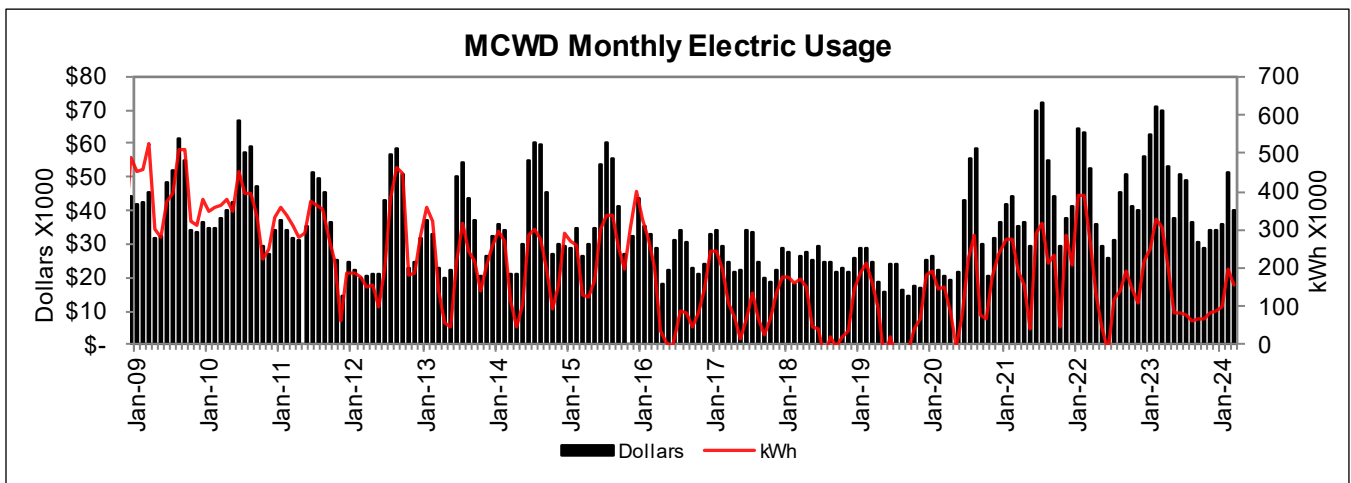
- **Solar plant production**

The total kilowatt hours of energy produced for the month of April was 186,110 kWh. The irradiance and production were 3% and 61% more respectively than April 2023.



- **Total electrical energy use**

Monthly energy usage chart for the past 15 years through March 2024. The chart below includes kWh data for all meters except for Well 17 due to an error in accounting by SCE. Well 17’s account was mistakenly closed by SCE in May 2022. SCE continued to supply power to the site without billing for the electricity. Therefore, the electricity costs for Well 17 from May 2022 through December 2023 are not reflected in the chart. The LMTP billing data has not been updated for February and March of this year. The SCE data will likely be updated in the coming months.

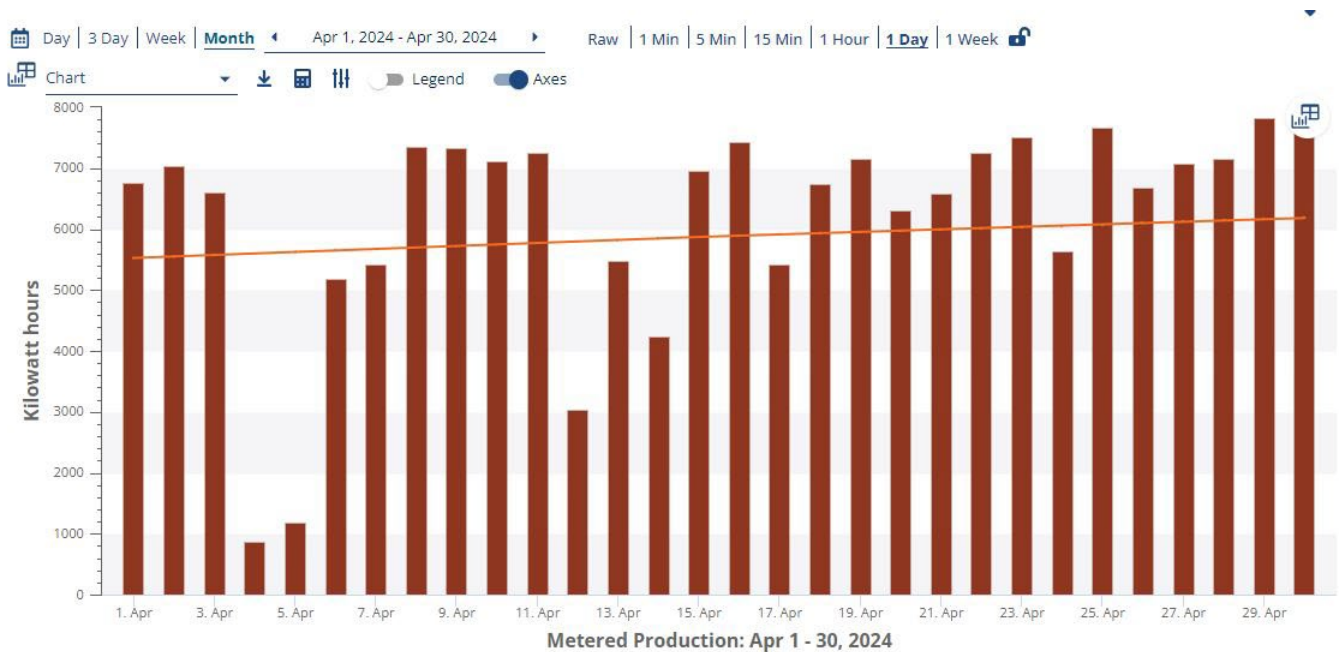


**Report Summary**

Maintenance Divisions are focusing on preventive maintenance and planning for summer repair projects.

**Solar Power Plant Maintenance**

The solar array is working well, and production is meeting our expectations. Maintenance teams have replaced the Sun Tracker on array #1. Over the past 30 days the system produced 191 Mwh of the expected 182 Mwh.



**Wastewater Treatment Plant and Recycled Water Maintenance**

The Plant Maintenance team has made several repairs and upgrades around the treatment plant.

- Replaced wire run to Sludge pump #1 in the gallery.
- Installed a welding outlet in the EQ building for an upcoming project.
- Completed troubleshooting a communication issue with the screw press and SCADA system.

**Surface Water Treatment Plant and Related Facilities Maintenance**

Lake Mary remains our primary source of water. All systems in the surface water treatment plant are functioning as expected.

**Groundwater Treatment and Related Facilities Maintenance**

The groundwater plants are operated monthly to ensure that they remain in a state of readiness. These plants are constantly maintained and are available for immediate use if required. Plant Maintenance has made some repairs to the well and tank sites.

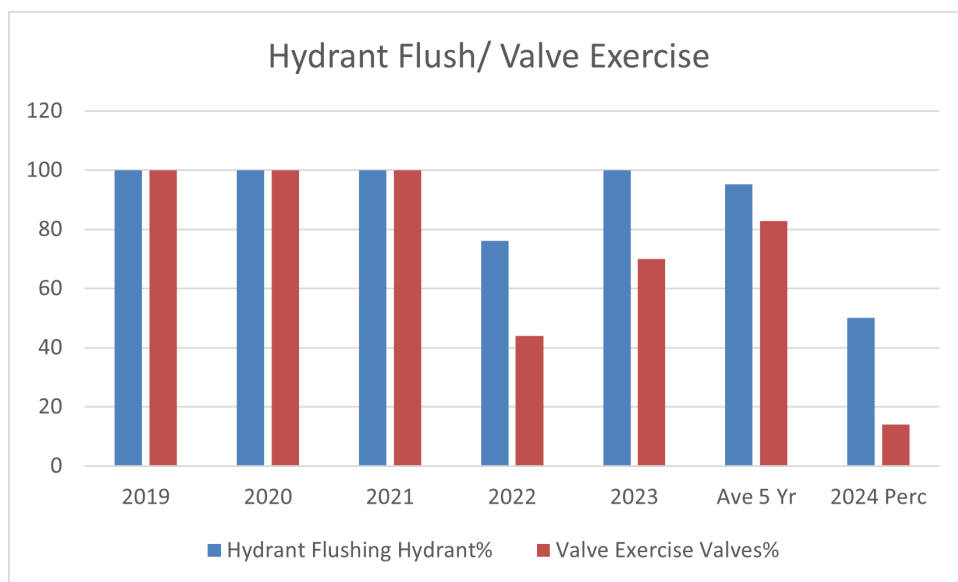
- Replaced the sump pump in Well 18.
- Repaired the lid and heater for Well 20.
- Continue to work on issue with booster pump #1 at the Tank T3 site.

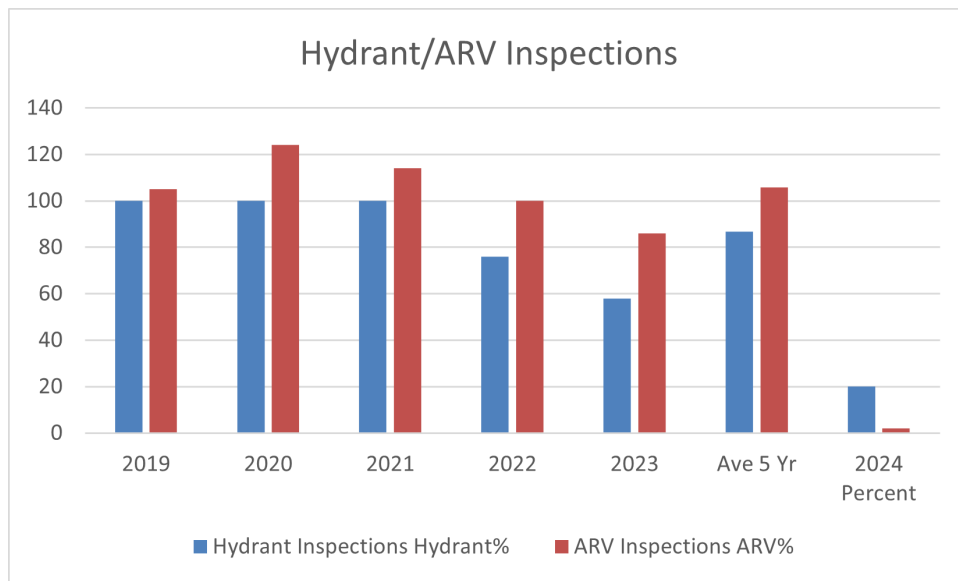
**Water Distribution System Operations & Maintenance**

No large leaks were found or reported this month. Staff are making repairs to a small leak on Bridges Lane. This is a very deep section of our water distribution system with other utilities stacked on top of our main pipe. Maintenance staff were successful in locating the curb stop feeding the leaking lateral and have turned it off. The short-term solution for providing this unit with water was to install a jumper in the crawl space of the neighboring unit. Both units are being supplied with metered water currently and we are working on a long-term solution to replace these very deep service laterals.

Other notable events include:

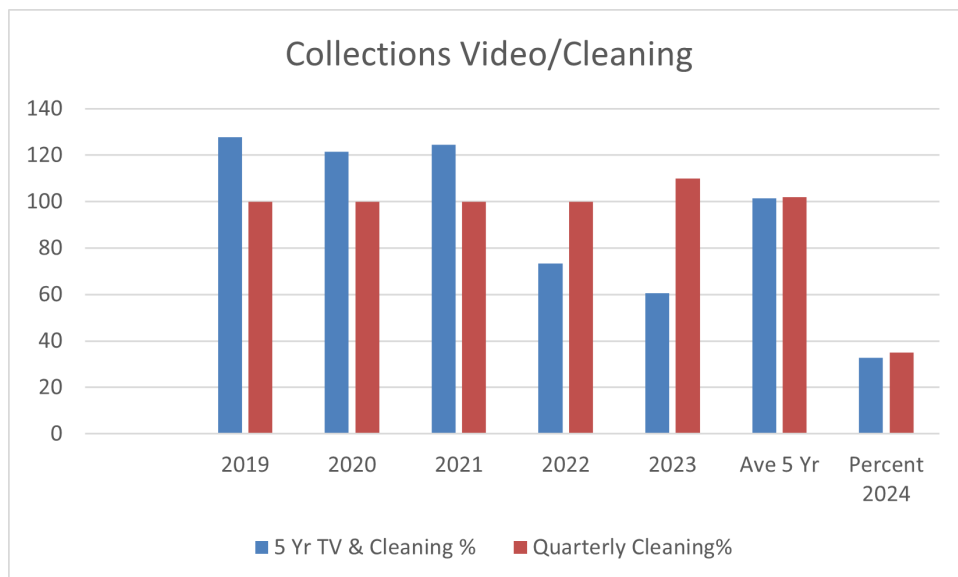
- Replaced one failed water meter and performed 6 AMI system repairs.
- Replaced a broken meter pit and repaired a leak on Alexander Lane.
- Responded to 8 customer service calls.
- The District Office R450 collector failed and has been sent out for repairs.
- 937 of the total 3,828 AMI system meters are now running with 900Mhz radios.





**Wastewater Collection System Operations & Maintenance**

A plumbing contractor reported a partially blocked lateral. After investigation it was found that the CIP liner installed in 2022 had shifted. This is the first time we have had this unusual issue with this type of repair. The installation contractor was contacted and immediately responded with a team to address the issue. The contractor will return next month to install permanent repairs to the liner under warranty. The crews have since been sent out to video inspect all of the work installed that year to verify there are no other issues that need to be addressed.





**Special Projects/Programs**

**In-House Construction Projects**

- Replacement of galvanized water laterals will resume with meter pit upgrades in various locations this summer.
- We are currently recruiting for temporary summer construction crew employees.
- Identifying manhole frame and cover replacement locations to be repaired this summer by both full time and temporary crews.
- Identifying areas of the collection system that need repairs prior to the slip lining work this summer.
- Summer crews will work with full time maintenance teams to install The Parcel Relief Main in the coming months.

**Contracted Improvements**

- All the slip lining and grout contract work has been identified for this summer's improvement projects. We will be sending out RFPs soon.

**Departmental/General**

- Staff have received 46 tickets for USA dig alerts in 2024.
- 2024 project reviews are ongoing in all departments.

### Financial Department Update

Finance department activities to finalize and close FY 2024 are mostly complete. The property tax payment that will be received later in May will be applied as revenue 50% to FY 2024 and 50% to FY 2025. The financial framework for FY 2025 has been completely set up for all users.

The Finance department met with our new auditors to review the process for the audit of the FY 2024 financial statements. The audit field work is planned for the week of July 8, with the expectation that the draft audit report will be presented to the Board at the regular September meeting.

Following direction from the Board at the April meeting, staff has completed the process to assume responsibility for the pension report provided by Robertson Stevens. The report supports the fiduciary duties of the trustees of the pension plan by providing independent verification of the performance of the investment strategies and evaluation of the cost of the plan compared to our peers.

After working with our plan advisors, the District's 457 deferred compensation plan is now available for contributions by Board Directors. The 457 plan document will be updated in 2025 to comply with changes to federal regulations and will include the modification to allow participation by Directors.

Finance staff is collaborating with the Administration, Engineering, and Operations departments to develop an RFP for a connection fee study, with the objective of completing and implementing the study at the beginning of the next fiscal year.

Significant payments in April include:

- \$170,536 to Cashman Equipment for a replacement backhoe and repairs to the excavator. The payment was net of the trade-in value of the old backhoe.
- \$57,053 to Ken Grody Ford for a replacement service vehicle.
- \$20,188 to Western Nevada Supply for materials for manhole repairs.
- \$17,532 to Dell for replacement desktop computers for FY 2025. Computers are replaced on a three-year cycle.

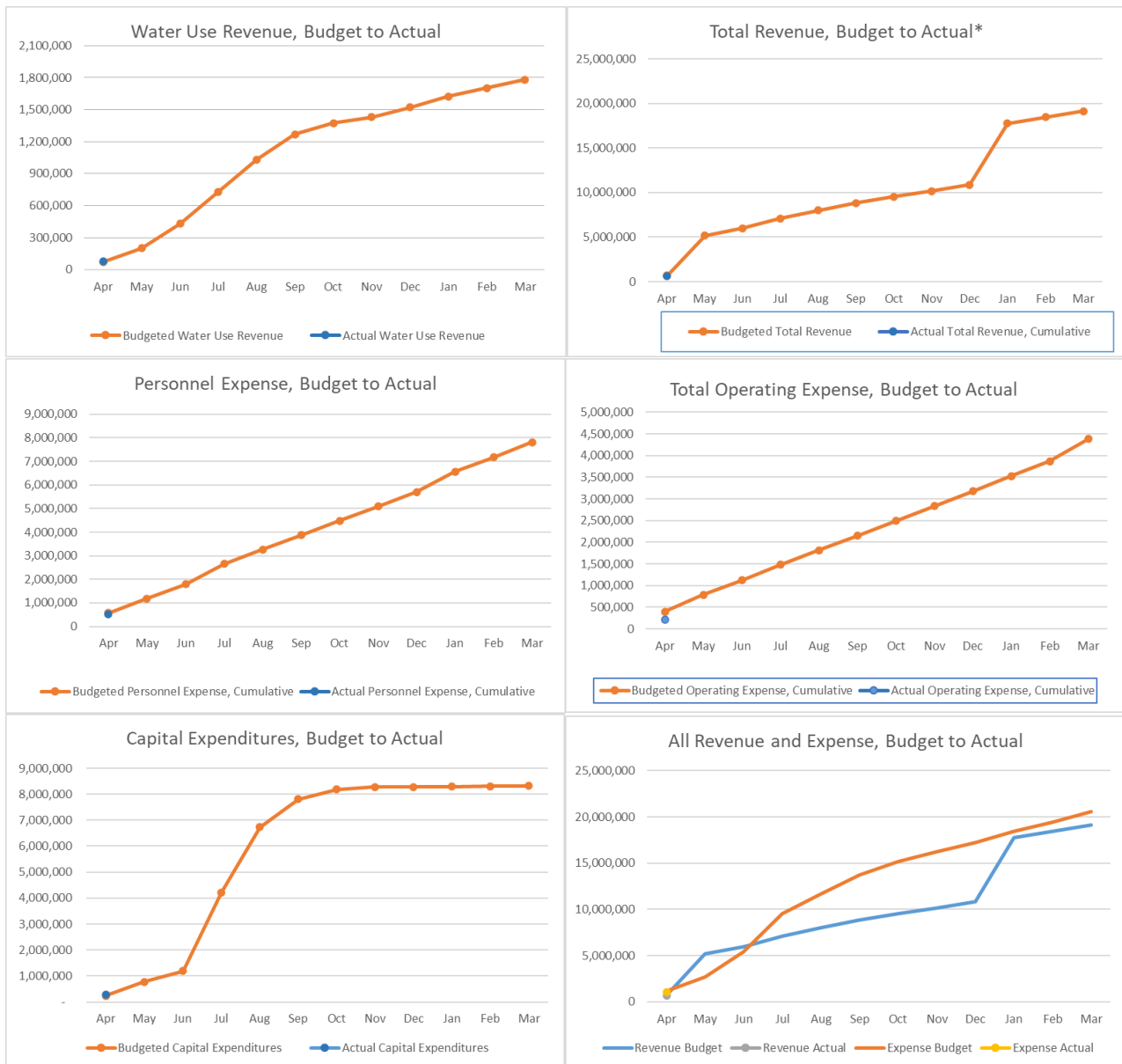
Payroll Expenses for April 2024:

Gross Payroll	\$373,858
Net Payroll	\$264,323
Employer Paid Taxes	\$5,711
Employer Paid 401a	\$73,942
Employer Paid 457b Match	\$6,972
Employee Paid 457b Contributions	\$36,469
Other Employer Paid Benefits	\$103,544*

\*Includes Worker's Comp for Jan-Mar 2024

**Graphs and Tables**

Details on capital expenditures are listed in Table A, operation expenses in Table B, utility bill aging in Table C, and cash balance projection in Table D, followed by a summary of the District’s investment portfolio including the monthly report of transactions. Summary graphs of revenue and expenses are presented below.



\* Total revenue excludes the change in market value of the District investment portfolio

# MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

## Finance Department Report

05-16-2024

May 2024

### Financial Reports

#### Table A Capital Project Management

Capital Project Summary					
Fiscal Year: 2025					
Spending through April 2024					
Project Name	BRE	FY 2025 Budget	FY 2025 YTD Expenditure	Prior Project Expenditure	Total Project Expenditure
Well 32 Construction	17		1,438	2,798,757	2,800,195
Parcel Relief Main - Center St	18	211,513	1,522	179,194	180,716
Twin Lakes PR Upgrade	9	61,400	0	19,960	19,960
West Twin Lift Station Upgrade	13	35,000	0	37,475	37,475
GIS Utility Network Conversion	13	199,912	1,809	5,174	6,983
MCWD Paving	25	2,900,000	11,352	7,546	18,897
2024 Water Distribution System Improvements	13	572,861	4,058	685	4,743
Tank (2 or 7) Rehab	18	632,000	0	7,991	7,991
LMTP Backwash Tank Rehab	18	148,000	0	-	-
Seismic/Snow Evaluations/Retrofits	13	100,000	2,481	4,088	6,569
2024 Sewer Rehab (CIPP/Top Hats)	18	319,715	3,549	12,829	16,378
East Twin Lift Station Upgrade	13	100,120	0	-	-
WWTP Step Screen	22	225,504	0	3,420	3,420
Laurel Pond Monitoring Wells	13	220,000	0	-	-
Manhole Rehab	17	212,613	20,288	-	20,288
<b>Capital Equipment</b>					
Replacement for Backhoe		190,000	185,401		
Replace Truck 70		55,000			
Replace Truck 53		93,000			
Replace Truck 58		104,000			
Replace Truck 39		42,000	57,053		
Replace Tucker snow cat		270,000			
Ee housing		2,260,000			
<b>Total Capital Projects and Equipment</b>		<b>8,952,638</b>	<b>288,951</b>		

# MAMMOTH COMMUNITY WATER DISTRICT

## Finance Department Report

### May 2024

Agenda Item: B-3

05-16-2024

**Table B Revenue and Expenses**

Account	YTD Actual	YTD Budget	Annual Budget	YTD Better/Worse	% Diff
Billing - Water Usage	75,814	73,099	1,782,900	2,715	4%
Water Base Rates	164,355	161,635	1,940,400	2,719	2%
Wastewater Base Rates	231,037	229,908	2,760,000	1,129	0%
Wastewater Flow Rates	43,268	42,400	509,000	869	2%
Taxes and Assessments	-	-	10,196,000	-	
Interest Income	122,488	88,131	1,058,000	34,357	39%
Permits - Connection Fees	-	37,485	450,000	(37,485)	-100%
Engineering Fees	400	3,332	40,000	(2,932)	-88%
Lab Fees	1,780	2,999	36,000	(1,219)	-41%
Housing Rents	14,410	14,404	172,920	6	0%
Miscellaneous Revenue	3,486	15,623	202,556	(12,137)	-78%
Subtotal Revenue	<b>657,038</b>	<b>669,017</b>	<b>19,147,776</b>	<b>(11,979)</b>	<b>-2%</b>
Investment Gain (Loss)	(333,603)	-	-	(333,603)	
<b>Total Revenue</b>	<b>323,435</b>	<b>669,017</b>	<b>19,147,776</b>	<b>(345,582)</b>	<b>-52%</b>
Salaries & Wages	279,417	310,724	5,372,548	31,307	10%
Employee Benefits - Group Insu	170,996	179,168	1,075,006	8,172	5%
Employee Benefits - Pension	60,414	65,828	1,141,012	5,414	8%
Employer Paid Taxes	9,016	14,320	230,548	5,304	37%
<b>Total Personnel Expense</b>	<b>519,843</b>	<b>570,039</b>	<b>7,819,114</b>	<b>50,196</b>	<b>9%</b>
Outside Services	71	22,585	271,124	22,514	100%
Property Tax Admin. Fee	-	-	220,000	-	
Sludge Disposal	-	3,894	46,750	3,894	100%
Software Licenses/Agreements	11,152	24,215	290,698	13,063	54%
IT Services	3,357	4,439	53,284	1,082	24%
Banking Fees	5,695	5,048	60,600	(647)	-13%
Professional Services	2,266	32,279	387,500	30,013	93%
Outside Lab Services	5,917	5,248	63,000	(669)	-13%
Equipment Rental	-	833	10,000		
Employee Housing Expenses	53,182	58,042	122,000	4,860	8%
Operating Tools/Equipment	-	2,778	33,350	2,778	100%
Employee Engagement	-	1,717	20,610	1,717	100%
Employee PPE/Uniform	132	1,753	21,050	1,621	92%
Gasoline	3,276	3,433	41,215	157	5%
Diesel Fuel	926	2,276	27,320	1,350	59%
Insurance	21,511	25,311	303,850	3,800	15%
Legal Services	2,610	6,664	80,000	4,054	61%
M & R - Line Repair/Equipment	9,886	29,998	360,118	20,112	67%
M & R - Buildings	1,849	13,763	165,220	11,914	87%
M & R - Vehicles	12,887	10,753	129,088	(2,134)	-20%
Memberships/Certifications	705	4,447	53,387	3,742	84%
Permit Meters	-	3,332	40,000	3,332	100%
Operating Chemicals	20,526	28,715	344,719	8,189	29%
Operating Supplies	18,773	10,559	126,755	(8,214)	-78%
Computer Systems/Equipment	26,351	5,848	70,200	(20,504)	-351%
Postage/Freight	-	776	9,314	776	100%
Advertising Publications & PR	732	2,288	27,468	1,556	68%
Books & Subscriptions	-	150	1,798	150	100%
Safety	120	2,257	27,100	2,138	95%
Permits & Licensing	-	9,374	112,534	9,374	100%
Settlement Cost	-	-	14,400	-	
Telephone	1,001	2,829	33,960	1,827	65%
Training & Meetings	-	6,943	83,352	6,943	100%
Travel Expenses	221	5,502	66,050	5,281	96%
Utilities - Electric	-	39,351	472,400	39,351	100%
Utilities - Propane	2,880	2,400	40,000	(480)	-20%
Water Conservation	2,909	12,498	150,040	9,589	77%
<b>Total Operating Expense</b>	<b>208,934</b>	<b>392,297</b>	<b>4,380,254</b>	<b>183,362</b>	<b>47%</b>

# MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

## Finance Department Report

05-16-2024

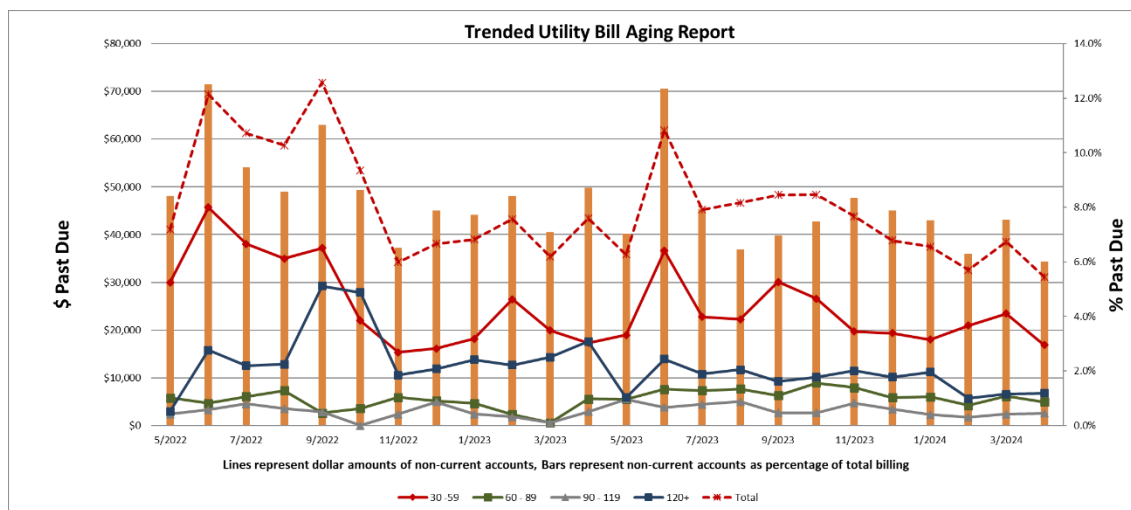
May 2024

**Table C Fund Balance**

	Operating Funds			Capital R&R Funds		
	10 Admin	20 Water	30 Wastewater	21 Admin	22 Water	23 Wastewater
Cash Total	-60,899	2,463,896	2,001,082	985,531	10,590,815	11,090,844
Current Assets	903,059	317,108	268,475	-103	1,423,291	1,411,193
Non-current Assets	0	0	0	0	0	0
Capital Assets	47,669	27,303	2,564	2,326,851	39,020,102	25,101,138
Total Assets	889,829	2,808,307	2,272,120	3,312,280	51,034,208	37,603,175
Current Liabilities	-174,790	-86,424	-80,314	60	-6,159	1,887
Deferred Inflow					-700,000	-700,000
Non-current Liabilities	-502,618	-122,704	-139,220	0	0	0
Assets - Liabilities	212,421	2,599,179	2,052,587	3,312,340	50,328,049	36,905,062
Target Fund Balance	150,000	2,064,500	1,961,500	1,030,000	4,300,000	4,800,000
Available Fund Balance	-235,689	2,377,472	1,920,768	985,591	10,584,656	11,092,731
Over/(Under)	-385,689	312,972	-40,732	-44,409	6,284,656	6,292,731

	Capital Expansion Funds			96 Enterprise	98 LADWP	Total
	31 Admin	32 Water	33 Wastewater			
Cash Total	1,075,742	2,671,234	646,519	899,505	2,150,732	34,515,002
Current Assets	0	-35	0	760,435	0	5,083,424
Non-current Assets	0	0	0	4,090,552	0	4,090,552
Capital Assets	-8,068	10,800	563,507	3,415,523	0	70,507,387
Total Assets	1,067,675	2,681,999	1,210,026	9,166,015	2,150,732	114,196,365
Current Liabilities	0	-21,056	0	-59,293	0	-426,089
Deferred Inflow				-350,000		-1,750,000
Non-current Liabilities	0	0	0	0	0	-764,542
Assets - Liabilities	1,067,675	2,660,943	1,210,026	8,756,722	2,150,732	111,255,735
Target Fund Balance	1,030,000	2,540,000	835,000	1,030,000	2,150,000	21,891,000
Available Fund Balance	1,075,742	2,650,178	646,519	840,212	2,150,732	34,088,913
Over/(Under)	45,742	110,178	-188,481	-189,788	732	12,197,913

**Table D Trended Utility Bill Aging Report**



The total amount past due is \$31,092 as of April 30, 2024.

# MAMMOTH COMMUNITY WATER DISTRICT

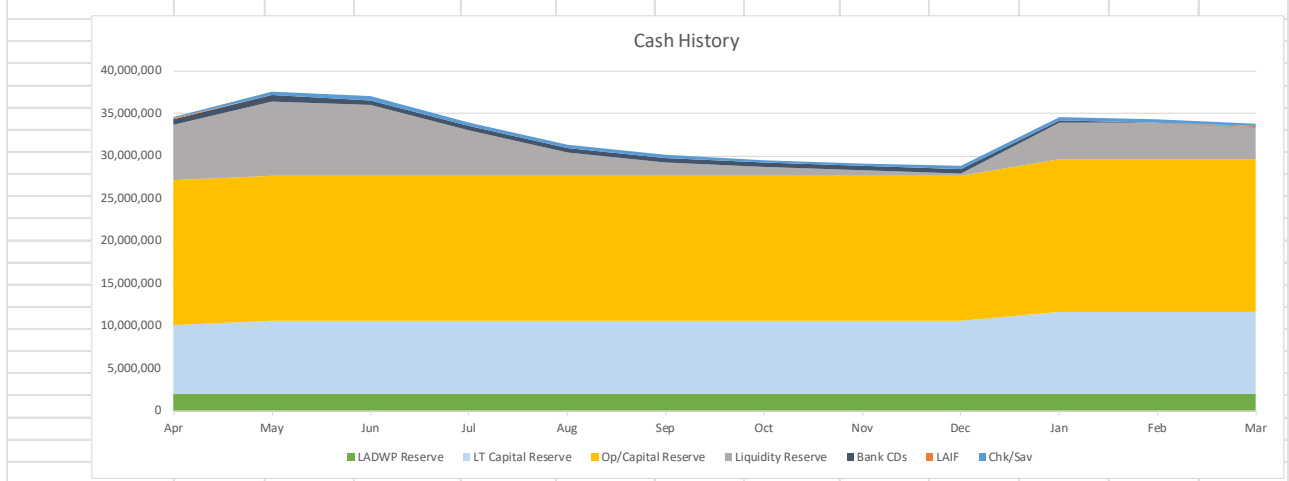
## Finance Department Report

May 2024

### Table E Investment Summary and Cash Balance

The District’s reserve funds have been separated into a multi-layer investment strategy to match the liquidity needs of operations and capital projects while maximizing the opportunity for interest earnings. The chart below illustrates the allocation, from most liquid to least liquid, and the projected balance through the end of the fiscal year.

FY 2025	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Chk/Sav	227,690	374,087	469,141	329,961	366,013	375,379	251,121	268,218	391,963	322,555	286,198	311,335
LAIF	47,780	47,780	47,780	47,780	47,780	47,780	47,780	47,780	47,780	47,780	47,780	47,780
Bank CDs	737,040	737,040	502,040	502,040	502,040	502,040	502,040	502,040	502,040	262,040	13,040	13,040
Liquidity Reserve	6,524,468	8,775,313	8,375,313	5,375,313	2,775,313	1,575,313	1,075,313	675,313	275,313	4,275,313	4,275,313	3,775,313
Op/Capital Reserve	17,050,234	17,050,234	17,050,234	17,050,234	17,050,234	17,050,234	17,050,234	17,050,234	17,050,234	18,050,234	18,050,234	18,050,234
LT Capital Reserve	8,014,447	8,514,447	8,514,447	8,514,447	8,514,447	8,514,447	8,514,447	8,514,447	8,514,447	9,514,447	9,514,447	9,514,447
LADWP Reserve	2,041,659	2,091,659	2,091,659	2,091,659	2,091,659	2,091,659	2,091,659	2,091,659	2,091,659	2,091,659	2,091,659	2,091,659
<b>Total</b>	<b>34,643,318</b>	<b>37,590,560</b>	<b>37,050,614</b>	<b>33,911,434</b>	<b>31,347,486</b>	<b>30,156,852</b>	<b>29,532,594</b>	<b>29,149,691</b>	<b>28,873,436</b>	<b>34,564,028</b>	<b>34,278,671</b>	<b>33,803,808</b>



# MAMMOTH COMMUNITY WATER DISTRICT

## Finance Department Report

### May 2024

Agenda Item: B-3

05-16-2024

#### PORTFOLIO SUMMARY



Mammoth Community Water District Liquidity Portfolio | Account #10987 | As of April 30, 2024

##### Portfolio Characteristics

Average Modified Duration	0.20
Average Coupon	1.05%
Average Purchase YTM	5.10%
Average Market YTM	5.11%
Average Quality	AAA
Average Final Maturity	0.20
Average Life	0.20

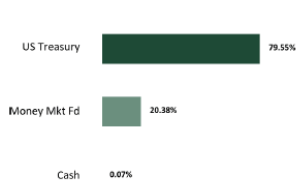
##### Account Summary

	Beg. Values as of 04/01/2024	End Values as of 04/30/2024
Market Value	6,698,032.89	6,524,467.55
Accrued Interest	143.78	397.52
<b>Total Market Value</b>	<b>6,698,176.67</b>	<b>6,524,865.07</b>
Income Earned	31,038.32	24,924.40
Cont/WD	(400,000.00)	(200,000.00)
Par	6,789,438.49	6,593,997.58
Book Value	6,701,522.00	6,528,667.49
Cost Value	6,652,330.87	6,467,155.38

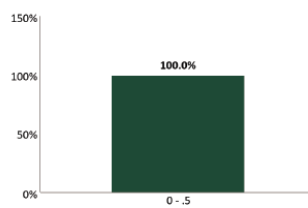
##### Top Issuers

United States	79.55%
First American Govt Oblig fund	20.38%

##### Sector Allocation



##### Maturity Distribution



##### Credit Quality



\*See Footnote

##### Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (09/01/22)
Mammoth Comm WD Liquidity	0.41%	1.22%	1.63%	4.97%	--	--	--	--	4.43%
Benchmark Return*	0.43%	1.29%	1.73%	5.36%	--	--	--	--	4.73%

#### PORTFOLIO SUMMARY



Mammoth Community Water District | Account #10652 | As of April 30, 2024

##### Portfolio Characteristics

Average Modified Duration	1.97
Average Coupon	2.86%
Average Purchase YTM	3.01%
Average Market YTM	5.17%
Average Quality	AA
Average Final Maturity	2.32
Average Life	2.20

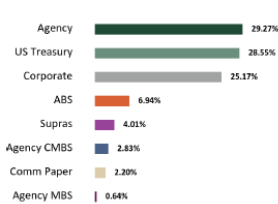
##### Account Summary

	Beg. Values as of 04/01/2024	End Values as of 04/30/2024
Market Value	17,148,563.83	17,050,234.49
Accrued Interest	98,646.85	116,204.19
<b>Total Market Value</b>	<b>17,247,210.69</b>	<b>17,166,438.68</b>
Income Earned	42,441.57	45,576.62
Cont/WD	0.00	0.00
Par	17,566,807.21	17,587,596.00
Book Value	17,504,748.03	17,528,103.82
Cost Value	17,554,610.00	17,575,450.99

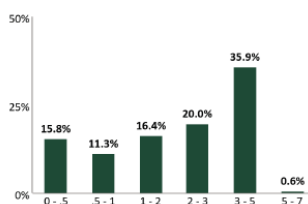
##### Top Issuers

United States	28.55%
Farm Credit System	14.27%
Federal Home Loan Banks	10.52%
FHLMC	5.30%
FNMA	2.64%
Mitsubishi UFJ Financial Group, Inc.	2.20%
International Bank for Recon and Dev	2.19%
Inter-American Development Bank	1.83%

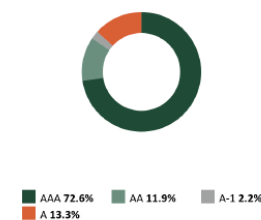
##### Sector Allocation



##### Maturity Distribution



##### Credit Quality



\*See Footnote

##### Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (02/01/19)
Mammoth Comm Water District	(0.45%)	(0.42%)	(0.01%)	2.73%	2.27%	0.26%	1.40%	--	1.53%
Benchmark Return*	(0.50%)	(0.61%)	(0.24%)	2.15%	1.69%	(0.15%)	1.07%	--	1.20%



# MAMMOTH COMMUNITY WATER DISTRICT

## Finance Department Report

### May 2024

Agenda Item: B-3

05-16-2024

#### PORTFOLIO SUMMARY



MCWD Long Term Reserves | Account #11043 | As of April 30, 2024

##### Portfolio Characteristics

Average Modified Duration	3.53
Average Coupon	3.20%
Average Purchase YTM	3.79%
Average Market YTM	5.07%
Average Quality	AA
Average Final Maturity	4.11
Average Life	4.05

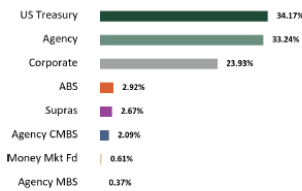
##### Account Summary

	Beg. Values as of 04/01/2024	End Values as of 04/30/2024
Market Value	8,134,348.01	8,014,447.43
Accrued Interest	49,503.89	66,447.85
<b>Total Market Value</b>	<b>8,183,851.90</b>	<b>8,080,895.28</b>
Income Earned	15,944.44	36,100.74
Cont/WD	0.00	0.00
Par	8,440,743.74	8,445,914.55
Book Value	8,235,140.11	8,244,009.10
Cost Value	8,202,167.45	8,207,379.86

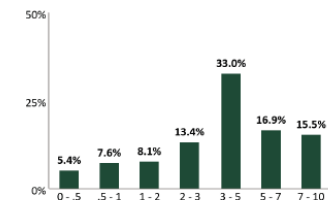
##### Top Issuers

United States	34.17%
Federal Home Loan Banks	14.81%
Farm Credit System	10.41%
FNMA	6.25%
Northern Trust Corporation	3.01%
Caterpillar Inc.	2.82%
Inter-American Development Bank	2.67%
Honda Motor Co., Ltd.	2.56%

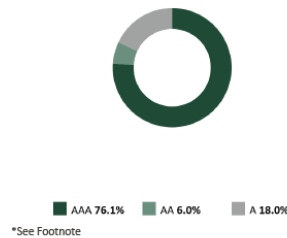
##### Sector Allocation



##### Maturity Distribution



##### Credit Quality



##### Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (02/01/23)
MCWD Long Term Reserves	(1.26%)	(1.60%)	(1.24%)	0.90%	--	--	--	--	2.32%
Benchmark Return*	(1.27%)	(1.87%)	(1.58%)	(0.20%)	--	--	--	--	0.80%

#### PORTFOLIO SUMMARY



MCWD LADWP Settlement Fund | Account #10992 | As of April 30, 2024

##### Portfolio Characteristics

Average Modified Duration	3.57
Average Coupon	3.13%
Average Purchase YTM	4.44%
Average Market YTM	4.98%
Average Quality	AA
Average Final Maturity	4.13
Average Life	4.13

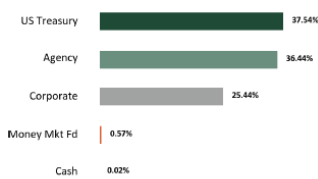
##### Account Summary

	Beg. Values as of 04/01/2024	End Values as of 04/30/2024
Market Value	2,071,115.77	2,041,659.29
Accrued Interest	14,190.45	18,051.65
<b>Total Market Value</b>	<b>2,085,306.22</b>	<b>2,059,710.94</b>
Income Earned	6,974.77	8,304.39
Cont/WD	0.00	0.00
Par	2,157,441.32	2,161,902.09
Book Value	2,087,817.81	2,091,511.05
Cost Value	2,065,586.85	2,068,675.72

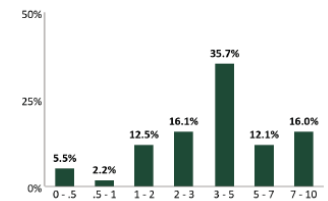
##### Top Issuers

United States	37.54%
Farm Credit System	19.81%
Federal Home Loan Banks	13.25%
JPMorgan Chase & Co.	4.23%
Morgan Stanley	2.19%
BlackRock, Inc.	2.16%
PACCAR Inc	2.15%
Bank of America Corporation	2.14%

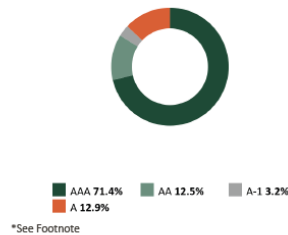
##### Sector Allocation



##### Maturity Distribution



##### Credit Quality



##### Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (10/01/22)
MCWD LADWP Settlement Fund	(1.23%)	(1.57%)	(1.20%)	1.37%	--	--	--	--	2.74%
Benchmark Return*	(1.27%)	(1.87%)	(1.58%)	(0.20%)	--	--	--	--	2.27%

# TRANSACTION LEDGER



Mammoth Community Water District Cons | Account #10988 | As of April 30, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	04/01/2024	31846V203	928.13	FIRST AMER:GVT OBLG Y	1.000	4.94%	(928.13)	0.00	(928.13)	0.00
Purchase	04/01/2024	31846V203	9,025.00	FIRST AMER:GVT OBLG Y	1.000	4.94%	(9,025.00)	0.00	(9,025.00)	0.00
Purchase	04/02/2024	31846V203	1,870.06	FIRST AMER:GVT OBLG Y	1.000	4.94%	(1,870.06)	0.00	(1,870.06)	0.00
Purchase	04/02/2024	31846V203	2,084.27	FIRST AMER:GVT OBLG Y	1.000	4.94%	(2,084.27)	0.00	(2,084.27)	0.00
Purchase	04/02/2024	31846V203	136.00	FIRST AMER:GVT OBLG Y	1.000	4.94%	(136.00)	0.00	(136.00)	0.00
Purchase	04/02/2024	31846V203	1,417.42	FIRST AMER:GVT OBLG Y	1.000	4.94%	(1,417.42)	0.00	(1,417.42)	0.00
Purchase	04/04/2024	31846V203	75,000.00	FIRST AMER:GVT OBLG Y	1.000	4.91%	(75,000.00)	0.00	(75,000.00)	0.00
Purchase	04/09/2024	31846V203	1,000,000.00	FIRST AMER:GVT OBLG Y	1.000	4.91%	(1,000,000.00)	0.00	(1,000,000.00)	0.00
Purchase	04/12/2024	31846V203	580.00	FIRST AMER:GVT OBLG Y	1.000	4.91%	(580.00)	0.00	(580.00)	0.00
Purchase	04/15/2024	31846V203	12,425.05	FIRST AMER:GVT OBLG Y	1.000	4.91%	(12,425.05)	0.00	(12,425.05)	0.00
Purchase	04/15/2024	31846V203	1,079.80	FIRST AMER:GVT OBLG Y	1.000	4.91%	(1,079.80)	0.00	(1,079.80)	0.00
Purchase	04/22/2024	31846V203	12,020.00	FIRST AMER:GVT OBLG Y	1.000	4.91%	(12,020.00)	0.00	(12,020.00)	0.00
Purchase	04/22/2024	31846V203	355.05	FIRST AMER:GVT OBLG Y	1.000	4.91%	(355.05)	0.00	(355.05)	0.00
Purchase	04/22/2024	31846V203	8,933.02	FIRST AMER:GVT OBLG Y	1.000	4.91%	(8,933.02)	0.00	(8,933.02)	0.00
Purchase	04/25/2024	31846V203	9,143.61	FIRST AMER:GVT OBLG Y	1.000	4.92%	(9,143.61)	0.00	(9,143.61)	0.00
Purchase	04/25/2024	31846V203	901.25	FIRST AMER:GVT OBLG Y	1.000	4.92%	(901.25)	0.00	(901.25)	0.00
Purchase	04/29/2024	31846V203	1,000.00	FIRST AMER:GVT OBLG Y	1.000	4.92%	(1,000.00)	0.00	(1,000.00)	0.00
Purchase	04/30/2024	3133ERDH1	40,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.75 04/30/2029	100.203	4.70%	(40,081.20)	0.00	(40,081.20)	0.00
Purchase	04/30/2024	9128284V9	40,000.00	UNITED STATES TREASURY 2.875 08/15/2028	92.926	4.71%	(37,170.31)	(236.95)	(37,407.26)	0.00
Purchase	04/30/2024	31846V203	500.00	FIRST AMER:GVT OBLG Y	1.000	4.93%	(500.00)	0.00	(500.00)	0.00
Purchase	04/30/2024	31846V203	3,000.00	FIRST AMER:GVT OBLG Y	1.000	4.93%	(3,000.00)	0.00	(3,000.00)	0.00
<b>Total Purchase</b>			<b>1,220,398.66</b>				<b>(1,217,650.17)</b>	<b>(236.95)</b>	<b>(1,217,887.12)</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>1,220,398.66</b>				<b>(1,217,650.17)</b>	<b>(236.95)</b>	<b>(1,217,887.12)</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Maturity	04/04/2024	912797GZ4	(75,000.00)	UNITED STATES TREASURY 04/04/2024	100.000	0.00%	75,000.00	0.00	75,000.00	0.00

# TRANSACTION LEDGER



Mammoth Community Water District Cons | Account #10988 | As of April 30, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Maturity	04/09/2024	912797JM0	(1,000,000.00)	UNITED STATES TREASURY 04/09/2024	100.000	0.00%	1,000,000.00	0.00	1,000,000.00	0.00
<b>Total Maturity</b>			<b>(1,075,000.00)</b>				<b>1,075,000.00</b>	<b>0.00</b>	<b>1,075,000.00</b>	<b>0.00</b>
Sale	04/11/2024	31846V203	(200,000.00)	FIRST AMER:GVT OBLG Y	1.000	4.91%	200,000.00	0.00	200,000.00	0.00
Sale	04/12/2024	31846V203	(2,706.07)	FIRST AMER:GVT OBLG Y	1.000	4.91%	2,706.07	0.00	2,706.07	0.00
Sale	04/30/2024	31846V203	(76,788.46)	FIRST AMER:GVT OBLG Y	1.000	4.93%	76,788.46	0.00	76,788.46	0.00
<b>Total Sale</b>			<b>(279,494.53)</b>				<b>279,494.53</b>	<b>0.00</b>	<b>279,494.53</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>(1,354,494.53)</b>				<b>1,354,494.53</b>	<b>0.00</b>	<b>1,354,494.53</b>	<b>0.00</b>
<b>OTHER TRANSACTIONS</b>										
Cash Transfer	04/11/2024	CCYUSD	(200,000.00)	Cash		0.00%	(200,000.00)	0.00	(200,000.00)	0.00
<b>Total Cash Transfer</b>			<b>(200,000.00)</b>				<b>(200,000.00)</b>	<b>0.00</b>	<b>(200,000.00)</b>	<b>0.00</b>
Coupon	04/01/2024	31418BLL8	0.00	FN MA2130 3.5 12/01/2029		2.45%	57.19	0.00	57.19	0.00
Coupon	04/01/2024	3138YTMT8	0.00	FN AZ2169 2.5 07/01/2030		2.17%	30.25	0.00	30.25	0.00
Coupon	04/01/2024	3138YR6T0	0.00	FN AZ0881 2.5 07/01/2030		1.82%	35.02	0.00	35.02	0.00
Coupon	04/01/2024	3138WE3R8	0.00	FN AS5307 3.0 07/01/2030		2.29%	28.84	0.00	28.84	0.00
Coupon	04/01/2024	3137BSRE5	0.00	FHMS K-059 A2 3.12 09/25/2026		2.05%	715.00	0.00	715.00	0.00
Coupon	04/01/2024	3137FETN0	0.00	FHMS K-073 A2 3.35 01/25/2028		4.25%	656.04	0.00	656.04	0.00
Coupon	04/01/2024	3138WE5U9	0.00	FN AS5358 3.0 07/01/2030		2.29%	30.52	0.00	30.52	0.00
Coupon	04/01/2024	3138ETA55	0.00	FN AL8127 2.0 01/01/2031		1.67%	28.78	0.00	28.78	0.00
Coupon	04/01/2024		0.00	FH G15565 3.0 10/01/2030		2.23%	25.39	0.00	25.39	0.00
Coupon	04/01/2024	3132KFBZ4	0.00	FH V60956 2.5 09/01/2030		2.27%	32.99	0.00	32.99	0.00
Coupon	04/01/2024	3137FBTA4	0.00	FHMS K-728 A2 3.064 08/25/2024		2.35%	430.98	0.00	430.98	0.00
Coupon	04/01/2024	31307PEF2	0.00	FH J32834 2.5 09/01/2030		2.08%	23.14	0.00	23.14	0.00
Coupon	04/01/2024	31307PNB1	0.00	FH J33086 3.0 11/01/2030		2.40%	31.74	0.00	31.74	0.00
Coupon	04/01/2024	3138YDAS8	0.00	FN AY0016 2.5 01/01/2030		2.16%	18.10	0.00	18.10	0.00
Coupon	04/12/2024	3133ENUJ7	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 2.9 04/12/2032		4.50%	580.00	0.00	580.00	0.00

# TRANSACTION LEDGER



Mammoth Community Water District Cons | Account #10988 | As of April 30, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	04/15/2024	89240BAC2	0.00	TAOT 2021-A A3 0.26 05/15/2025		7.08%	3.05	0.00	3.05	0.00
Coupon	04/15/2024	47800AAC4	0.00	JDOT 2022-B A3 3.74 02/16/2027		3.77%	296.08	0.00	296.08	0.00
Coupon	04/15/2024	89231CAD9	0.00	TAOT 2022-C A3 3.76 04/15/2027		3.80%	266.33	0.00	266.33	0.00
Coupon	04/15/2024	58768PAC8	0.00	MBART 2022-1 A3 5.21 08/16/2027		5.28%	955.17	0.00	955.17	0.00
Coupon	04/15/2024	448979AD6	0.00	HART 2023-A A3 4.58 04/15/2027		4.63%	305.33	0.00	305.33	0.00
Coupon	04/15/2024	161571HT4	0.00	CHAIT 2023-1 A 5.16 09/15/2028		5.23%	752.50	0.00	752.50	0.00
Coupon	04/15/2024	47787CAC7	0.00	JDOT 2023-C A3 5.48 05/15/2028		5.55%	730.67	0.00	730.67	0.00
Coupon	04/15/2024	91282CDB4	0.00	UNITED STATES TREASURY 0.625 10/15/2024		2.86%	734.38	0.00	734.38	0.00
Coupon	04/15/2024	91282CEH0	0.00	UNITED STATES TREASURY 2.625 04/15/2025		2.93%	1,312.50	0.00	1,312.50	0.00
Coupon	04/15/2024	02582JJR2	0.00	AMXCA 2021-1 A 0.9 11/15/2024		5.11%	187.50	0.00	187.50	0.00
Coupon	04/15/2024	47800BAC2	0.00	JDOT 2022-C A3 5.09 06/15/2027		5.15%	657.46	0.00	657.46	0.00
Coupon	04/20/2024	379929AD4	0.00	GMALT 2023-3 A3 5.38 11/20/2026		5.45%	156.92	0.00	156.92	0.00
Coupon	04/20/2024	3133EPZA6	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.875 10/20/2026		4.99%	8,531.25	0.00	8,531.25	0.00
Coupon	04/21/2024	43813GAC5	0.00	HAROT 2021-1 A3 0.27 04/21/2025		0.27%	1.39	0.00	1.39	0.00
Coupon	04/21/2024	438123AC5	0.00	HAROT 2023-4 A3 5.67 06/21/2028		5.75%	259.88	0.00	259.88	0.00
Coupon	04/21/2024	43815GAC3	0.00	HAROT 2021-4 A3 0.88 01/21/2026		1.41%	65.75	0.00	65.75	0.00
Coupon	04/22/2024	46647PCB0	0.00	JPMORGAN CHASE & CO 1.578 04/22/2027		4.40%	355.05	0.00	355.05	0.00

# TRANSACTION LEDGER



Mammoth Community Water District Cons | Account #10988 | As of April 30, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	04/22/2024	46647PCB0	0.00	JPMORGAN CHASE & CO 1.578 04/22/2027		4.65%	789.00	0.00	789.00	0.00
Coupon	04/25/2024	05592XAD2	0.00	BMWOT 2023-A A3 5.47 02/25/2028		5.54%	136.75	0.00	136.75	0.00
Coupon	04/25/2024	3133EPGW9	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 04/25/2028		3.72%	5,812.50	0.00	5,812.50	0.00
Coupon	04/28/2024	459058JL8	0.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.5 10/28/2025		0.61%	1,000.00	0.00	1,000.00	0.00
Coupon	04/30/2024	91282CAT8	0.00	UNITED STATES TREASURY 0.25 10/31/2025		0.75%	500.00	0.00	500.00	0.00
Coupon	04/30/2024	91282CFT3	0.00	UNITED STATES TREASURY 4.0 10/31/2029		3.64%	700.00	0.00	700.00	0.00
Coupon	04/30/2024	91282CFT3	0.00	UNITED STATES TREASURY 4.0 10/31/2029		4.11%	3,000.00	0.00	3,000.00	0.00
<b>Total Coupon</b>			<b>0.00</b>				<b>30,233.44</b>	<b>0.00</b>	<b>30,233.44</b>	<b>0.00</b>
Custody Fee	04/25/2024	CCYUSD	(264.81)	Cash		0.00%	(264.81)	0.00	(264.81)	0.00
<b>Total Custody Fee</b>			<b>(264.81)</b>				<b>(264.81)</b>	<b>0.00</b>	<b>(264.81)</b>	<b>0.00</b>
Dividend	04/30/2024	31846V203	0.00	FIRST AMER:GVT OBLG Y		4.93%	5,205.35	0.00	5,205.35	0.00
<b>Total Dividend</b>			<b>0.00</b>				<b>5,205.35</b>	<b>0.00</b>	<b>5,205.35</b>	<b>0.00</b>
Management Fee	04/12/2024	CCYUSD	(2,706.07)	Cash		0.00%	(2,706.07)	0.00	(2,706.07)	0.00
<b>Total Management Fee</b>			<b>(2,706.07)</b>				<b>(2,706.07)</b>	<b>0.00</b>	<b>(2,706.07)</b>	<b>0.00</b>
Principal Paydown	04/01/2024	3138ETA55	319.03	FN AL8127 2.0 01/01/2031		1.67%	319.03	--	319.03	0.00
Principal Paydown	04/01/2024	3138YR6T0	356.82	FN AZ0881 2.5 07/01/2030		1.82%	356.82	--	356.82	0.00
Principal Paydown	04/01/2024	31307PEF2	188.78	FH J32834 2.5 09/01/2030		2.08%	188.78	--	188.78	(0.00)
Principal Paydown	04/01/2024	3138YDAS8	167.91	FN AY0016 2.5 01/01/2030		2.16%	167.91	--	167.91	(0.00)
Principal Paydown	04/01/2024	3138YTMT8	214.38	FN AZ2169 2.5 07/01/2030		2.17%	214.38	--	214.38	(0.00)
Principal Paydown	04/01/2024	3137FBTA4	284.26	FHMS K-728 A2 3.064 08/25/2024		2.35%	284.26	--	284.26	0.00
Principal Paydown	04/01/2024		195.14	FH G15565 3.0 10/01/2030		2.23%	195.14	--	195.14	0.00
Principal Paydown	04/01/2024	3132KFBZ4	268.94	FH V60956 2.5 09/01/2030		2.27%	268.94	--	268.94	(0.00)
Principal Paydown	04/01/2024	3138WE3R8	316.69	FN AS5307 3.0 07/01/2030		2.29%	316.69	--	316.69	(0.00)

# TRANSACTION LEDGER



Mammoth Community Water District Cons | Account #10988 | As of April 30, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Principal Paydown	04/01/2024	3138WE5U9	345.63	FN AS5358 3.0 07/01/2030		2.29%	345.63	--	345.63	(0.00)
Principal Paydown	04/01/2024	31307PNB1	178.68	FH J33086 3.0 11/01/2030		2.40%	178.68	--	178.68	0.00
Principal Paydown	04/01/2024	31418BLL8	324.98	FN MA2130 3.5 12/01/2029		2.45%	324.98	--	324.98	0.00
Principal Paydown	04/15/2024	89240BAC2	6,359.08	TAOT 2021-A A3 0.26 05/15/2025		7.08%	6,359.08	--	6,359.08	0.00
Principal Paydown	04/21/2024	43813GAC5	3,070.56	HAROT 2021-1 A3 0.27 04/21/2025		0.27%	3,070.56	--	3,070.56	(0.00)
Principal Paydown	04/21/2024	43815GAC3	8,078.27	HAROT 2021-4 A3 0.88 01/21/2026		1.74%	8,078.27	--	8,078.27	0.01
<b>Total Principal Paydown</b>			<b>20,669.15</b>				<b>20,669.15</b>	<b>--</b>	<b>20,669.15</b>	<b>0.01</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>(182,301.73)</b>				<b>(146,862.94)</b>	<b>0.00</b>	<b>(146,862.94)</b>	<b>0.01</b>

**\*\*\*Text shown in bold has changed from the previous update\*\*\***

### Active Capital Projects

Project	Status
Well 32	Final water quality sampling is complete <b>except for VOCs and radiology which requires four quarters of sampling. Engineering is compiling Drinking Water Source Assessment information to finalize the Department of Drinking Water permit. Operations and Maintenance are scheduling commissioning of the new SCADA control systems and the top seal and concrete pad.</b>
Seismic Risk Assessment	<b>Statements of Qualifications were received by structural engineering consultants in response to the RFQ and interviews are being scheduled.</b> The project scope will be defined and negotiated with the selected consultant.
Campus Pavement Rehab	<b>Plans, Specifications, and Estimates were prepared in-house and the Request for Bids (RFB) has been distributed.</b>
GIS Utility Network	An RFP is out and Engineering staff is working with ISD to prepare existing GIS data for the conversion as time allows.
Wells Study	<b>Six interviews were held and UES was selected as the most qualified hydrogeology consultant. A Master Services Agreement is being negotiated and the first task order will be for services related to the Laurel Pond Additional Monitoring Wells.</b>
Tank Coatings	Plans, Specifications, and Estimates are being prepared in-house. This project is expected to go out to bid in spring.
Water Distribution Improvements	Plans, Specifications, and Estimates are being prepared in-house. This project is expected to be constructed by the Summer Construction Crew.
Wastewater Collection Improvements	Plans, Specifications, and Estimates are being prepared in-house. This project is expected to go out to bid in spring.
The Parcel Relief Main	Trees have been removed and the easement with the Town has been signed and is ready to record.
Laurel Pond Monitoring Wells and Waste Discharge Requirements	<b>Engineering is meeting with UES to kick-off a design.</b> A RFB for well drilling services is being prepared in-house. It is expected to go out to bid in spring. This work is intended to advance the Basin Plan Amendment Study and proposed new Lahontan WDR.
Shady Rest Park Recycled Water	Engineering is initiating a Project Study Report (PSR) and exploring alternatives and opportunities.

**Engineering Department Activities**

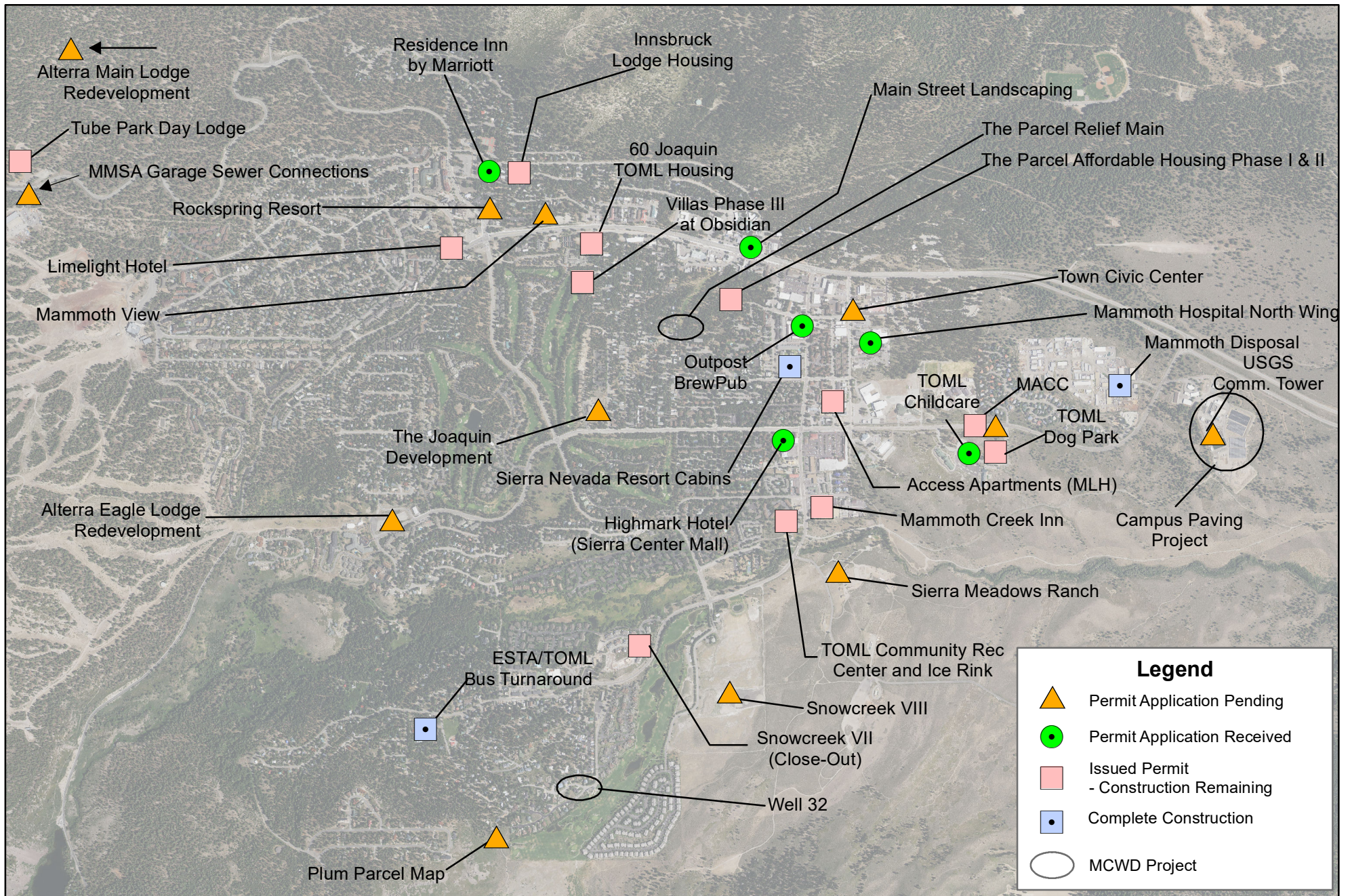
Activities	Status
Ormat CD IV Geothermal Monitoring and Response Plan (GMRP)	Q1 2024 sampling is complete. An RFQ for a third-party technical advisor has been drafted and is under review by the BLM. <b>On June 13 the GMRP partners will receive an update on additional reporting work that has been completed but not reported on. If the information meets the requirements of the GMRP (i.e. is an adequate third-party analysis), the approach may be changed. Staff has signed permit documents from the Inyo National Forest to allow the transfer of monitoring well (LV-19). The transfer will be complete when the USGS prepares and signs a document.</b> Ormat reimbursements for quarterly sampling are being received.
Out-of-District (OOD) Service	The OOD agreement for existing uses at Sierra Meadows Ranch is nearing completion. The items remaining are an exhibit showing water and sewer uses on the property and a copy of their updated 20-year Forest Service Use Permit. They remain interested in preparing an application for their proposed OOD expansion. The list of OOD commercial customers needs to be reviewed and updated. RSD will follow up with each OOD commercial customer.
LAFCO Municipal Services Review (MSR) and Sphere of Influence	Engineering staff reviewed the draft MSR and RSD is compiling a response to LAFCO staff. <b>LAFCO’s processing of MSRs for all special districts in Mono County has been delayed and it may make sense to finalize the MCWD update after the 2025 UWMP is complete. In the short term, the items in most need of updating are the maps showing the MCWD service area boundary and a new proposed Sphere of Influence.</b>
MCWD Code Overhaul	Engineering staff developed a new fee structure for permit administration, plan checking, and inspections. The proposed changes to the fee structure will be in a revised FY 2025 Master Fee Schedule presented to the Board in July. This will coincide with Sewer Code (Chapter 11) and Water Code (Chapter 12) changes that will be presented at the same time. Engineering is also assisting with development of the new Landscape and Environmental Policies.
Project Management Training	Training materials are being drafted for engineering staff and managers/supervisors from other departments involved in project management and delivery.
Capacity Fee Study Update	The update that was planned for 2025-26 has been moved up and budgeted for FY 2025. <b>An RFP is being prepared to hire a consultant.</b> The update will look at ratios for calculating Equivalent Meter Units (EMUs), current system replacement values, the impact of irrigation, and other variables.



**Permits with Recent Activity**

<b>Project Name</b>	<b>Description</b>	<b>Status</b>
Snowcreek VII	<b>MCWD staff met with contractor on-site to determine location of six new irrigation meters to be installed per the amended transfer agreement. Installation work began in early May.</b>	Close-Out
The Parcel	The Parcel Phase 1 <b>will be complete and open this summer.</b> <b>Permit applications and plans for Phase 2 have been submitted and are under review.</b>	Construction & Permitting
The Villas (Obsidian)	Connection permit applications have been issued for the remaining duplex units. Construction of water and sewer mains planned for summer 2024.	Permitting
Residence Inn by Marriott	Engineering staff is working with the developer to quitclaim a blanket water easement that is no longer needed. Demolition has started on this site and construction is expected to start in 2024. Developer has submitted plans and MCWD is in the process of reviewing plans and processing applications.	Demolition & Permitting
Rockspring Resort (6060 Minaret Road)	MCWD has issued a demolition permit <b>and demolition is complete.</b> Connection and construction permit applications are expected soon. Construction is planned to begin summer 2024.	Demolition & Permitting
College Parkway Daycare Center	<b>MCWD is reviewing the permit application to</b> relocate 6 modular buildings to 100 College Parkway to serve as a new Childcare Center. Construction is planned for Summer 2024.	Planning
<b>TOML Civic Center</b>	<b>TOML has submitted permit applications and plans and they are under review.</b> Engineering staff is working with the developer to quitclaim a water easement that is not needed. Construction is planned to begin summer 2024.	<b>Permitting</b>
TOML Main Street Landscaping	This project will provide landscaping to Main Street pedestrian areas. <b>MCWD has received and is reviewing a landscape permit application.</b> Construction is planned to begin summer 2024.	<b>Permitting</b>
Highmark Hotel (Sierra Center Mall)	Redevelop existing Sierra Center Mall into a Hotel with restaurants. <b>Developer has reached back out to get permit approvals moving, MCWD is reviewing plans for the 'Core and Shell' package.</b>	Permitting
<b>Mammoth Arts and Cultural Center (MACC)</b>	<b>Mammoth Lakes Foundation, in partnership with other local agencies, is planning an expansion to the Edison Theater located at 100 College Pkwy. The proposed expansion would encroach on a MCWD water main and will require re-alignment of the water main, quit-claiming an existing easement, and granting of a new easement to MCWD. MCWD staff are reviewing potential options for re-aligning or re-routing the impacted water main.</b>	<b>Planning</b>

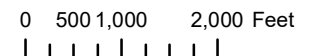




Mammoth Community Water District  
 P.O. Box 597, Mammoth Lakes, CA 93546  
 (760) 934-2596 FAX: (760) 934-2143

## Land Development Activity and Projects - May 2024

### Engineering Department Report





#### **Executive Summary**

Significant progress has been made for the current FY25 Workstation Replacement Program. The replacement MCWDSVR12 server was configured and deployed during non-business hours and incurred no downtime or issues when staff returned to work. The replacement MCWDGIS server hardware has arrived as well and will be configured and deployed in May. In addition, seven out of twelve replacement PCs have been configured for staff. The District GIS Utility Network (UN) Request for Proposals (RFP) was released on April 1<sup>st</sup> and closes on May 14<sup>th</sup>. During the past month, ISD has provided secure GIS data access for proposers, facilitated data cleanup, and answered RFP Questions in support of this project. The UN will be a major enhancement to the District GIS system and serve as a planning and modeling tool for upcoming Capital Improvement Projects. ISD has also partnered with TOML once again for 2023 and 2024 aerial photo collections, and the July 2023 photo is available for use by staff in MCWD GIS systems. Developing new cybersecurity standards and rolling out a new MCWD Password Program for all staff, has kept ISD very busy. Finally, the SCADA upgrade project continues to perform well as the last remaining items are being addressed.

#### **Hardware Systems**

- *SCADA System Upgrade* – ISD and Operations continue to wrap-up remaining punch list items to bring the project to completion. All MCWD SCADA staff are conducting operations and administration, alarming and trend reporting on the new system. MCWD is no longer running parallel SCADA systems, and the old SCADA system has been decommissioned. All users have been trained and are comfortable accessing the new system.
- *AMI System* - The Automated Meter Infrastructure (AMI) Committee continues monthly meetings to support the health of the District's R450/R900 system. The R900 collectors are functioning properly, but the District R450 collector is still out for RMA repair. As of May 8<sup>th</sup>, the District has approximately 84 non-received reads. Staff will continue to utilize monthly meetings to discuss system upgrades, optimize billing reads, and analyze usage patterns by billing group.
- New server hardware was ordered for the replacement of the MCWDSVR12 and MCWDGIS servers. The new MCWDSVR12 server was replaced over a weekend during non-business hours and was available for staff access the following Monday. Overall, the upgrade went very well with no issues. The new MCWDGIS server hardware is now on site, and configuration and deployment of the new equipment is scheduled for May.
- Twelve workstation replacement PCs are scheduled for the upcoming year; ten desktops and two laptops were ordered. Seven of the 12 replacement workstations have been set up and deployed for users, and the remaining five will be set up as time permits.
- Ongoing hardware support, maintenance, and updates.

#### **Software Systems**

- ISD staff are still in the process of transitioning MCWD PC equipment from one endpoint malware antivirus service to another more robust platform.
- Finalized Neptune 360 group of condos without dedicated irrigation meters for RSD analysis in Monthly Meter Read meeting.

- Transitioned all CAD licensing from shared License Manager model to new Autodesk user-based subscription model and downloaded and installed Autodesk Civil 3D 2024 CAD software for all CAD users.
- Provisioned and set up five new users for EnerGov Permitting software.
- Performed firmware updates on all District network equipment and cameras.
- Ongoing software support, maintenance, and updates.

#### **Administrative**

- *Monthly Tyler Integration and Customer Service Meetings* - The goal of the meetings is to ensure continuous collaboration between ISD, RSD, Finance and Administration for all Tyler software integrations and customer outreach initiatives. It is a forum to raise issues that concern billing, public relations and customer service processes and develop strategies for resolution. Currently, the group is presenting desired functionality enhancements for the Tyler Smart Meter Portal and developing new Customer Complaint and District Leak Protocol documents.
- ISD created new MCWD Leaks Distribution and Email Groups. The new groups are part of a refined MCWD Leak Response Protocol document that is currently being developed to establish thresholds and standard leak responses for Maintenance, Finance, RSD, and Administration departments. ISD has also created new server directories and spreadsheets for the management of the new Leak Response Protocol. The final documents should be completed over the next two months.
- Conducted Office 365 maintenance, distribution group and email account administration.
- Continued administration of VoIP phones, iPads, laptops.

#### **Network and Cybersecurity**

- *ISP Redundancy and Failover* - Onward continues to install new hardware and software equipment to manage its Digital 395 network and has notified the District of a new diverse solution for North/South circuit redundancy that should be available soon. However, ISD did successfully test the first "Skeleton Mode" brown-out exercise utilizing backup cellular FirstNet technology as a failover ISP. The test performed very well in supporting critical District network operations should the primary ISP fail, and the backup solution is fully configured and in place when/if needed.
- *New MCWD Password Program* – ISD has implemented a new MCWD Password Program. All staff are following new security requirements and using password management software. Several staff have chosen to use encrypted password vaults for their private accounts as well. SCADA users follow an even stricter password and access policy, and all guidelines follow ISO and NIST recommendations for the new SCADA system. ISD is extremely sensitive to keeping District data secure given the current cybersecurity environment with several national attacks on water systems making headlines as well as recent attacks on local peer agency IT systems.
- ISD has also managed recent vulnerabilities and applied patches associated with network equipment that the District utilizes. In addition, ISD has blocked all non-U.S. traffic on its SCADA system.
- ISD continues to manage Multi-Factor Authentication (MFA) security protocols and deploy new cybersecurity campaigns for all staff on the MCWD network. All staff participate in regular monthly training to prevent common industry threats.

- Recently installed network and camera equipment upgrades in District buildings and facilities continues to be refined.
- Managing remote access client connection software and devices, administering additional machines and users as necessary for remote access.
- All network systems remain secure with no data loss or intrusions.

#### **GIS**

- *Utility Network* - ISD and Engineering staff continue to pursue a long-term standalone upgrade to the MCWD GIS system by transitioning it to a Utility Network. On April 1<sup>st</sup>, ISD released a Request for Proposals (RFP) for ESRI Geographic Information System (GIS) Utility Network Model Migration. The project will be a one-time modernization project for the District GIS system and utilized as a planning and management tool for upcoming Capital Improvement Projects. For MCWD, the Utility Network will support all aspects of GIS utility management and be especially useful for current water and sewer modeling efforts. During the past month, ISD has been working with several proposers for secure data download access, as well as issuing Addendum 1 "Utility Network RFP Questions and Responses" by the April 30<sup>th</sup> deadline. The RFP will close on May 14<sup>th</sup>.
- Utility Network GIS data cleanup activity currently underway: deconstruction of Miscellaneous Assets into several new Feature Classes (Couplings, Dead Ends, Fittings, Reducers, Comfort Stations, etc.), water line material type and size analysis, Sewer Top Hat Feature Class creation, addition of all Line Maintenance sewer rehabilitation work (cracks, roots, grout, Armco) into sewer mainline feature class, sewer line modeling work, and various other data cleanup as necessary.
- ISD and Engineering continue to pursue additional training opportunities for the continued integration of ArcPro in the MCWD GIS environment.
- Worked with TOML staff to obtain new 23/24 high-resolution aerial photo dataset for inclusion in MCWD GIS library. The aerials have been downloaded to the MCWD GIS Server and a layer file was created for all GIS users to access the new data. The 2023 photo is very high-quality and beneficial to MCWD GIS and Engineering operations. MCWD will also have access to an aerial dataset planned to take place in July of 2024.

#### **MCWD Websites**

- Continued maintenance and security for all MCWD web platforms: MCWD Internet, MCWD Intranet, and MCWD GIS Portal.
- Postings or updates to Internet/Facebook sites:
  - Mammoth Creek Streamflow Data ending 4-30-24.
  - Conducted regular quarterly review of all web content with each department and performed requested May revisions.
  - Posted Seismic and Structural Services RFQ with 5-3-24 deadline.
  - Board Meeting Minutes through current.
  - April Board Meeting materials.
  - Posted revised Plant Maintenance Worker III/Instrumentation Technician Job Bulletin.
  - Posted revised Construction Crew Job Bulletin.
  - Posted Water Conservation Level 0 Press Release 4-29-24.

- Posted Notice of Intent to Award in response to the Hydrogeology and Environmental Services RFQ.
- Posted MCWD Housing Committee Agenda 5-9-24.
- Updated MCWD website Our Staff page per recent staffing changes.
- Postings or updates to Intranet site
  - Performed general maintenance, updated Department Pages, Staff Schedule, and Phone Contact List.

#### **Administration**

- Continuous and ongoing activities associated with day-to-day administration, including but not limited to:
  - Administrative, organizational, and operational policy development, guidelines, implementation, and related day-to-day projects
  - Non-personnel and personnel-based legal matters, e.g., ADA/FEHA, COBRA/CalCOBRA, etc.
- Legislative/Client Update 03/2024 (provided by LCW/CSDA):
  - None to report at this time

#### **Workforce Planning**

- Ongoing administration of several recruitments for the Maintenance Department (one permanent position and the 2024 Seasonal Construction Crew)
- On Thursday, 05/02/2024 PSD Staffed a booth at the Student Job Fair at Mammoth High School

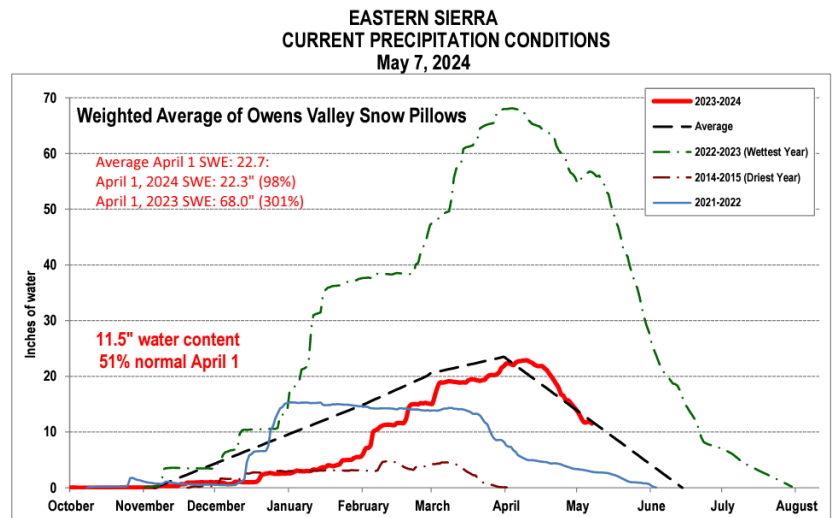
#### **Risk/Safety/Training**

- Risk/Safety:
  - Process safety tailgate and wellness activity logs for 05/2024 safety incentive program
  - Monthly restock of Cal/OSHA compliant first aid safety kits at all locations
  - Continuous and ongoing activities associated with the Injury and Illness Prevention Program written programs development and guidelines
  - Continuous and ongoing activities associated with manual to electronic conversion of Cal/OSHA required Hazard Communication Safety Data Sheets (SDS)
  - Continuous and ongoing activities associated with two District initiated claims to ACWA JPIA; the District suffered structural damage to two assets presumably due to the snow load, the EQ Building roof and Tank T-8
  - Claims received and/or processed:
    - None received or processed
- Training:
  - Webcasts/onsite/offsite training processed, provided, attended, and/or proctored this month:
    - CMS – Presentation of the Benefits and Compensation Study Report to All Staff 04/18/2024
    - ACWA JPIA Workplace Violence Prevention Plan (WVPP) Webinar 04/24/2024
    - MLCOC – Student Job Fair Pre-Event Meeting 04/29/2024
    - LCW – The Art of Writing the Performance Evaluation 05/01/2024
    - MLCOC – Student Job Fair at MHS 05/02/2024
    - ACWA JPIA – Leadership Essentials for the Water Industry 05/03/2024
    - LCW – How to Customize the Model WVPP & Required WVPP Training 05/07/2024
    - ACWA JPIA – Virtual Job Descriptions 05/14/2024
    - CPS HR Webinar Series – Fostering Mental Health - HR's Perspective 05/15/2024
    - ACWA JPIA – Hot Java & HR Topics: Hidden Treasures of JPIA Training 05/16/2024

**Conservation**

***Water Supply Outlook***

The May 7, 2024, Eastern Sierra Current Precipitation Conditions reported 41.2 inches of water content at Mammoth Pass or 97% of “normal” to date. The chart to the right shows the weighted average for all Owens Valley snow pillows. As of May 7, 2024, average water content for the Owens Valley is 11.5”, which is at 51% as compared to the April 1 average. A contributing factor of the low percentage may be the lack of snow (0%) measured at the Rock Creek site.



***Leaks***

Staff continue to utilize WaterSmart for leak detection. Staff also send direct messages to customers using WaterSmart and include a link to the Tyler Customer Portal, where customers can enroll in leak notifications. In April, staff notified 43 customers of potential leaks.

***Rebate Program***

April marked the beginning of the FY25 Indoor Rebate Program. The table below displays the results of the program thus far, along with the previous three years for comparison. Since April 1, staff have processed 12 applications, including requests for 15 high-efficiency toilet rebates, the most popular rebate offered, and one for a dishwasher.

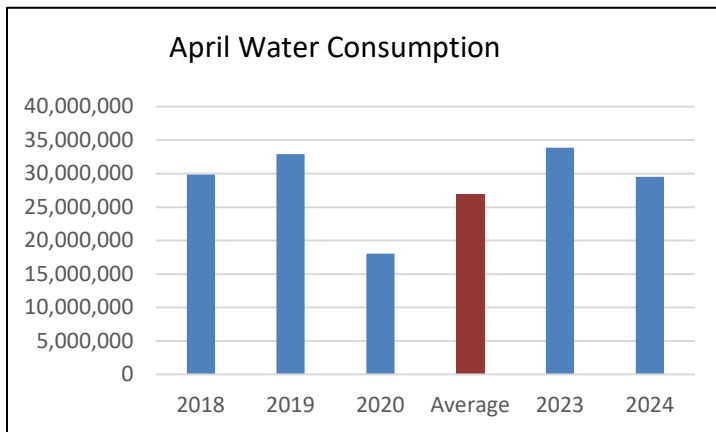
<b>Indoor Rebate Program</b>	<b>FY 2025</b>	<b>FY 2024</b>	<b>FY 2023</b>	<b>FY 2022</b>	<b>FY 2021</b>
Applications Processed	12	121	116	199	235
High-efficiency Toilets	15	112	186	223	289
Clothes Washers	0	18	25	32	30
Dishwashers	1	22	38	33	57
Estimated Annual Savings (gallons)	44,431	608,004	944,387	1,458,643	1,715,822
Rebate Awards	\$3,002	\$33,388	\$48,612	\$82,437	\$75,439

Application acceptance for the FY25 Turf Rebate program opened May 1, 2024. No applications have been submitted to date. Staff will continue to advertise the program in May and into the summer, and applications will be accepted until October 15, 2024. The table below displays participation of the program from the previous two fiscal years.



Turf Replacement Rebate Program	FY 2024	FY 2023
Applications processed	2	12
Square-feet converted	3,122	50,270
Estimated water savings (gallons)	70,215	1,052,559
Rebate Awards	\$6,244	\$87,620

RSD continues to work on amending the Water Code and developing a policy that will consolidate and further define the rebate program. A Board agenda item to facilitate this change is anticipated for a future Board meeting. New radio advertising for the rebate program is also in the works and is anticipated to air by the end of the month.



**MCWD Customer Water Consumption**

Water consumption for April is displayed in the chart on the left. The chart presents consumption for 2018, 2019, and 2020, which is used to set the average. Then, 2023’s April consumption, for a simple comparison. Water Conservation Level 0, established by the Board in March, has no reduction requirements. As a comparison to the Average, April 2024 consumption was 10% higher. When compared to April 2023, consumption was 13% less.

**Regulatory**

***Fats, Oil and Grease Control Program (FOG)***

Regulatory Services Division (RSD) continues to conduct regular inspections and monitor grease interceptors. Staff completed 8 inspections in April and issued one violation (first violation). One new food truck vendor will be located at the Town’s Community Recreation Center (CRC), and plans were reviewed by staff. The food truck’s only water connection will be through a hose-bib vacuum breaker connection at the CRC, and there will be no connection to the sewer system. The food truck is required to discharge any FOG at their commissary and abide by regulations established by the Mono County Environmental Health Department.

***Cross Contamination Control (Backflow) Program***

To date, there are a total of 1,947 backflow assemblies in the system. Staff has entered all assemblies into the GIS system for ease of locating and analyzing the assemblies. So far in 2024, 124 assemblies have been tested and 67 assemblies have past due test dates. A total of 285 notices for testing have been sent out to customers and staff will continue to follow up with customers with notices of tests due. Staff is also following up on the 2020 backflow survey to verify that a hazard no longer exists and that assesmbles were removed at certain locations.

RSD is continuing to track the State Water Resources Control Board’s creation and approval of the new Cross-Connection Control Policy Handbook. The handbook is intended to replace existing cross-connection control regulations in CCR Title 17. SWRCB will publish guidance documents and a template for the handbook this summer, and adoption will be required by December 2024.

#### **Local Agency Formation Commission (LAFCO)**

The Mono LAFCO is working to update Municipal Service Reviews (MSRs) for LAFCO entities in 2024. LAFCO met in April to discuss membership, the fiscal year preliminary budget, and receive an update on the MSRs. As administrative drafts near completion, the District’s MSR will be routed to District staff for comments and review prior to posting the draft online for public comment before consideration by LAFCO. The MCWD MSR is one of eight priority MSRs County staff is working on.

Staff will continue to work with County staff and monitor progress.

#### **MCWD-USFS MOA for Laurel Pond (1983)**

The 1983 Memorandum of Agreement for discharge of treated wastewater effluent to Laurel Pond is due for renewal. District staff reviewed and updated an MOA draft that was supplied to USFS in 2022. On February 8, USFS staff responded that the District Ranger would review the MOA and decide if that is the correct instrument to use for this process. There have been no updates since that time.

### **Public Affairs and Outreach**

#### **Conservation Advertisements**

Currently advertisements are running on KMMT and KIBS for the rebate program. New ads will be recorded in the coming week to advertise the rebate program, the updated water conservation level, and general water conservation tips. For 2024, the District will continue to sponsor the sport report on KIBS and run ads on KMMT. Print ads within The Sheet newspaper have begun to appear again as customers start to prepare their properties for landscaping season.

On April 20, 2024, The Sheet published their annual “Green Sheet”, focused on the regional environmental content. The image to the right was created by staff and placed in a half-page location. The advertisement focuses on landscaping and was written in Spanish and in English to attract a wide audience.

Also in April, MCWD contributed \$1,000 of sponsorship to the 2024 Brian Venneman Memorial Cancer Outreach Golf Tournament. MCWD’s sponsorship of the event’s putting challenge provides MCWD advertising with our logo being added to the event website’s scrolling sponsor bar on the homepage, <https://mhfgolf.com/>.



#### **Press Release**

On April 29, a press release was issued to communicate the declaration of Level 0 Water Conservation regulations for the 2024 spring/summer season.

**The General Manager's report is designed to summarize important District activities and to highlight developments that may require Board action in the future.**

Key items for the past month included finalizing MOU labor negotiations with the L12 Union, continued work on the project to bring MCWD Code and policies up to date, and work in preparation for a new connection fee study.

Other ongoing items included working with the local development community, supporting District Capital construction projects, monitoring local agency meetings, groundwater monitoring related to geothermal pumping, working with state regulators on the District's waste discharge requirements, and workforce planning.

### **Departmental / General**

#### **Staff Resources and Management**

- Finalized MOU labor negotiations with the L12 Union.
- Discussions with management staff regarding short-term and long-term workforce planning strategies continue. Considerations are for both current and anticipated vacancies, specific workflow needs to support District operations, department head input and recommendations, along with agency benchmarking comparisons.
- Held monthly General All-Staff, Board Staff, and Senior Management Staff meetings.
- Engineering, Operations, and Maintenance hold weekly collaborative meetings, reporting on and tracking progress of current and future capital projects and programs.

#### **District Employee Home Purchase Assistance and Rental Programs**

The Mammoth Community Water District (MCWD) values its employees and has adopted two policies which address local housing challenges. The policies include an Employee Home Purchase Assistance Policy designed to facilitate home ownership for District employees and a Housing Rental Policy which supports District employees living in or near the Town of Mammoth Lakes by providing rental housing assistance. Both policies are designed to promote and support retention, and also provide an incentive for recruiting potential employees to ensure the District maintains the most skilled and professional workforce possible.

- The District currently has 11 employees participating in the EHPAP program: 7 in the shared value option, 2 in the shared value/loan option, and 2 in the loan only option.
- The District currently has 10 rental units occupied by MCWD staff. The waiting list includes 1 staff member who is interested in District owned rental units. The Board directed District management to monitor local economic conditions with regards to potential opportunities to increase the number of rental units available for staff.

#### **Water Conservation and Supply Update**

Following an evaluation of the District's water supply and recommendation from staff, the District Board voted unanimously, at the March 21, 2024 regular Board meeting, to reduce its Water Conservation Level from 1 to Level 0. The evaluation reported that the near normal snowpack currently in the Mammoth Basin coupled with the lingering effects from last winter's massive snowpack allowed groundwater resources to mostly recover after the previous widespread drought and no longer supported sustaining water conservation measures above the District's baseline conservation regulations. Staff will continue to monitor anticipated surface and groundwater supplies and make recommendations as needed.

The District's various levels of water conservation measures are designed to balance water use with ongoing conservation needs for maintaining a consistent water supply for our community during both heavy water years and drought years. Staff are continually monitoring the District's water supply and demand conditions and based on this analysis make recommendations to the Board regarding water conservation levels.

#### **Water and Wastewater**

Water Operations is currently utilizing surface water as the community's primary water source.

Total water produced in April 2024 was 35 million gallons, which is down from the 38.9 million gallons produced in April 2023. Water sources included 99% surface water, 1% groundwater and 0% recycled water. Currently, Lake Mary has a balance of 498 ac/ft, which is 82.2% of the District's total surface water storage capacity.

Total wastewater treated in April 2024 was 48 million gallons, which is down from the 50.5 million gallons treated in April 2023. (See B-1 Operations Department Report for more details.)

#### **Financial Management**

The Finance Department has closed out FY 2024 and is now tracking FY 2025 revenue and expenses. They have also completed the process to begin working with the new auditing firm. (See B-3 Finance Department Report for more details.)

#### **Letters of Support, Contracts and Agreements**

- Signed a multi-agency MOU with Blue Forest Financial to study local agency stakeholder benefits as it relates to the ESCCRP forest fuels reduction project.
- Signed a services agreement with Eadie Paine for District annual auditing services with a potential five-year term and an average annual cost of \$27,500.

#### **Departmental Activities**

- Engineering Department staff continue supporting operation and maintenance activities along with the many active and planned construction projects at the District and throughout the community. (See B-4 Engineering Department Report for more details.)
- Regulatory Services Division staff continue to provide regulatory support for community fuels reduction projects, conservation efforts monitoring and notifying customers of water leaks, processing rebates, administering Backflow and FOG programs, and PR/advertising support. (See B-7 Regulatory Services Division Report for more details.)
- Personnel Services Department activities included updating job descriptions, workforce planning, and participating in MOU labor negotiations with the L12 Union. (See B-6 Personnel Services Department Report for more details.)
- Information Services Department staff continue to support all of the District's technology needs. (See B-5 Information Services Report for more details.)
- Operations Department staff continue to monitor water and wastewater production for compliance with all regulations. (See B-1 Operations Department Report for more details.)
- Maintenance Department staff continue preparing for in-house construction projects and meeting maintenance goals and requirements. (See B-2 Maintenance Department Report for more details.)

### **Projects/Related**

#### **Fuels Reduction Projects**

The General Manger and District Regulatory Staff continue to participate in the Whitebark Institute's Eastern Sierra Climate & Communities Resilience Project (ESCCRP) and associated Financial Advisory Team meetings.

MCWD, along with other local stakeholder agencies, recently signed an MOU with Blue Forest Financial to explore stakeholder benefits related to expanding funding options for forest fuels reduction projects. Blue Forest Financial will study and report how forest fuels reduction projects benefit local stakeholders related to funding. Blue Forest utilizes this approach to assign agencies with potential funding responsibilities managed through a Forest Resilience Bond. A Forest Resilience Bond could ultimately provide additional forest treatment capacity.

#### **MCWD Code and Policy Review and Update**

MCWD staff and the Board ad-hoc committee continue to work on reviewing and updating the District's Code and policies. This extensive project will bring the District's Code into alignment with current laws and practices.

The MCWD Code Book has three chapters remaining. Staff and legal counsel are currently working on extensive updates to Chapters 11 and 12, the MCWD Sewer Code and Water Code respectively. The current focus is to establish a standalone Landscape Policy which will eventually remove most landscaping references from the MCWD Water Code. The Board will consider the proposed draft policy at the May 16 regular board meeting. The next steps are to restructure the two Codes in relation to Engineering Permit Fees. These fees are being restructured to align more closely with the District's actual permit process and will also lead to a revision in the Master Fee Schedule. The final remaining chapter contains procedures for environmental review of District projects. Staff have started working on the policy to replace the Code language and it should be ready for Board review and adoption in the coming months.

#### **Water and Wastewater Capacity Fee Study**

MCWD staff have identified the need to perform a Water and Wastewater capacity fee study. The new study would update the connection fee structure which was last updated following the District's 2019 water and wastewater connection fee study. Staff are currently developing an RFP to select a qualified consultant to support the project. The Board is also being asked to appoint an ad-hoc committee at the May 16 regular Board meeting to work with staff through the process.

Capacity fees, also known as connection or developer fees, are one-time capital charges assessed against a new development to recover the proportional share of capital facility investment previously constructed or planned to be constructed to accommodate growth. Capacity fees are codified in California Code and must reflect a link between the fee and the benefit received by a new connection to the system.

#### **LAFCO Municipal Services Review (MSR) and Sphere of Influence Recommendation**

LAFCO has prepared a draft updated MSR for MCWD and has submitted it to staff for review. The MSR and any recommendations may influence future policy decisions related to water and sewer service for the greater Mammoth area including the Mammoth Mountain Main Lodge Redevelopment Project. (See B-7 Regulatory Services Department Report for more details.)

#### **Alterra/MMSA Main Lodge Development**

Alterra/MMSA has proposed a Main Lodge redevelopment Master Plan and submitted environmental scoping documents for their project to the TOML which listed a new on-site package treatment plant to handle their wastewater needs. The District provided comments on project scoping documents and will continue to stay apprised of any potential changes as the project develops. (See B-4 Engineering Department Report for details.)

#### **MCWD Water Discharge Requirements (WDR)**

Lahontan staff reviewed and provided feedback on a proposal by MCWD for completing a study of the Laurel Pond area to better identify the appropriateness of specific use classifications. Specifically, Lahontan staff expressed concerns regarding the sampling depth of recently constructed Laurel Pond monitoring wells. The proposed study would likely take up to four years after which time Lahontan will provide comments on updating the District's WDR which has the associated potential for treatment process changes at the WWTP. (See B-4 Engineering Department Report for more details.)

## AGENDA ITEM

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**Subject:** Discuss and Consider Approving a One-time Sponsorship of \$25,000 to Clean Up The Lake 501(c)3 to Support Litter Removal and Aquatic Invasive Species Survey for Lake Mary

**Information Provided By:** Michael Draper, Principal Administrative Analyst

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### **Background**

In early March 2024, Clean Up The Lake 501(c)3 (CUTL) contacted the District to request support for a four-year project to clean lakes within the Mammoth Lakes Basin. This year, CUTL will focus on Lake Mary, the District's source for surface water (see Attachments 1 and 2).

To date, CUTL has cleaned over 71,000 lbs of submerged litter from beneath the surface of Eastern Sierra alpine lakes ranging from Lake Tahoe to Lake George in the Mammoth Lakes Basin; in turn helping to remove thousands of pounds of plastics and toxic metals from sources of drinking water. Almost 5,000 pounds of litter was pulled from June Lake in 2022 and CUTL discovered and confirmed a new hybrid invasive plant species. The nonprofit completed a full clean-up of Lake George in 2023, pulling out over 1,060 pounds of small litter items and 3,200 or more fishing line snags of bobbers, lures, hooks and more from the small lake.

CUTL got its start by performing a clean-up of Lake Tahoe. The group generated contributions from various entities for the work: the City of South Lake Tahoe provided \$20,000 and services, the Town of Truckee contributed \$16,603 and \$50,000 for separate efforts, (funding was provided as services, one direct for remediation and the other to an art agency CUTL partnered with to make litter art), Incline General Improvement District contributed \$5,000, and the Nevada Division of State Lands provided \$130,000.

### **Discussion**

Mammoth Lakes Tourism, the Town of Mammoth Lakes, Kittredge Sports, Sun and Ski Sports, and Outbound Mammoth have already partnered with CUTL to tackle clean-up in the Mammoth Lakes Basin. The nonprofit will begin surveying and removing submerged litter from Lake Mary this summer. The group will also perform aquatic invasive species surveillance and build educational signage and advertising to protect the lake from invasive species and submerged litter. Clean-up of additional lakes within the Lakes Basin is expected to continue through the summer of 2026.

Currently, CUTL is seeking partnership to support the effort with the goal of raising \$100,000. Partnership is tiered based on contributions ranging from \$1,000 to \$25,000. Each tier provides the sponsor a different level of recognition. The highest tier provides co-branding in all messaging and press releases, inclusion and acknowledgment during interviews with any news source, and all the benefits of the Gold, Silver, and Bronze tiers (see Attachment 3, pages 8 and 9).

Water treated from Lake Mary currently meets the State Water Resources Control Board treatment regulations for surface drinking water. It is common for the public to raise concerns about human recreation and its potential impacts on water quality. This project enhances efforts by the District to protect the surface water of Lake Mary. Every five years the District prepares a Watershed Sanitary Survey (WSS) of the Lake Mary Watershed to meet the California Code of Regulations Requirements for Watershed Sanitary Surveys. The sanitary survey lists activities the District undertakes to reduce potential contamination of Lake Mary and

maintain infrastructure. By engaging in a comprehensive clean-up of the lake, sources of potential contaminants and pollutants may be preemptively removed, which promotes the efforts of the sanitary survey. Furthermore, removing litter at the intake structure of Lake Mary has become a necessary reoccurring task. Engaging in the comprehensive clean-up of Lake Mary will help to support this task.

### **Fiscal Impact**

Clean Up The Lake has requested support of \$25,000. The amount was not included in the approved budget and would therefore be an un-budgeted expense. The sponsorship can be classified as an advertising/public relations expense, which has a current budget of \$17,568. The additional expense will increase the amount transferred from the operating reserves for FY 2025.

### **Requested Action**

Discuss and consider the request from Clean Up The Lake 501(c)3 to support the Lake Basin clean-up project with a one-time sponsorship in the amount of \$25,000.

#### Attachments

1. Request Letter, MCWD Support
2. Request Letter, Agenda Presentation
3. Partnership Proposal slide deck
4. Annual Report slide deck



## CLEAN UP THE LAKE

925 Tahoe Blvd Suite #101-102  
Incline Village, NV 89451

Dear Mammoth Community Water District Board of Directors,

I'm writing you today to submit a formal request for MCWD to allow our organization Clean Up The Lake 501(c)3, to be added to your agenda to provide a short presentation to your board of directors on May 16th, 2024 in regards to our effort to Clean Up Mammoth Lakes. We would ask that this item results in an actionable item either at this meeting or the June meeting, to vote in regards to the MCWD providing financial support to this effort at one of our various partnership levels.

Our previous letter outlines information regarding past and current support, including the funding from both the Town of Mammoth and Mammoth Lakes Tourism. At the end of the day, we often speak to prospective donors and community members who admire our project, but feel that the work is not really the responsibility of their company or agency. While we can understand how one can arrive at that perspective, we always encourage individuals, companies and government to see how this kind of work is in fact everyone's responsibility and the only way we can accomplish efforts like cleaning up Mammoth Lakes is if we all choose to work together.

We are honored to be leading the implementation of cleaning up submerged litter from beneath the beautiful waters of Mammoth Lakes while also monitoring and surveying for forms of aquatic invasive species. We unfortunately cannot do it alone and still need further funding support.

We ask you to please review the PDF we have sent with this letter that provides information on different partnership levels. I look forward to hopefully sharing further information about our project, partnerships opportunities and more during your board meeting this May.

Sincerely,

Colin West  
Founder & CEO  
Clean Up The Lake 501(c)3  
+1 (530) 562-7131  
[colin@cleanupthelake.org](mailto:colin@cleanupthelake.org)

## CLEAN UP THE LAKE

925 Tahoe Blvd Suite #101-102  
Incline Village, NV 89451

Dear Mammoth Community Water District Board of Directors,

I'm writing you today to submit a formal request for MCWD to support our organization Clean Up The Lake 501(c)3, in our effort to Clean Up Mammoth Lakes. This project is 4-year project series to clean up one lake per year around Mammoth Lake Basin. This year in 2024 we will be focusing on Lake Mary. Our efforts include circumnavigated SCUBA cleanups of the entire underwater perimeter of the lakes we work on, while also performing aquatic invasive species (AIS) surveillance, where any discovery of concerning aquatic plants we find, we send off to CA Department of Agriculture for morphological and molecular analysis. If discoveries of AIS are confirmed, these reports are sent back to appropriate local government agencies to consider next steps of control & remediation. In conclusion, our projects result in a much cleaner lake with the removal of degrading plastics, leaching metals and other types of litter while also arming the community with the knowledge to prevent against further AIS infestations, that if left untamed are likely to lead to other water quality issues not long after infestation.

Our total project cost for Lake George, Lake Mary, Horseshoe Lake and Lake Mamie is \$225,000 USD. Given the larger aquatic plant presence and AIS concerns on Twin Lakes, we plan on including AIS surveillance on this lake the same year we work on Lake Mamie. Of this funding required, we have received \$125,000 USD worth of funding from Visit Mammoth. The initial \$25,000 was funded in 2022 for pilot research where after our reports and acknowledgement of the issues we discovered beneath the surface; MLT committed a \$100,000 USD amount, at a rate of \$25,000 USD per year to help us clean up mammoth lakes. After their commitment, this has left us needing to raise an additional \$100,000 USD.

In recent weeks, we have raised an additional \$12,500 USD from the Town of Mammoth Lakes through a grant program, \$1,000 USD from Kittredge Sports, \$5,000 USD from Sun and Ski Sports, and a heavy donation of room nights from Outbound Mammoth. The remaining funding we need to raise for this project is \$81,500 USD. We still have active proposals out and are continuing fundraising efforts in the community from philanthropists, business owners, grant foundations, and other energy and water suppliers in the area. The deck included with this letter shows the various funding levels to choose from. With \$81,500 USD left in funds to raise before 2026, we encourage your board to support this effort with the highest level donation you deem possible. As you can see in our deck, we ensure to connect our project partners and donors to lakes that are most important to them, and will of course do so with MCWD.

Thank you and looking forward to discussing this more with each one of you.

Sincerely,

Colin West  
+1 (530) 562-7131  
[colin@cleanupthelake.org](mailto:colin@cleanupthelake.org)





## **MAMMOTH LAKES REGION**

*DONOR & PARTNER DECK*





# NOTABLE ACCOMPLISHMENTS

## Clean Up The Lake Day

On April 18th, 2022 Governor Sisolak of Nevada proclaimed that day, the Monday of Earth Week as our own little holiday called Clean Up The Lake Day. Official proclamation can be seen by [clicking here](#).

## 72 Mile Clean Up of Lake Tahoe

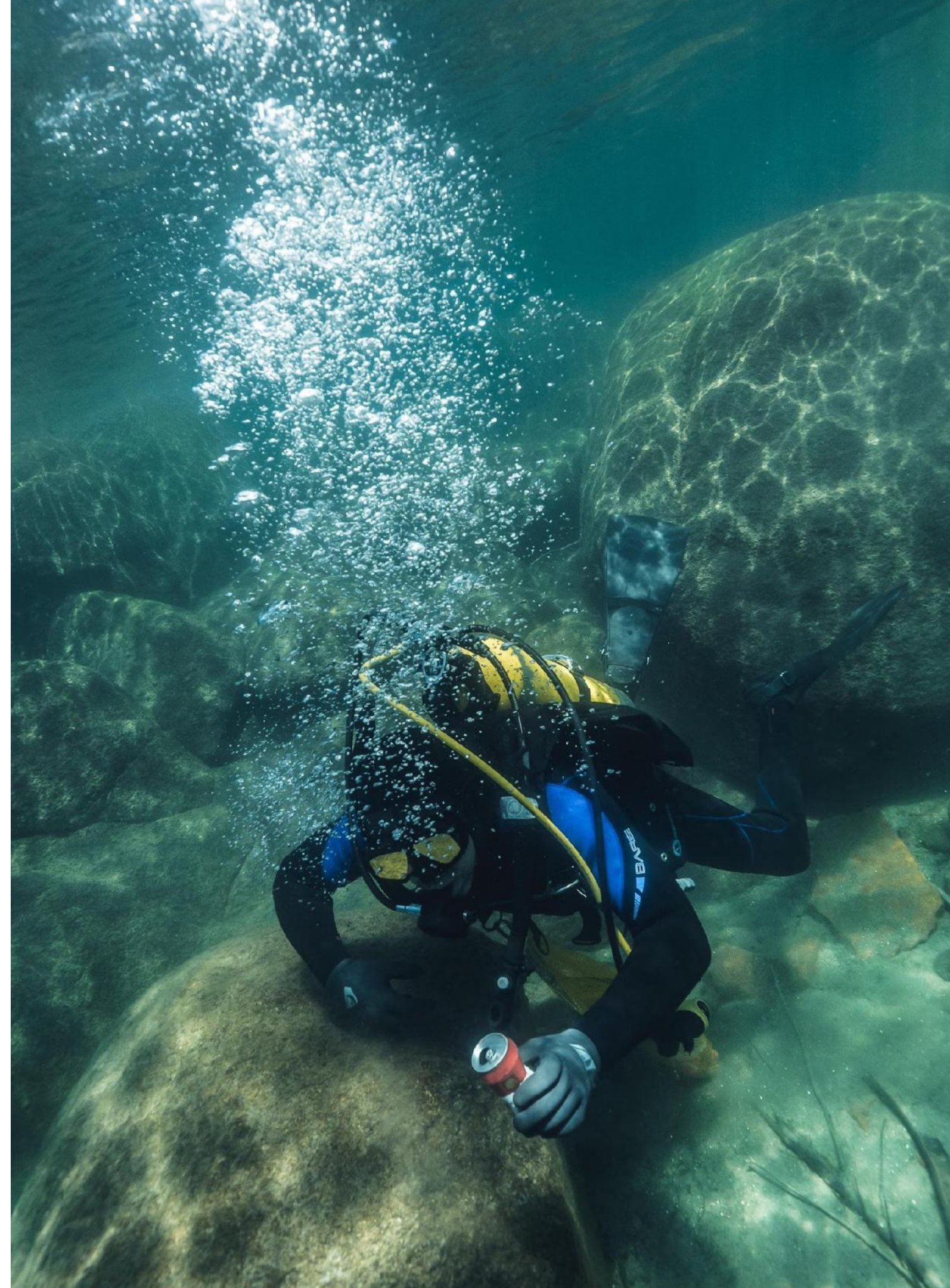
We have completed an unprecedented effort, our surface support & dive teams have successfully circumnavigated every inch of the 72-mile subsurface shoreline of Lake Tahoe. They removed 25,271.5 lbs of litter, marked hot spots, identified artifacts, & GPS located heavier litter for future removal.

## We Inspired 1.96 Billion People in 2022

With the success of our 72 mile Clean Up, in FY22 we had 2,182 newspaper & TV-news stories, reaching 1.96 billion people including front page placement on the San Francisco Chronicle.

## Other Past Notable Achievements

Clean Up The Lake was also awarded the 2021 CA NonProfit Of The Year Award & has proudly maintained it's membership with 1% For The Planet.





# ORGANIZATIONAL STATISTICS

*Please Note: The following are our organizational stats on what has been achieved since Summer 2020 & today.*

**Total Miles Cleaned:** 116.74 miles

**Weight of Litter Removed:** 71,280 LBS

**Count of Litter Items Removed:** 155,631 items

**Total Dive Days:** 181 clean up days

**Total Clean Up Dives:** 381 clean up days

**Air Cylinders Used:** 1,257 cylinders

**Volunteers to Date:** 540 volunteers

**Volunteer Hours:** 11,374.50 volunteer hours

**Heavy Lift Items:** 902 items GPS located for removal

**Hot Spots:** 110 hot spots GPS located for monitoring





## National and Global Press Highlights

# HEADLINE NEWS

Click each of the bubbles to read or watch. More stories listed on our website.



"Massive Underwater Cleanup at Lake Tahoe." | WEATHER.COM



"Make The World Better With One of These Nine Ideas" | NYTIMES.COM



"Scuba divers plan unprecedented Tahoe clean-up." | APNEWS.COM



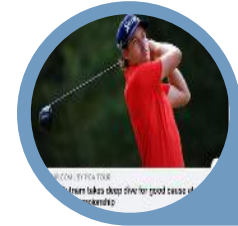
"Decades of trash being removed by dedicated divers." | ABC10.COM



"Dive team tackle Lake Tahoe garbage problem." | KCRA.COM



"Trash is the trophy for Lake Tahoe Diver." | SFCHRONICLE.COM



"Andrew Putnam takes a deep dive for good cause at Barracuda Championship." | PGATOUR.COM



"Divers remove 200lbs of garbage from Lake Tahoe in one day." | THEGUARDIAN.COM



"Nonprofit Pulls 8,000-Plus Pounds of Trash From Lake Tahoe, Donner Lake." | NBCBAYAREA.COM



"State legislator names Clean Up The Lake 'Nonprofit of the Year.'" | TAHOEDAILYTRIBUNE.COM



"Scuba Divers Remove 8,122 Pounds of Trash and Counting from Lake Tahoe." | GARMIN.COM



"Scuba divers begin 6-month effort to rid Lake Tahoe of trash." | SEATTLETIMES.COM

## Total Annual Press Coverage Example:

Report Generated: Jan-Sept 2022

Calc Ad Value: \$18,429,393

Story Count: 2,182

Calc Publicity Value: \$2,734,960

Total TV & Print audience: 1,968,192,698

Total Runtime: 11:48:32

“ Clean Up The Lake is one of the only groups that’s organizing trash pick-ups below Tahoe’s surface.”

SFGATE





# OUR WORK IN MAMMOTH LAKES

## 2022 PILOT RESEARCH:

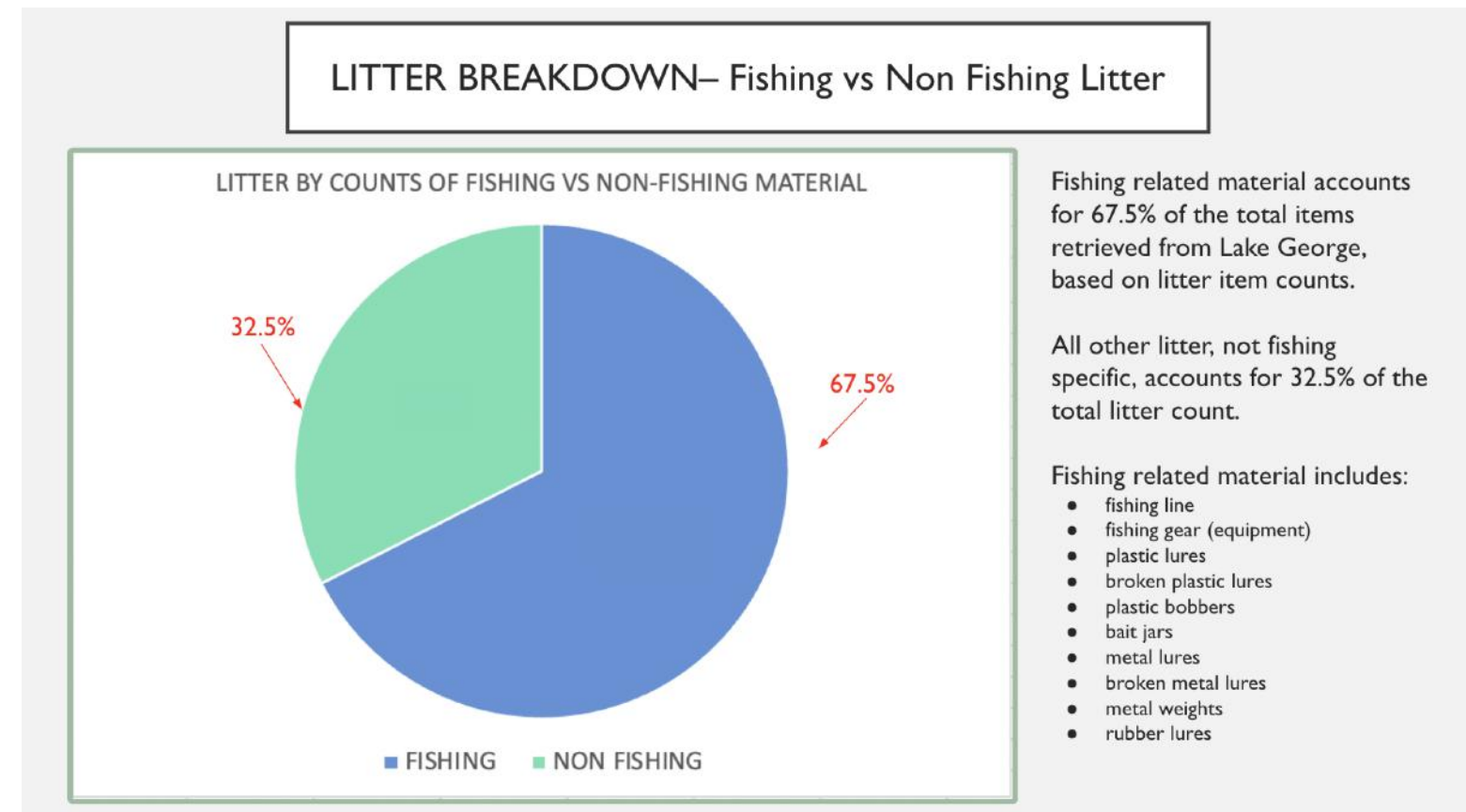
Our team focused on collecting the following data:

- We performed this research at Lake Mary, Lake George, Twin Lakes & Lake Mamie.
- Litter- small items were collected during dives for litter categorization and analysis.
- Plant Species and Algal blooms- photos, videos and description collected. Images will be reviewed and analyzed by contracting environmental scientists for purposes of aquatic invasive species (AIS) identification.

## 2023 CIRCUMNAVIGATED CLEAN UP:

In 2023 we performed our remediation work at Lake George:

- With over seven days, 25 volunteers, including SCUBA divers, we cleaned & surveyed the entire circumference of Lake George, covering 1.49 underwater miles.
- We removed **1,059 pounds of litter** and removed an estimated **3,274 fishing line snags** (ie: lewers, bobbers, hooks, line, etc).







# 2024 CLEAN UP OF LAKE MARY

## PROJECT GOALS

### LAKE MARY CIRCUMNAVIGATED CLEANUP

CUTL dive teams will be initiating a full-scale cleanup and AIS survey of Lake Mary's 3-mile circumference. Pilot research conducted in 2022 indicated this lake was in need of remediation, and divers observed moderate levels of recreational & fishing debris.

### AQUATIC INVASIVE SPECIES SURVEILLANCE

Our team will continue to record photographic, video, and GPS data on any potential aquatic invasive species seen around the entire circumferences of Lake Mary. Samples of potential AIS may be taken and sent to the USDA for morphological analysis.

### DATA COLLECTION AND ANALYSIS

All litter collected from the surveys will be categorized and analyzed to understand the materials and activities contributing to the lake's pollution and will be used to inform future monitoring efforts.

### SIGNAGE & PREVENTIVE EFFORTS

On top of the cleanup, surveillance, publicly shared data and reports; our organization also seeks to go beyond these efforts to leave the lake better than we found it with shoreline signage and other preventative efforts such as youth outreach, media, & public service announcement to make the public aware of the issues and prevent this pollution from happening again.

Current Partners:





# OUR CAMPAIGN TO CLEAN UP MAMMOTH LAKES



**OUR FUNDRAISING GOAL: \$200K**



**IN SUMMER 2023, MLT COMMITTED \$100K  
TO HELP US CLEAN UP MAMMOTH LAKES!**



**WE ARE DOING AQUATIC INVASIVE SPECIES  
(AIS) SURVEILLANCE & FULL CLEANUPS OF  
1 x LAKE EACH YEAR TILL 2026!**



**WITH GRANTS, CORPORATE PARTNERSHIPS  
& COMMUNITY OUTREACH WE NEED TO  
RAISE AN ADDITIONAL \$100K BY 2026, & MLT  
IS MATCHING EVERY DOLLAR!**



# PARTNERSHIP DELIVERABLES

## PREMIER PARTNERS (\$25,000 USD+)

- Joint Environmental Marketing Campaign together, we may co-brand our message to generate more awareness of what we are trying to accomplish and how we are doing it together. This may include assets, photo, video, reels, etc. (IE: [click here](#))
- Prominent mention within body of press releases. (IE: [click here](#))
- Inclusion & Acknowledgment during interviews with newspapers and broadcast news channels regarding our work to clean up mammoth lakes.
- All benefits listed below for gold, silver and bronze & community partners.



## GOLD PARTNERS (\$10,000 USD+)

- Logo placement on the web based horizontal videos distributed online & for press releases (IE: [click here](#))
- All benefits listed below for silver and bronze & community partners.

## SILVER PARTNERS (\$5,000 USD+)

- Logo placement on physical signage at the event.
- Logo placement in email blasts & newsletters for this work.
- Logo placement on the website for all pages shown below (*vs. bronze includes text / written business names where at silver all areas include your logo*).
- Logo placement at the top of the press release (IE: [click here](#))
- Company bio included on page 2 of the press release.
- All benefits listed below for the bronze & community partners.





# PARTNERSHIP DELIVERABLES

## BRONZE PARTNERS (\$2,500 USD+)

- Partnership mention in text somewhere within the press release
- Tags on all social media posts & stories across all of our social platforms.
- All benefits listed below for community partners.

## ADOPT A LAKE - COMMUNITY PARTNERS (\$1,000 USD+)

- Website listing on our partners page, annual report & project-specific pages
- Inclusion on adopt a lake partnership map, as appropriate community partner/bronze/silver/gold level in the area closest to your business that is available
- Continued recognition in all project reports and future reports about the FY23-FY26 clean up mammoth lakes project.
- PRINTED & FRAMED poster of your size, acknowledging your support for this project to hang at your home, place of business on the wall for customers to see or small sizes available for counter tops as well (*size and placement to be discussed together*).
- Tax deductible receipt for use with the IRS for your full donation amount)

## SUPPORT US WITH WHAT YOU CAN!

- We understand not everyone can donate \$1K or above and if you think you're in a position to support us in any way, shape or form, we could use your support and we are grateful for it!



**ADOPT A LAKE**  
BRONZE PARTNER



**ADOPT A LAKE**  
COMMUNITY PARTNER

**DONATE NOW**





An underwater photograph of a diver in the upper half, and a lake with green algae in the lower half. The text is overlaid on the left side of the image.

# HELP US CLEAN UP MAMMOTH LAKES!

## PLEASE MEET WITH OUR TEAM

**In Person Meetings with our CEO Colin West in Mammoth Lakes: March 4th - March 8th, 2024**

We of course have **phone or zoom meetings any other time** surrounding this schedule but would love to meet with you in person. We can also look at setting up another date for an in person meeting if you prefer; yet we love to keep our environmental impact to minimum and schedule as much as possible during this time frame above.

All financial support provided will help cover all three phases of the project including planning, implementation, data collection and analysis as well as reporting and outreach. The final phase may also include analysis of any AIS that is discovered during our cleanup & survey dives. Additionally, all time spent on the water during the cleanup dives is provided free of charge by volunteers, as an in-kind donation towards this project.

Current Partners:







# CONTACT US



## CUTL HQ

925 Tahoe Boulevard  
Suite 101  
Incline Village, NV, 89451



## Mailing Address

Clean Up The Lake  
Po Box 5016  
Stateline, NV 89449



[colin@cleanupthelake.org](mailto:colin@cleanupthelake.org)



[cleanupthelake.org](http://cleanupthelake.org)



+1(530) 562-7131







## FY23 ANNUAL REPORT





# NOTABLE ACCOMPLISHMENTS

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On April 18th, 2022 Governor Sisolak of Nevada proclaimed that day, the Monday of Earth Week as our own little holiday called Clean Up The Lake Day. Official proclamation can be seen by [clicking here](#).

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**Heavy Lift Items:** 902 items GPS located for removal

**Hot Spots:** 110 hot spots GPS located for monitoring







# 2023 ACCOMPLISHMENTS



# GOALS ACCOMPLISHED

## MONITORING & CLEANING 20 NEVADA HOT SPOTS

Clean and monitor changes across **20 of Nevada's most littered data-driven and diver-identified hot spots** from the 72-mile clean-up. These locations spanned various areas across the entire Nevada shoreline.

## EXPLORATION OF SUBMERGED LITTER AT DEEPER DEPTHS

For the first time, our team officially surveyed litter at deeper depths under the surface of Lake Tahoe to better understand litter accumulation patterns and the variables that influence them. During these **surveys at +/- 70 feet and +/- 35 feet**, our team removed submerged litter and captured video and photograph data. It was evident that significant submerged litter has accumulated between the depths of 35-55 feet.

## DATA COLLECTION & COMPARISON OVER YEARS

Working with our environmental scientist staff, we will compare and analyze trends in litter accumulation rates, transport, collection, and more to better understand the submerged litter issues in Lake Tahoe. ***A complete project litter categorization data report is available upon request.***

# LAKE TAHOE MONITORING, NEVADA

✓ **COMPLETED**



**BOATWORKS**  
AT LAKE TAHOE



Nevada Division of  
**STATE LANDS**





## GOALS ACCOMPLISHED

### PERFORM PILOT DIVES TO SURVEY LITTER ACCUMULATION

To better understand the **factors threatening the health of Echo Lakes**, our team performed survey dives in areas along the shoreline between 0-25 ft with diver propulsion vehicles for increased efficiency and a greater survey area.

### AQUATIC INVASIVE SPECIES SURVEY

In tandem with litter accumulation surveys, our team performed surveillance on the presence of any potential aquatic invasive species. Our findings matched those of other surveillance records, and **no significant AIS concerns were identified in surveys areas.**

### DATA COLLECTION & ANALYSIS

All litter collected from the surveys was categorized and analyzed to understand the materials and activities contributing to the lake's pollution. When considering the weight, the predominant types of litter in Echo Lake, such as metal and rubber, align with those observed in other regional lakes. In terms of quantity, plastic and metal emerge as the most prevalent, which matches the trends we have found in other regional lakes. ***A complete project summary is available upon request.***

# ECHO LAKES PILOT RESEARCH

✓ **COMPLETED**



# GOALS ACCOMPLISHED

## CIRCUMNAVIGATED SCUBA CLEAN UP OF LAKE GEORGE

In September 2023, our team completed a full circumnavigated SCUBA cleanup of Lake George, removing a total of 1,059 lbs. of litter from the lakebed, including an estimated 3,274 fishing line snags.

## AQUATIC INVASIVE SPECIES SURVEY

Our team recorded photographic, video, and GPS data on any potential invasive species seen around the entire circumference of Lake George. Samples of concerning plant species were sent to the US Department of Agriculture, yet they were confirmed to be native. Due to the high risk of transport due to the high influx of fishing activities, it is our recommendation that AIS surveys continue to happen in the future.

## DATA COLLECTION & ANALYSIS

Our team used our freshwater adaptation of the United Nations (UNEP) Marine Litter Categorization system to record data on all litter removed. It was evident that fishing was the predominant activity that led to litter accumulation in the lake. Our team highly recommends continued monitoring of this lake.

### 2023 LAKE GEORGE STATS

Trash Weight Removed:	1,059 LBS
Total Miles Cleaned:	2 Miles
Average Snags Per Mile:	1,637 Snags/Mile
Total Estimated Snags:	3,274 fishing line snags



# LAKE GEORGE CLEANUP

✓ **COMPLETED**



# GOALS ACCOMPLISHED

## HOT SPOT CLEANUP & ADDITIONAL MONITORING COMPLETED

Our dive team returned to June Lake for the second time to focus on three hotspot locations we identified during the initial circumnavigation in FY22. These were areas that were experiencing **extreme levels of litter accumulation** and required us to return with more divers to remediate it to our standards.

## AQUATIC INVASIVE SPECIES DISCOVERED - HYBRID MILFOIL

Aside from litter removal, our team also **performed aquatic invasive species surveillance** in the locations we revisited. We came across a plant material we suspected could be invasive. We marked the GPS location and took photographs and a sample. The sample was sent to the California Department of Agriculture for morphological analysis. Results determined that it was a milfoil hybrid demonstrating characteristics of both Eurasian watermilfoil and Northern watermilfoil.

## LOCAL YOUTH ENGAGEMENT

Our team was thrilled to have the chance to interact with June Lake’s Little Loopers youth program. We gave a short presentation on CUTL, what we do, why it is important, and what we were finding in June Lake, and they were able to witness our litter categorization taking place, meet divers, and even sort some litter on their own!

# JUNE LAKE HOT SPOT MONITORING

✓ **COMPLETED**

### June Lake Stats FY22-23

Total Weight Removed	4,378 lbs.
Total Item Count Removed	8,722 items
Total Bait Jars Removed:	3,958 jars



Little Loopers  
June Lake Premiere Reservations  
Sierra Crest Real Estate  
June Lake Pie  
Cantina Mexican Restaurant



# INAUGURAL LAKE TAHOE LITTER SUMMIT

✓ **COMPLETED**

## GOALS ACCOMPLISHED

### 2023 TAHOE LITTER SUMMIT

The Tahoe Litter Summit brought together 50 local professionals and advocates dedicated to preserving Lake Tahoe and addressing the pressing litter issue in the region. The event occurred on May 18th, 2023, at the iconic Thunderbird Lodge.

### LAKE LITTER DATA SHARING

Our team had the chance to share the insight and findings from our extensive freshwater litter Lake Tahoe dataset with attendees, which included local and state government entities, stakeholders, state park officials, other nonprofits, the tourism sector, and stewardship advocates.

### PANELIST PRESENTATIONS

A portion of the event was dedicated to panelist presentations and Q&A sessions. Panelists included Stuart Maas from Visit Lake Tahoe, Monica Arienzo from Desert Research Institute, Kevin Fromhertz from NV State Parks, Devin Middlebrook from the TRPA and Marilee Movius from Keep Tahoe Blue

### COLLABORATIVE ACTION DEVELOPMENT

Following the panelists' presentations, the 50 attendees split off into different breakout sessions to discuss the most pressing litter topics in our region to collectively develop actionable solutions and key takeaways to advance litter management in the Tahoe basin.





# ENVIRONMENTAL DIVE CENTER

✓ **GRAND OPENING COMPLETED**

## GOALS ACCOMPLISHED

### ENVIRONMENTAL DIVE CENTER OPEN

The EDC is a hybrid between a conservation dive school and an environmental science center located in the heart of Incline Village, NV. This transformative initiative marks a significant leap in protecting Lake Tahoe from all litter and aquatic invasive species (AIS).

### CONSERVATION DIVE TRAINING

Aspiring divers receive world-class SCUBA instruction from PADI Instructors while also learning about environmental subjects ranging from submerged litter issues in freshwater and marine environments, aquatic invasive species, and more; both in the classroom and underwater. These courses also teach Clean Up The Lake’s submerged litter cleanup methods, aquatic invasive species survey techniques, and other important approaches the organization uses in our conservation dive programs. In Fall of 2023 over 7 conservation dive classes were completed.

### COMMUNITY ENVIRONMENTAL EDUCATION

As the EDC expands, we plan to provide additional community education programming, including guest presentations, environmental film screenings, youth activities, and more!



PAVEL PRAGIN  
&  
NILA RUSLEN  
&  
VICTORIA ROSAUER



# GOALS ACCOMPLISHED

## PUBLIC AWARENESS THROUGH ART

Since our inception, we have collected over 70,280 lbs of litter from freshwater lakes in the Sierra Nevada. Throughout these projects we have accumulated a lot of litter in an 8' by 20' storage trailer with the hopes to bring it to life through creative projects. In 2023 we made that happen with the follow litter-art installations:

# 3 x LITTER SCULPTURE INSTALLATIONS

✓ **COMPLETED**

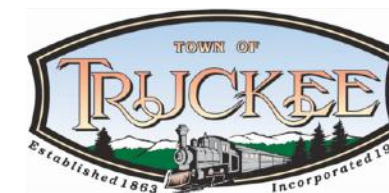
### LAKE TAHOE INSTALLATION- *Surfaced*

Using litter from the 72-mile clean up of Lake Tahoe we worked with Building 180 artists Joel Dean Stockdill and Yustina Salnikova to create a large 8 foot tall sculpture depicting 3 native species of Lake Tahoe to promote stewardship of the lake, spread awareness of the trash problems in the region. The *Surfaced* sculpture was installed at the Tahoe Blue Events Center in South Lake Tahoe in September of 2023.



### DONNER LAKE INSTALLATION- *Weightless (2 x Fish Sculptures)*

Since 2020, our team has collected over 13,000 lbs of litter from below the surface of Donner Lake. To help spread awareness about the litter accumulation issues present in the lake, we partnered with Building 180 artists Joel Dean Stockdill and Yustina Salnikova to create two sculptures that were installed at the Donner Lake West End Boat Launch in October 2023.





# GOALS ACCOMPLISHED

## LITTER EDUCATION & AWARENESS PROGRAM (LEAP)

Our goal is to provide outreach and educational programs with our local youth to spread awareness and understanding of the pollution that exists in the environment and empower them with the knowledge and tools to make a difference.

## CURRICULUM DEVELOPMENT

We have developed six different lesson plans that can be used for K-12 and are applicable at the college level. Each lesson plan encompasses basic knowledge development of litter issues in our region and have a strong emphasis on critical thinking and action plan development.

## EDUCATE, INSPIRE AND EMPOWER

This program establishes a connection between litter found on land and litter located below the surface. Through engaging activities and data collected during our projects, we aim to explore how litter ends up in the lake, its effect on the environment, and how action can help mitigate it in the future.

# YOUTH PROGRAMS

✓ **COMPLETED**

### LEAP STATISTICS

Students Reached in 2023:	955 Students
Students Reached Total:	1270 Students
Program Launched:	Fall 2022
Litter Removed by Youth:	1856 lbs





# LAKE TAHOE MONITORING, CALIFORNIA

✓ **IN PROGRESS**

## GOALS IN PROGRESS

### MONITORING & CLEANING 10 CALIFORNIA HOT SPOTS

This project complements our work on the NV side of the lake during the NV Monitoring Project. We aim to clean and monitor changes across 10 of California’s most littered data-driven and diver-identified hot spots from the 72-mile clean-up. These locations span various areas across the entire California shoreline.

### EXPLORATION OF SUBMERGED LITTER AT DEEPER DEPTHS

To better understand litter accumulation patterns and the variables that influence them, our team performs survey dives at +/-70 feet and +/- 35 feet. Our team will remove submerged litter during these surveys and capture video and photograph data. We will use data collected to inform future work in Lake Tahoe and for comparison to data collected during NV side surveys.

### DATA COLLECTION & COMPARISON OVER YEARS

We will work with our environmental scientist staff, to compare and analyze trends in litter accumulation rates, transport, collection, and more to better understand the submerged litter issues in Lake Tahoe.







# CONTACT US



## CUTL HQ

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Incline Village, NV, 89451



## Mailing Address

Clean Up The Lake  
Po Box 5016  
Stateline, NV 89449



[colin@cleanupthelake.org](mailto:colin@cleanupthelake.org)



[cleanupthelake.org](http://cleanupthelake.org)



+1(530) 562-7131



# AGENDA ITEM

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**Subject:** Discuss and Possibly Adopt Resolution No. 05-16-24-15 Revising the Appropriations Limitation for the Fiscal Year 2024-2025

**Information Provided By:** Jeff Beatty, Finance Manager

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## **Background**

Article 13B of the California State Constitution establishes a maximum amount of tax revenue all government entities and special districts may receive and requires that each entity annually adopt that limit. The appropriations limit begins from a base year (1978) and increases or decreases each year based on changes to state per capita personal income and local population.

## **Discussion**

Every March as part of the adoption of the annual budget, the Board adopts an estimated Annual Appropriations Limit because data is not yet available for the final calculation. The State Department of Finance provides the required data in May, and the District is able to finalize the Annual Appropriations Limit calculation. The chart showing the calculation is attached as Exhibit A.

The two components to the calculation of the annual change in the appropriation limit are:

- Per Capita Personal Income for the State of California, which increased by 3.62%
- Population in the Town of Mammoth Lakes, which decreased by 2.67%

The appropriation limit for fiscal year 2024-2025 is \$16,430,295. This is \$138,480 greater than the appropriations limit from last fiscal year.

With the adoption of proposed Resolution no. 05-16-24-15, Resolution no. 03-21-24-06 adopted in March will be repealed.

## **Fiscal Impact**

Because the appropriations limit is greater than our tax revenue, there is no fiscal impact.

## **Requested Action**

Discuss and possibly adopt Resolution No. 05-16-24-15 revising the appropriations limitation for fiscal year 2024-2025.

## RESOLUTION NO. 05-16-24-15

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### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MAMMOTH COMMUNITY WATER DISTRICT REVISING THE APPROPRIATIONS LIMITATION FOR FISCAL YEAR 2024-2025

**WHEREAS**, pursuant to Sections 7900, et. seq., of the California Government Code and Article 13B of the California Constitution, the Mammoth Community Water District is required to adopt a limit on appropriations for its Fiscal Year 2024-2025; and,

**WHEREAS**, the State Department of Finance has provided the necessary documentation, including revisions for prior years, to enable the District to calculate and adopt such a limitation, which documentation is on file at the District office.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Mammoth Community Water District that the amount of appropriations which is subject to limitation under the provisions of the Government Code and California Constitution for the Mammoth Community Water District for Fiscal Year 2024-2025 is hereby revised and declared to be \$16,430,295.

**BE IT FURTHER RESOLVED** by the Board of Directors that Resolution No. 03-21-24-06, adopted on March 21, 2024, is hereby repealed and superseded by this Resolution.

**PASSED AND ADOPTED** by the Board of Directors of the Mammoth Community Water District at a regular meeting held on May 16, 2024, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

MAMMOTH COMMUNITY WATER DISTRICT

\_\_\_\_\_  
Thomas R. Smith, President  
Board of Directors

ATTEST:

\_\_\_\_\_  
Mark Busby, Secretary  
Board of Directors

MAMMOTH COMMUNITY WATER DISTRICT  
APPROPRIATIONS LIMITATION

BASE YEAR LIMITATION: 1,674,480

FISCAL YEAR	PER CAPITA INCOME FACTOR	POPULATION FACTOR	COMBINED FACTOR	APPROPRIATIONS LIMITATION
1979-1980	1.1017	1.0519	1.1589	1,940,555
1980-1981	1.1211	1.0712	1.2009	2,330,412
1981-1982	1.0912	1.0536	1.1497	2,679,275
1982-1983	1.0679	0.9878	1.0549	2,826,367
1983-1984	1.0235	1.0235	1.0476	2,960,902
1984-1985	1.0474	0.8400	0.8798	2,605,002
1985-1986	1.0374	0.9893	1.0263	2,673,514
1986-1987	1.0230	1.0047	1.0278	2,747,838
1987-1988	1.0347	0.9973	1.0319	2,835,494
1988-1989	1.0466	1.0424	1.0910	3,093,524
1989-1990	1.0519	1.0289	1.0823	3,348,121
1990-1991	1.0421	1.1057	1.1522	3,857,705
1991-1992	1.0414	1.0479	1.0913	4,209,913
1992-1993	0.9936	1.0151	1.0086	4,246,118
1993-1994	1.0272	1.0480	1.0765	4,570,946
1994-1995	1.0071	1.0411	1.0485	4,792,637
1995-1996	1.0472	1.0218	1.0700	5,128,122
1996-1997	1.0521	0.9987	1.0507	5,388,118
1997-1998	1.0467	0.9937	1.0401	5,604,182
1998-1999	1.0415	1.0116	1.0536	5,904,566
1999-2000	1.0453	1.0066	1.0522	6,212,784
2000-2001	1.0491	1.0171	1.0670	6,629,041
2001-2002	1.0782	1.0410	1.1224	7,440,436
2002-2003	0.9873	1.0256	1.0126	7,534,185
2003-2004	1.0231	1.0062	1.0294	7,755,690
2004-2005	1.0328	0.9955	1.0282	7,974,400
2005-2006	1.0526	1.0230	1.0768	8,586,834
2006-2007	1.0396	1.0151	1.0553	9,061,686
2007-2008	1.0442	1.0087	1.0533	9,544,674
2008-2009	1.0429	1.0008	1.0437	9,961,776
2009-2010	1.0062	0.9881	0.9942	9,903,998
2010-2011	0.9746	1.0005	0.9751	9,657,388
2011-2012	1.0251	1.0094	1.0347	9,992,499
2012-2013	1.0377	1.0015	1.0393	10,385,204
2013-2014	1.0512	1.0045	1.0559	10,965,737
2014-2015	0.9977	0.9879	0.9856	10,807,830
2015-2016	1.0382	1.0042	1.0426	11,268,244
2016-2017	1.0537	1.0022	1.0560	11,899,266
2017-2018	1.0369	1.0023	1.0393	12,366,907
2018-2019	1.0367	1.0013	1.0380	12,836,849
2019-2020	1.0385	0.9926	1.0308	13,232,224
2020-2021	1.0373	0.9964	1.0336	13,676,827
2021-2022	1.0573	0.9967	1.0538	14,412,640
2022-2023	1.0755	1.0056	1.0815	15,587,270
2023-2024	1.0444	1.0008	1.0452	16,291,815
2024-2025	1.0362	0.9733	1.0085	16,430,295

The Appropriations Limitation establishes for the ensuing fiscal year the revenues that the District may receive from taxes, investment of taxes and excess user charges.

# AGENDA ITEM

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**Subject:** Discuss and Consider Adopting the Amended Disposal of Surplus Assets Policy (PL-ADM-003)

**Information Provided By:** Mark Busby, General Manager

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## **Background**

Over the past few years, staff with guidance from the ad-hoc Board Code/Policy committee and legal counsel, have been working to update the original MCWD Code. Many of the provisions contained in the original Code were either outdated, irrelevant or better administered as standalone Board policies.

As part of the extensive MCWD Code/Policy project, this past January, the Board adopted the Disposal of Surplus Assets Policy. This policy was developed to replace the related language in Chapter 2, the District's Administration Code that was repealed several months prior. The Policy provides a framework for a transparent and effective process to dispose of assets that are no longer needed or useful to District operations. The policy also describes the process required for the disposal of real property.

## **Discussion**

From time to time, the District has the need to quitclaim an easement to the owner of an adjacent property when an easement in question is no longer needed for current or anticipated District operations.

It has been determined that the language in the policy regarding quitclaiming of easements is insufficient.

The District's legal counsel has recommended minor changes to the policy language to update the District's process to relinquish easements when necessary. These changes include deleting the reference to Government Code section 54221 under the Surplus Lands Act and authorizing the General Manager to sign and record a quitclaim deed for easements without a fair market value following recommendation from staff in a written report.

The ad-hoc Code/Policy committee has reviewed the suggested changes in language.

## **Fiscal Impact**

There is no fiscal impact associated with this agenda item.

## **Requested Action**

The Board of Directors is requested to adopt the amended Disposal of Surplus Assets Policy.



MAMMOTH COMMUNITY WATER DISTRICT  
**Disposal of Surplus Assets Policy**

Adopted: ~~January 18xxx~~, 2024

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**I. PURPOSE**

The primary purposes of this policy are to allow management staff to determine if District assets, including a parcel of real property, easement, vehicles, or large equipment or other personal property, are no longer needed for daily, emergency, or future operations and to define the process for disposing of surplus District assets.

**II. DEFINITIONS**

**Real Property** – Any parcel of land owned by the District.

**Easement** – An interest in another’s real property that permits the District to make limited use of that real property for a District purpose.

**Vehicles and Large Equipment** – Utility trucks, dump trucks, tractors, backhoes, forklifts, generators, and other significant equipment used in District operations.

**Personal Property** – Small equipment (cut-off saws, drills, etc.), computer equipment (monitors, printers, etc.), office furniture.

**Public Auction** – a process that provides an open and fair opportunity for all qualified parties to bid for the purchase of surplus assets. Notice of a public auction can occur by publication in newspapers or trade publications, posting on the District web site, or posting on third-party auction sites. An auction may occur by the submission of sealed bids or a live or online auction.

**Trade-in** – the acceptance of a used, surplus District asset by a vendor in partial payment for a new asset of similar kind or purpose.

**III. DISPOSAL OF REAL PROPERTY**

1. District management staff determines if a parcel of real property no longer meets the needs of daily, emergency, or future operations, and generates a staff report to document why the parcel should not be retained.

2. District management staff determines if a parcel is either “surplus land” falling within the notice and offer procedures provided in the Surplus Land Act (“SLA”), Government Code sections 54220 through 54234, as it may be amended from time to time, or is “exempt surplus land” which is eligible to be disposed of without complying



with the SLA's notice and offer procedures. Staff shall prepare a resolution with appropriate findings for presentation at an upcoming regular noticed public meeting for the Board to declare the surplus real property either "surplus land" or "exempt surplus land" and a staff report describing the process to be followed to dispose of the land depending on the determination of its status. The process shall comply with the requirements of the SLA and the California Department of Housing and Community Development's ("HCD") SLA Guidelines ("Guidelines"). If the District must follow the SLA's statutory notice and offer procedures before selling surplus real property, management staff shall obtain a qualified appraisal of the parcel. Management staff shall consult with legal counsel and HCD as necessary to determine if the proposed surplus land is exempt or non-exempt.

3. At the regular noticed public meeting where a resolution and findings for declaring a surplus parcel or parcels of real property will be presented, the Board of Directors shall review the staff report, resolution, findings, and other relevant information and determine whether to adopt the resolution declaring the subject real property exempt surplus or surplus subject to the SLA's notice and offer procedures. If the parcel or parcels must be offered to the designated public agencies and other entities under the statutory notice and offer procedures prescribed by the SLA, the General Manager will give the qualifying agencies and entities notice of the parcel's availability for purchase. If none of the agencies or entities to which notice must be given notify the District within 60 days after receiving notice that they are interested in buying the surplus parcel, then the District may sell the parcel by advertised public sale. If an authorized agency or entity notifies the District of an interest in purchasing the surplus land, management staff shall negotiate with the interested party for sale of the land for up to the statutory minimum 90 days.

4. In all cases where the statutory notice and offer procedures have not resulted in disposal of a parcel or parcels, the District will sell the surplus real property by public sale. The General Manager will notice the land's sale at the appraised value unless the Board of Directors authorizes a different price. The notice of sale will contain a description of the property and a statement of the time and place for opening bids. Bids for the purchase of real property will be accepted or rejected by a resolution of the District Board of Directors. Alternatively, the District may list the surplus parcel for public sale with a licensed real estate broker in good standing who advertises the parcel through a multiple listing service or similar listing system at a fair market value determined by the broker using comparable sales data. Documents for the conveyance of title to surplus real property will be executed by the President of the Board upon authorization by the Board of Directors.

5. If the General Manager determines that a surplus parcel is exempt from the SLA's notice and offer procedures, it will not be necessary to obtain a formal appraisal of the property. If circumstances warrant, the surplus parcel may be sold for less than fair market value. In such cases, the General Manager or his designee will prepare a staff

report documenting why the parcel was not appraised, why it may be sold for less than fair market value, the fiscal impact of selling the parcel, and why it is exempt from the SLA's notice and offer procedures. After review of the staff report, the Board of Directors may approve the sale of the surplus parcel by motion. A staff report and a certified copy of the Board of Directors Meeting minutes reflecting the Board's approval of the sale is sufficient to authorize the General Manager to make the sale.

#### IV. RELINQUISHMENT OF DISTRICT INTEREST IN EASEMENTS

1. Staff determines if an easement no longer meets the needs of daily, emergency, or future operations of the District. Staff then will generate a report that documents the justification for relinquishing the easement and makes a determination whether the easement has any fair market value. Staff then will forward the report to the General Manager for review. If staff determines that the easement has fair market value, the~~The~~ General Manager ~~then~~ will present the staff report to the Board at its next regular meeting with a recommendation for Board action on relinquishing the easement in accordance with Article 200.00 of this policy. ~~to adopt a resolution declaring the easement to be exempt surplus land under Government Code section 54221(f)(1)(E).~~

2. If staff determines that an easement has no or nominal fair market value, the General Manager shall have the authority, after the Board adopts the resolution declaring the easement to be exempt surplus land upon review and approval of the recommendation in the staff report, to sign and record a quitclaim deed to relinquish the District's interest in the easement ~~at no cost to the property owner or owners whose land is burdened by the easement.~~ If the easement is a Public Utility Easement, the General Manager shall have the authority, upon review and approval of the recommendation in the staff report, to sign an easement relinquishment letter.

3. If, upon recommendation of staff, the General Manager authorizes disposal of an easement under this Article, then the General Manager will report the disposal of the easement to the Board at its next regular meeting following the recording of the quitclaim deed relinquishing the easement.

#### V. DISPOSAL OF VEHICLES AND LARGE EQUIPMENT

1. At least once each calendar year, staff will prepare a list of District vehicles and equipment that are deemed surplus. Surplus assets shall be sold at Public Auction or by Trade-in if the General Manager determines that it would be more advantageous to the District.

2. District management staff will establish values and set minimum bid prices for surplus vehicles and equipment using an appropriate, publicly available valuation tool such as the Kelley Blue Book, qualified appraisal, trade publications, or classified newspaper advertisements. Staff will prepare a written report concerning the valuation

of the item and attach appropriate documentation. If staff, during the process of establishing value of a vehicle or piece of large equipment, determines that the particular vehicle or equipment has nominal or no value or the costs of preparation for sale and sale are greater than the value of the vehicle or equipment, then the General Manager is authorized to dispose of the property in accordance with Sections VII (3) and (4) of this policy.

3. The General Manager will report to the Board at the next regular meeting on surplus assets that have been disposed of by Public Auction or Trade-in.

## **VI. GUIDELINES CONCERNING THE SALE OF SURPLUS VEHICLES AND LARGE EQUIPMENT**

Prior to the sale of surplus vehicles or large equipment, the General Manager will direct staff to take the following actions:

1. Remove all District equipment from the vehicle or equipment (radio, decals, etc.).
2. Clean and, if necessary, repair the vehicle or equipment if it has an immediate safety issue.
3. Establish vehicle or equipment value.
4. Determine the best value-based method of disposal by Public Auction or Trade-in. Public Auctions require preparation and posting of a notice of sale. The notice and advertisement will include the vehicle or equipment description, minimum bid, conditions of sale, and method of public auction.
5. When the vehicle or equipment is sold, the General Manager or his/her designee will sign the "pink slip", bill of sale, and any other documents required to complete the sale.
6. After the vehicle or equipment is sold, the General Manager or his/her designee will complete paperwork as required by DMV to report the sale of the vehicle or large equipment and return all completed forms and vehicle license plates to DMV.

## **VII. DISPOSAL OF OTHER PERSONAL PROPERTY OTHER THAN VEHICLES OR EQUIPMENT**

1. At least once each calendar year, staff will prepare a list of District personal property, other than vehicles and large equipment, which is deemed surplus. Surplus personal property may be sold at public auction or on a fixed valuation and first come, first served basis through a third party.
2. District management staff will establish values and set minimum bid prices for each item of personal property to be sold. If staff, during the process of establishing value

for an item of personal property, determines it to be of nominal or of no value, the General Manager is authorized to dispose of the property in accordance with paragraphs (3) and (4) of this section.

3. For surplus items not sold, the General Manager has the authority to donate such items to another government agency or any non-discriminatory, tax-exempt non-profit organization qualified under Internal Revenue Code section 501(c)(3).

4. If an item of surplus property is not sold during sale and the General Manager is unable to donate the surplus items to a qualified government agency or tax-exempt organization, the General Manager may properly dispose of such items at a legal disposal site.

#### **VIII. REVENUE FROM DISPOSAL OF SURPLUS PROPERTY**

All revenue received from the disposal of surplus real or personal property will be deposited in the District's General Operating Fund unless otherwise specified by the Board of Directors.

#### **IX. PROHIBITION AGAINST UPGRADES**

Unless necessary to ensure the safety, merchantability, or serviceability of surplus property, District staff may not make any repairs or upgrades to any real or personal property recommended or already deemed to be surplus. For example, staff may not replace a vehicle's worn but serviceable tires with new tires, nor may staff add or replace optional equipment that enhances a vehicle's value. Before sale and upon the General Manager's authorization, District staff may repair or replace parts on a surplus item if it is necessary to ensure that it is safe, serviceable, or merchantable.

#### **X. PROHIBITED DIRECTOR, OFFICER, AND EMPLOYEE TRANSACTIONS**

In accordance with Government Code section 1090, all members of the District Board of Directors and the General Manager are prohibited from purchasing surplus District real or personal property. Staff members generally are eligible to buy surplus District real or personal property noticed for sale on the same terms and conditions as those offered to members of the public, except that any District employee who actively participated in determining an item's price, surplus status, or conditions of sale is prohibited from purchasing such items because the employee is deemed by law to have a prohibited interest in the sale. The General Manager, in consultation with the Board and legal counsel, will determine if an employee has a prohibited interest in an item of surplus property.

#### **XI. LOT OR GROUP SALES**



The District reserves the right to place items of surplus property in a group or lot for sale to the highest bidder.

**XII. DISCRETION OF BOARD AND GENERAL MANAGER**

Except as prohibited by law, the Board of Directors and General Manager will have the discretion to waive any minor irregularity in the procedures for the surplusing and disposing of surplus property. Such discretion will be exercised in a non-discriminatory manner.

**XIII. POLICY REVIEW**

This Policy shall be reviewed at least every two years.

## **AGENDA ITEM**

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**Subject:** Discuss and Consider Adopting the MCWD Landscape Standards Policy (PL-ADM-023)

**Information Provided By:** Michael Draper, Principal Administrative Analyst

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*Materials will be Provided*  
*at a Later Date*

# AGENDA ITEM

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**Subject:** Nomination of One Alternate Member for Position on Mono County LAFCO

**Information Provided By:** Stephanie Hake, Executive Assistant

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## **Background**

The Mono County Local Agency Formation Commission (LAFCO) is inviting nominations to fill two positions: one Special District Member and one Alternate Special District Member to serve on LAFCO. This term would expire May 1, 2028.

Mono County LAFCO is comprised of seven commissioners with four designated alternates. Two commissioners each are appointed by the Mono County Board of Supervisors, Town of Mammoth Lakes, and Special District Selection Committee (comprised of independent special districts within Mono County). One commissioner representing the general public is appointed by the remaining LAFCO commissioners.

For over 15 years an MCWD director has held one of the two Special District Member positions. From time to time an MCWD director has also held the Special District Alternate position. Currently, MCWD's Tom Cage serves as a Special District member with a term expiring in 2026. MCWD's Gary Thompson has held the Alternate Special District position since 2020 and his term expired May 6, 2024.

Nominations are to be submitted to the LAFCO Executive Officer by June 3, 2024 following which the Executive Officer will either appoint members to the vacant positions or distribute ballots and voting instructions, depending on how many nomination forms are received.

The attached letter from Mono County details the nomination and election process.

## **Action Requested**

Nominate one MCWD Board member as a candidate for the open alternate seat on LAFCO.

# Mono County Local Agency Formation Commission

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PO Box 347  
Mammoth Lakes, CA 93546  
760.924.1800, fax 924.1801  
commdev@mono.ca.gov

PO Box 8  
Bridgeport, CA 93517  
760.932.5420, fax 932.5431  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

May 3, 2024

To: All Independent Special Districts in Mono County

Re: **Nominations for two positions: Special District Member and Alternate Special District Member to serve on LAFCO**

The Mono County Local Agency Formation Commission (LAFCO) invites nominations from your district to fill two positions: Special District Member and Alternate Special District Member on LAFCO. The terms would last for four years and expire **May 1, 2028**<sup>1</sup>.

LAFCO is a seven-member commission comprised of representatives of the Mono County Board of Supervisors, the Mammoth Lakes Town Council, Special Districts (fire, water, public utility, community services, mosquito abatement, etc.), and the public. LAFCO meets on the second Thursday in April, June, and other months as needed. LAFCO's purpose includes discouraging urban sprawl, preserving open space and prime agricultural lands, efficiently providing government services, and encouraging the orderly formation and development of local agencies based upon local conditions and circumstances.

Each Special District may submit nominations in writing (see attached nomination form). Candidates for this position must be elected or appointed by their own Special District officers residing within the county. The 30-day nomination period runs from **May 3, 2024 - June 3, 2024**. Please submit nominations **via electronic mail** by **Monday, June 3, 2024** to both Brent Calloway, LAFCO Executive Officer at [bcalloway@mono.ca.gov](mailto:bcalloway@mono.ca.gov) and Kelly Karl, LAFCO staff at [kkarl@mono.ca.gov](mailto:kkarl@mono.ca.gov) (per Section 56332(f)(3)(4)). Nominations received after that date will not be considered.

If only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed, and the meeting may be cancelled as permitted by Govt. Code Section 56332(c)(1)(2). If more than one nomination is received for the Special District Member or Alternate Special District Member, the Executive Officer will prepare a ballot and transmit the ballot and voting instructions by electronic mail (per section 56332(c)(1)). The candidate receiving the highest number of votes will be appointed.

Your consideration of potential candidates is appreciated. If you have any questions, please contact Kelly Karl, LAFCO staff at [kkarl@mono.ca.gov](mailto:kkarl@mono.ca.gov).

Sincerely,

Brent Calloway  
LAFCO Executive Officer

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<sup>1</sup> Per the CKH, Section 56334 "The expiration date of the term of office of each member shall be the first Monday in May in the year in which the term of the member expires, unless procedures adopted by the commission specify an alternate date to apply uniformly to all members."



**MONO COUNTY  
LOCAL AGENCY FORMATION COMMISSION**

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**Nomination for Special District Alternate Member**

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**Name of Nominee:** \_\_\_\_\_

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**Nominating Special District:** \_\_\_\_\_

**Certified by:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **AGENDA ITEM**

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**Subject:** Appoint an Ad-Hoc Committee for the Connection Fee Study

**Information Provided By:** Mark Busby, General Manager

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### **Background**

Periodically, the District conducts a study to evaluate whether the connection (capacity) fees charged for new or expanded water and sewer service properly reflect the cost of the service provided and adequately prepare for future infrastructure required to meet the needs of growth. Capacity fees, also known as connection or developer fees, are one-time capital charges assessed against a new development to recover the proportional share of capital facility investment previously constructed or planned to be constructed to accommodate growth. Capacity fees are codified in California Code and must reflect a link between the fee and the benefit received by a new connection to the system.

This study was most recently completed in 2019, with the support of a consultant, District staff, and the appointment of a Board ad-hoc committee. The Board then adopted the fees established by that study in August 2019, which have been adjusted annually for inflation.

### **Discussion**

MCWD staff have identified the need to perform a new Water and Wastewater capacity fee study. The new study is intended to evaluate and potentially provide a recommendation for updating the current connection fee structure. Staff are currently developing an RFP to select a qualified consultant to support the project and are requesting the support of a Board ad-hoc committee to work with staff and the consultant through the process.

### **Financial Impact**

The Connection Fee Study was included in the Board adopted FY2025 Operations Budget.

### **Requested Action**

Appoint an ad-hoc committee to work with staff and consultant throughout the connection fee study process.

## **AGENDA ITEM**

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**Subject:** Consideration and Possible Approval of an Amendment General Manager Employment Agreement

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**There are no materials to support this agenda item**